



# TOWN OF MOORESVILLE

## FY 16-17 OPERATING BUDGET

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## ADDENDUM

### FY 2016-2017 OPERATING BUDGET

June 8, 2016

The Honorable Miles Atkins, Mayor and  
Board of Commissioners

Dear Mayor and Board of Commissioners

I am pleased to present you with a copy of the 2016-2017 Approved Budget Document. This document reflects the Town's overall budget plan and policies as approved by the Town Board of Commissioners for the upcoming fiscal year.

The FY 2016-2017 Recommended Budget was presented to the Board of Commissioners on May 16<sup>th</sup> during the Mid-May Board of Commissioners' meeting. In accordance with the North Carolina Local Government Budget and Fiscal Control Act, the Recommended Budget along with a notice of the Public Hearing was published on May 22<sup>nd</sup> and 25<sup>th</sup>. The Board of Commissioners conducted a public hearing on the Recommended Budget on June 6<sup>th</sup>. The Approved FY 2016-2017 Budget is balanced with an Ad Valorem tax rate of \$0.58 per \$100 of assessed value. Utility rates will remain at the same rate as the FY 2015-2016 Approved Budget. All other essential services and programs are continued and funded in the Approved Budget.

Listed below are the three changes made to the Recommended Budget prior to the adoption by the Board of Commissioners on June 6, 2016. Two of the changes were located in the General Fund and the remaining change was in the Stormwater Fund.

- Board of Commissioners – Removed Comprehensive Housing Strategy Final Payment (\$-38,000)
- Board of Commissioners – Mooresville Chamber of Commerce Outside Agency Funding (\$20,000)
- Stormwater – Increased Transfer to the General Fund for Stormwater Work Performed in the General Fund (\$47,538)

The FY 2016-2017 budget numbers and all narrative in this document reflect the budget as adopted by the Board of Commissioners on June 6, 2016, including the changes noted above between the Recommended and Approved Budgets. The Town Manager's Budget Message, however, is included as it was presented with the Recommended Budget on May 16, 2016.

General Fund	Utility Fund	Community Development	Powell Bill Fund	Capital Reserve Fund	Stormwater Fund
\$66,346,737	\$25,503,782	\$565,973	\$960,000	\$500,000	\$1,179,920

## BUDGET MESSAGE

### FY 2016-2017 OPERATING BUDGET

May 16, 2016

The Honorable Miles Atkins, Mayor and  
Board of Commissioners  
Town of Mooresville  
413 N. Main Street  
Mooresville, NC 28115

Dear Mayor and Board of Commissioners

In accordance with the North Carolina Local Government Budget and Fiscal Control Act, I am pleased to present my Recommended Operating Budget for fiscal year (FY) 2016-2017. Upon your selection of a public hearing date, a notice of submission of this budget to the Board of Commissioners will be published in accordance with G.S. § 159-12; as well, a copy of this budget has been placed on file with the Town Clerk, Mooresville Public Library and Town website for public inspection. I want to thank the Mayor and Commissioners for providing staff with direction during this budget process.

The attached budget ordinance with supporting documentation is presented as an assessment of the Town of Mooresville's operating revenues and expenditures for the fiscal year 2016-2017. This budget represents the culmination of many hours of analysis, deliberation, and preparation by Town department heads and administrative staff. This message highlights some of the major items essential to the provision of services to the citizens of Mooresville. With your fair judgement, and your desire to provide the best quality services to the citizens, I trust it will meet your approval.

#### **FUND SUMMARY**

The Town-wide budget totals for operating funds equals \$95,026,874. The total budget ordinance including operating funds, capital reserves, and project budgets totals \$98,899,874. The recommended General Fund budget for FY 2016-2017 totals \$66,364,737 for Town personnel, operations, capital, and debt service. I am recommending the ad valorem tax rate remain at \$0.58 per \$100 valuation. This marks the ninth consecutive year of maintaining a flat tax rate. The recommended Utility Fund budget is \$25,503,782. The annual water and wastewater rate study determined current utility rates and charges generate sufficient revenues to meet debt service covenant requirements. This continues the trend of a steady, stable rate structure. The Utility budget continues the path established several years ago to have sufficient revenue to maintain and repair the existing system and establishes a capital reserve fund to pay for capital projects without the need for additional borrowing. This will be the second full fiscal year for the Stormwater Fund. The recommended Stormwater Fund budget totals \$1,132,382. The Powell Bill Fund budget decreased due to the transition of funding for capital equipment to the General Fund, and the Community Development budget closely mirrors the FY 2015-2016 budget.

The budget process began earlier this year. Departments started working on their budgets in August 2015 by creating five year capital and personnel plans. The plans were reviewed by budget staff to create realistic strategies based on historic spending. The first year of the five-year capital and personnel plans were inserted into the departmental budgets. Departments prepared their individual budget requests with modest operational

increases to maintain quality service delivery. The FY 2016-2017 Recommended Budget does include thirteen (13) new positions in the General, Utility, and Stormwater Funds (Legal, Police, Fire, Sanitation, Library, Pump Maintenance, and Stormwater). The budget increases capital expenditures to reflect renewed emphasis on the capital improvement plan. The FY 2016-2017 Recommended Budget will continue to fund large capital projects in project budget ordinances. This process allows projects to flow independently of the operating funds and to overlap fiscal years without the need to re-appropriate funds each fiscal year.

In accordance with the Board's vision of maintaining essential services to residents and businesses, I am recommending the use of an appropriation of fund balance to balance both the General and Utility Funds. An appropriation of \$3,971,963 is needed in the General Fund and \$1,632,396 in the Utility Fund. Prior budgets used an appropriation of fund balance to balance the recommended budgets. Historically actual financial performance resulted in an increase to fund balance. This stability in fund balance is possible only because elected officials and department staff are good stewards of the Town's revenues. With diligence, staff and elected officials will continue to avoid the practice of over reliance on fund balances, which could place the Town into financial jeopardy.

## **FY 2016-2017 BUDGET HIGHLIGHTS**

### **GENERAL FUND**

#### **A. REVENUES**

The revenues and expenditures outlined in the following pages will require a tax rate of \$0.58 per \$100.00 valuation, which remains unchanged from the previous fiscal year. As in past years, property tax remains our largest single source of revenue for the General Fund. Property tax revenue is based on information received from the Iredell County Tax Collector Office. The budget is calculated using an estimated tax base of \$5,969,021,849 and an estimated collection rate of 98.58%. The estimated assessed tax value will generate approximately \$588,426 per penny of the tax rate. I am budgeting \$34,000,000 in property tax revenue for FY 2016-2017, this is a \$1,740,000 increase above FY 2015-2016. State collected local revenues are projected and budgeted to slightly increase compared to last year.

As noted, there is an appropriation of fund balance to meet the statutory requirement for a balanced budget. A fund balance appropriation of \$3,971,963 is combined with operating revenues to balance the General Fund Budget. This is an increase of 11.07% above the FY 2015-2016 fund balance appropriation. Historically, the Town has relied on fund balance to balance the approved budget, but has only used fund balance three times since FY 2007-2008 at the end of the fiscal year. We will continue to work towards reducing appropriated fund balance during FY 2016-2017.

## B. EXPENDITURES – MAJOR PROJECTS

The following are some of the major projects highlighted for FY 2016-2017 in the Town of Mooresville's General Fund:

- Project Ordinance Transfers – (\$175,000) Edgemoor Park Playground Improvements – (\$263,000) Dye Creek Greenway – Funding for the design and right of way portion of the Dye Creek Greenway
- Risk & Safety Initiative – Program to help ensure regulatory compliance and drive a safety culture throughout the organization
- Network Improvements Phase 2 – Replace all end of life network equipment at all locations outside of Town Hall and the Police Department
- Public Safety Vehicles – Seven (7) replacement and two (2) new patrol vehicles in the Police Department. One (1) replacement fire engine in the Fire Department
- Reorganizing Development Services – The Planning/Community Development and Engineering Departments are separated
- Street Department Equipment – One mid-sized roller, one dump truck, and one single axle dump truck
- Sanitation Equipment – One leaf machine and one rubber tire loader
- Building and Grounds Facility Maintenance Program – Building and Grounds will not be internally managing smaller Town maintenance projects
- Restroom Renovation Project – The Charles Mack Citizen Center is renovating the main floor restrooms
- Golf Course Grand Opening – Open the renovated Mooresville Golf Course

## C. PERSONNEL EXPENSES

Personnel expenditures include salaries, FICA, group insurance, retirement, 401K, longevity pay, merit pay, and other miscellaneous benefits for employees. For FY 2016-2017, these combined personnel expenses account for \$29,070,611. The budget recommends funding for all existing full-time authorized positions, and nine (9) new positions to improve operations and customer service.

- Legal – Assistant Town Attorney
- Police – 2 Police Officer I
- Police – Evidence Custodian
- Police – Assistant Communication Supervisor
- Fire – Assistant Fire Chief of Logistics
- Sanitation – 2 Sanitation Drivers
- Library – Youth Services Library Associate

The budget recommends funding for performance opportunities for employees to receive merit and longevity compensation. Only regular full-time and regular part-time employees who are evaluated at “meets expectations” or above will receive a merit increase. In December, employees who receive an annual evaluation of “meets expectations” or above will be eligible to receive longevity pay based on their consecutive years of service. Funds are also budgeted for an outside consultant to conduct and complete the annual pay and class study for Public Safety. As the economy continues to rebound, it has been the goal of the Board to remain competitive with the local employment market.

## D. PROGRAM CHANGES

The FY 2016-2017 Recommended General Fund budget contains several program changes compared to previous fiscal years.

- Building and Grounds Maintenance Program – The Buildings and Grounds department will provide oversight over specific Town building needs. Buildings and Grounds will either provide services to departments or manage the facility contracts for work performed.
- Golf Course Clubhouse Services – The newly renovated Mooresville Golf Course will partner with a concessionaire/restaurateur to enhance the food service and dining experience at the Mooresville Golf Course. The clubhouse will also offer small banquet services and tournament facilities. The Mooresville Golf Course is scheduled to open during the summer of 2016.
- Planning and Engineering Departments – Development Services is returning to separate Planning and Community Development and Engineering Departments.
- Selma Burke Expansion – The Selma Burke Center is scheduled to undergo an expansion and renovation project. This expansion, if approved, will relocate the programming from the Winnie Hooper Center to the Selma Burke Center. The cost of relocating the programming is not in the Recommended Budget. During the fiscal year, I will be presenting a budget amendment for the program change.

## UTILITY FUND

### A. REVENUES

The Recommended Utility Fund budget reflects a strong push towards maintaining existing capital and infrastructure while beginning phase one of the Water Treatment Raw Waterline project and 42” sewer line project. I am recommending maintaining existing utility rates to accomplish these priorities. Water and sewer charges are budgeted at \$9,012,401 and \$10,729,375 respectfully. The remaining operating revenues will come from a combination of operating fees including late fees, tap fees, system development, availability fees, as well as miscellaneous fees. The Recommended Utility Fund budget uses \$1,632,396 in retained earnings (fund balance for the Utility Fund) to fund capital projects. The Town has strategically set aside retained earnings to maintain current infrastructure and fund capital projects without increasing debt service.

### B. EXPENDITURES – MAJOR PROJECTS

The following are some of the major projects highlighted for FY 2016-2017 in the Town of Mooresville’s Utility Fund:

- Inflow and Infiltration Program (I&I)
- Waterline Replacement (In-House) – Lutz Avenue, Messick Avenue, Evergreen Street, and Rankin Street
- Waterline Replacement (Contracted) Brookfield Circle, Ridgecrest Drive (Fieldstone to Wedgewood), Fieldstone Road (Ridgecrest to existing 6” waterline), and Edgemoor Drive (Connection to Ferncliff)
- Raw Water Line to Water Treatment Plant Phase 1 – New waterline from Intake to Winslow Bay Subdivision
- 42” Sewer Line Extension – Design and land acquisition
- Replacement Sewer Camera Truck

- Wastewater Treatment Plant Lab Upgrade/Rehabilitation – Modernize the 32 year old laboratory to current standards

### **C. PERSONNEL EXPENSES**

As in the Recommended General Fund budget, the Recommended Utility Fund personnel expenditures include salaries, FICA, group insurance, retirement, 401K, longevity pay, merit pay, and other miscellaneous benefits for those employees who work under the Utility Fund. For FY 2016-2017, these combined personnel expenses account for \$4,471,183. The Utility Fund is requesting a Pump Maintenance Crew Leader position in the Pump Maintenance division. The employees of the Utility Fund fall under the same merit and longevity pay as those in the General Fund.

## **STORMWATER FUND**

### **A. REVENUES**

This will be the second full fiscal year for the Stormwater Fund. I am recommending a Stormwater budget of \$1,132,382. The budget revenue takes into account stormwater credits for businesses that meet stormwater requirements. As part of the Town's five-year stormwater plan, the revenues of the Stormwater Fund can support additional personnel and capital improvement projects.

### **B. EXPENDITURES – MAJOR PROJECTS**

The following are some of the major projects highlighted for FY 2016-2017 in the Town of Mooresville's Stormwater Fund:

- Town Hall BMP Project – \$225,000 – Construct two vegetated bioretention cells on Town Hall property. The cells will treat over 3 ½ acres of Town property and other adjacent properties in the southwest corner of the intersection of Main Street and Institute Street. In addition to providing water quality benefits, the cells will be used as educational sites.
- Church & Stewart Street – \$275,000 – Upgrade the existing Church/Stewart storm drainage collection system in an area that is prone to street flooding during heavy rain. Work includes a small detention component designed to protect the headwaters of the Rocky River and reduce erosion issues.

### **C. PERSONNEL EXPENSES**

As in the Recommended General and Utility Fund budgets, the Recommended Stormwater Fund personnel expenditures include salaries, FICA, group insurance, retirement, 401K, longevity pay, merit pay, and other miscellaneous benefits for those employees who perform stormwater operations. In addition to the Stormwater Coordinator, I am recommending the formation of a Stormwater Crew. The Stormwater Crew consists of a Stormwater Crew Leader, Stormwater Equipment Operator, and Stormwater Maintenance Technician II. The crew will work closely with the Streets Department to target areas of stormwater concern. The Stormwater Crew will also need equipment and a vehicle separate from those in the Streets Department. The Stormwater Crew and Stormwater Coordinator fall under the Town's merit and longevity pay policy.

## **POWELL BILL FUND**

### **A. REVENUES**

By general statute, Powell Bill funds must be used for Town-maintained roadways. Revenues are state collected and generated from gasoline tax. Funds are distributed based on population and Town-maintained street mileage. The FY 2016-2017 allocation is set by the state and represents \$20.15 per capita and \$1,624.41 per Town-maintained miles. The total recommended Powell Bill budget is \$960,000.

### **B. EXPENDITURES – MAJOR PROJECTS**

The following project is highlighted for FY 2016-2017 in the Town of Mooresville's Powell Bill Fund:

- Upgrade Railroad Crossing at Penske Way – Upgrading the signals and adding gates

### **C. PROGRAM CHANGES**

As mentioned in the General Fund section, the Powell Bill Fund is going through a program change. The North Carolina General Assembly has stressed the need for municipalities to use Powell Bill funds for street resurfacing and paving. Starting in FY 2016-2017, the primary use of the Powell Bill funds will be to operate and maintain existing town streets and sidewalks. In previous years, Streets capital equipment was partially funded by Powell Bill revenue. All Streets capital equipment will now be funded by the General Fund. The Powell Bill will continue to partially fund snow and ice removal and minor sidewalk and crosswalk repair, but the main focus will be on street resurfacing and paving.

## **CAPITAL PROJECT BUDGET ORDINANCES**

I am recommending establishing capital project ordinances during FY 2016-2017. A capital project ordinance authorizes a major capital expenditure that will span over multiple fiscal years due to the scope of the project. The budget in a capital project ordinance follows the life of the project, not the fiscal year (as in the case of the Town's operating funds). General Statutes dictate any funds passing through the Town during a fiscal year must appear on the annual balanced budget ordinance. Therefore, any capital project ordinance revenues and expenses for the fiscal year FY 2016-2017 are included in the budget ordinance. However, this funding is not considered part of the FY 2016-2017 operating budget. The following capital projects will pass through the FY 2016-2017 Recommended Budget Ordinance.

- Edgemoor Park – Playground Upgrades
- Dye Creek Greenway – Greenway design and right of way
- Raw Water Line – Phase 1 of Waterline from Intake to Winslow Bay Subdivision
- 42" Sewer Line – Land and design for 42" Sewer Line Project

## MANAGER'S COMMENTS

The Town of Mooresville has taken the necessary steps to create a new strategic plan for the next two to three year period. The strategic plan will outline the goals and objectives needed to meet the Town's Mission and Vision statements. Town staff members have created strategic initiatives, tracked by performance measures, to demonstrate to the community the organization's efforts in meeting strategic goals. This Recommended Budget contains the recommended expenditures necessary to carry departmental strategic objectives. Our plan is to use the feedback from the performance measures to evaluate the effectiveness of Town operations, programs and services. This information will be reported throughout the 2016-2017 fiscal year, and will be used to make budgetary decisions moving forward.

As Mooresville moves forward, the Town faces new challenges and opportunities to make Mooresville an even more desirable location for residents and businesses. We must plan and grow our community in a manner that is prudent to our taxpayers and within the framework of the Town's Mission and Vision. This Recommended Budget continues the path of providing superior services and programs in an effective and consistent manner. Fortunately, General, Utility, and Stormwater Funds were able to absorb thirteen new positions, several new programs, capital equipment and debt payments, while improving services and programs. However, it must be noted as the Town continues to grow and expand so will the cost of providing programs and services. As the Town moves into the 2016-2017 fiscal year, we will continue to closely evaluate and monitor expenses, operations and revenues.

Mooresville's needs are dependent on a growing and healthy tax base. The Board must ensure that land use and other key strategic infrastructure decisions foster tax base expansion and job creation. I'm confident that the investment made by the Board with the Mooresville South Iredell Community Development Association, and the Mooresville Economic Development Corporation in creation of the Mooresville Business Park II will pay dividends for the community in the future. This public investment, along with private sector investment, continues to diversify and expand both tax base and job creation.

The FY 17 budget continues the Town support of MI-Connection with a budget appropriation of \$2,057,148. While MI-Connection operates independently and autonomously, the Towns of Mooresville and Davidson entered into a joint agency agreement pursuant to the General Statutes of North Carolina to form an organization to own, upgrade, manage and operate the system. The parties acknowledge that to the extent that revenues and assets of the systems are not adequate to pay operating costs of the system, the parties agree, to the extent of their financial interest, to provide the joint agency funds necessary to operate the system. The Town's contribution continues to reduce each year. This publicly owned infrastructure is used by citizens for broadband, cable and phone service. The locally owned and operated system provides a valuable resource to the Towns to cultivate business development through excellent customer service and fast internet speeds while enhancing the tax base and jobs to our local economy.

The challenge of meeting the many needs of our citizens and business community is great. However, that does not come without expense. As elected officials, it is paramount that you review the Recommended Budget and consider the essential services and programs that meet the needs of our citizens and businesses. This budget lays out the Town's plan for the coming fiscal year, and if implemented, I am confident that it continues to provide the community with good governance and quality services.

I would like to give my sincere thanks to all Town departments for their excellent work and their dedication to upholding *Pride, Integrity, and Commitment* in all their efforts to meet the needs of our community.

Sincerely,

A handwritten signature in black ink, appearing to read "N. Erskine Smith, Jr.", with a long, sweeping flourish extending to the right.

N. Erskine Smith, Jr.  
Town Manager

**ORDINANCE NO. 2016-06-XX**

As Ordinance to Appropriate Funds, Collect Revenues, and Make Expenditures

BE IT ORDAINED by the Board of Commissioners of the Town of Mooresville, North Carolina, meeting on this the 6th day of June, 2016 that the following fund revenues and expenditures accompanied by certain restrictions and authorization are hereby adopted:

**GENERAL FUND**

Revenues:		\$66,346,737
Expenditures:	General Administration	13,703,464
	Finance	2,095,033
	Human Resources	750,443
	Risk Management	1,356,390
	Information Technology	3,155,040
	Planning and Community Development	852,295
	Police	9,677,853
	Fire	9,353,561
	Public Services Administration	1,503,862
	Engineering	975,465
	Streets	3,616,356
	Sanitation	2,185,599
	Fleet Maintenance	862,965
	Buildings and Grounds Maintenance	2,413,360
	Economic Development	2,188,241
	Recreation	7,457,215
	Golf Course	1,533,149
	Library	2,666,446
Total Expenditures		\$66,346,737

**UTILITY FUND**

Revenues:		\$25,503,782
Expenditures:	Water Sewer Maintenance	19,436,879
	Water Treatment	2,445,018
	Wastewater Treatment	3,621,885
Total Expenditures:		\$25,503,782

**CAPITAL RESERVE FUND**

Revenues:		\$500,000
Expenditures:		\$500,000

	<b><u>COMMUNITY DEVELOPMENT FUND</u></b>	
Revenues:		\$565,973
Expenditures:		\$565,973
	<b><u>POWELL BILL FUND</u></b>	
Revenues:		\$960,000
Expenditures:		\$960,000
	<b><u>STORMWATER FUND</u></b>	
Revenues:		\$1,179,920
Expenditures:		\$1,179,920
	<b><u>EDGEMOOR PARK IMPROVEMENTS</u></b>	
Revenues:		\$175,000
Expenditures:		\$175,000
	<b><u>DYE CREEK GREENWAY</u></b>	
Revenues:		\$263,000
Expenditures:		\$263,000
	<b><u>42" SEWER LINE EXTENSION</u></b>	
Revenues:		\$795,000
Expenditures:		\$795,000
	<b><u>RAW WATER LINE</u></b>	
Revenues:		\$2,640,000
Expenditures:		\$2,640,000

**General Fund**

There is hereby levied the following rates of tax on each one hundred dollars (\$100.00) valuation of taxable property as listed for taxes as of January 1, 2016, for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

**Rate per \$100.00 Valuation – General Fund: \$0.58**

Such rates of tax are based on an estimated total valuation of property for purpose of taxation of \$5,969,021,849 and estimated rate of collections of 98.58%.

**Mooreville Downtown Tax District**

There is hereby levied the following rate of tax per one hundred dollars (\$100.00) valuation of taxable property listed as of January 1, 2016 for the purpose of raising the revenue from current year's property tax, as set forth in the foregoing estimates of revenue, and in order to finance the foregoing appropriations.

**Rate per \$100.00 Valuation – Mooreville Downtown Tax District: \$0.16**

This rate of tax is based on an estimated total valuation of property for the purpose of taxation of \$46,745,000 and an estimated collection rate of 98.28%.

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriations in said fund. The Town Board must approve fund transfers from one fund to another and any increases or decrease to a fund.

The total of all amounts encumbered for outstanding purchase orders and contracts as of June 30, 2016, shall be carried forward in fund balance as the amount of Reserved for Encumbrances and the corresponding appropriations for these encumbrances shall not lapse in order to properly account for the payment in the fiscal year paid.

The Pay and Classification Plan for Fiscal Year 2016-2017 is revised to reflect salary rates approved by this budget.

A copy of this ordinance shall be furnished to the Finance Director to be kept on file for direction in the Disbursement of Town funds.

All ordinances or parts of this ordinance in conflict with the provisions of this Ordinance are hereby repealed.

Adopted this 6th day of June, 2016.



Miles Atkins, Mayor

Attest:

  
Janet Pope, Town Clerk



## BOARD OF COMMISSIONERS' PRIORITIES AND INITIATIVES

The Town of Mooresville is dedicated to ensuring the health, safety, and well-being of our citizens. This is accomplished by efficient and effective resource management and provision of services.

The Town of Mooresville's Mission, Vision, and Value Statements serve as the foundation to which the Board of Commissioners has adopted the Town's Strategic Plan. The Strategic Plan consists of six goals and corresponding objectives and strategies that guide budgetary decisions.

### MISSION

To enhance the quality of life of the citizens of Mooresville by providing valued government services and directing well-planned growth and development

### VISION

To improve the economic and social well-being of the citizens of Mooresville

### VALUE STATEMENT

We are professionals who are accountable to our citizens, serving them as a cohesive team committed to honest, integrity, and fairness

### STRATEGIC GOALS

1. **Recreation & Cultural Services**: Mooresville will be a regional center of culture, leisure and recreation activities, preserve its history & heritage, and provide open space, parks and first class facilities at affordable rates for all users.
2. **Public Safety**: Public Safety: Mooresville will be a safe community with the highest level of protection offered and trust value. When emergencies arise, the town will respond in a quick and effective manner.
3. **Planning, Infrastructure & Housing**: The Town of Mooresville will promote orderly and sustainable growth through well-designed and maintained infrastructure that supports efficient operations, accessible transportation and diversified housing options.
4. **Organizational Excellence & Financial Stability**: The Town of Mooresville will maintain organizational excellence through training and retention of quality employees, sound financial management, and superior service to the community.
5. **Customer Service, Transparency & Citizen Engagement**: The Town of Mooresville will be a customer-focused organization that encourages residents to be informed and engaged in the matters of government and community.
6. **Economic Development**: Mooresville will have a strong economy and diverse workforce that attracts quality employers and provides opportunities for prosperity for all citizens.

**Annual Budget  
Town of Mooresville, North Carolina  
Fiscal Year Beginning July 1, 2016**

Recommended to the Town Board by the Town Manager..... May 16, 2016  
 Adopted by the Town Board..... June 6, 2016

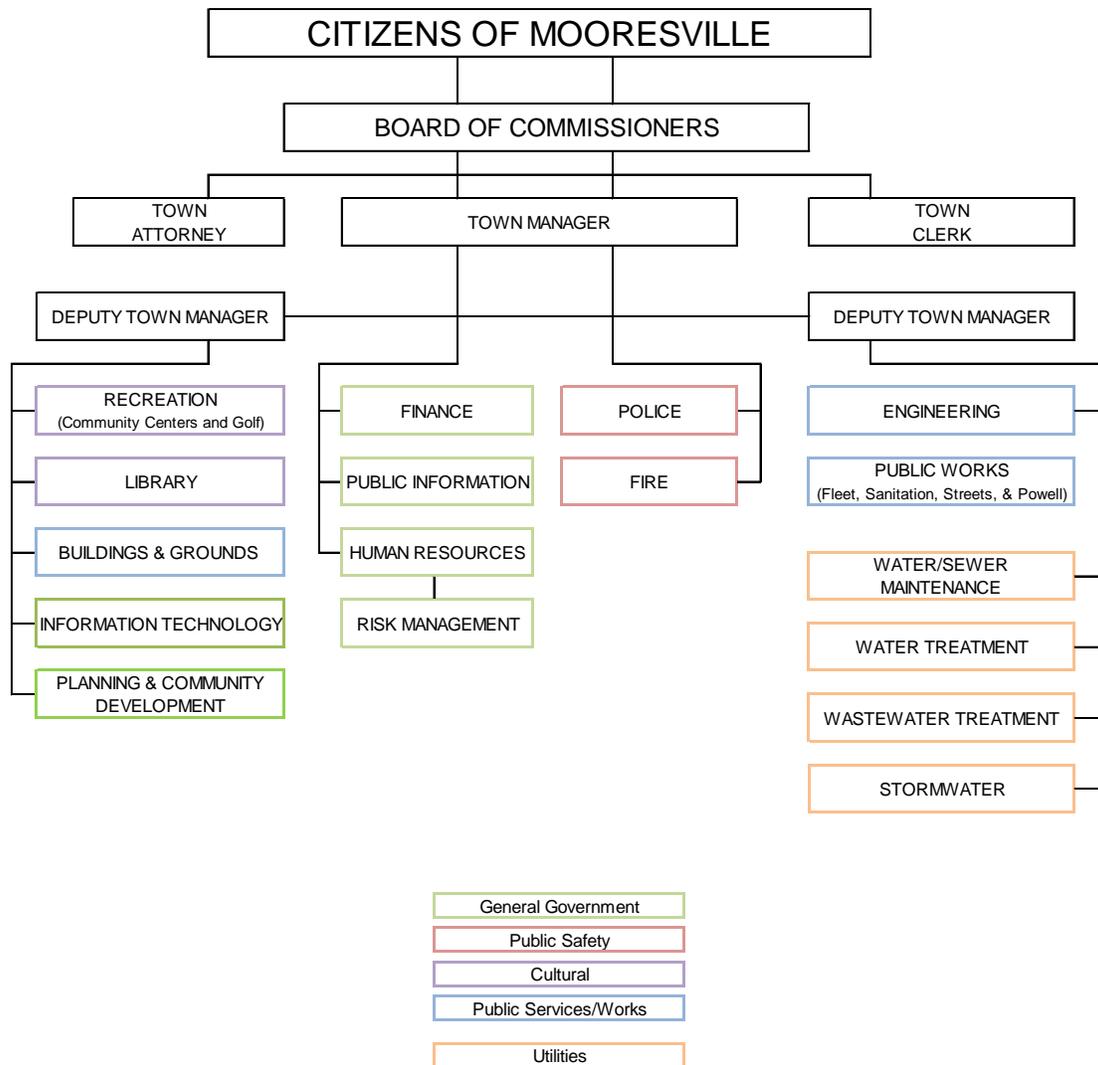
**The Town Board**

Miles Atkins.....Mayor  
 Thurman Houston .....Commissioner Ward 2 (Mayor Pro-Tem)  
 Bobby Compton .....Commissioner at Large  
 David Coble.....Commissioner at Large  
 Eddie Dingler .....Commissioner Ward 1  
 Danny Beaver .....Commissioner Ward 3  
 Lisa Qualls.....Commissioner Ward 4

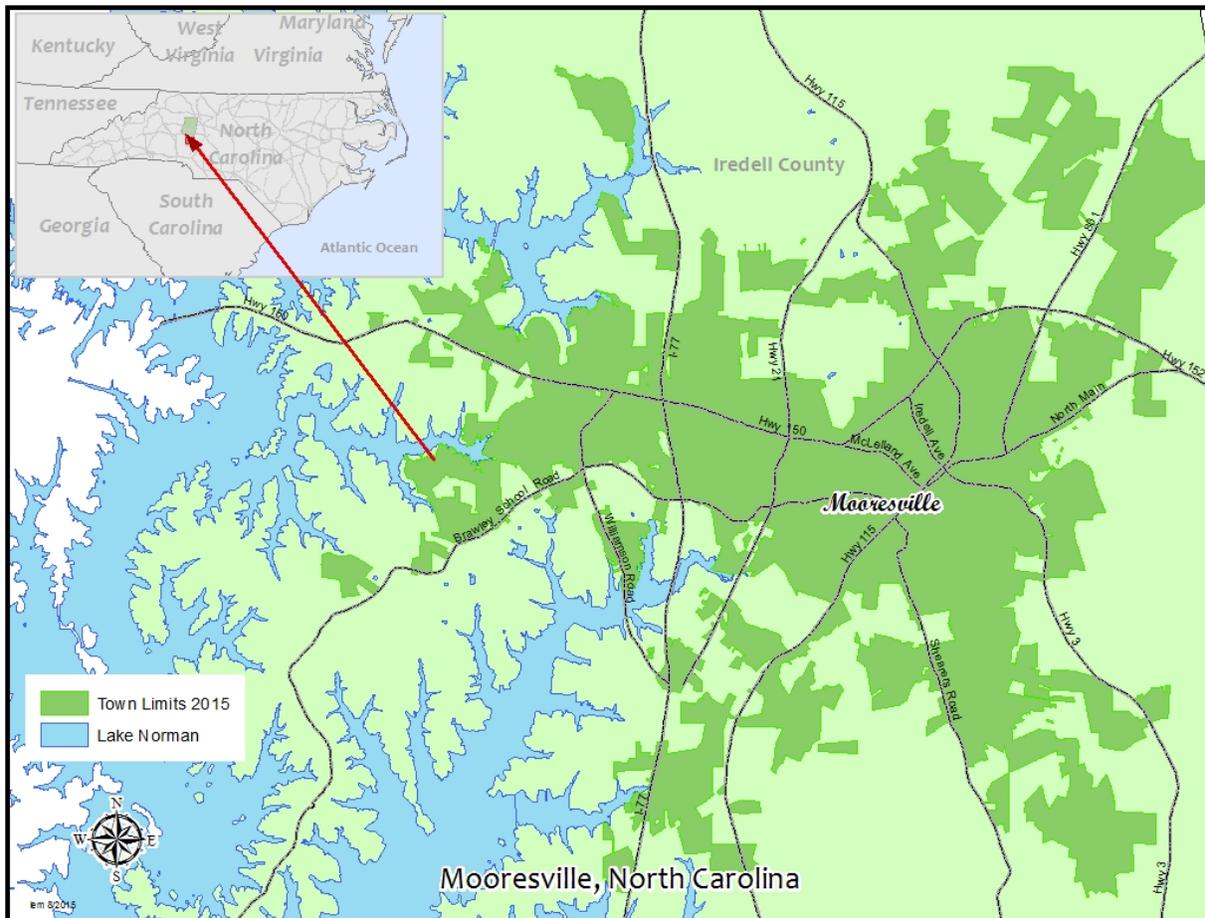
**Appointed Officials and Department Heads**

Erskine Smith.....Town Manager  
 Steve Gambill .....Town Attorney  
 Janet Pope.....Town Clerk  
 Ryan Rase.....Deputy Town Manager  
 Angel Wright-Lanier.....Deputy Town Manager  
 Deborah Hockett.....Finance Director  
 Keli Greer.....Director of Human Resources  
 Chris Russell.....Risk Manager  
 Jeffrey Brotherton.....Director of Information Technology  
 Damon Williams.....Police Chief  
 Curt Deaton .....Fire Chief  
 Kim Sellers.....Public Information Officer  
 Allison Kraft.....Engineering Director  
 Craig Culberson.....Senior Planner  
 John Finan.....Public Works Manager  
 Barry McKinnon .....Public Utilities Director  
 Vacant .....Library Director  
 Richard Poore.....Director of Cultural & Recreational Services

TOWN OF MOORESVILLE, NORTH CAROLINA  
ORGANIZATIONAL CHART



## COMMUNITY PROFILE



### HISTORY

Mooresville is located in the southern part of Iredell County, directly north of Charlotte and Mecklenburg County. The history is a rich and full one that spans from the Revolutionary War to the boom of NASCAR. Mooresville can trace its history back to the Battle of Cowan's Ford during the Revolutionary War. Incorporated in 1873 when Franklin Moore donated land for a train depot and cotton weighing platform, Mooresville grew into a prosperous mill town and introduced the world to products such as stain resistant clothing and wrinkle-free fabrics now common in all clothing. Mooresville is also the home of Dr. Selma Burke, whose portrait of President Franklin Roosevelt appears on the dime. Despite the loss of large textile industries, Mooresville has diversified its industries to include Lowe's Companies Inc. and auto racing. Drawn by the recreational resources of Lake Norman and the growth of the Charlotte area, Mooresville has grown from its initial population of 25 to one of a thriving and vibrant community proud of its past and embracing of its future.

### GOVERNMENT

Mooresville operates under a Council-Manager form of government. The citizens elect a Mayor and Board of Commissioners as the Town's governing body. Mooresville has a seven member Board (one mayor and six commissioners). The mayor is elected every two years. The commissioners are elected every four years on staggered

terms, with two ward commissioners and one commissioner-at-large elected during the staggered elections. Ward commissioners are required to live within the ward they serve, and residents vote only for their ward representative, commissioner-at-large, and mayor. The Town Manager is appointed by the Board to serve as the chief operating officer administering all municipal affairs. The Board meets at 6:00PM on the first and third Mondays of each month at the Mooresville Town Hall.

## DEMOGRAPHICS

### Municipality Profile for Mooresville\*

Population		Housing	
Total Population (2013 estimate)	35,156	Homeownership Rate (2009-2013)	67.80%
Total Population (2000)	18,823	Housing Built Between 1990-2010 (2009-2013)	67.0%
Percent American Indian (2013 estimate)	0.04%	Housing Units That Are Mobile Homes (2009-2013)	3.2%
Percent Asian (2013 estimate)	3.5%		
Percent Black (2013 estimate)	11.7%	Education	
Percent Hispanic (2013 estimate)	6.8%	Bachelor's Degree or Higher (2009-2013)	26.2%
Percent White (2013 estimate)	81.8%	Some College or Associate's Degree (2009-2013)	39.1%
Median Age (2013 estimate)	34.6	High School Graduate or higher (2009-2013)	89.5%
Percent 0-19 (2013 estimate)	30.9%	High School Diploma (2009-2013)	24.2%
Percent 20-34 (2013 estimate)	19.6%	Less Than High School Education (2009-2013)	10.5%
Percent 35-54 (2013 estimate)	32.3%		
Percent 55-64 (2013 estimate)	8.3%		
Percent 65 and Older (2013 estimate)	8.9%		
Income and Poverty		Other	
Median Household Income (2009-2013)	\$61,003	Geographic Region	Piedmont
Per Capita Income (2009-2013)	\$26,392	Rural or Urban Region	Rural
Poverty Rate (2009-2013)	9.9%		
Child Poverty Rate (2009-2013)	10.9%	County	Iredell
Ending Unemployment 2014*	4.9%		

\*Iredell County Information

Sources: North Carolina Department of Commerce, United States Department of Commerce - Census Bureau - American Fact Finder

The town limits of Mooresville are 14.7 square miles with an elevation of 925 feet above sea level. In 2010, the population reached 32,711, with 12,374 households within the corporate limits. There were 8,405 families with an average family size of 3.17.

## ATTRACTIONS

Mooresville's population has rapidly increased, from 8,575 in 1980 to over 35,000 in 2015. This growth is largely due to the town's unique location on Lake Norman and its close proximity to Charlotte. Charlotte-Douglas International Airport is southwest of town and can easily be accessed with the recent addition of the Interstate 485 loop. Interstate 77 runs through Mooresville, which helps with interstate commerce.

Because of its location, Mooresville is expected to experience continued commercial/residential investment, such as Niagara Bottling Co., a California-based bottling company. This abundance of commercial/industrial interest in Mooresville provides for increase economic activity, more jobs, and a larger tax base that allows the Town to maintain the quality and quantity of services offered to a growing citizenry and business community.

Lake Norman provides several attractive benefits in addition to a quick and reliable source of water. Lake Norman also provides recreational opportunities for residents. From mid-March to October residents can be seen on the water enjoying fishing, sailing, and jet skiing. Lake Norman is the largest man made body of fresh water in North Carolina with 525 miles of shoreline (more than the coastlines of North and South Carolina combined) and a surface

area of more than 32,475 acres. Parks and recreational opportunities play a large role in enhancing the quality of life of the community. The Town of Mooresville operates an extensive active recreation program with 15 parks, 15 tennis courts, 15 basketball courts, 19 lighted ball fields and three gyms.

Mooresville also has the distinction of being called Race City, USA because of the large number of racing teams calling Mooresville “home.” In fact, Mooresville is home to more than 60 NASCAR teams (more than any other town in the United States) and racing related businesses including Dale Earnhardt, Inc., Red Bull Racing Team, Kasey Kahne, Kyle Busch and Penske Racing South. Memory Lane Motorsports and Historical Automotive Museum are located in Mooresville, featuring over 100 exhibits and cars from drivers like Dale Earnhardt Sr., Richard Petty, Bobby Labonte, and many more. The race shops together equal about 1.5 million square feet. The North Carolina Auto Racing Hall of Fame is located in Mooresville and also serves as the town’s official visitor’s center, where you can see Alan Kulwicki’s championship winning 1992 Ford and Curtis Turner’s famous “Purple Hog,” a 1956 Ford race car. The NASCAR Technical Institute is located in Mooresville, along with Performance Instruction and Training (PIT).

Town residents have access to several national, regional and local recreational facilities. A NFL team, the Carolina Panthers, and NBA team, the Charlotte Hornets, play in facilities located in the City of Charlotte. A professional minor league hockey team, the Charlotte Checkers, and AAA minor league baseball team, the Charlotte Knights, are also located within 40 miles of the town. This all makes Mooresville, NC a great place to live, learn, work, and play.

## **SISTER CITIES**

Mooresville-South Iredell Sister Cities (MSISC) is a non-profit, community organization which seeks to promote international cooperation, understanding and development through dynamic exchanges with specific cities with which Mooresville-South Iredell maintains a formalized sister city relationship.

Hockenheim Germany was selected as a sister city to Mooresville because of the racing industry connection. Official Sister Cities agreements were signed by the mayors of Hockenheim and Mooresville during visits in 2002 and 2003.

MSISC is a member of Sister Cities International. Created in 1956 by President Dwight D. Eisenhower, the goal of the Sister Cities organization is to develop municipal partnerships between U.S. cities, counties, and states and similar jurisdictions in other nations. Sister Cities International works with citizens to participate in people-to-people exchanges and to build long-term partnerships between U.S. and international municipalities. Sister City relationships transcend national politics with the ultimate goal of world peace.

## **ECONOMICS**

Mooresville has enjoyed significant commercial and residential growth in past years as the tax base has grown from \$1.992 billion in 2002 to \$5.214 billion in 2013. Several regional and national companies including Lowes Companies, Inc., NGK Ceramics USA Inc., Cardinal FG, and large well-known retailers like Target, Wal-Mart, Sam’s Club, Best Buy, Pet Smart, and Dick’s Sporting Goods are located in Mooresville. A number of commercial/office parks including: Lakeside Business Park, Talbert Pointe, South Iredell Industrial Park, and Mooresville Business Park provide commercial office space to many companies, including Amex Packaging LTD., Roush & Yates Racing Engines, Hybrid Technologies Inc., Corvid Technologies, Carolina Distributors, Carolina Beverage Group LLC, Southern Container, and Prairie Packaging. Downtown Mooresville boasts a wide range of shopping and dining venues as well as offering a variety of goods and services.

<b>PRINCIPAL EMPLOYERS</b>	
<b>Name</b>	<b>Facility Type</b>
NGK Ceramics, USA Inc.	Ceramic Automobile Parts
BestCo, Inc.	Candy
Penske Racing, Inc.	Motorsports Related Company
Carolina Beverage Group	Brewery
Prairie Packaging Inc.	Disposable Food Service Products
PGI Non-Wovens	Polypropylene Non-Wovens
Roush Yates Performance Racing	Race Engines
Cardinal FG	Flat Glass
Niagara Bottling	Bottled Water
RockTenn	Corrugated Boxes
Service Partners, Inc.	Gas Logs, Ceiling Tiles, Insulation
L.B. Plastics, Inc.	PVC Profile Extrusions
Custom Products, Inc.	Airline Seats and Cushions
Michael Weinig, Inc.	Wood Processing Products

# BUDGET SUMMARY



## **BASIS OF BUDGETING**

The accounts of the Town are organized on the basis of funds. A fund is an independent fiscal accounting entity, with a self-balancing set of accounts. Funds maintain independent records of cash and/or other resources, together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations. The budget outlines the Town's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and Town Board of Commissioners. More specifically the budget is a financial plan consisting of an estimate of proposed expenditures, the proposed means of financing, and the goals and objectives of the expenditures for a given time period, usually one year from July 1 to June 30. The Town develops its budget as required by the North Carolina Local Government Budget & Fiscal Control Act. All budgets are prepared and adopted using the modified accrual basis whereby revenues are recognized when measurable and available and expenditures are recognized when a liability is incurred. Expenditures may not legally exceed appropriations at the departmental level for all annually budgeted funds. During the year, the Town's accounting system is maintained on the same basis as the adopted budget. The Town adopts an annual budget ordinance that includes the General, Utility, Powell, Community Development, Stormwater, and capital project ordinance funds transferred from operating funds.

### **GENERAL FUND**

The General Fund, the largest fund of the Town, accounts for all governmental services and summarizes all financial transactions except those activities which are more appropriately recorded in another fund group. Municipal services are classified as General Administration, Information Technology, Planning & Community Development, Police, Fire, Public Services Administration, Engineering, Streets, Sanitation, Fleet Maintenance, Buildings and Grounds Maintenance, Economic Development, Recreation, Golf, and Library. The primary revenue sources are ad valorem taxes and state-shared revenues. The primary expenditures are for public safety, public works, parks & recreation, and general governmental services.

### **UTILITY FUND**

Water and sewer utility operations are the second largest fund of the Town; accounts are classified functionally as Water Sewer Maintenance, Water Treatment, and Waste Water Treatment. The Utility Fund is funded by receipts from the sale of water, sewer services, and related utility user functions.

### **COMMUNITY DEVELOPMENT FUND**

This fund is used to account for community development block grant funds that are restricted for residential projects which benefit low-to-moderate income households as defined by federal guidelines.

### **POWELL BILL FUND**

Annually, state street-aid (Powell Bill) allocations are made to incorporated municipalities which establish their eligibility and qualify as provided by G.S. 136-41.1 through 136-41.4. The General Statutes require that a sum be allocated to the qualifying municipalities equal to the amount produced during the fiscal year by 1 3/4 cents on each taxed gallon of motor fuel. Powell Bill funds shall be expended only for the purposes of maintaining, repairing, constructing, reconstructing or widening of local streets that are the responsibility of the municipalities or for planning, construction, and maintenance of bikeways or sidewalks along public streets and highways.

**STORMWATER FUND**

Those funds will be funded by receipts from stormwater fees attached to each property parcel within the town limits.

**CAPITAL PROJECT FUNDS**

These funds are listed on the Budget Ordinance (Edgemoor Park, Dye Creek Greenway, and Raw Water Line) when funds are transfers directly from operating funds to contribute to larger multi-year projects. These projects operate outside of the normal Budget Ordinance, and possess their own Board of Commissioners' approved project budget ordinance.

**WHAT'S NEW IN THE BUDGET THIS YEAR?****Departmental Full-Time Positions**

Departmental introduction pages will list the approved full-time positions arranged by position classification. The listed full-time positions are only approved positions for the department, and do not indicate whether the position is filled or vacant.

## BUDGET DEVELOPMENT PROCESS

The Town of Mooresville's budget process is designed to meet the current and future needs of our citizens, businesses, and staff. The Town of Mooresville is focused on delivering designed outcomes based on community demands, regulatory compliance, and financial capacity. The Town is committed to executing the budget in a professional and efficient manner. According to N.C. General Statutes, the Town must adopt an annual budget ordinance in which all funds are balanced by July 1 of each year. Outlined below is a schedule of budget events:

### **September – October 2015**

The budget process began with the creation of the five year Capital Improvement and Personnel Plan. Departments were asked to complete forms for both five year plans. The data is compiled into a master chart detailing the justification and description of each project and position.

### **December 2015**

The FY 2017 Budget Projection is created and opened in the Town's financial software to allow departments to begin the process of entering departmental budget requests. Each department submits requests electronically. Department managers submit additional information justifying personnel, technology, and replacement vehicles. All personnel requests are first reviewed by the Human Resources Director to ensure requested positions are properly classified. The Information Technology Director reviews technological needs. All vehicles slated for replacement are appraised by the Fleet Services Superintendent. Vehicles are appraised and given a score based on the approved Vehicle Replacement Procedures. Starting in FY 2017, the Buildings and Grounds department will take an active role in managing the building needs of the Town by providing services or managing contracts. Budget requests reflect the goals and objectives of each department and the priorities of the community.

### **February 2016**

In February, all departmental budget requests are submitted to the Finance Department for review before the departmental budget meetings with the Town Manager and Budget Committee. After the departmental requests are submitted, the Board of Commissioners conduct their annual planning retreat wherein the Board and Town Management meet collectively to review the current year, discuss future needs, and finalize priorities. During the retreat, special consideration is given to influential factors such as economic conditions, trend indicators, performance indices, and program changes.

### **March 2016**

The Budget Committee comprised of the Town Manager, two Deputy Town Managers, Finance Director, and Budget and Performance Measurement Manager, meet with each department to review requests. Departments justify changes in their budgets from the current fiscal year, requests for new positions, and additional capital needs. The Town Manager, with input from the Budget Committee, sets the "standard" for the first draft of the preliminary budget. The Committee decided to start the budget process with a renewed emphasis on capital investment.

### **April 2016**

In April, the Finance Director analyzed the revenue budget to ensure sustainability. The Budget Committee reviewed each department's requested budget again to evaluate department needs against revenue numbers. The Budget and Performance Measurement manager created the Supplemental Budget to present to the Mayor and Board of Commissioners. The Supplemental Budget was presented during the May Pre-Agenda meeting. The Supplemental Budget is a snapshot of the Manager's Recommended Budget. It allows the Mayor and Board of Commissioners additional time to review the requested budget.

**May 2016**

At the Mid May Board of Commissioners' Meeting, the Manager's Recommended Budget is presented to the Board of Commissioners for review. The Recommended Budget presentation details the formulation of the operating budget funds, and the schedule of the remaining budget process. The document's purpose is to present to the Board a comprehensive picture of proposed operations for the next year. The Board schedules workshops with staff to discuss the implications of adding/deleting budget requests. A utility rate consultant is used to analyze requested expenses against proposed rates.

**June 2016**

At least ten days before the public hearing, a public notice of the hearing's time and place, along with a budget summary, is published. The Board of Commissioners reviews any public comments, and adopts the operating budget by ordinance with such modifications or statements as the Board deems advisable, on or before June 30.

**Fiscal Year 2017**

The implementation of the approved budget officially begins on July 1 and ends on June 30 of the following year. During implementation, staff responsibly delivers services while maintaining financial accountability. Ongoing monitoring of expenditures and revenues throughout the fiscal year is a responsibility shared by departments, the Town Manager, and the Finance Department. The Finance Department ensures that charges are entered and that payments are appropriated properly in compliance with North Carolina General Statute 159-28.

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**BUDGET CALENDAR**

Dec 1 – Feb 12	Budget Entry into Financial System
January 28	Deadline for Information Technology, Personnel, Vehicle Replacement, and Building Maintenance Requests
February 12	Deadline to Enter Budget Requests into Financial System
February 19-20	Board of Commissioners Annual Planning Retreat
March 15, 21, 23	Departmental Budget Meetings with Manager
March 29	Budget Review Meeting with Manager
April 27	Budget Review Meeting with Manager
April 29	Supplemental Budget Presentation
May 16	Manager’s Recommended Budget Presentation
May 17 & 19	Board of Commissioners’ Budget Workshop
June 6	Budget Public Hearing and Adoption
July 1	Fiscal Year 2017 Begins

## **INTERNAL FINANCIAL POLICIES & PROCEDURES**

It is the Town's policy that the operating budget be prepared in accordance with General Accepted Accounting Principles, the standards created by GFOA, and North Carolina General Statues. The Town creates financial policies to meet the following objectives:

- To link long-term financial planning with short-term daily operations.
- To maintain a stable financial position.
- To ensure that Board-adopted policies are implemented in an efficient and effective manner.
- To protect the Town from an emergency fiscal crisis.
- To ensure the highest possible credit and bond rating by meeting or exceeding the requirements of bond rating agencies through sound, conservative financial decision making.

### **REVENUE POLICY**

The Town seeks to implement a diversified tax base that will ensure reasonable stability for operation at continuous service levels, and a policy that will provide the necessary elasticity to quickly respond to increased service demands. Revenue management includes within its focus an ongoing process of reviewing and analyzing each revenue source to ensure that proceeds from each source are at an optimum level. Every attempt will be made to project revenues within a reasonable amount in comparison to the revenues' final actual earnings. Revenue projections are based on historical trends, growth patterns, and the economy. To meet these objectives the Town observes the following guidelines:

#### **Ad Valorem Tax (Property Tax)**

As provided by the North Carolina Local Budget and Fiscal Control Act, estimated revenue from the Ad Valorem Tax levy will be budgeted as follows:

- Assessed valuation will be estimated based on historical trends; growth patterns, and anticipated construction.
- The estimated percentage of collection will not exceed the percentage of the levy actually realized in cash as of June 30 during the preceding fiscal year, in accordance with state law.
- The tax rate will be set each year based on the cost of providing general governmental services and paying debt service. Consideration will be given to future net revenue requirements for capital improvement projects, operational expenditure impacts, and debt service.

#### **User Fees**

The Town sets fees that will maximize user charges in lieu of Ad Valorem Taxes for services that can be individually identified and where the costs are directly related to the level of service. An emphasis of user fees over Ad Valorem Taxes results in the following benefits:

- User fees are paid by all users, including those exempt from property taxes.
- User fees can avoid subsidization in instances where the service is not being provided to the general public.
- User fees are a means of rationing the provision of certain services.
- User fees for certain services can be justified on the basis of equity and efficiency, by producing information on the demand level for services and by helping to make the connection between the amount paid and the service received.
- User fees are estimated based on historical trends and anticipate user volume.

#### **Grant Funding**

Grant funding may be used for a variety of purposes including 1) current Town operations, 2) a departmental long-

range plan, 3) a capital project identified in the CIP, 4) regulatory requirement, or 5) opportunities to address the mission and goals of the Town. Staff will pursue opportunities for grant funding. Any awarded funds will be accepted only after Board review and approval.

#### **Other Revenue**

All other revenue will be programmed through the annual budget process to meet the Board's goals and objectives.

### **EXPENDITURE POLICY**

#### **Budget Management**

In accordance with NCGS §159-8(a) the Town operates under a balanced budget that is defined as the sum of net revenues and appropriated fund balances equal to appropriations. Expenditure budgets are reviewed by staff, the Town Manager, and Board prior to adoption and are continually monitored by the Finance Department and Town Manager throughout the fiscal year. Budgeted expenditures are only spent for their categorical purpose for which they were intended. Budget adjustments are made on a need only basis through-out the year. No appropriations of debt proceeds will be spent except for the purpose for which the debt was issued.

#### **Interfund Transfer**

Interfund transfers are allowed for the allocation of direct or indirect costs of services rendered by one fund to another.

### **RESERVE POLICY**

#### **Reserve for State Statute**

In accordance with state statute, appropriated fund balance in any fund will not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts.

#### **Unreserved Fund Balance**

The Town will maintain an unallocated fund balance in operating funds. These funds will be used to avoid cash flow interruptions, generate interest income, eliminate the need for short-term borrowing, assist in maintaining an investment grade bond rating, provide funding flexibility for unanticipated needs and opportunities and sustain operations during unanticipated emergencies and disasters. The level of reserve will be determined based on anticipated future funding needs, historical trends, growth patterns, the economy and contractual obligations, including bond covenants.

### **FUND BALANCE POLICY**

Unreserved, undesignated fund balance will mean funds that remain available for appropriation by the Board after all commitments for future expenditures, required reserves defined by State Statutes, and previous Board designations have been calculated. The Town will define these remaining amounts as "available fund balance." Available fund balance at the close of each fiscal year should be no less than 20% of the total annual operating budget of the Town.

The Board may, from time-to-time, utilize funds reducing fund balance available below the 20% policy but in no case below 10% except in extreme emergency for the purpose of providing for:

- A revenue shortfall.
- Dealing with a natural disaster or other event that threatens the health or safety of residents.
- Taking advantage of an unforeseen significant opportunity that may be otherwise lost to the community.
- To protect the long-term fiscal security of the Town.

If available fund balance as calculated as part of closing-out a fiscal year is below 20%, the Board will adopt a plan as part of the following year's budget process to restore the fund balance available to the policy level within 36 months from the date of the budget adoption. If restoration cannot be accomplished within such time period without severe hardship to the Town, then the Board will establish a different but appropriate time period. If fund balance available as calculated as part of closing-out a fiscal year is in excess of 20%, the Board may appropriate or designate the excess for one-time capital expenditures, economic development-related expenditures, or transfer the excess to a Capital Reserve Fund.

## **CAPITAL IMPROVEMENT PLAN**

The Town will update and adopt annually a five-year capital improvement plan (CIP); including the upcoming capital budget and a five year projection of capital needs detailing the estimated cost, description, and anticipated funding sources for capital projects. The CIP will also take into consideration the operating impact that capital improvements will have on operating funds.

The first year of the five year CIP will be the basis of formal fiscal year appropriations during the annual budget process. If new project needs arise during the year, a budget amendment identifying both funding sources and project appropriations will be utilized to provide formal budgetary authority for the subject projects. For the purpose of the Town's internal accounting system, items costing more than \$5,000 are defined as capital outlay, and the CIP generally addresses those capital assets with a value of more than \$50,000 and a useful life of over five years and vehicles over \$35,000.

### **Capital Formation: Financing Sources**

The Town acknowledges pay-as-you-go financing as a significant capital financing source, but will ultimately determine the most appropriate financing structure for each capital project on an individual basis after examining all relevant factors of the project. Fund balances in excess of aforementioned LGC guidelines may be used for financing.

### **Impact on Future Budgets**

The Town strives to reduce recurring capital expenditures whenever possible by scheduling routine maintenance on our existing capital. In this budget, nonrecurring capital expenditures were included without having to negatively impact service delivery within departments, and in most cases, service delivery will either be extended or improved by these nonrecurring capital expenditures.

## **ACCOUNTING/FINANCIAL REPORTING POLICY**

- The Town will establish and maintain its accounting systems according to the North Carolina Local Budget and Fiscal Control Act. Financial systems will be maintained to monitor expenditures and revenues.
- All records and reporting will be in accordance with Generally Accepted Accounting Principles (GAAP)

The basis of accounting within governmental fund types is modified accrual. Under this method of accounting, revenue is recorded when measurable and available. Under this method of accounting, revenues are recognized when earned and expenditures are recorded when incurred.

The Town will place emphasis on maintenance of an accounting system which provides strong internal budgetary and accounting controls designed to provide reasonable, but not absolute, assurance regarding both safeguarding of assets against loss from unauthorized use of disposition and the reliability of financial records for preparing financial statements and reports.

An annual audit will be performed by an independent public accounting firm which will issue an opinion on the annual financial statements, with a management letter detailing areas that need improvement. Auditing services

will be evaluated and selected through a competitive proposal process. The budget reflects the Audit's individual and combined funds of actual revenues and expenditures in comparison to adopted budgets. Thus using modified accrual accounting to display this information over multiple fiscal years. Full disclosure will be provided in all regulatory reports, financial statements, and bond representations.

The Town will establish and maintain an inventory of fixed assets to account for the Town's property. Reports of these inventories and depreciation of all fixed assets will be made in accordance with current governmental accounting standards.

## **CASH MANAGEMENT PROCEDURE**

The purpose of the Town's cash management procedure is to provide guidelines to maximize the use of public moneys in the best interest of the public.

### **Receipts**

Cash receipts will be collected as expediently as reasonably possible to provide secure handling of incoming cash and to move these moneys into interest bearing accounts and investments. All incoming funds will be deposited daily as required by law. Deposits will be made in such a manner as to receive credit for the day's interest.

### **Cash Disbursement**

The Town's objective is to retain moneys for investment for the longest appropriate period of time. Disbursements will be made shortly in advance or on the agreed-upon contractual date of payment unless earlier payment provides a greater economic benefit to the Town. All checks require two signatures: Finance Director and the Town Manager.

## **TRANSFER AND AMENDMENT POLICY**

The Town Manager is authorized to transfer funds from line item within a department's budget and from department to department within a fund without increasing or decreasing appropriation in said fund. The Town Board must approve fund transfers from on fund to another and any increases or decreases to a fund.

## **PURCHASING AND CONTRACTING POLICY**

A pre-audit certificate, signed by the Finance Director, will appear on any contract, agreement, or purchase order before it becomes an obligation of the Town, in accordance with G.S. 159-28(a).

All purchases will be in accordance with North Carolina General Statutes. The purchasing process will be a hybrid system of responsibility shared by the requesting department and the Purchasing Director. No officer or employee of the Town who is charged with preparing plan, specifications, or estimates for public contracts, awarding or administering contracts, or inspecting or supervising construction will receive a gift or favor from any contractor, subcontractor, or supplier who has a contract with the Town, has performed under such a contract within the past year, or anticipates bidding on such a contract in the future.

Furthermore, the Town may directly, or indirectly, enter into a contract for the provision of goods and/or services with any employee(s) of the Town or any businesses in which a Town employee has ownership, if the employee(s) has no bearing on the decision to award the contract.

The Town will participate in a program that allows for the opportunity to purchase under state contracts and in cooperative agreements with other governmental units. Encumbrances will be recorded as obligations for budgetary control.

Surplus property will be disposed of in accordance with North Carolina General Statutes. The Purchasing Director may declare surplus on any item of excess personal property reported in writing by a department with both the Finance Director and the department manager estimating its value to be less than the amount specified in G.S. 160A-266. Before final disposition is made, the department will notify other departments of the availability of any excess items considered fit for possible re-utilization. All items will be disposed of so as to secure the fair value for the Town and to accomplish the disposal efficiently and economically.

## **INVESTMENT PROCEDURE**

The purpose of this investment procedure is to guide the Town in managing cash on hand, to preserve principal and generate income to provide cash for daily operational and capital needs.

The Town shall manage all investments in a manner consistent with and in compliance with applicable law and regulation.

This investment procedure applies to all financial assets of the Town and is specifically subject to all of the provisions and applicable laws and regulations. The investment portfolio of the Town shall be designed to attain a rate of return (yield) consistent with investments allowed under applicable laws and regulations while minimizing risk (safety) and retaining liquidity.

## **DEBT MANAGEMENT PROCEDURE**

Sound debt procedures set forth the parameters for issuing debt and provide guidance to decision makers regarding the timing and purpose for which debt may be issued, types and amounts of permissible debt, method of sale that may be used and structural features that may be incorporated. The debt procedures should recognize a binding commitment to full and timely repayment of all debt as an intrinsic requirement for entry into the capital markets. The Town will strive to maintain debt funding flexibility to maximize capacity for both identified and unanticipated capital needs and opportunities. Adherence to debt procedures helps to ensure that a government maintains a sound debt position and that credit quality is protected. Advantages of debt procedures are as follows:

- Enhances the quality of decisions by imposing order and discipline.
- Promotes consistency and continuity in decision making.
- Rationalizes the decision-making process.
- Identifies objectives for staff to implement.
- Demonstrates a commitment to long-term planning objectives.
- Is regarded positively by rating agencies in reviewing credit quality.
- Provide essential quality services to current and future citizens.

It is the procedure of the Board: (a) to periodically approve the issuance of debt obligations on behalf of the Town to finance the construction or acquisition of infrastructure and other assets for the purpose of meeting its governmental obligations to its residents; (b) to approve the issuance of debt obligations to refund outstanding debt when indicated by market conditions or management considerations; (c) that such debt obligations are issued and administered in such a manner as to ensure and sustain the long-term financial integrity of the Town, to achieve the highest possible credit rating and to preserve and enhance the quality of life, safety and welfare of its citizens.

Debt issuance will not be used to finance current operations or normal maintenance. Capital projects financed through the issuance of bonds will be financed for a period not to exceed the expected useful life of the project. The Town will strive to maintain its annual debt service costs at a level no greater than 15% of the general fund expenditures, including installment purchase debt. The general obligation debt of the Town will not exceed 8% of the assessed valuation of the taxable property of the Town.

Total General Fund Expenditures - \$66,346,737  
 15% of General Fund Expenditures - \$9,952,011  
 FY 16-17 General Fund Debt Service - \$13,178,021

8% of Assessed Valuation of Taxable Property - \$477,521,748  
 Total Remaining General Obligation Debt - \$45,160,295

Whenever possible, the Town will first attempt to fund capital projects with grants or developer contributions. The types of debt currently used by the Town include general obligation bonds, revenue bonds, and installment purchase agreements. The Town may pursue other methods of financing based upon the direction of the Town Manager and approval of the Board. The Town will only use debt instruments, which are approved for local government.

## **FLEET REPLACEMENT STANDARD OPERATING PROCEDURES**

### **PURPOSE:**

The purpose of this procedure is to set forth an outline for the Town of Mooresville to develop an effective vehicle/equipment replacement program. Fleet Maintenance will be making decisions/recommendations on data gathered and user suggestions.

### **EQUIPMENT ADDITIONS:**

All fleet additions will be approved through the budget process and coordinated with the Finance Department. Fleet Maintenance has no authority to add any vehicle/equipment to the fleet.

### **REPLACEMENT FACTORS:**

Fund availability, age, mileage, cost per mile, maintenance costs, and overall condition.

All replacements will be coordinated with users before any orders are placed. This will ensure the user the opportunity to review the work assignment and ensure the correct size and type of vehicle is being used.

Fleet Maintenance will review the needs of the entire fleet for the assigned groups. This review will give all users equal treatment for replacements. Abuse and neglect of vehicle/equipment shall not be deemed as justification for replacement. The replacement orders will be sent to Purchasing from Fleet Maintenance.

### **USER COMMITTEE:**

The User Committee is made up of several areas throughout the organization and representatives are selected by the department supervisors. The User Committee reviews and oversees the standardization of vehicle/equipment as well as specifications and special needs of the user.

### **Representatives include:**

- Fleet Maintenance
- Purchasing
- User Department Representative

### **SPECIFICATION WRITER:**

Fleet Maintenance Superintendent writes specifications, and is responsible for research, development, and writing of equipment specification for all Town vehicles/equipment purchases. Other duties include compiling data, analyzing needs, demonstration equipment, and communication with departments, vendors, and manufacturers. The Specification Writer also inspects new equipment upon arrival to insure specifications are adhered to.

### **Factors used in replacement decisions:**

- Accidental damages exceed the vehicle's value.
- Age, mileage and or hours.
- Condition of exterior body and chassis.
- Repair and maintenance costs are excessive.
- The vehicle is obsolete because of changes in technologies or for reasons of efficiency.
- Repair parts are difficult to obtain.
- The vehicle/equipment accumulates excessive downtime.
- Vehicular equipment becomes unsafe to operate.

**EXPLANATION OF CRITERIA:**

Vehicles and equipment are evaluated by four criteria: Age, Mileage, General Overall Condition, and Maintenance Cost. A vehicle is assigned a point total based on a scale of 1 to 4.

**Age:** Based on experience per class of vehicles/equipment and data from the UNC School of Government and comparative municipal partners, which reflect optimum resale conditions for the Town of Mooresville. A vehicle is assigned a point total based on a scale of 1 to 4, with 1 representing age 1-3 years for each year of chronological age page life expectancy, based on "in-service date" of the vehicle.

Age of Vehicle	1-3 Years Old	4-6 Years Old	7-9 Years Old	10+ Years Old
Points	1	2	3	4

**Mileage/Hours:** Based on experience per class of vehicles/equipment and data from the UNC School of Government and comparative municipal partners, which reflect optimum resale conditions for the Town of Mooresville. A vehicle is assigned a point total based on a scale of 1 to 4, with one 1 representing less than 50,000 miles. Equipment with hour meters will be assigned points based on standard usage for specific equipment types.

Mileage	0 – 50,000	50,001 – 75,000	75,001 – 100,000	100,000+
Points	1	2	3	4

**Maintenance Costs:** The cost of maintenance and repair not to exceed in the true value of the vehicle/equipment. Points are assigned on a scale of 1 to 4 based on the total cost factor. The maintenance cost figure includes all repair and maintenance costs minus any costs associated with accident repairs.

% of Original Purchase Price	0-25%	26% - 50%	51% - 75%	75% - 100%+
Points	1	2	3	4

**Condition:** A physical evaluation is made of each vehicle/equipment that meets or exceeds the base standards for age, mileage, and or maintenance cost. This category takes into consideration the condition of the body, rust, interior condition, vehicular accident status, anticipated repairs, etc. A scale of 1 to 4 is used, with 4 being extremely poor condition.

Condition	Good	Fair	Poor	Extremely Poor
Points	1	2	3	4

On occasions exceptions will occur in which this replacement procedure will not be used, these exceptions will be dealt with on an individual basis.

**POINT RANGES FOR REPLACEMENT CONSIDERATION**

When combining the total scores for age, mileage/hours, maintenance costs, and condition, the following scale will be used in recommending vehicle/equipment replacement:

Points	1 – 5	6 – 9	10 – 13	14+
Consideration	Excellent	Good	Qualifies for Replacement	Needs Immediate Replacement

**REPLACEMENT CRITERIA**

DESCRIPTION	AGE	MILEAGE
Administrative	10 Year	100,000
Police/Fire Vehicle (Severe)	8 Year	85,000 – 90,000
Police/Fire (Regular Use)	10 Year	100,000
Police Motorcycle	5 Year	
Heavy Fire Apparatus	15 Year	85,000
Compact/Hybrid	10 Year	100,000
½ Ton Truck/Van	10 Year	100,000
¾ Ton Truck/Van	10 Year	100,000
1 Ton Truck/Van	10 Year	100,000
Med/Heavy Truck	10 Year	90,000 – 100,000
Garbage Truck (Rear Loader)	8 – 10 Year	85,000
Garbage Truck (Side Loader)	5 – 7 Year	85,000
Knuckle Boom Truck	7 Year	90,000
Sweepers (Reviewed)	7 Year	80,000 – 90,000
Leaf Trucks (Reviewed)	8 Year	
Flushers	15 Year	90,000
Trailers	15 Year	
Rollers	15 Year	
Plows	15 Year	
Loader/Backhoe	10 Year	
Tractors	8 Year	
Skis Steer Loaders	10 Year	
Spreaders	15 Year	
Grounds Mowers	5 Year	2,500+ Hours

## CAPITAL PROJECT BUDGET ORDINANCES

A Capital Project Ordinance authorizes a major capital expenditure and continues in effect for the life of the project. These capital projects are characterized by spanning over multiple fiscal years. The ordinance specifies the funding and expenditures for the project.

Because the Capital Project Ordinance runs the length of the project and not the fiscal year, the budget is not reported within the FY 2016-2017 budget ordinance. Therefore these ordinances do not have to be renewed each fiscal year. Only the Edgemoor Park, Dye Creek Greenway, 42" Sewer Line Extension and Raw Water Line appear on the FY 2016-2017 Approved Budget Ordinance. Those four projects are the only capital projects slated to receive direct funding from one of the Town's operating funds. The remaining capital projects receive funding from debt proceeds or potential grant funding.

The following Capital Project Ordinances were approved by the Board of Commissioners prior to the adopted of the FY 2016-2017 Operating Budget.

Capital Project Ordinances	Design Budget	Construction Budget	Total Budget
NC115/NC150 Intersection Improvements	\$ 200,000	\$ 1,554,750	\$ 1,754,750
Patterson/Bell Street Improvements	\$ 36,700	\$ 2,122,000	\$ 2,158,700
Cornelius/Mazeppa RD Connector	\$ 114,876	\$ 1,883,313	\$ 1,998,189
Mooresville School Network Sidewalk	\$ 247,000	\$ 1,089,750	\$ 1,336,750
Faith Road/NC 115	\$ 172,500	\$ 1,592,000	\$ 1,764,500
NC 150/NC 801	\$ 215,000	\$ 1,987,500	\$ 2,202,500
William Road Widening	\$ 340,000	\$ 1,058,500	\$ 1,398,500
Mill Village Street Improvements	\$ 225,000	\$ 1,982,675	\$ 2,207,675
2015 Street Bonds - Available for Projects	\$ -	\$ 2,081,495	\$ 2,081,495
Patterson/Bell Stormwater	\$ -	\$ 320,000	\$ 320,000
Golf Course Renovation	\$ 769,799	\$ 4,368,070	\$ 5,137,869
Edgemoor Park Improvements	80,300	718,203	\$ 798,503
Golf Course Club House	251,500	-	\$ 251,500
Liberty Park	121,000	-	\$ 121,000
Selma Burke Center Renovation	304,500	-	\$ 304,500
2015 Recreation Bonds	-	4,948,248	\$ 4,948,248
Mt. Mourne Outfall	\$ 10,000	\$ 3,285,000	\$ 3,295,000
Mill Village Water/Sewer Upgrade	\$ 250,000	\$ 4,156,505	\$ 4,406,505

The following amendments to Capital Project Ordinances will occur on July 1, 2016. The General and Utility Fund are transferring funds to the Edgemoor Park Dye Creek Greenway, Raw Water Line project, and 42" Sewer Line.

Capital Project Ordinances	Design Budget	Construction Budget	Total Budget	From Budget	Design Budget	Construction Budget	Total Budget
Edgemoor Park Improvements	80,300	718,203	\$ 798,503	\$ 175,000	\$ 80,300	\$ 893,203	\$ 973,503
Dye Creek Greenway	-	-	\$ -	\$ 263,000	\$ 263,000	\$ -	\$ 263,000
42" Sewer Line	-	-	\$ -	\$ 795,000	\$ 295,000	\$ 500,000	\$ 795,000
Raw Water Line	-	-	\$ -	\$ 2,640,000	\$ -	\$ 2,640,000	\$ 2,640,000

## FISCAL YEAR 2016-2017 FUND SUMMARY

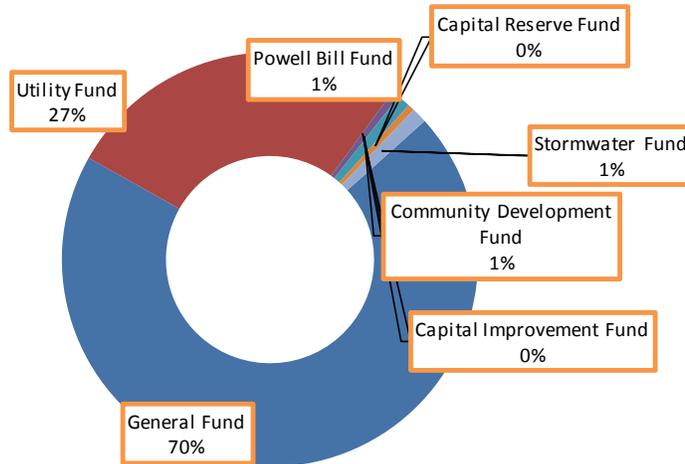
**TOTAL EXPENDITURES - ALL OPERATING FUNDS**

	ACTUAL			APPROVED	2016-2017 BUDGET		
	2012-2013	2013-2014	2014-2015	2015-2016	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 51,688,148	\$ 48,384,490	\$ 56,403,813	\$ 58,364,249	\$ 68,230,989	\$ 66,364,737	\$ 66,346,737
Utility Fund	\$ 19,120,853	\$ 18,398,019	\$ 23,765,939	\$ 26,140,148	\$ 25,480,737	\$ 25,503,782	\$ 25,503,782
Capital Improvement Fund	\$ 6,158,871	\$ 4,838,396	\$ 458,081	\$ -	\$ -	\$ -	\$ -
Community Development Fund	\$ 130,817	\$ 293,460	\$ 172,641	\$ 524,766	\$ 565,973	\$ 565,973	\$ 565,973
Powell Bill Fund	\$ 882,359	\$ 1,191,487	\$ 1,465,332	\$ 1,527,500	\$ 1,885,500	\$ 960,000	\$ 960,000
Capital Reserve Fund	\$ -	\$ 260,745	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Stormwater Fund	\$ -	\$ -	\$ 137,546	\$ 1,222,784	\$ 1,115,102	\$ 1,132,382	\$ 1,132,382
<b>TOTAL BUDGET</b>	<b>\$ 77,981,048</b>	<b>\$ 73,366,597</b>	<b>\$ 82,403,352</b>	<b>\$ 88,279,447</b>	<b>\$ 97,778,301</b>	<b>\$ 95,026,874</b>	<b>\$ 95,008,874</b>

**TOTAL REVENUES - ALL OPERATING FUNDS**

	ACTUAL			APPROVED	2016-2017 BUDGET		
	2012-2013	2013-2014	2014-2015	2015-2016	REQUESTED	RECOMMENDED	APPROVED
General Fund	\$ 46,601,532	\$ 48,114,722	\$ 58,747,290	\$ 58,364,249	\$ 68,230,989	\$ 66,364,737	\$ 66,346,737
Utility Fund	\$ 21,614,435	\$ 21,139,861	\$ 22,689,647	\$ 26,140,148	\$ 25,480,737	\$ 25,503,782	\$ 25,503,782
Capital Improvement Fund	\$ 6,158,871	\$ 4,838,396	\$ 500,000	\$ -	\$ -	\$ -	\$ -
Community Development Fund	\$ 91,803	\$ 92,657	\$ 252,279	\$ 524,766	\$ 565,973	\$ 565,973	\$ 565,973
Powell Bill Fund	\$ 910,216	\$ 923,560	\$ 942,554	\$ 1,527,500	\$ 1,885,500	\$ 960,000	\$ 960,000
Capital Reserve Fund	\$ -	\$ 500,000	\$ -	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000
Stormwater Fund	\$ -	\$ -	\$ 1,067,589	\$ 1,222,784	\$ 1,115,102	\$ 1,132,382	\$ 1,132,382
<b>TOTAL BUDGET</b>	<b>\$ 75,376,857</b>	<b>\$ 75,609,196</b>	<b>\$ 84,199,359</b>	<b>\$ 88,279,447</b>	<b>\$ 97,778,301</b>	<b>\$ 95,026,874</b>	<b>\$ 95,008,874</b>

### 2016-2017 APPROVED BUDGET



# FINANCIAL FORECAST



## FINANCIAL FORECAST

The Town of Mooresville recognizes the importance of long-range planning throughout the organization. No effective plan, however, can exist without an understanding of the resources and the obligations anticipated in the coming years. The Town develops its Financial Forecast to establish a realistic basis for the budget planning process.

This Financial Forecast section only includes the Town’s largest two operating funds, the General and Utility. To complete the Financial Forecast, consideration is given towards debt obligations and past expense/revenue trends. Because these projections are based heavily on financial trends, the forecast can’t account for changes in the economic climate, disasters, or emergencies, and how these conditions will affect future revenue growth. The Town does have some control in regards to future expenditure growth, but economic conditions will ultimately dictate future revenue growth. Therefore the Town seeks to forecast revenue growth at achievable levels, but there are no guarantees.

This Financial Forecast looks at future actual expenditures and revenues. As required by North Carolina General Statutes all approved fiscal year budgets must be balanced at the time of their adoption. Historically, actual revenues have exceeded actual expenditures, resulting in an increase in Fund Balance. Each fiscal year, staff works to keep expenses within received revenues, and projected deficits reflect the work which must be done to keep expenditures in line with revenues. Also, this forecast does not take into account large capital improvements that are beyond the scope of previous historical trends.

The Town has historically received more actual revenue compared to budget revenue, and not exceeded budget expenses. This causes the Town to rely less on budget appropriated fund balance to maintain operating funds. In order to properly compare actual revenues/expenses to budgeted revenues/expenses, the approved and revised budgets must be taken into consideration, because adjustments to the budget are made throughout the fiscal year. During the last seven audited fiscal years, only 2009, 2013, 2014 saw expenses exceeding their approved budget amounts in the General Fund.

### Actual Expenses and Revenues Compared to Approved and Revised Budget

General Fund	Approved to Actual		Revised to Actual	
	Revenue	Expense	Revenue	Expense
2008-2009	99.26%	101.43%	85.69%	87.56%
2009-2010	96.68%	88.34%	92.01%	84.07%
2010-2011	95.86%	93.18%	91.70%	89.13%
2011-2012	99.38%	96.18%	88.96%	86.09%
2012-2013	101.54%	112.35%	87.76%	97.10%
2013-2014	96.19%	96.73%	94.82%	95.35%
2014-2015	111.32%	106.88%	106.24%	93.13%

Utility Fund	Approved to Actual		Revised to Actual	
	Revenue	Expense	Revenue	Expense
2008-2009	97.51%	93.80%	93.16%	89.62%
2009-2010	98.22%	78.14%	100.24%	79.74%
2010-2011	105.80%	80.34%	103.74%	78.78%
2011-2012	128.53%	98.26%	123.08%	94.10%
2012-2013	110.74%	97.96%	108.80%	96.25%
2013-2014	110.05%	95.77%	110.03%	95.76%
2014-2015	94.40%	98.88%	107.73%	97.20%

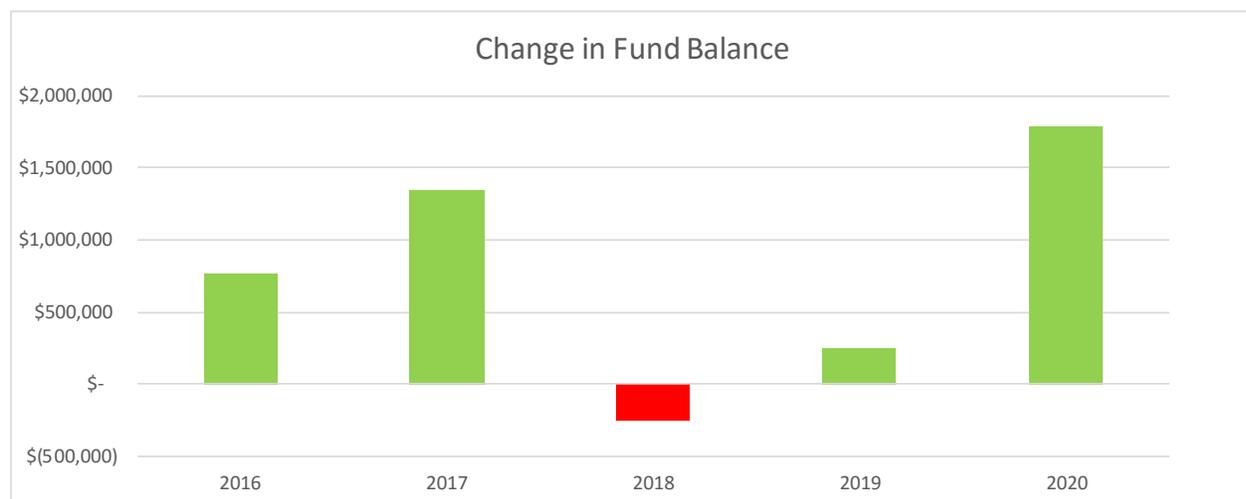
**GENERAL FUND**

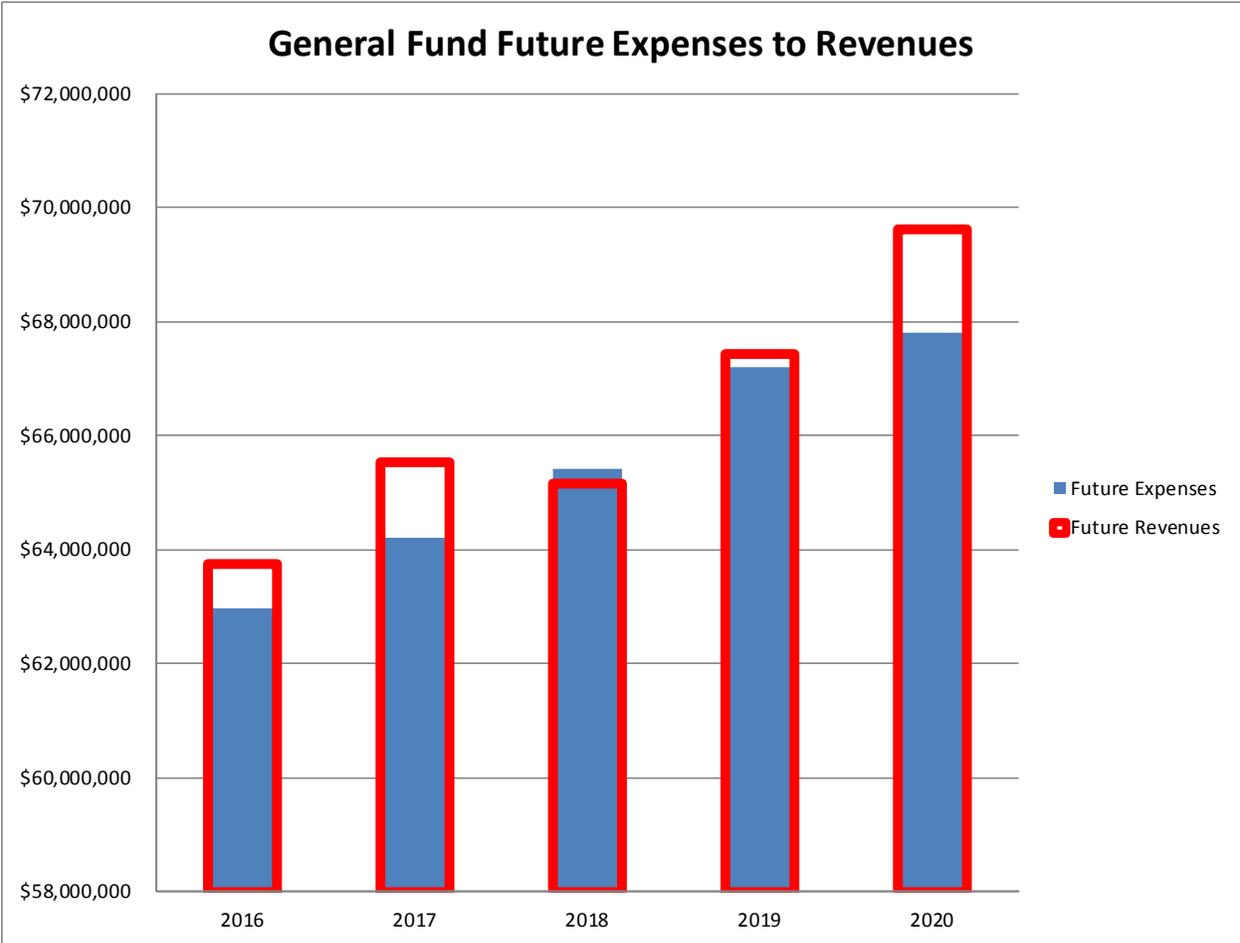
The General Fund Financial Forecast begins with the projection for FY 2016 and analyzes the next four fiscal years. Based on the Financial Forecast, FY 2018 is the only fiscal year where expenses exceed revenues. This is primarily caused by increased capital spending (a portion of the capital is being transferred to capital project accounts).

REVENUES	Projection	Future Projection			
	2016	2017	2018	2019	2020
Ad Valorem taxes	\$ 34,000,000	\$ 35,098,472	\$ 36,502,410	\$ 37,962,507	\$ 39,481,007
Other taxes and license	134,900	120,000	120,000	120,000	120,000
Unrestricted Intergovernmental	19,861,793	20,345,148	20,850,327	21,386,447	21,935,056
Restricted Intergovernmental	1,717,038	1,725,623	1,734,251	1,742,923	1,751,637
Sale and Service	2,716,834	4,159,173	4,202,399	4,515,937	4,702,383
Investment earnings	127,300	100,000	100,000	100,000	100,000
Miscellaneous	2,588,145	1,637,500	1,138,000	1,138,000	1,138,000
Transfers from other funds	560,333	400,000	500,000	465,000	380,000
<b>Total Revenues</b>	<b>\$ 63,729,783</b>	<b>\$ 65,536,454</b>	<b>\$ 65,147,387</b>	<b>\$ 67,430,814</b>	<b>\$ 69,608,083</b>

EXPENSES	Projection	Future Projection			
	2016	2017	2018	2019	2020
Salaries and employee benefits	\$ 26,017,171	\$ 26,959,843	\$ 27,962,394	\$ 29,117,392	\$ 30,209,194
Requested Positions	-	-	1,233,259	1,940,928	2,338,321
Operating expenditures	7,600,000	7,828,000	8,062,840	8,304,725	8,553,867
Professional services	4,400,000	5,280,000	6,600,000	8,250,000	10,312,500
Economic Development	5,645,000	6,010,518	5,617,118	2,771,256	2,387,199
Worker's Compensation	900,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital outlay	4,020,000	3,479,397	3,200,794	5,064,526	2,567,526
Capital Outlay Operational Impact	-	-	18,000	31,000	56,000
Debt	12,965,475	13,175,918	12,956,752	12,790,482	12,559,160
Transfers to other funds	1,411,873	463,000	785,000	25,000	25,000
Reimbursement proprietary funds	2,023,440	1,950,538	(2,028,560)	(2,109,702)	(2,194,090)
<b>Total Expenses</b>	<b>\$ 62,959,519</b>	<b>\$ 64,196,676</b>	<b>\$ 65,407,597</b>	<b>\$ 67,185,608</b>	<b>\$ 67,814,676</b>

Change in Fund Balance                    \$     770,264    \$   1,339,778    \$   (260,210)    \$     245,206    \$   1,793,407





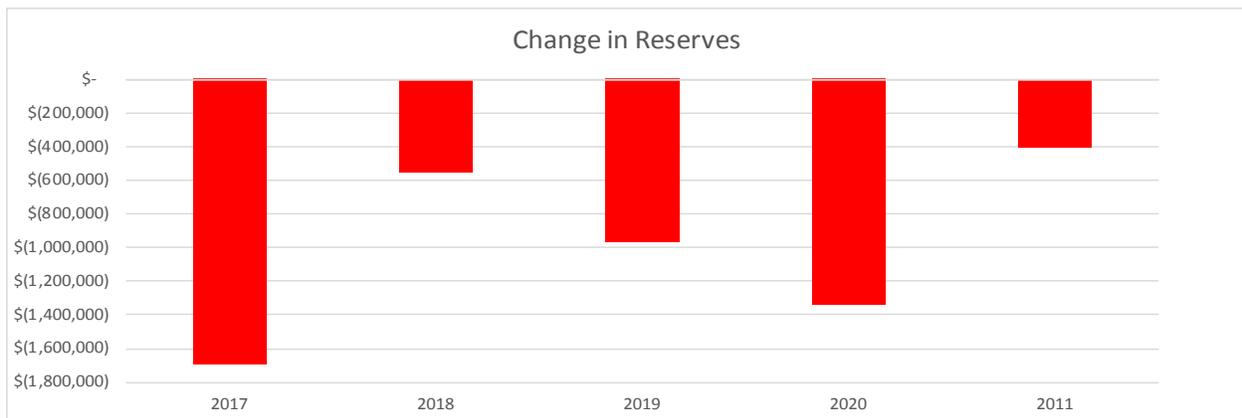
**UTILITY FUND**

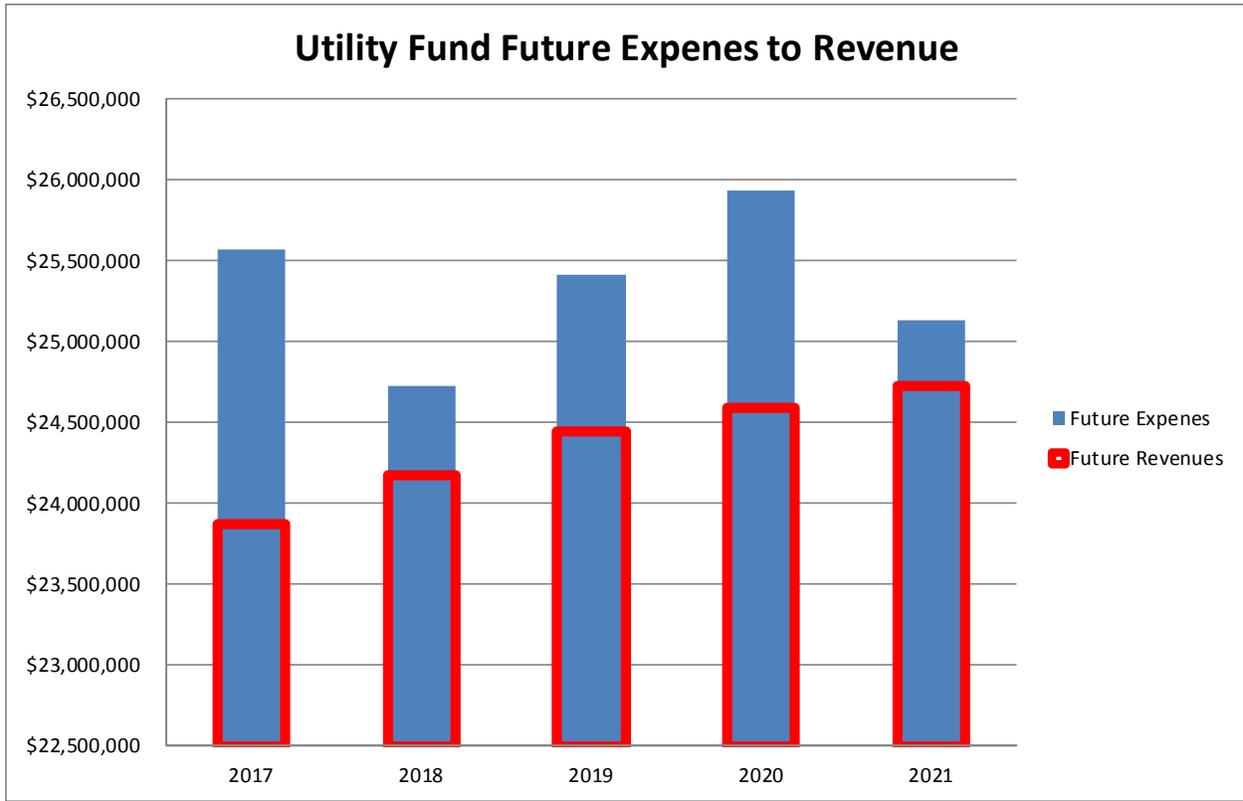
In order to determine the financial forest for the Utility Fund, data was analyzed by Willdan Financial Services. Willdan performs the Town’s annual utility rate study. Willdan forecast FY 2017 thru FY 2021, and each fiscal year is scheduled have expenses that exceed revenues. Utility Fund expenses were designed to use reserves in an attempt to fund large capital expenses without needing to increase debt expenses, and focus more on “pay as you go” capital spending.

REVENUES	Future Projection				
	2017	2018	2019	2020	2021
Water Sales	\$ 9,012,401	\$ 9,073,022	\$ 9,133,644	\$ 9,194,266	\$ 9,254,888
Sewer Sales	10,729,375	10,835,038	10,904,986	10,974,933	11,044,881
Miscellaneous Revenue	912,560	921,090	929,620	938,130	946,670
Taps and Connections	76,050	76,760	77,470	78,180	78,890
Processing Fees	90,000	90,840	91,680	92,520	93,360
Late Fees	46,000	46,000	46,000	46,000	46,000
Permit Fees	500,000	500,000	500,000	500,000	500,000
Interest Earnings	5,000	5,050	5,100	5,150	5,200
Availability/System Development Fees	2,500,000	2,625,000	2,756,250	2,756,250	2,756,250
<b>Total Revenues</b>	<b>\$ 23,871,386</b>	<b>\$ 24,172,800</b>	<b>\$ 24,444,750</b>	<b>\$ 24,585,429</b>	<b>\$ 24,726,139</b>

EXPENSES	Future Projection				
	2017	2018	2019	2020	2011
Water Administration Operating Expenses	\$ 443,581	\$ 453,041	\$ 462,901	\$ 473,201	\$ 483,921
Meter Reading Operating Expenses	386,170	404,100	422,910	442,600	463,250
Line Maintenance Operating Expenses	2,165,855	2,231,350	2,322,100	2,416,340	2,514,800
Pump Maintenance Operating Expenses	686,370	690,580	713,960	737,740	762,490
Water Treatment Plant Operating Expenses	1,182,565	1,184,270	1,213,260	1,242,940	1,273,460
Water Treatment Administration Operating Expenses	1,015,453	1,066,070	1,119,230	1,175,040	1,233,640
Wastewater Administration Operating Expenses	430,987	440,179	449,759	459,779	470,219
Wastewater Treatment Operating Expenses	2,969,385	2,987,390	3,036,020	3,084,910	3,134,890
General Fund Indirect Operational Transfer	1,800,000	1,800,000	1,800,000	1,800,000	1,800,000
Allowance for Bad Debt	65,946	66,545	67,015	67,485	67,955
Series 2010 Revenue Bonds	2,065,918	2,050,919	2,036,350	2,018,864	1,998,812
Series 2012 Revenue Bonds	4,072,250	3,834,850	3,832,100	3,792,300	3,800,100
SRF Loan	722,548	722,548	722,548	722,547	722,547
Other Indebtedness	103,836	99,127	94,418	89,709	-
Capital Funded from Water Rates	968,682	1,002,500	290,000	380,000	535,000
Capital Funded from Sewer Rates	1,754,182	992,500	1,380,000	820,000	2,040,000
Capital Fund from Reserves	4,735,000	4,697,970	5,453,024	6,205,584	3,830,000
<b>Total Expenses</b>	<b>\$ 25,568,728</b>	<b>\$ 24,723,939</b>	<b>\$ 25,415,595</b>	<b>\$ 25,929,039</b>	<b>\$ 25,131,084</b>

Change in Reserves \$ (1,697,342) \$ (551,139) \$ (970,845) \$ (1,343,610) \$ (404,945)





**FUND BALANCE FORECAST**

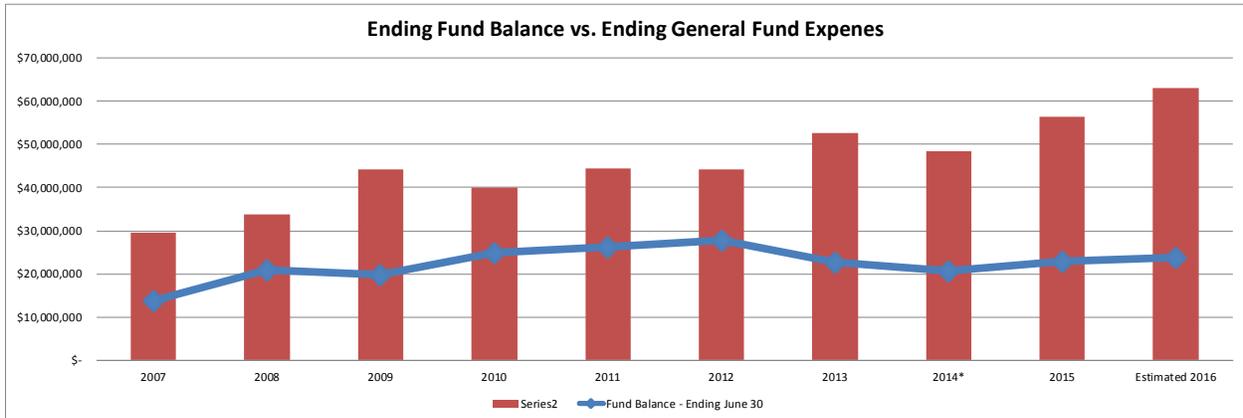
The North Carolina’s Local Government Commission (LGC) reviews all local government annual financial statements and approves each annual independent audit. During the annual review, the LGC reviews fund balance and compares fund balances among similar sized units. The Commission recommends that a local government keep a minimum fund balance that is equal to one month’s expenditures or roughly 8% of operating expenses. Available fund balance is typically calculated at the beginning of the fiscal year after the annual financial audit is complete and approved by the Board.

The Town has adopted a policy stating fund balance will remain 20% of General Fund operating expenditures, and that unspent capital project money be transferred into fund balance. In the event that fund balance drops below the 20% mark, Town staff will develop a plan to increase fund balance back to the policy level. If restoration cannot be accomplished within such period without severe hardship to the Town, then the Board will establish a different, but appropriate time period. If Available Fund Balance as calculated as part of closing-out a fiscal year is in excess of 35%, the Board may appropriate or designate the excess for one-time capital expenditures, economic development related expenditures, or transfer the excess to a Capital Reserve Fund.

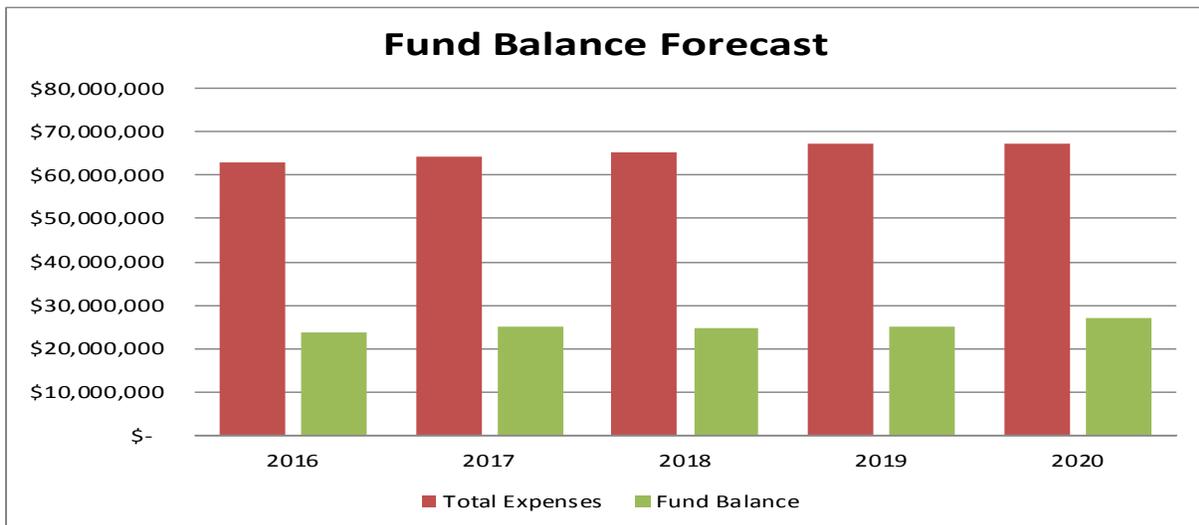
The Town’s fund balance has roughly average 51.52% of the final the actual ending balance of the General Fund since 2007. During that time, fund balance has been as high as 62.63%% of final General Fund expenses and as low as 40.89% (FY 2015), all within the Local Government Commission’s recommended 8% minimum. Based on the Town’s financial forecast of the General Fund, the Town’s anticipated fund balance remains above the fund balance policy threshold.

	2007	2008	2009	2010	2011	2012	2013	2014*	2015	Estimated 2016
<b>Fund Balance - Beginning July 1</b>	\$ 9,378,735	\$ 13,744,735	\$ 20,747,037	\$ 21,401,739	\$ 24,954,235	\$ 26,230,108	\$ 27,702,177	\$ 20,958,514	\$ 20,688,746	\$ 23,032,223
<b>Fund Balance - Ending June 30</b>	\$ 13,744,735	\$ 20,900,055	\$ 19,801,739	\$ 24,954,235	\$ 26,230,108	\$ 27,702,177	\$ 22,643,418	\$ 20,688,746	\$ 23,032,223	\$ 23,802,487
<b>Net Change</b>	\$ 4,366,000	\$ 7,155,320	\$ (945,298)	\$ 3,552,496	\$ 1,275,873	\$ 1,472,069	\$ (5,058,759)	\$ (269,768)	\$ 2,343,477	\$ 770,264

\*First year of Powell Bill Fund Balance reported as its own Fund Balance



The 2015 net change in fund balance increased significantly from the 2014. The increase in net change was primarily caused by increased major General Fund revenue (Property Tax, Sales Tax, and Utilities Franchise Tax). In 2015, those revenues far exceeded budgeted amounts. This type of revenue increase cannot be anticipated each fiscal year, and it is recommended to avoid creating operational budgets based on the assumption of a large surplus in unassigned fund balance. Net change in fund balance is projected to receive modest growth with the exception of 2019 due to large capital expenditures according to the five year capital improvement plan.



# GENERAL FUND SUMMARY



## GENERAL FUND – BUDGET SUMMARY

The General Fund is used to account for general government operations of the Town, which are financed through taxes or other general revenues, reimbursements, or transfer from other funds. The General Fund accounts for all financial transactions not required to be accounted for in another fund.

### Summary

The General Fund continues to reflect the overall economy of the Charlotte Metro area with slowing revenue growth from both locally generated revenues to statewide intergovernmental revenues. Though Mooresville is experiencing revenue growth, the increased rate per year has slowed down compared to pre-recession levels.

The Approved General Fund budget for FY 2016-2017 is \$66,346,737 an increase of 13.68% compared to the FY 2015-2016 approved budget. A 5.05% increase in property tax values helps to aid in the ability to present an increased General Fund budget. Overall the main growth in the General Fund is related to increases in capital and debt expenditures.

The following table indicates the Town's results from operations before any other financing sources or uses for the past five years and the Approved Budget for the General Fund:

	FY 2010-2011 Actual	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2016-2017 Approved Budget
Operating Revenue	\$ 44,753,348	\$ 44,223,314	\$ 46,601,532	\$ 48,114,722	\$ 58,747,290	\$ 54,632,404	\$ 62,440,312
Operating Expenses	\$ 43,398,630	\$ 42,715,926	\$ 51,688,148	\$ 48,384,490	\$ 56,403,813	\$ 58,364,249	\$ 66,346,737
Revenues Over (Under) Expenditures	\$ 1,354,718	\$ 1,507,388	\$ (5,086,616)	\$ (269,768)	\$ 2,343,477	\$ (3,731,845)	\$ (3,906,425)

The General Fund is budgeting \$62,440,312 in operating revenues, and will need an appropriation of \$3,906,425 to balance the operating budget in accordance with North Carolina General Statutes. The appropriation of fund balance is an increase from the amount needed to balance the FY 2015-2016 Approved General Fund Budget.

### Revenue Assumption and Analysis

General Fund revenues are based on various factors. These factors reflect substantial evaluation to determine which variables are the most reliable to the budget development process. The most notable resources considered include:

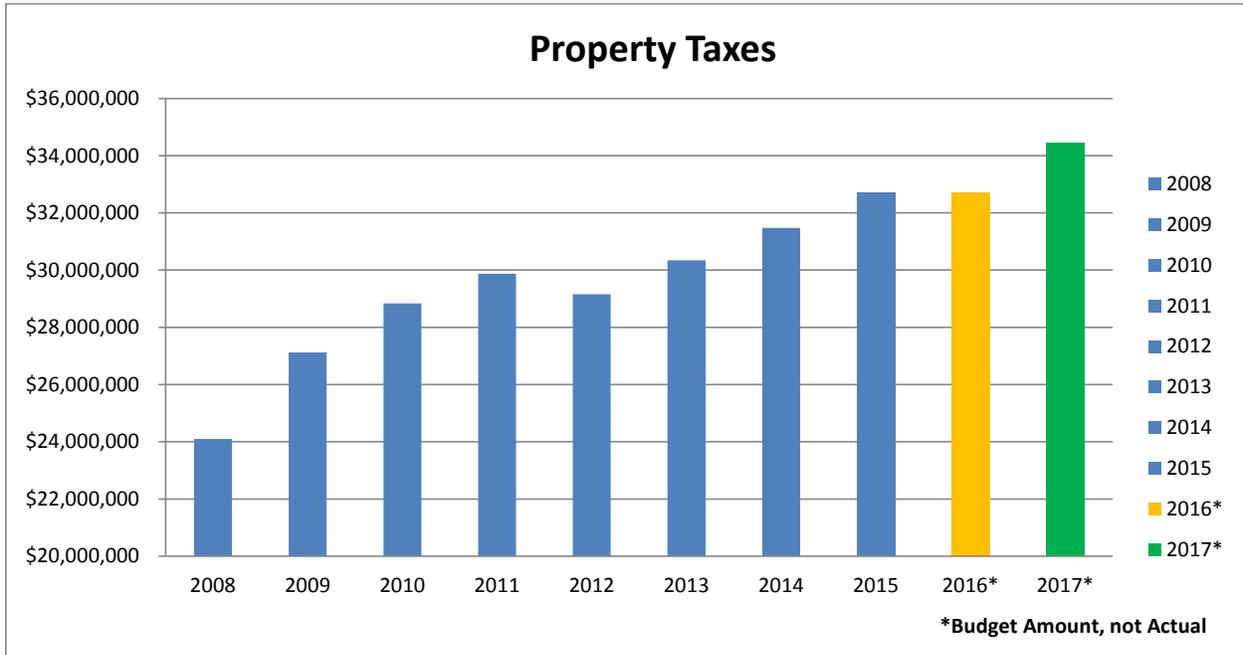
- Economic forecasts
- Information on property tax from Iredell County Tax Office
- Trends in revenue collection
- Information from the North Carolina League of Municipalities (NCLM) concerning municipal state-collected revenues
- Experiences and situations that affect the Town's operation.

The following are the major revenue assumptions and analyses that were used in the development of the fiscal year 2016-2017 General Fund revenue budget.

### Property Taxes

Changes in property value are important because most local governments depend on the property tax for a substantial portion of their revenues. Property tax or ad valorem tax is the largest funding source for the General Fund, providing nearly 55% of the Town's total FY 2016-2017 General Fund operating revenue. Also because of

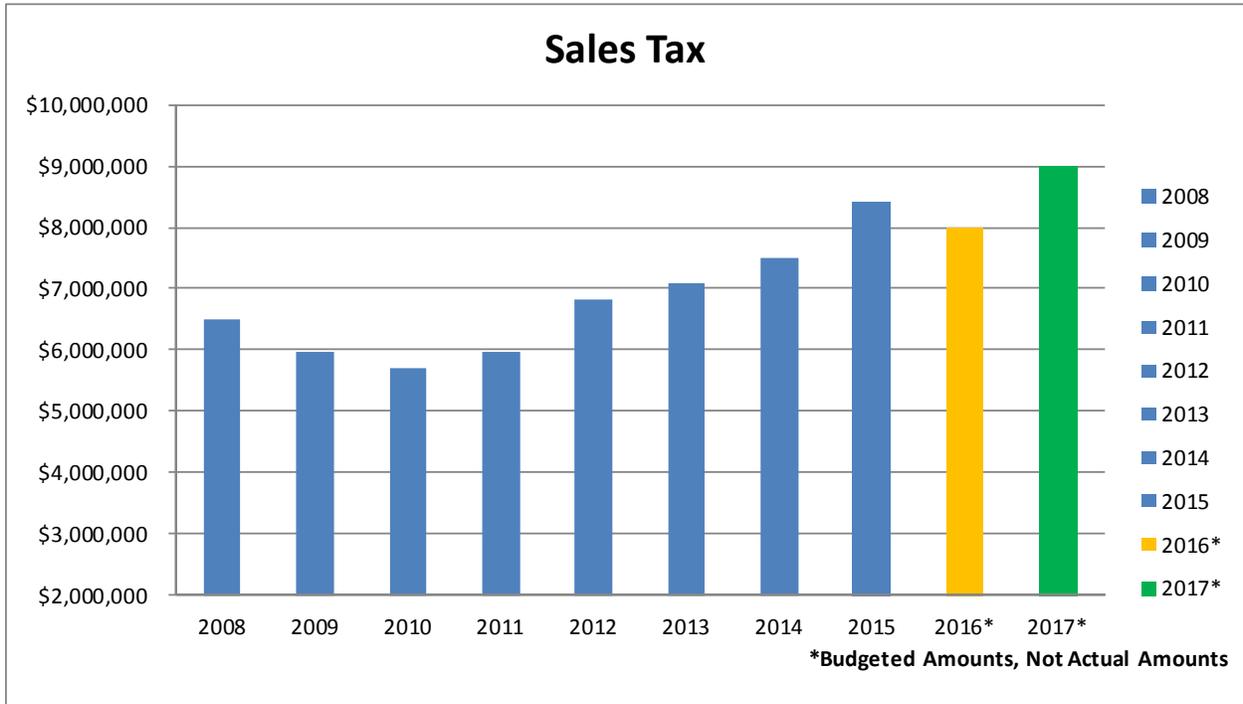
North Carolina General Statutes the collection rate for property tax plays a vital role in budgeting property tax revenue. By North Carolina General Statutes, the Town of Mooresville must use the collection rate from the preceding fiscal year (found in the most recent Annual Financial Audit) to calculate the property tax revenue budget. The stronger the preceding fiscal year collection rate, the more Town is legally able to budget. In total property taxes accounted for three separate revenue streams. The largest is the current year property tax, the second is any prior year property taxes, and the third is the interest earned on property taxes collected.



At the approved tax rate of \$0.58 per \$100 evaluation, property tax revenue is budgeted to be stronger than ever. The continued growth will allow the Town to maintain services for another fiscal year. The strong growth is allowing the Town to budget several new positions and increase capital expenses.

Local Option Sales Tax

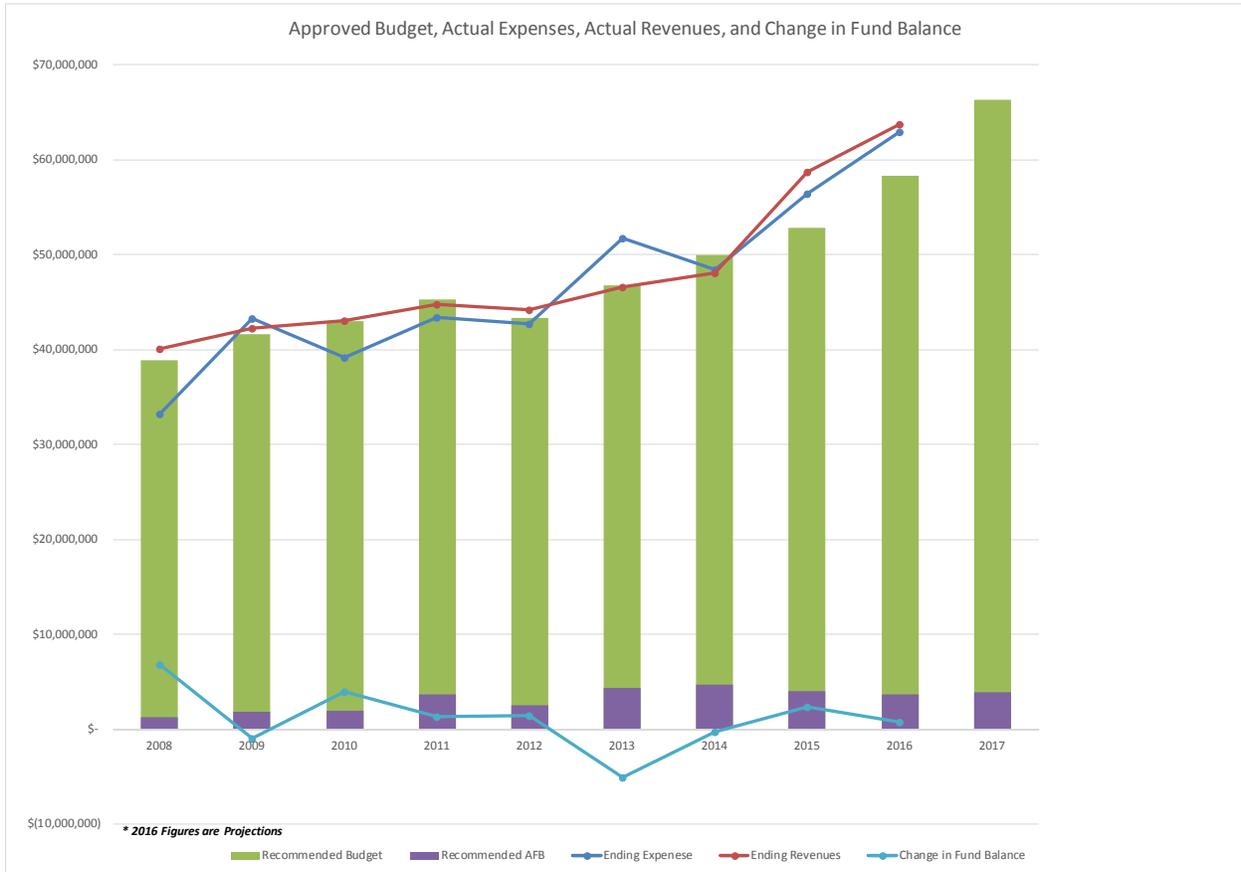
Local Option Sales Tax or Sales Tax is the second largest General Fund source of revenue. Sales Tax is added at the point of sale on most items purchased. Sale Tax is collected by the State of North Carolina and distributed to each county. Iredell County then dispenses the revenue to each municipality on a per capita basis. Sales Tax revenue has been extremely reliable in Mooresville due to Mooresville’s location as regional shopping hub for Iredell County.



Fund Balance Analysis

Fund Balance is divided into five categories: nonspendable, restricted, committed, assigned and unassigned. Nonspendable fund balance includes amounts that cannot be spent because they are either not in a spendable form or legally or contractually required to be maintained intact. Restricted fund balance includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law. Committed fund balance is the portion of fund balance that can only be used for specific purposes imposed by majority vote by quorum of the Mooresville Board of Commissioners. Assigned fund balance is the portion of fund balance, assigned by the Board of Commissioners under direction of GASB 54 that the Town of Mooresville intends to use for specific purposes. Unassigned fund balance is the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

The North Carolina Local Government Fiscal Control Act mandates local governments to operate under a balanced budget where budgeted expenses must equal budgeted revenues and appropriated fund balance. Therefore local governments have the authority to use assigned fund balance as source of revenue to balance their budgets. The Town of Mooresville has historically used appropriated fund balance to balance the approved General Fund budgets. Since FY 2007-2008 (including the 2016-2017 Approved Budget) the Town of Mooresville has average using about 6.71% of total revenue in the form of appropriated fund balance. The Approved General Fund Budget is budgeting to use \$3,906,425 appropriated fund balance to create a balanced budget. Despite having to use appropriated fund balance to balance the approved budget, the Town of Mooresville has been able to add money back into fund balance for a majority of fiscal years since FY 2007-2008. In FY 2012-2013, the Town took advantage of several economic and capital opportunities and decreased assigned fund balance by \$5,086,616. This decrease in unassigned fund balance did not put the Town below the percentage required to maintain in unassigned fund balance per Town policy.



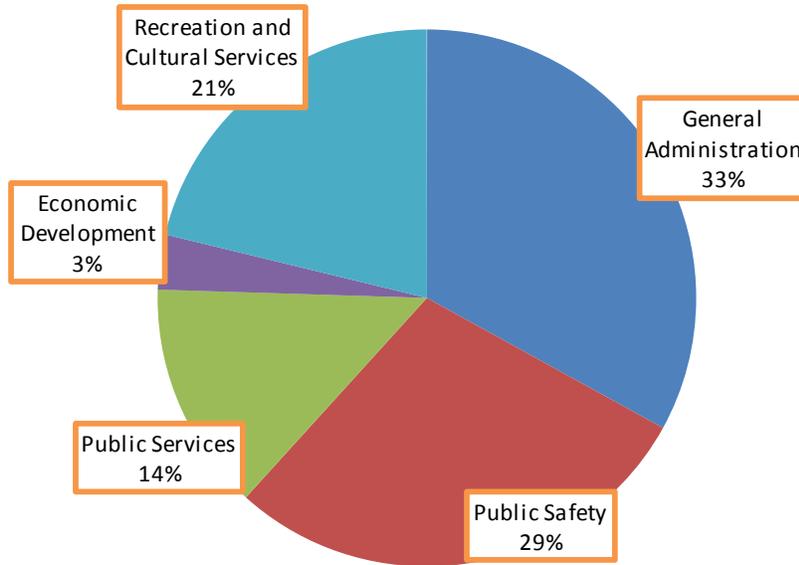
A recent review of the Town’s bond rating by the bond rating agencies did recommend stabilizing the withdraw of fund balance at the end of each fiscal year, and to decrease the amount of appropriated fund balance needed to balance the approved budget.

Expenditure Assumptions and Analysis

While the Town of Mooresville’s budget contains multiple departments and divisions, each conducts Town governmental activities as part of a functional area. For example, the Fire and Police Departments are part of the functional area known as Public Safety, as both share the common them of protecting citizens and property. The following functional areas are included in the General Fund:

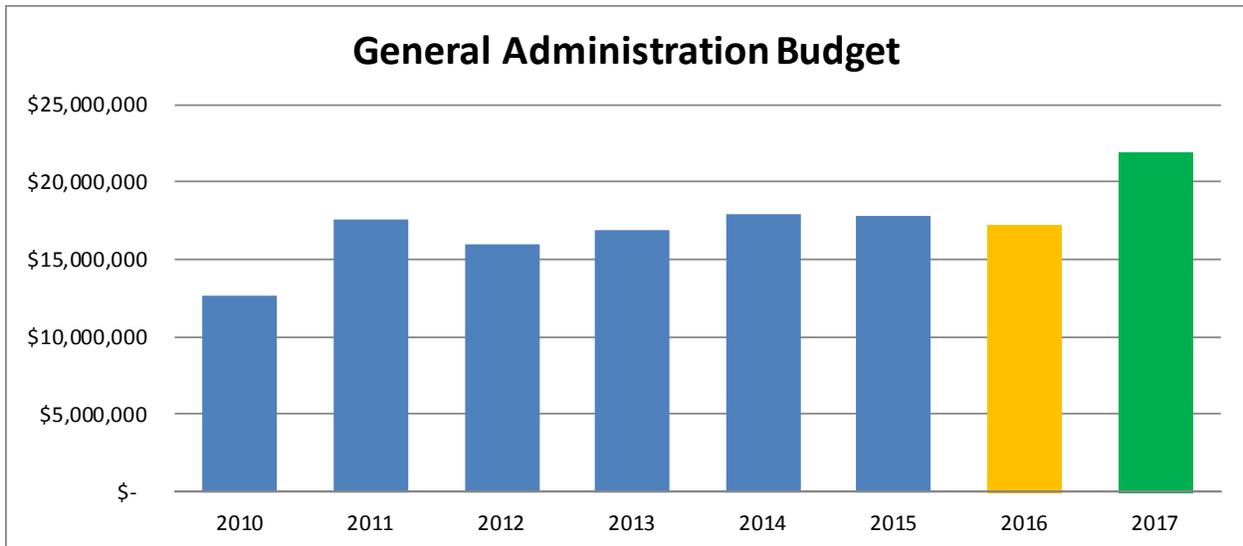
- General Administration (\$21,919,665)
- Public Safety (\$19,031,414)
- Public Services (\$9,144,247)
- Economic Development (\$2,188,241)
- Recreation and Cultural Services (\$14,070,170)

## General Fund Functional Areas



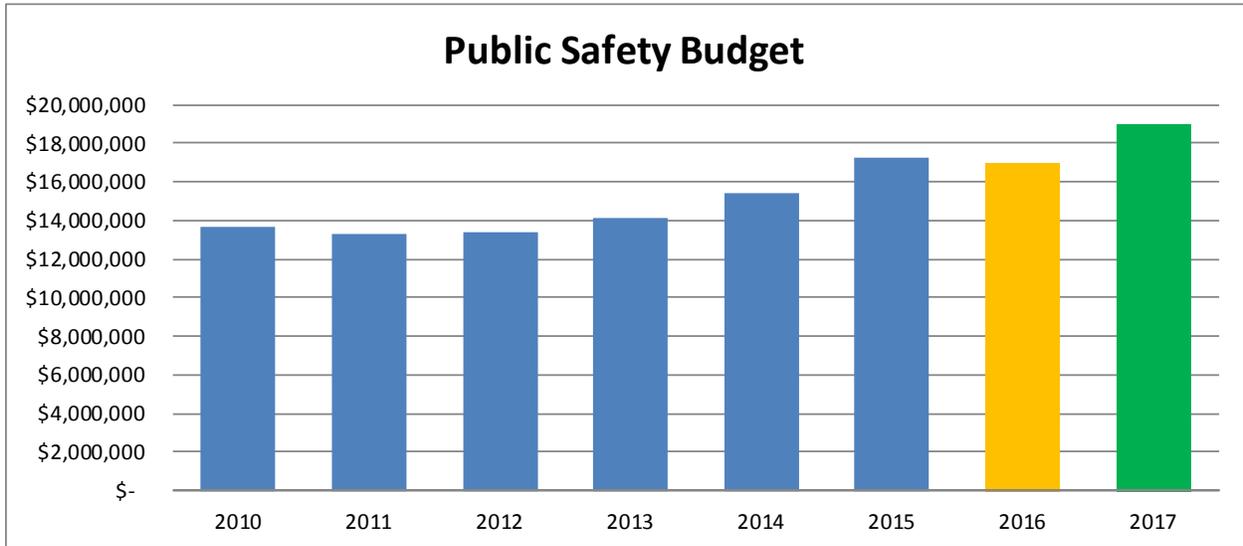
### General Administration

Included in the General Administration functional area are the departments for the Board of Commissioners, Manager’s Office, Public Information Office, Legal, Finance, Human Resources, Risk Management, Information Technology, and Planning & Community Development.



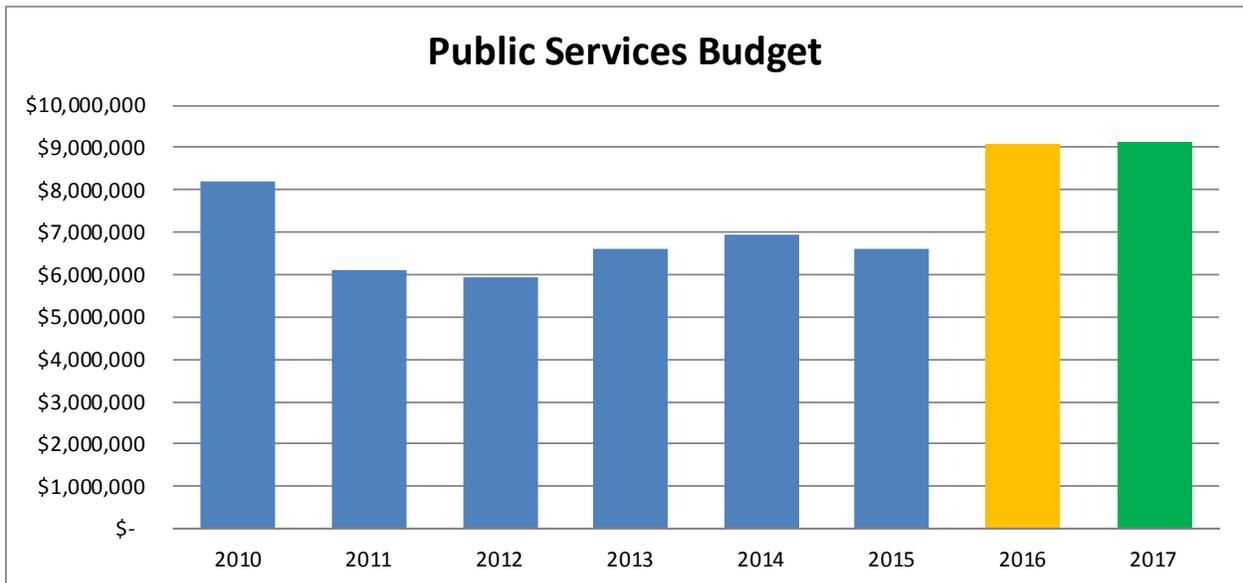
### Public Safety

Included in the Public Safety functional area are the departments for the Police and Fire.



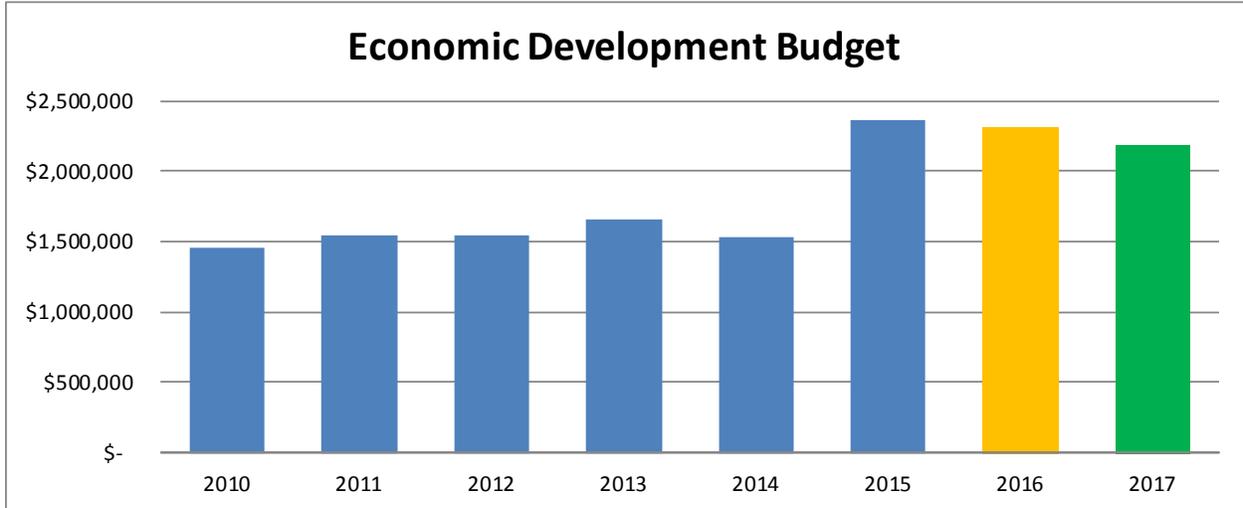
Public Services

Included in the Public Services functional area are the departments for the Public Services Administration, Development Services, Streets, Sanitation, and Fleet Maintenance.



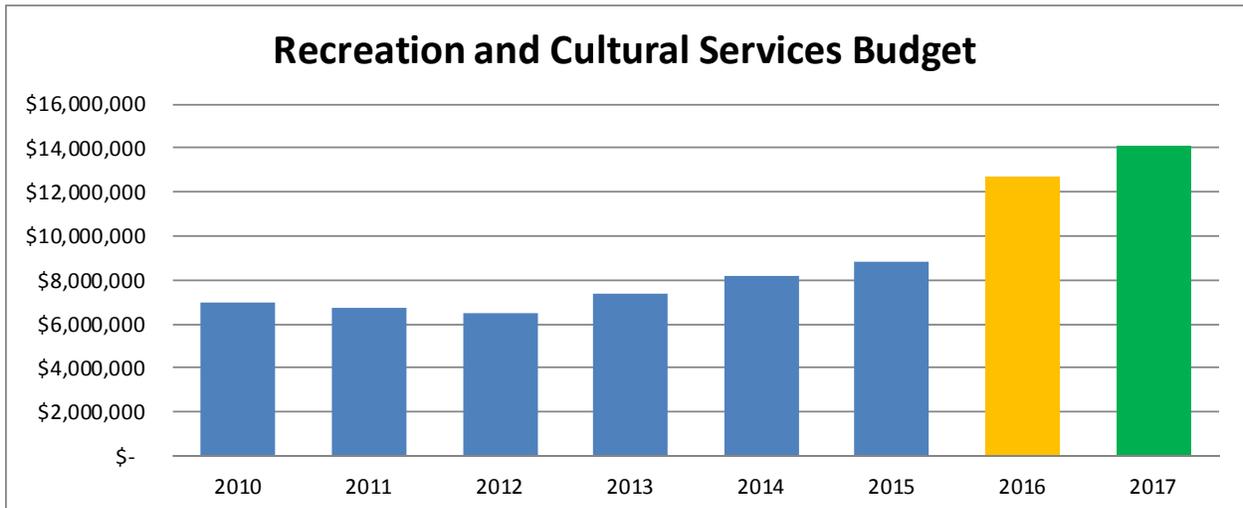
Economic Development

Included in the Economic Development functional area are the departments for the Economic Development.



Recreation and Cultural Services

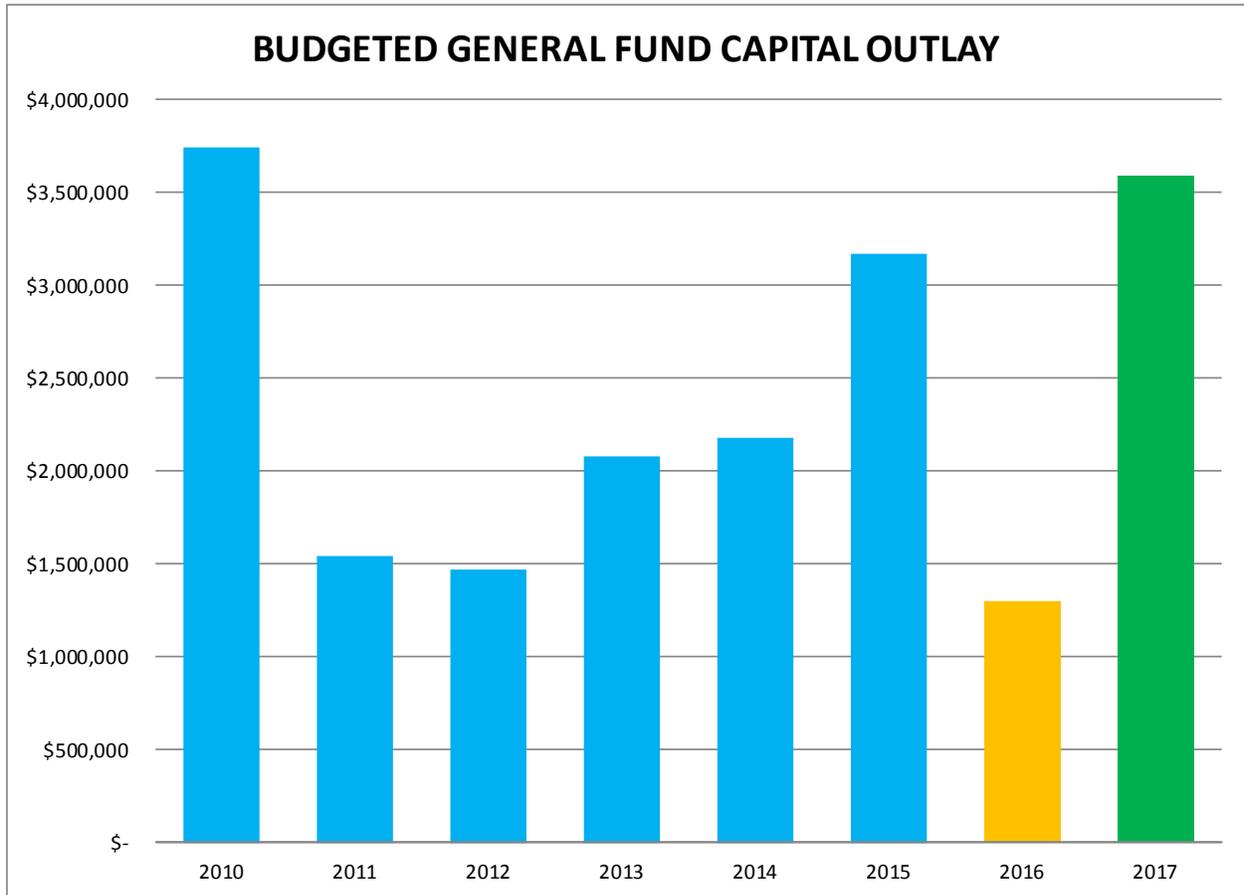
Included in the Recreation and Cultural Services functional area are the departments for the Buildings and Grounds, Recreation Administration, Athletic Services, Charles Mack Citizen Center, Winnie Hooper Center, War Memorial Center, Talbert Center, Selma Burke Center, Special Facilities, Golf Operations, Golf Snack Shop, Library Administration, Circulation Services, Technical Services, Adult Services, and Youth Services.



Capital Expenditures

The Approved General Fund budget allocates \$3,590,097 for capital outlay. Capital Outlay is identified as items costing over \$5,000. A majority of the General Fund’s capital outlay is located within departmental budgets in the “5500” section. The FY 2016-2017 General Fund capital outlay represents a significant increase from the approved FY 2015-2016 budget. Capital outlay increased 176% from the previous approved budget. The increase was mainly due to an increase in the amount of budgeted vehicles in both the Police and Fire Departments. Based on the Fleet Services Replacement Procedures, the Police Department requested 13 vehicles for replacement and only seven were approved in the this budget. This will cause the Police Department to continue to operate vehicles that meet the criteria for replacement, and will increase the amount requested in the next budget. The Town is

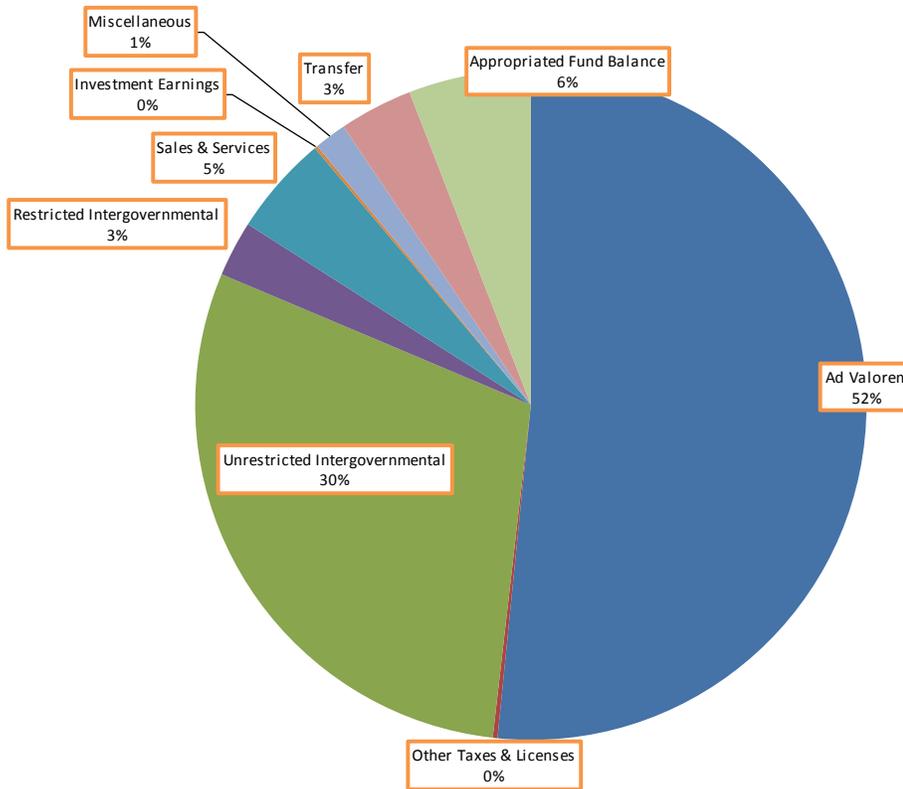
considering mid-year budget adjustments to evaluate the need to purchase vehicles during the fiscal year. The Approved Budget also contains capital outlay budgeted as transfers to the Capital Project Ordinances for Edgemoor Park playground improvement and Dye Creek Greenway design. Those two capital items are not budgeted in the traditional "5500" section of Recreation Administration. Both projects are located in the Board of Commissioners' budget as a transfer out of the General Fund.



## REVENUES BY MAJOR SOURCE

	ACTUAL					APPROVED	RECOMMENDED	APPROVED
	2011	2012	2013	2014	2015	2016	2016-2017	
Ad Valorem	\$ 29,870,539	\$ 29,156,720	\$ 30,434,223	\$ 31,474,456	\$ 32,703,699	\$ 32,710,000	\$ 34,225,000	\$ 34,225,000
Other Taxes & Licenses	\$ 6,141,936	\$ 150,995	222,861	244,574	240,417	135,000	\$ 152,000	\$ 152,000
Unrestricted Intergovernmental	\$ 2,499,021	\$ 9,176,052	9,759,561	10,312,468	19,525,317	11,120,000	\$ 19,604,148	\$ 19,604,148
Restricted Intergovernmental	\$ 2,885,209	\$ 3,491,749	2,398,739	2,246,997	2,023,057	1,669,532	\$ 1,781,275	\$ 1,781,275
Sales & Services	\$ 1,905,272	\$ 2,681,528	2,781,279	2,769,242	3,183,624	2,732,404	\$ 3,202,416	\$ 3,202,416
Investment Earnings	\$ 21,325	\$ 12,175	18,573	11,929	17,966	10,000	\$ 100,000	\$ 100,000
Miscellaneous	\$ 1,090,706	\$ 383,192	1,067,296	923,496	595,129	4,455,468	\$ 1,024,935	\$ 1,024,935
Transfer	\$ 1,202,903	\$ 650,000	750,000	131,560	458,081	1,800,000	\$ 2,303,000	\$ 2,350,538
Appropriated Fund Balance	\$ -	\$ -	5,058,759	269,768	-	3,731,845	\$ 3,971,963	\$ 3,906,425
<b>TOTAL REVENUES</b>	<b>\$ 45,616,911</b>	<b>\$ 45,702,411</b>	<b>\$ 52,491,291</b>	<b>\$ 48,384,490</b>	<b>\$ 58,747,290</b>	<b>\$ 58,364,249</b>	<b>\$ 66,364,737</b>	<b>\$ 66,346,737</b>

## GENERAL FUND REVENUES



## TOTAL EXPENDITURES BY DEPARTMENT

	ACTUAL			APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2012-13	2013-14	2014-2015	2015-2016	2016-2017		
<b>General Administration</b>							
Board of Commissioners	\$ 14,531,724	\$ 12,324,165	\$ 13,285,729	\$ 8,726,365	\$ 11,711,160	\$ 11,902,052	\$ 11,884,052
Manager's Office	\$ 732,812	\$ 753,449	\$ 969,591	\$ 963,739	\$ 1,019,334	\$ 1,000,571	\$ 1,000,571
Public Information	\$ -	\$ -	\$ 186,331	\$ 347,896	\$ 378,062	\$ 376,982	\$ 376,982
Legal	\$ 198,404	\$ 203,058	\$ 212,532	\$ 256,038	\$ 422,936	\$ 441,859	\$ 441,859
Finance	\$ 1,609,271	\$ 1,653,724	\$ 1,956,451	\$ 1,993,314	\$ 2,145,547	\$ 2,095,033	\$ 2,095,033
Human Resources	\$ 491,479	\$ 564,180	\$ 477,236	\$ 878,926	\$ 751,883	\$ 750,443	\$ 750,443
Risk Management	\$ 699,399	\$ 749,206	\$ 758,622	\$ 1,295,574	\$ 1,382,470	\$ 1,356,390	\$ 1,356,390
Information Technology	\$ 2,021,503	\$ 2,186,687	\$ 2,576,926	\$ 2,801,377	\$ 3,205,380	\$ 3,155,040	\$ 3,155,040
Planning & Community Development	\$ -	\$ -	\$ -	\$ -	\$ 840,055	\$ 852,295	\$ 852,295
Economic Development	\$ 2,281,289	\$ 1,448,541	\$ 1,845,825	\$ 2,313,262	\$ 2,188,241	\$ 2,188,241	\$ 2,188,241
<b>Total General Administration</b>	<b>\$ 22,565,881</b>	<b>\$ 19,883,010</b>	<b>\$ 22,269,243</b>	<b>\$ 19,576,491</b>	<b>\$ 24,045,068</b>	<b>\$ 24,118,906</b>	<b>\$ 24,100,906</b>
<b>Public Safety</b>							
Police Administration	\$ 7,652,405	\$ 8,095,182	\$ 8,485,448	\$ 8,562,731	\$ 10,833,862	\$ 9,677,853	\$ 9,677,853
Fire Administration	\$ 675,451	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Fire Suppression	\$ 6,326,297	\$ 7,224,866	\$ 8,713,501	\$ 8,407,584	\$ 9,805,577	\$ 9,353,561	\$ 9,353,561
Fire Prevention	\$ 362,178	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Public Safety</b>	<b>\$ 15,016,331</b>	<b>\$ 15,320,048</b>	<b>\$ 17,198,949</b>	<b>\$ 16,970,315</b>	<b>\$ 20,639,439</b>	<b>\$ 19,031,414</b>	<b>\$ 19,031,414</b>
<b>Public Services/Works</b>							
Public Service Administration	\$ 611,009	\$ 631,586	\$ 1,576,013	\$ 1,611,625	\$ 1,498,022	\$ 1,503,862	\$ 1,503,862
Development Services	\$ 1,327,219	\$ 1,426,219	\$ 1,452,954	\$ 1,547,318	\$ -	\$ -	\$ -
Engineering	\$ -	\$ -	\$ -	\$ -	\$ 1,001,685	\$ 975,465	\$ 975,465
Streets	\$ 2,040,777	\$ 1,808,911	\$ 2,286,198	\$ 3,440,299	\$ 3,499,089	\$ 3,616,356	\$ 3,616,356
Sanitation	\$ 1,908,412	\$ 1,742,346	\$ 1,964,748	\$ 1,734,493	\$ 2,177,620	\$ 2,185,599	\$ 2,185,599
Fleet Maintenance	\$ 695,180	\$ 655,610	\$ 723,867	\$ 747,493	\$ 871,625	\$ 862,965	\$ 862,965
Traffic	\$ 134,766	\$ 191,812	\$ 188,848	\$ -	\$ -	\$ -	\$ -
<b>Total Public Services/Works</b>	<b>\$ 6,717,363</b>	<b>\$ 6,456,484</b>	<b>\$ 8,192,628</b>	<b>\$ 9,081,228</b>	<b>\$ 9,048,041</b>	<b>\$ 9,144,247</b>	<b>\$ 9,144,247</b>
<b>Cultural</b>							
Buildings and Grounds	\$ 1,549,195	\$ 1,811,181	\$ 1,739,803	\$ 2,146,087	\$ 2,460,560	\$ 2,413,360	\$ 2,413,360
Recreation Administration	\$ 2,123,579	\$ 1,092,145	\$ 3,135,147	\$ 4,093,754	\$ 4,761,593	\$ 3,611,196	\$ 3,611,196
Athletic Services	\$ 405,421	\$ 1,012,136	\$ 774,491	\$ 862,575	\$ 854,845	\$ 802,765	\$ 802,765
Mack Center	\$ 753,909	\$ 769,934	\$ 1,023,841	\$ 1,168,884	\$ 1,444,694	\$ 1,442,174	\$ 1,442,174
Winnie Hooper	\$ 158,634	\$ 158,182	\$ 178,185	\$ 204,516	\$ 211,558	\$ 214,418	\$ 214,418
War Memorial	\$ 291,126	\$ 360,326	\$ 386,273	\$ 395,214	\$ 440,887	\$ 440,102	\$ 440,102
Talbert Center	\$ 222,370	\$ 291,438	\$ 214,554	\$ 532,936	\$ 411,279	\$ 395,059	\$ 395,059
Selma Burke Center	\$ 136,277	\$ 227,678	\$ 242,938	\$ 251,788	\$ 369,813	\$ 348,733	\$ 348,733
Special Facilities/Programs	\$ 64,047	\$ 58,457	\$ 56,412	\$ 167,170	\$ 227,768	\$ 202,768	\$ 202,768
Golf Operations	\$ 468,258	\$ 402,615	\$ 286,405	\$ 385,805	\$ 590,713	\$ 1,500,624	\$ 1,500,624
Golf Snack Shop	\$ 92,322	\$ 82,372	\$ 41,703	\$ 32,025	\$ 32,525	\$ 32,525	\$ 32,525
Library Administration	\$ 388,627	\$ 338,502	\$ 644,117	\$ 714,535	\$ 930,027	\$ 915,027	\$ 915,027
Circulation Services	\$ 507,373	\$ 522,659	\$ 546,299	\$ 601,817	\$ 618,103	\$ 613,083	\$ 613,083
Technical Services	\$ 182,491	\$ 193,075	\$ 204,187	\$ 229,877	\$ 164,290	\$ 163,570	\$ 163,570
Adult Services	\$ 392,225	\$ 430,181	\$ 366,556	\$ 471,248	\$ 456,086	\$ 451,796	\$ 451,796
Youth Services	\$ 400,860	\$ 405,360	\$ 427,989	\$ 477,984	\$ 523,700	\$ 522,970	\$ 522,970
<b>Total Cultural</b>	<b>\$ 8,136,714</b>	<b>\$ 8,156,241</b>	<b>\$ 10,268,900</b>	<b>\$ 12,736,215</b>	<b>\$ 14,498,441</b>	<b>\$ 14,070,170</b>	<b>\$ 14,070,170</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 52,436,289</b>	<b>\$ 49,815,783</b>	<b>\$ 57,929,720</b>	<b>\$ 58,364,249</b>	<b>\$ 68,230,989</b>	<b>\$ 66,364,737</b>	<b>\$ 66,346,737</b>

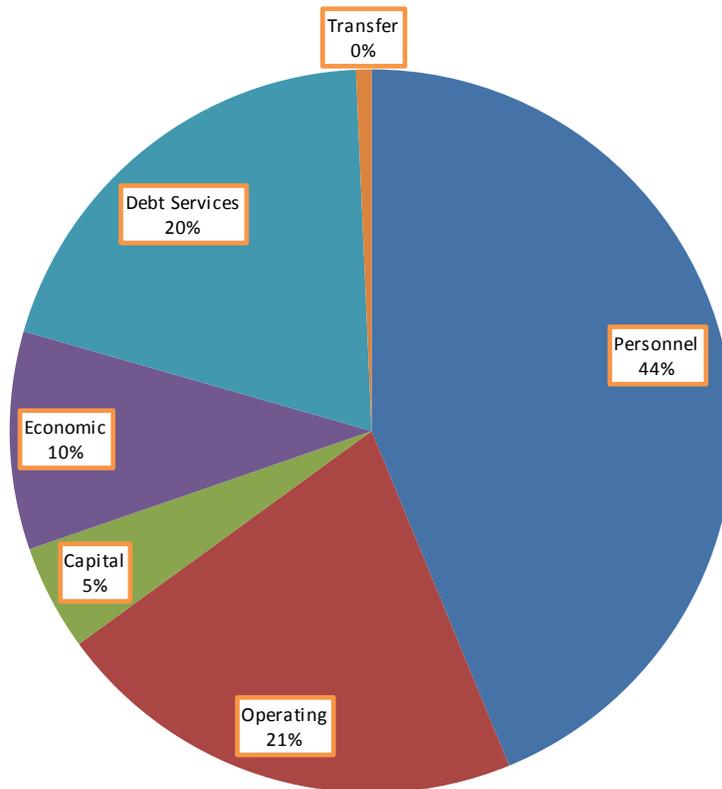
## CHANGE IN TOTAL EXPENDITURES BY DEPARTMENT (DOLLAR AMOUNT & PERCENTAGE)

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2015-2016		2016-2017			
<b>General Administration</b>						
Board of Commissioners	\$ 8,726,365	\$ 11,711,160	\$ 11,902,052	\$ 11,884,052	\$ 3,157,687	36.19%
Manager's Office	\$ 963,739	\$ 1,019,334	\$ 1,000,571	\$ 1,000,571	\$ 36,832	3.82%
Public Information	\$ 347,896	\$ 378,062	\$ 376,982	\$ 376,982	\$ 29,086	8.36%
Legal	\$ 256,038	\$ 422,936	\$ 441,859	\$ 441,859	\$ 185,821	72.58%
Finance	\$ 1,993,314	\$ 2,145,547	\$ 2,095,033	\$ 2,095,033	\$ 101,719	5.10%
Human Resources	\$ 878,926	\$ 751,883	\$ 750,443	\$ 750,443	\$ (128,483)	-14.62%
Risk Management	\$ 1,295,574	\$ 1,382,470	\$ 1,356,390	\$ 1,356,390	\$ 60,816	4.69%
Information Technology	\$ 2,801,377	\$ 3,205,380	\$ 3,155,040	\$ 3,155,040	\$ 353,663	12.62%
Planning & Community Development	\$ -	\$ 840,055	\$ 852,295	\$ 852,295	\$ 852,295	
Economic Development	\$ 2,313,262	\$ 2,188,241	\$ 2,188,241	\$ 2,188,241	\$ (125,021)	-5.40%
<b>Total General Administration</b>	<b>\$ 19,576,491</b>	<b>\$ 24,045,068</b>	<b>\$ 24,118,906</b>	<b>\$ 24,100,906</b>	<b>\$ 4,524,415</b>	<b>23.11%</b>
<b>Public Safety</b>						
Police Administration	\$ 8,562,731	\$ 10,833,862	\$ 9,677,853	\$ 9,677,853	\$ 1,115,122	13.02%
Fire Administration	\$ -	\$ -	\$ -	\$ -	\$ -	-
Fire Suppression	\$ 8,407,584	\$ 9,805,577	\$ 9,353,561	\$ 9,353,561	\$ 945,977	11.25%
Fire Prevention	\$ -	\$ -	\$ -	\$ -	\$ -	-
<b>Total Public Safety</b>	<b>\$ 16,970,315</b>	<b>\$ 20,639,439</b>	<b>\$ 19,031,414</b>	<b>\$ 19,031,414</b>	<b>\$ 2,061,099</b>	<b>12.15%</b>
<b>Public Services/Works</b>						
Public Service Administration	\$ 1,611,625	\$ 1,498,022	\$ 1,503,862	\$ 1,503,862	\$ (107,763)	-6.69%
Development Services	\$ 1,547,318	\$ -	\$ -	\$ -	\$ (1,547,318)	-100.00%
Engineering	\$ -	\$ 1,001,685	\$ 975,465	\$ 975,465	\$ 975,465	
Streets	\$ 3,440,299	\$ 3,499,089	\$ 3,616,356	\$ 3,616,356	\$ 176,057	5.12%
Sanitation	\$ 1,734,493	\$ 2,177,620	\$ 2,185,599	\$ 2,185,599	\$ 451,106	26.01%
Fleet Maintenance	\$ 747,493	\$ 871,625	\$ 862,965	\$ 862,965	\$ 115,472	15.45%
<b>Total Public Services/Works</b>	<b>\$ 9,081,228</b>	<b>\$ 9,048,041</b>	<b>\$ 9,144,247</b>	<b>\$ 9,144,247</b>	<b>\$ 63,019</b>	<b>0.69%</b>
<b>Cultural</b>						
Buildings and Grounds	\$ 2,146,087	\$ 2,460,560	\$ 2,413,360	\$ 2,413,360	\$ 267,273	12.45%
Recreation Administration	\$ 4,093,754	\$ 4,761,593	\$ 3,611,196	\$ 3,611,196	\$ (482,558)	-11.79%
Athletic Services	\$ 862,575	\$ 854,845	\$ 802,765	\$ 802,765	\$ (59,810)	-6.93%
Mack Center	\$ 1,168,884	\$ 1,444,694	\$ 1,442,174	\$ 1,442,174	\$ 273,290	23.38%
Winnie Hooper	\$ 204,516	\$ 211,558	\$ 214,418	\$ 214,418	\$ 9,902	4.84%
War Memorial	\$ 395,214	\$ 440,887	\$ 440,102	\$ 440,102	\$ 44,888	11.36%
Talbert Center	\$ 532,936	\$ 411,279	\$ 395,059	\$ 395,059	\$ (137,877)	-25.87%
Selma Burke Center	\$ 251,788	\$ 369,813	\$ 348,733	\$ 348,733	\$ 96,945	38.50%
Special Facilities/Programs	\$ 167,170	\$ 227,768	\$ 202,768	\$ 202,768	\$ 35,598	21.29%
Golf Operations	\$ 385,805	\$ 590,713	\$ 1,500,624	\$ 1,500,624	\$ 1,114,819	288.96%
Golf Snack Shop	\$ 32,025	\$ 32,525	\$ 32,525	\$ 32,525	\$ 500	1.56%
Library Administration	\$ 714,535	\$ 930,027	\$ 915,027	\$ 915,027	\$ 200,492	28.06%
Circulation Services	\$ 601,817	\$ 618,103	\$ 613,083	\$ 613,083	\$ 11,266	1.87%
Technical Services	\$ 229,877	\$ 164,290	\$ 163,570	\$ 163,570	\$ (66,307)	-28.84%
Adult Services	\$ 471,248	\$ 456,086	\$ 451,796	\$ 451,796	\$ (19,452)	-4.13%
Youth Services	\$ 477,984	\$ 523,700	\$ 522,970	\$ 522,970	\$ 44,986	9.41%
<b>Total Cultural</b>	<b>\$ 12,736,215</b>	<b>\$ 14,498,441</b>	<b>\$ 14,070,170</b>	<b>\$ 14,070,170</b>	<b>\$ 1,333,955</b>	<b>10.47%</b>
<b>TOTAL GENERAL FUND</b>	<b>\$ 58,364,249</b>	<b>\$ 68,230,989</b>	<b>\$ 66,364,737</b>	<b>\$ 66,346,737</b>	<b>\$ 7,982,488</b>	<b>13.68%</b>

## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
General Administration	\$ 5,301,019	\$ 4,705,487	\$ 530,000	\$ 4,274,798	\$ 6,644,003	\$ 457,358	\$ 21,912,665
Public Safety	\$ 14,946,680	\$ 2,758,653	\$ 1,184,794	\$ -	\$ 141,287	\$ -	\$ 19,031,414
Publics Services	\$ 4,028,514	\$ 1,885,925	\$ 805,300	\$ -	\$ 2,424,508	\$ -	\$ 9,144,247
Economic Development	\$ -	\$ -	\$ -	\$ 2,188,241	\$ -	\$ -	\$ 2,188,241
Recreation & Cultural Services	\$ 4,779,068	\$ 4,707,876	\$ 615,003	\$ -	\$ 3,968,223	\$ -	\$ 14,070,170
<b>TOTAL EXPENDITURES</b>	<b>\$ 29,055,281</b>	<b>\$ 14,057,941</b>	<b>\$ 3,135,097</b>	<b>\$ 6,463,039</b>	<b>\$ 13,178,021</b>	<b>\$ 457,358</b>	<b>\$ 66,346,737</b>

### GENERAL FUND EXPENDITURES BY CATEGORY



**CAPITAL OUTLAY BY DEPARTMENT**

(Expenditures over \$5,000)

DEPARTMENT/Division	ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
Board of Commissioners	Land	\$3,000	\$3,000	\$3,000
	<b>DEPARTMENT TOTAL</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
MANAGER'S OFFICE	Sedan to Replace Vehicle #4000	\$25,000	\$30,000	\$30,000
	<b>DEPARTMENT TOTAL</b>	<b>\$25,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
LEGAL	Office Furniture for Requested Position	\$5,000	\$5,000	\$5,000
	Office Suite Reconfiguration	\$0	\$10,000	\$10,000
	<b>DEPARTMENT TOTAL</b>	<b>\$5,000</b>	<b>\$15,000</b>	<b>\$15,000</b>
INFORMATION TECHNOLOGY	Network Upgrades	\$450,000	\$450,000	\$450,000
	KACE Software	\$32,000	\$32,000	\$32,000
	Library Microfilm Scanner	\$14,000	\$0	\$0
	Selma Burke Expansion Cameras & Network	\$40,000	\$0	\$0
	<b>DEPARTMENT TOTAL</b>	<b>\$536,000</b>	<b>\$482,000</b>	<b>\$482,000</b>
POLICE	7 Replacement Patrol Vehicles	\$648,258	\$349,062	\$349,062
	2 New Patrol Vehicles for Requested Positions	\$199,464	\$99,732	\$99,732
	New K-9	\$0	\$20,000	\$20,000
	Station 2 Upfit	\$400,000	\$0	\$0
	Firearm Simulator	\$88,600	\$0	\$0
<b>DEPARTMENT TOTAL</b>	<b>\$1,336,322</b>	<b>\$468,794</b>	<b>\$468,794</b>	
FIRE	Replacement Furniture for Stations	\$20,000	\$20,000	\$20,000
	Replacement Fire Engine	\$1,274,000	\$637,000	\$637,000
	Thermal Imaging Cameras	\$0	\$24,000	\$24,000
	USAR Logistic Tent	\$0	\$27,000	\$27,000
	E-Draulics Tool Set	\$0	\$28,000	\$28,000
<b>DEPARTMENT TOTAL</b>	<b>\$1,294,000</b>	<b>\$736,000</b>	<b>\$736,000</b>	
ENGINEERING	4wd Extended Cab Pickup Truck	\$35,000	\$0	\$0
<b>DEPARTMENT TOTAL</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	
STREETS	Mid Sized Roller	\$0	\$50,000	\$50,000
	Single Axle Dump Truck	\$0	\$90,000	\$90,000
	New Lights on Broad Street	\$40,000	\$40,000	\$40,000
	Traffic Taskforce - Dual Left Turn at Rolling Hills & Brawley School Rd	\$50,000	\$50,000	\$50,000
	Traffic Taskforce - Signal at Timber Rd & HWY 115	\$90,000	\$90,000	\$90,000
	One Ton Dump	\$55,000	\$0	\$0
<b>DEPARTMENT TOTAL</b>	<b>\$235,000</b>	<b>\$320,000</b>	<b>\$320,000</b>	
SANITATION	Tags for New Trucks	\$3,600	\$3,600	\$3,600
	2 Pickup Trucks for Crew leaders	\$50,000	\$50,000	\$50,000
	Rubber Tires Loader	\$150,000	\$150,000	\$150,000
	Leaf Machine	\$200,000	\$200,000	\$200,000
<b>DEPARTMENT TOTAL</b>	<b>\$403,600</b>	<b>\$403,600</b>	<b>\$403,600</b>	
FLEET MAINTENANCE	Road Call Truck Lights	\$1,500	\$1,500	\$1,500
	Vehicle Tag	\$2,200	\$2,200	\$2,200
	Road Call Truck	\$78,000	\$78,000	\$78,000
<b>DEPARTMENT TOTAL</b>	<b>\$81,700</b>	<b>\$81,700</b>	<b>\$81,700</b>	

<b>BUILDINGS AND GROUNDS</b>	F-150 Pick Up	\$24,809	\$24,809	\$24,809
	F-150 Pick Up	\$25,809	\$25,809	\$25,809
	Dump Truck	\$51,000	\$51,000	\$51,000
	Battery Powered Dump Trailer	\$9,200	\$9,200	\$9,200
	4X4 Mid-Duty Cart	\$10,000	\$10,000	\$10,000
	Skid Steer	\$51,000	\$51,000	\$51,000
	2 Zero Turn Mowers	\$19,700	\$19,700	\$19,700
	Add on to Covered Storage Building	\$40,000	\$0	\$0
	<b>DEPARTMENT TOTAL</b>	<b>\$231,518</b>	<b>\$191,518</b>	<b>\$191,518</b>
<b>RECREATION ADMINISTRATION</b>	F-150 Pick Up	\$30,000	\$30,000	\$30,000
	Skate Park (Move Equipment to War Memorial)	\$250,000	\$0	\$0
	Edgemoor Park Playground	\$175,000	\$175,000	\$175,000
	Dye Creek Greenway Design	\$263,000	\$263,000	\$263,000
	<b>DEPARTMENT TOTAL</b>	<b>\$718,000</b>	<b>\$468,000</b>	<b>\$468,000</b>
<b>ATHLETIC SERVICES</b>	Concession Window for North Main Park	\$6,000	\$0	\$0
	Concession Window for Presbyterian Road Park	\$6,000	\$0	\$0
	Automated Ball Field Light Control System - Presbyterian Rd Park	\$10,000	\$10,000	\$10,000
	Automated Ball Field Light Control System - Bellingham Soccer Field	\$10,000	\$10,000	\$10,000
	Academy Street Park Shelter	\$39,000	\$0	\$0
	<b>DEPARTMENT TOTAL</b>	<b>\$71,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>CHARLES MACK CITIZEN CENTER</b>	Monitor PC's for Digital Signage	\$10,500	\$10,500	\$10,500
	Other Equipment	\$10,000	\$10,000	\$10,000
	Updated Chandeliers	\$11,500	\$11,500	\$11,500
	LED Lighting in MCP	\$15,000	\$15,000	\$15,000
	LED Lighting in MBL	\$16,500	\$16,500	\$16,500
	LED Lighting in Auditorium	\$17,500	\$17,500	\$17,500
	Renovated Bathrooms	\$107,985	\$107,985	\$107,985
	Roof Repairs - Garland	\$125,000	\$125,000	\$125,000
<b>DEPARTMENT TOTAL</b>	<b>\$313,985</b>	<b>\$313,985</b>	<b>\$313,985</b>	
<b>WAR MEMORIAL</b>	Lead and Asbestos Removal and Abatement	\$10,000	\$10,000	\$10,000
	<b>DEPARTMENT TOTAL</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>
<b>TALBERT CENTER</b>	Gymnasium LED Lights	\$9,500	\$9,500	\$9,500
	HVAC Unit Replacements	\$30,000	\$20,000	\$20,000
	<b>DEPARTMENT TOTAL</b>	<b>\$39,500</b>	<b>\$29,500</b>	<b>\$29,500</b>
<b>GOLF OPERATIONS</b>	Office Furniture for Pro Shop and Office	\$20,000	\$20,000	\$20,000
	<b>DEPARTMENT TOTAL</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>
<b>TOTAL GENERAL FUND CAPITAL OUTLAY</b>		<b>\$5,358,625</b>	<b>\$3,593,097</b>	<b>\$3,593,097</b>

**GENERAL FUND OUTSTANDING LONG TERM DEBT**

Project	Original Date	Maturity Date	June 30, 2015 Balance	FY 2015-2016 Principal	FY 2015-2016 Interest	FY 2016-2017 Principal	FY 2016-2017 Interest	FY 2018-2035 Debt Service
Installment Purchase - Mazeppa Road Property	8/14/2006	8/14/2021	\$ 1,952,500	\$ 300,385	\$ 76,974	\$ 300,385	\$ 64,658	\$ 1,490,283
General Obligation Streets - 2007	10/23/2007	4/1/2028	\$ 3,250,000	\$ 250,000	\$ 140,000	\$ 250,000	\$ 113,154	\$ 3,451,250
General Obligation Recreation - 2007	10/23/2007	4/1/2028	\$ 8,125,000	\$ 625,000	\$ 350,000	\$ 625,000	\$ 282,904	\$ 8,628,125
Limited Obligation Bonds MI Connection - 2015	6/25/2015	9/1/1932	\$ 66,555,000	\$ 2,885,000	\$ 2,345,598	\$ 2,535,000	\$ 2,697,744	\$ 83,996,547
Installment Purchase MI Connection - 2009	9/9/2008	3/1/2023	\$ 8,535,000	\$ 910,000	\$ 196,116	\$ 950,000	\$ 174,404	\$ 7,207,357
General Obligation Streets - 2009	4/28/2009	4/1/2020	\$ 2,100,000	\$ 150,000	\$ 84,000	\$ 150,000	\$ 74,291	\$ 2,283,563
General Obligation Recreation - 2009	4/28/2009	4/1/2020	\$ 8,750,000	\$ 625,000	\$ 350,000	\$ 625,000	\$ 309,640	\$ 9,514,844
Installment Purchase - Operations Center	1/10/2010	6/1/2025	\$ 6,319,000	\$ 631,900	\$ 399,235	\$ 631,900	\$ 358,288	\$ 6,447,402
Limited Obligation Refunding Bonds Town Hall - 2012	4/12/2012	6/30/2029	\$ 2,709,637	\$ 201,118	\$ 97,050	\$ 197,770	\$ 89,085	\$ 2,796,773
Limited Obligation Refunding Bonds Fire Station - 2012	4/12/2012	6/30/2029	\$ 1,334,597	\$ 99,058	\$ 47,801	\$ 97,409	\$ 43,878	\$ 1,377,515
Limited Obligation Refunding Bonds Charles Mack - 2012	4/12/2012	6/30/2029	\$ 1,313,395	\$ 96,667	\$ 47,048	\$ 91,608	\$ 43,213	\$ 1,360,949
Limited Obligation Refunding Bonds Library - 2012	4/12/2012	6/30/2029	\$ 2,502,372	\$ 183,158	\$ 89,620	\$ 183,215	\$ 82,345	\$ 2,584,447
General Obligation Streets - 2015	1/29/2015	6/30/2035	\$ 10,000,000	\$ 500,000	\$ 392,535	\$ 500,000	\$ 346,875	\$ 11,795,000
General Obligation Recreation - 2015	1/29/2015	6/30/1935	\$ 10,000,000	\$ 500,000	\$ 392,538	\$ 500,000	\$ 346,875	\$ 11,795,000
Installment Purchase Golf Course Clubhouse - 2015	1/0/1900	1/0/1900	\$ 4,000,000	\$ -	\$ -	\$ 400,000	\$ 113,380	\$ 4,099,320
<b>TOTALS</b>			<b>\$ 137,446,500</b>	<b>\$ 7,957,285</b>	<b>\$ 5,008,514</b>	<b>\$ 8,037,287</b>	<b>\$ 5,140,734</b>	<b>\$ 158,828,375</b>

**GENERAL FUND BENEFITED POSITION TOTALS BY DEPARTMENT**

Departments	Funded Benefited Positions						Authorized	Requested	Recommended	Approved
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	2016				
Manager's Office	5	4	4	6	4	4	4	4	4	4
Legal	1	1	1	1	1	2	2	3	3	3
Public Information	-	-	-	-	3	3	3	3	3	3
Finance	12	13	13	13	13	15	15	15	15	15
Human Resources	3	3	3	3	4	4	4	4	4	4
Risk Management	1	2	2	2	3	3	3	3	3	3
Information Technology	5	6	7	7	7	7	7	7	7	7
Planning & Community Development	10	6	0	0	-	-	8	8	8	8
Police	82	89	94	97	98	102	102	106	106	106
Fire Administration	4	4	4	4	-	-	-	-	-	-
Fire Suppression	72	72	72	78	89	93	93	94	94	94
Fire Prevention	4	4	4	4	-	-	-	-	-	-
Public Services Administration	7	6	6	6	5	3	3	3	3	3
Engineering	10	10	-	-	-	-	7	7	7	7
Development Services	-	-	16	18	19	18	-	-	-	-
Streets	18	18	18	18	18	21	21	21	21	21
Sanitation	20	22	22	22	22	22	22	24	24	24
Fleet Maintenance	5	8	8	8	8	8	8	8	8	8
Buildings and Maintenance	19	19	19	19	19	20	20	20	20	20
Traffic	3	3	3	3	3	-	-	-	-	-
Recreation Administration	6	6	7	4	6	6	6	6	6	6
Athletic Services	3	3	3	3	3	3	3	3	3	3
Charles Mack Citizen Center	7	7	7	7	7	7.5	7.5	7.5	7.5	7.5
Winnie Hooper Center	2	2	2	2	2	2	2	2	2	2
War Memorial Center	3	3	3	2	2	2.5	2.5	2.5	2.5	2.5
Talbert Center	0	2	2	3	3	2	2	2	2	2
Selma Burke Center	0	0	3	3	3	3	3	3	3	3
Golf Operations	5	2	2	2	2	2	2	2	2	2
Golf Snack Shop	2	0	0	0	-	-	-	-	-	-
Library Administration	2	2	2	2	2	4	4	4	4	4
Circulation Services	8	7	7	7	7	7	7	7	7	7
Technical Services	3	3	3	3	3	2	2	2	2	2
Adult Services	5	5	5	5	5	4	4	4	4	4
Youth Services	7	7	7	7	7	6	6	7	7	7
<b>General Fund Total</b>	<b>334</b>	<b>339</b>	<b>349</b>	<b>359</b>	<b>368</b>	<b>376</b>	<b>373</b>	<b>382</b>	<b>382</b>	<b>382</b>

# GENERAL FUND EXPENSES



## BOARD OF COMMISSIONERS

The Town is governed by its Mayor and Board of Commissioners who are elected every two years for the Mayor and every four years on staggered terms for the Board of Commissioners. The elections are nonpartisan in nature. The Town Board of Commissioners meets the first and third Monday of each month at 6:00 pm in the Town Hall Boardroom. The Board of Commissioners consists of four commissioners assigned to geographically composed wards, and two at-large commissioners.

### BUDGET BRIEF

The approved budget for the Board of Commissioners reflects a 36.19% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the budgeting of the contribution to the MI Connection debt payment and the transfers to the Edgemoor Park and Dye Creek Greenway capital project ordinances. All transfers to other funds are placed in the Board of Commissioners' budget.

### FY 2016-2017 BOARD OF COMMISSIONERS BUDGET HIGHLIGHTS

- Transfers to the Edgemoor Park and Dye Creek Greenway Capital Project Ordinances
- Mooresville Downtown Commission Funding
- Council on Aging Outside Agency Funding
- Mooresville Main Bus Service

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Board of Commissioners	\$ 12,324,165	\$ 13,285,729	\$ 8,726,365	\$ 11,711,160	\$ 11,902,052	\$ 11,884,052

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10100000</b>	<b>BOARD OF COMMISSIONERS</b>			
5010 S&W - TEMP	0	2,400	2,400	MAYOR TRAVEL ALLOWANCE
	59,270	65,870	65,870	COMPENSATION FOR 7 BOARD MEMBERS
<b>Total 5010</b>	<b>\$59,270</b>	<b>\$68,270</b>	<b>\$68,270</b>	
5025 FICA	0	184	184	MAYOR TRAVEL ALLOWANCE FICA
	4,534	5,039	5,039	FICA FOR 7 BOARD MEMBERS
<b>Total 5025</b>	<b>\$4,534</b>	<b>\$5,223</b>	<b>\$5,223</b>	
5030 GRP INSURE	190	215	215	LIFE INSURANCE FOR 7 BOARD MEMBERS
	420	420	420	HRA ADMIN
	72,000	65,520	65,520	HEALTH INSURANCE FOR 7 BOARD MEMBERS
<b>Total 5030</b>	<b>\$72,610</b>	<b>\$66,155</b>	<b>\$66,155</b>	
5065 RETIRE INS	400,000	400,000	400,000	RETIREEES INSURANCE COVERAGE
<b>Total 5065</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	
5120 PRINT SVC	500	500	500	PRINTING SERVICES FOR BOARD MATERIALS
<b>Total 5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5145 OTR SVCS	38,000	38,000	0	COMP. HOUSE STRATEGY (REMAINING BALANCE) - ALL PAYMENTS MADE IN FY 16
	40,000	40,000	40,000	DFI AGREEMENT
	50,000	50,000	50,000	FERGUSON GROUP CONTRACT
<b>Total 5145</b>	<b>\$128,000</b>	<b>\$128,000</b>	<b>\$90,000</b>	
5205 DUE SUBS	0	50	50	YOUTH COUNCIL YEARLY DUES
	500	500	500	SISTER CITY ASSOCIATION DUES
	3,500	3,500	3,500	THE US CONFERENCE OF MAYORS
	4,000	4,000	4,000	NATIONAL LEAGUE OF CITIES
	4,500	4,500	4,500	UNC SCHOOL OF GOVERNMENT MEMBERSHIP DUES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10100000</b>	<b>BOARD OF COMMISSIONERS</b>			
5205 DUE SUBS	8,000	8,000	8,000	NC METRO MAYORS COALITION
	11,000	11,000	11,000	CHARLOTTE REGIONAL PARTNERSHIP
	13,000	13,000	13,000	CENTRALINA COG
	26,000	26,000	26,000	NORTH CAROLINA LEAGUE OF MUNICIPALITIES
<b>Total 5205</b>	<b>\$70,500</b>	<b>\$70,550</b>	<b>\$70,550</b>	
5210 VEH SUPPLY	1,000	1,000	1,000	FUEL FOR BOARD OF COMMISSIONERS TRAVEL
<b>Total 5210</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5215 OFF SUPPLY	2,000	2,000	2,000	OFFICE SUPPLIES FOR BOARD
<b>Total 5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5230 UNIFORMS	0	750	750	YOUTH COUNCIL SHIRTS
<b>Total 5230</b>	<b>\$0</b>	<b>\$750</b>	<b>\$750</b>	
5235 PART SUPP	0	2,000	2,000	YOUTH COUNCIL SERVICE PROJECTS
<b>Total 5235</b>	<b>\$0</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5240 BOOK SUPP	1,000	1,000	1,000	BOOKS AND CONFERENCE SUPPLIES
<b>Total 5240</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5270 OTR SUPPLY	2,500	2,500	2,500	MISCELLAENOUS SUPPLIES REQUIRED BY THE BOARD OF COMMISSIONERS
<b>Total 5270</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5300 TRAIN TRAN	0	1,500	1,500	YOUTH COUNCIL YEARLY CONFERENCE
	12,000	12,000	12,000	BOARD PLANNING CONFERENCE
	45,000	45,000	45,000	TRAINING SEMINARS, MEETING SUPPLIES, MEALS, ETC

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10100000</b>	<b>BOARD OF COMMISSIONERS</b>			
<b>Total 5300</b>	<b>\$57,000</b>	<b>\$58,500</b>	<b>\$58,500</b>	
5305 UTILITIES	11,000	11,000	11,000	UTILITY/TECHNOLOGY COSTS FOR BOARD OF COMMISSIONERS
<b>Total 5305</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5325 ADVERTISE	1,000	1,000	1,000	ADVERTISEMENTS REQUIRED BY BOARD OF COMMISSIONERS
<b>Total 5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330 POSTAGE	500	500	500	OVERNIGHT POSTAGE
<b>Total 5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5540 LAND	3,000	3,000	3,000	IREDELL COUNTY FEES
<b>Total 5540</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5600 AID OTHER	0	1,250,000	1,250,000	CONTRIBUTION TO MGSD
	25,000	25,000	25,000	VFD REIMBURSEMENT DUE TO ANNEXATION
	80,000	70,000	70,000	MOORESVILLE DOWNTOWN COMMISSION
	716,000	716,000	716,000	SICDC ECONOMIC DEVELOPMENT AGREEMENT
	2,057,148	2,057,148	2,057,148	MI CONNECTION CONTRIBUTION
<b>Total 5600</b>	<b>\$2,878,148</b>	<b>\$4,118,148</b>	<b>\$4,118,148</b>	
5610 COUNCL AGE	26,650	26,650	26,650	COUNCIL ON AGING REQUEST FOR FUNDING
<b>Total 5610</b>	<b>\$26,650</b>	<b>\$26,650</b>	<b>\$26,650</b>	
5655 TRANSIT	25,000	50,000	50,000	LAKE NORMAN REGIONAL TRANSPORTATION COMMISSION
	60,000	60,000	60,000	FIXED LOOP ROUTE PROVIDED BY ICATS (MOORESVILLE MAIN)
<b>Total 5655</b>	<b>\$85,000</b>	<b>\$110,000</b>	<b>\$110,000</b>	
5660 EMP ASST	10,800	10,800	10,800	EMPLOYEE ASSISTANCE PROGRAM

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10100000</b>	<b>BOARD OF COMMISSIONERS</b>			
<b>Total 5660</b>	<b>\$10,800</b>	<b>\$10,800</b>	<b>\$10,800</b>	
5685 MSI C OF C	30,000	0	20,000	MOORESVILLE CHAMBER OF COMMERCE FUNDING - MANAGER NOT RECOMMENDED - BOARD ADDITION
<b>Total 5685</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$20,000</b>	
5700 DEBT PRIN	950,000	950,000	950,000	INSTALLMENT 2008 MI-CONNECTION PRINCIPAL PAYMENT
	2,535,000	2,535,000	2,535,000	LOBS 2015 MI-CONNECTION PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$3,485,000</b>	<b>\$3,485,000</b>	<b>\$3,485,000</b>	
5705 DEBT INT	174,404	174,404	174,404	2008 INSTALLMENT INTEREST PAYMENT MI-CONNECTION
	2,697,744	2,697,744	2,697,744	LOBS 2015 MI-CONNECTION INTEREST PAYMENT
<b>Total 5705</b>	<b>\$2,872,148</b>	<b>\$2,872,148</b>	<b>\$2,872,148</b>	
5900 XFER TO	0	175,000	175,000	EDGEWOOD PARK PLAYGROUND UPGRADES TRANSFER TO PROJECT ORDINANCE
	0	263,000	263,000	DYE CREEK GREENWAY DESIGN TRANSFER TO PROJECT ORDINANCE
	19,000	19,358	19,358	TRANSFER TO HOME FUND
	300,000	0	0	GOLF - CLUBHOUSE IT INFRASTRUCTURE - MANAGER REDUCTION - PROJECT STARTED IN FY 16
	1,200,000	0	0	TRANSFER TO GOLF COURSE CLUBHOUSE PROJECT - MANAGER REDUCTION - PROJECT STARTED IN FY 16
<b>Total 5900</b>	<b>\$1,519,000</b>	<b>\$457,358</b>	<b>\$457,358</b>	
<b>Total 10100000</b>	<b>\$11,721,160</b>	<b>\$11,902,052</b>	<b>\$11,884,052</b>	

## MANAGER'S OFFICE

The Manager's Office is tasked with developing an organization that is responsive to the desires of the Board of Commissioners and the needs of the citizens. The Manager's Office consists of the Town Manager, Deputy Town Manager, Town Clerk, and Deputy Town Clerk/Assistant to the Manager. The Town Manager is responsible for implementing the policies of the Board of Commissioners, directing business and administrative procedures, and appointing departmental officers. The Town Clerk is appointed by the Board of Commissioners to keep a journal of the proceedings of the Board of Commissioners, maintain all records and documents pertaining to the affairs of the Town, and perform such other duties as may be required by law or as the Board of Commissioners may direct.

### BUDGET BRIEF

The approved budget for the Manager's Office reflects a 3.82% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to budgeted salary and merit increase for each full-time position.

### FY 2016-2017 MANAGER'S OFFICE BUDGET HIGHLIGHTS

- Replacement Vehicle

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Manager's Office	\$ 732,811	\$ 969,590	\$ 963,739	\$ 1,019,334	\$ 1,000,571	\$ 1,000,571

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Town Manager	1	1	1	1
Deputy Town Manager	1	1	1	1
Town Clerk	1	1	1	1
Deputy Town Clerk	1	1	1	1
<b>Total Manager's Office</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>	<b>MANAGERS OFFICE</b>			
5000 S&W - FT	4,000	4,000	4,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	380,032	381,921	381,921	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$384,032</b>	<b>\$385,921</b>	<b>\$385,921</b>	
5010 S&W - TEMP	7,200	7,200	7,200	VEHICLE ALLOWANCE
<b>Total 5010</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	
5015 OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5025 FICA	0	551	551	TOWN MANAGER VEHICLE ALLOWANCE FICA
	1,148	1,148	1,148	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	29,072	29,072	29,072	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$30,220</b>	<b>\$30,771</b>	<b>\$30,771</b>	
5030 GRP INSURE	240	240	240	HRA ADMIN
	1,195	1,201	1,201	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
	38,880	37,440	37,440	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$40,315</b>	<b>\$38,881</b>	<b>\$38,881</b>	
5035 RETIRE	1,088	1,088	1,088	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
	27,552	27,689	27,689	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$28,640</b>	<b>\$28,777</b>	<b>\$28,777</b>	
5040 401(K)	750	750	750	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
	19,002	19,096	19,096	401K FOR 4 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>	<b>MANAGERS OFFICE</b>			
<b>Total 5040</b>	<b>\$19,752</b>	<b>\$19,846</b>	<b>\$19,846</b>	
5045 FIT & WELL	720	720	720	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$720</b>	<b>\$720</b>	<b>\$720</b>	
5115 MED LAB SV	225	225	225	PRE-EMPLOYMENT SCREENING
<b>Total 5115</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>	
5120 PRINT SVC	2,500	2,500	2,500	MEDIA PIECES FOR MANAGER'S OFFICE
<b>Total 5120</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5140 REAL EST	2,000	2,000	2,000	APPRAISAL OF REAL ESTATE
<b>Total 5140</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5145 OTR SVCS	28,000	28,000	28,000	LEASE OF PARKING LOT, BUILDING SERVICES FOR TOWN HALL, IREDELL COUNTY RECORDING FEES
<b>Total 5145</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	
5200 JAN SUPPLY	3,000	3,000	3,000	SUPPLIES FOR TOWN HALL
<b>Total 5200</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5205 DUE SUBS	275	275	275	INTERNATIONAL INSTITUTE
	300	300	300	RACE CITY CIVITIAN
	400	400	400	CLERK MEMBERSHIP
	800	800	800	ASSISTANT TOWN MANAGER CIVIC DUES
	800	800	800	NCCCMA DUES
	3,500	3,500	3,500	ICMA
<b>Total 5205</b>	<b>\$6,075</b>	<b>\$6,075</b>	<b>\$6,075</b>	
5210 VEH SUPPLY	2,000	2,000	2,000	FUEL AND SUPPLIES FOR ASSIGNED VEHICLE

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>	<b>MANAGERS OFFICE</b>			
<b>Total 5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5215 OFF SUPPLY	10,000	10,000	10,000	OFFICE SUPPLIES AND MUNICIPAL CODE CORPORATION
<b>Total 5215</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5225 SAF SUPPLY	2,500	2,500	2,500	SAFETY AND FIRST AID SUPPLIES
<b>Total 5225</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5240 BOOK SUPP	600	600	600	REFERENCE MATERIALS FOR STAFF IN MANAGER'S OFFICE
<b>Total 5240</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5265 NON CAP EQ	5,000	0	0	NON CAPITALIZED EQUIPMENT - MANAGER NOT
<b>Total 5265</b>	<b>\$5,000</b>	<b>\$0</b>	<b>\$0</b>	
5270 OTR SUPPLY	6,000	6,000	6,000	MISCELLANEOUS SUPPLIES USED IN MANAGER'S OFFICE
<b>Total 5270</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5300 TRAIN TRAN	5,000	5,000	5,000	DEPUTY TOWN MANAGER SEI-ICMA TRAINING
	8,000	8,000	8,000	STRATEGIC PLAN TRAINING
	30,000	30,000	30,000	REQUIRED TRAINING FOR STAFF IN MANAGER'S OFFICE
<b>Total 5300</b>	<b>\$43,000</b>	<b>\$43,000</b>	<b>\$43,000</b>	
5305 UTILITIES	5,000	5,000	5,000	TELECOMMUNICATIONS SERVICE AND OTHER UTILITY EXPENSES
<b>Total 5305</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5310 R&M BLD/ST	3,000	3,000	3,000	MISCELLANEOUS REPAIRS
	3,000	3,000	3,000	QUARTERLY ELEVATOR MAINTENANCE
	3,500	3,500	3,500	MISCELLANEOUS PLUMBING AND ELECTRIC REPAIRS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>	<b>MANAGERS OFFICE</b>			
5310 R&M BLD/ST	5,000	5,000	5,000	WINDOW AND CARPET CLEANING
	5,500	5,500	5,500	HVAC PREVENTIVE MAINTENANCE AND REPAIRS
	8,000	8,000	8,000	PROTECTION PLAN FOR SECURE DOORWAYS, WINDOWS, ETC, AND MONITORING
	20,000	0	0	CLEANING SERVICE FOR TOWN HALL - MOVED TO BUILDINGS AND GROUNDS
<b>Total 5310</b>	<b>\$48,000</b>	<b>\$28,000</b>	<b>\$28,000</b>	
5315 R&M VEH	1,500	1,500	1,500	REPAIR AND MAINTENANCE TO ADMINISTRATION VEHICLE
<b>Total 5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320 R&M EQUIP	5,000	5,000	5,000	REPAIR OF MISCELLANEOUS EQUIPMENT THROUGHOUT TOWN HALL INCLUDING EXECUTIVE BOARDROOM AND EXECUTIVE CONFERENCE ROOM
<b>Total 5320</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5325 ADVERTISE	1,500	1,500	1,500	REQUIRED LEGAL ADVERTISEMENTS
<b>Total 5325</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5330 POSTAGE	500	500	500	OVERNIGHT MAILINGS
<b>Total 5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5410 RENT EQUIP	500	500	500	MANAGEMENT PRINT SERVICES
	2,200	2,200	2,200	RENTAL OF POSTAGE MACHINE
	6,500	6,500	6,500	SYSTEL COPIER CHARGES
<b>Total 5410</b>	<b>\$9,200</b>	<b>\$9,200</b>	<b>\$9,200</b>	
5520 VEHICLES	25,000	30,000	30,000	SEDAN TO REPLACE VEHICLE #4000
<b>Total 5520</b>	<b>\$25,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101000</b>	<b>MANAGERS OFFICE</b>			
5700 DEBT PRIN	197,770	197,770	197,770	2003 COPS REFINANCED 2012 TOWN HALL RENOVATIONS PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$197,770</b>	<b>\$197,770</b>	<b>\$197,770</b>	
5705 DEBT INT	89,085	89,085	89,085	2003 COPS REFINANCED 2012 TOWN HALL RENOVATIONS INTEREST PAYMENT
<b>Total 5705</b>	<b>\$89,085</b>	<b>\$89,085</b>	<b>\$89,085</b>	
<b>Total 10101000</b>	<b>\$1,019,334</b>	<b>\$1,000,571</b>	<b>\$1,000,571</b>	

## LEGAL

The Legal Department consists of the Town Attorney. It is the duty of the Town Attorney to prosecute and defend suits against the Town; advise the Mayor, Board of Commissioners and other Town officials with respect to the affairs of the Town; draft all legal documents and proposed ordinances relating to the affairs of the Town; inspect and pass upon all agreements, contracts, franchises and other instruments with which the Town may be concerned; attend all meetings of the Board of Commissioners when required by the Board; and perform such other duties as may be required by virtue of the position of Town Attorney.

### BUDGET BRIEF

The approved budget for the Legal Department reflects a 72.58% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due the addition of an Assistant Town Attorney.

### FY 2016-2017 LEGAL BUDGET HIGHLIGHTS

- Assistant Town Attorney

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Legal	\$ 198,404	\$ 212,531	\$ 256,038	\$ 422,936	\$ 441,859	\$ 441,859

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Town Attorney	1	1	1	1
Assistant Town Attorney	0	1	1	1
Paralegal	1	1	1	1
<b>Total Legal</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10102000</b>	<b>LEGAL</b>			
5000 S&W - FT	1,250	1,250	1,250	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
	89,176	89,176	89,176	REQUESTED POSITION - ASSISTANT TOWN ATTORNEY - COMPENSATION
	188,668	190,369	190,369	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$279,094</b>	<b>\$280,795</b>	<b>\$280,795</b>	
5015 OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025 FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	6,822	6,822	6,822	REQUESTED POSITION - ASSISTANT TOWN ATTORNEY - FICA
	14,433	14,563	14,563	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$21,408</b>	<b>\$21,538</b>	<b>\$21,538</b>	
5030 GRP INSURE	120	120	120	HRA ADMIN
	281	281	281	REQUESTED POSITION - ASSISTANT TOWN ATTORNEY - LIFE INSURANCE
	593	596	596	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
	9,720	15,600	15,600	REQUESTED POSITION - ASSISTANT TOWN ATTORNEY - HEALTH INSURANCE
	21,000	22,000	22,000	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$31,714</b>	<b>\$38,597</b>	<b>\$38,597</b>	
5035 RETIRE	145	145	145	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
	6,465	6,465	6,465	REQUESTED POSITION - ASSISTANT TOWN ATTORNEY - RETIREMENT
	13,678	13,802	13,802	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$20,288</b>	<b>\$20,412</b>	<b>\$20,412</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10102000</b>	<b>LEGAL</b>			
5040 401(K)	100	100	100	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
	4,459	4,459	4,459	REQUESTED POSITION - ASSISTANT TOWN ATTORNEY - COMPENSATION
	9,433	9,518	9,518	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$13,992</b>	<b>\$14,077</b>	<b>\$14,077</b>	
5045 FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5110 LEGAL SVCS	25,000	25,000	25,000	CONTRACTED LEGAL SERVICES
<b>Total 5110</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5205 DUE SUBS	2,500	2,500	2,500	ANNUAL DUES AND SUBSCRIPTIONS FOR TOWN ATTORNEY
	2,500	2,500	2,500	DUES FOR REQUESTED ASSISTANT TOWN ATTORNEY POSITION
<b>Total 5205</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5215 OFF SUPPLY	1,000	1,000	1,000	SPECIALITY OFFICE SUPPLIES FOR TOWN ATTORNEY
<b>Total 5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5240 BOOK SUPP	5,000	5,000	5,000	BOOKS AND REFERENCE MATERIALS FOR ATTORNEY'S OFFICE
<b>Total 5240</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5245 AV SUPPLY	200	200	200	REQUIRED AUDIO/VISUAL SUPPLIES
<b>Total 5245</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5300 TRAIN TRAN	3,000	3,000	3,000	TRAINING FOR REQUESTED ASSISTANT TOWN ATTORNEY POSITION
	6,000	6,000	6,000	REQUIRED CONTINUING EDUCATION AND TRAINING

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10102000</b>	<b>LEGAL</b>			
<b>Total 5300</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
5305 UTILITIES	2,500	2,500	2,500	TELECOMMUNICATIONS
<b>Total 5305</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5325 ADVERTISE	1,000	1,000	1,000	LEGAL ADVERTISEMENTS
<b>Total 5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330 POSTAGE	500	500	500	POSTAGE
<b>Total 5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5500 FURN EQUIP	5,000	5,000	5,000	OFFICE FURNITURE FOR REQUESTED ASSISTANT TOWN ATTORNEY POSITION
<b>Total 5500</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5545 BLDG IMPR	0	10,000	10,000	OFFICE SUITE RECONFIGURATION FOR REQUESTED ASSISTANT TOWN ATTORNEY POSITION - MANAGER ADDITION
<b>Total 5545</b>	<b>\$0</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>Total 10102000</b>	<b>\$422,936</b>	<b>\$441,859</b>	<b>\$441,859</b>	

## PUBLIC INFORMATION OFFICE

The Public Information Office is responsible for the internal and external communication material of the Town, encourages civic and community engagement, and serves as an information conduit on programs, services, issues and policies.

### BUDGET BRIEF

The approved budget for the Public Information Office reflects an 8.36% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to salary and merit increases, increased special events, and expenses for postage and shipping that was previously budgeted in the Utility Fund for the Town Voice.

### FY 2016-2017 PUBLIC INFORMATION OFFICE BUDGET HIGHLIGHTS

- Marketing for Additional Town Community Events
- Technical Equipment for MGTV

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Public Information Office	\$ -	\$ 186,331	\$ 347,896	\$ 378,062	\$ 376,982	\$ 376,982

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Public Information Officer	1	1	1	1
Communication Technician	1	1	1	1
Communication Specialist	1	1	1	1
<b>Total Public Information Office</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101121</b>	<b>PUBLIC INFORMATION</b>			
5000 S&W - FT	1,500	1,500	1,500	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	184,371	184,371	184,371	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$185,871</b>	<b>\$185,871</b>	<b>\$185,871</b>	
5015 OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025 FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	14,104	14,104	14,104	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$14,257</b>	<b>\$14,257</b>	<b>\$14,257</b>	
5030 GRP INSURE	180	180	180	HRA ADMIN
	583	583	583	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	29,160	28,080	28,080	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$29,923</b>	<b>\$28,843</b>	<b>\$28,843</b>	
5035 RETIRE	145	145	145	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	13,367	13,367	13,367	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$13,512</b>	<b>\$13,512</b>	<b>\$13,512</b>	
5040 401(K)	9,219	9,219	9,219	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$9,219</b>	<b>\$9,219</b>	<b>\$9,219</b>	
5045 FIT & WELL	480	480	480	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5120 PRINT SVC	10,000	10,000	10,000	BROCHURES & PUBLICATIONS
	12,000	12,000	12,000	TOWN VOICE NEWSLETTER

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101121</b>	<b>PUBLIC INFORMATION</b>			
<b>Total 5120</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	
5145 OTR SVCS	3,000	3,000	3,000	PHOTOGRAPHY
	4,000	4,000	4,000	GRAPHIC DESIGN
	4,500	4,500	4,500	LEIGHTRONIX PEG CENTRAL
	5,000	5,000	5,000	COMMUNITY EVENTS
	6,000	6,000	6,000	CIVIC PLUS WEBSITE CONTRACT
	12,500	12,500	12,500	BLACKBOARD CONTRACT
<b>Total 5145</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5205 DUE SUBS	200	400	400	PEG CHANNEL SERVICES
	250	250	250	SUBSCRIPTION
	2,500	2,500	2,500	WEB DOMAIN REGISTRATIONS
	3,000	3,000	3,000	TOWNWIDE
				PROFESSIONAL DUES &
				SUBSCRIPTIONS FOR PIO,
				COMMUNICATIONS SPECIALIST AND
				COMMUNICATIONS TECHNICIAN
				SITEIMPROV OR OTHER WEB
				MONITORING SOFTWARE
<b>Total 5205</b>	<b>\$5,950</b>	<b>\$6,150</b>	<b>\$6,150</b>	
5210 VEH SUPPLY	1,000	1,000	1,000	FUEL & SERVICE FOR TOWN VEHICLE
<b>Total 5210</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5215 OFF SUPPLY	500	500	500	GENERAL OFFICE SUPPLIES
<b>Total 5215</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5230 UNIFORMS	500	500	500	BRANDED APPAREL
<b>Total 5230</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5235 PART SUPP	5,000	5,000	5,000	SUPPLIES FOR TWO CITIZENS
				ACADEMIES
<b>Total 5235</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5240 BOOK SUPP	100	100	100	REFERENCE SUPPLIES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10101121</b>	<b>PUBLIC INFORMATION</b>			
<b>Total 5240</b>	<u>\$100</u>	<u>\$100</u>	<u>\$100</u>	
5245 AV SUPPLY	5,000	5,000	5,000	AUDIO/VISUAL SUPPLIES
<b>Total 5245</b>	<u>\$5,000</u>	<u>\$5,000</u>	<u>\$5,000</u>	
5265 NON CAP EQ	25,800	25,600	25,600	TECHNICAL EQUIPMENT FOR MGTV (OFFSET BY REVENUE)
<b>Total 5265</b>	<u>\$25,800</u>	<u>\$25,600</u>	<u>\$25,600</u>	
5270 OTR SUPPLY	1,000	1,000	1,000	MISCELLANEOUS SUPPLIES
<b>Total 5270</b>	<u>\$1,000</u>	<u>\$1,000</u>	<u>\$1,000</u>	
5300 TRAIN TRAN	5,000	5,000	5,000	SPECIALIZED PEG TRAINING FOR PIO, COMMUNICATIONS TECHNICIAN AND COMMUNICATIONS SPECIALIST (OFFSET BY REVENUE)
	6,000	6,000	6,000	TRAINING FOR PUBLIC INFORMATION OFFICER, COMMUNICATIONS SPECIALIST AND COMMUNICATIONS TECHNICIAN
<b>Total 5300</b>	<u>\$11,000</u>	<u>\$11,000</u>	<u>\$11,000</u>	
5305 UTILITIES	4,300	4,300	4,300	UTILITY EXPENSE
<b>Total 5305</b>	<u>\$4,300</u>	<u>\$4,300</u>	<u>\$4,300</u>	
5315 R&M VEH	2,000	2,000	2,000	MAINTENANCE FOR DEPARTMENT VEHICLE
<b>Total 5315</b>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	
5330 POSTAGE	100	100	100	POSTAGE FOR GENERAL MAILINGS
	2,800	2,800	2,800	SHIPPING COST FOR NEWSLETTERS INCLUDED IN UTILITY BILLS
<b>Total 5330</b>	<u>\$2,900</u>	<u>\$2,900</u>	<u>\$2,900</u>	
5410 RENT EQUIP	750	750	750	SYSTEL COPIER CHARGES ALLOCATED TO DEPARTMENT

Department	Department Request	Manager Recommend	Board Approved	Detail
10101121	PUBLIC INFORMATION			
Total 5410	<u>\$750</u>	<u>\$750</u>	<u>\$750</u>	
Total 10101121	\$378,062	\$376,982	\$376,982	

## FINANCE

The Finance Department provides assistance to staff and elected officials in maintaining the Town’s overall financial stability through sound financial planning and management. The Finance Department is responsible for the management of public funds and records in accordance with the Local Government Budget and Fiscal Control Act and other state and federal requirements. The Finance Department is responsible for accounting, purchasing, utility billing, debt management, investments, performance measures, and budgeting.

### BUDGET BRIEF

The approved budget for the Finance Department reflects a 5.10% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due salary and merit increases.

### FY 2016-2017 FINANCE BUDGET HIGHLIGHTS

- Warehouse shelving re-organization

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Finance	\$ 1,609,271	\$ 1,956,450	\$ 1,993,314	\$ 2,145,547	\$ 2,095,033	\$ 2,095,033

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Finance Director	1	1	1	1
Deputy Finance Director	1	1	1	1
Purchasing Director	1	1	1	1
Senior Accountant	1	1	1	1
Budget & Performance Measurement Mgr.	1	1	1	1
Accountant	1	1	1	1
Billing/Collections Supervisor	1	1	1	1
Warehouse and Purchasing Technician	1	1	1	1
Accounting Technician	1	1	1	1
Purchasing Specialist	1	1	1	1
Senior Customer Service Assistant	1	1	1	1
Customer Service Assistant	4	4	4	4
<b>Total Finance</b>	<b>15</b>	<b>15</b>	<b>15</b>	<b>15</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>	<b>FINANCE</b>			
5000 S&W - FT	6,500	6,500	6,500	LONGEVITY FOR 15 FULL-TIME EMPLOYEES
	843,599	831,322	831,322	COMPENSATION FOR 15 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$850,099</b>	<b>\$837,822</b>	<b>\$837,822</b>	
5010 S&W - TEMP	30,000	30,000	30,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5015 OT	5,000	5,000	5,000	OVERTIME FOR FULL-TIME EMPLOYEES
<b>Total 5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025 FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	2,295	2,295	2,295	FICA FOR PART-TIME EMPLOYEES
	2,295	2,295	2,295	PART-TIME FICA
	64,535	63,596	63,596	FICA FOR 15 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$69,508</b>	<b>\$68,569</b>	<b>\$68,569</b>	
5030 GRP INSURE	900	900	900	HRA ADMIN
	2,655	2,618	2,618	LIFE INSURANCE FOR 15 FULL-TIME EMPLOYEES
	176,157	140,400	140,400	HEALTH INSURANCE FOR 15 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$179,712</b>	<b>\$143,918</b>	<b>\$143,918</b>	
5035 RETIRE	363	363	363	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
	61,161	60,271	60,271	RETIREMENT FOR 15 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$61,524</b>	<b>\$60,634</b>	<b>\$60,634</b>	
5040 401(K)	250	250	250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
	42,180	41,566	41,566	401K FOR 15 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>	<b>FINANCE</b>			
<b>Total 5040</b>	<b>\$42,430</b>	<b>\$41,816</b>	<b>\$41,816</b>	
5045 FIT & WELL	1,200	1,200	1,200	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5100 ACCT SVCS	5,000	5,000	5,000	ARBITRAGE CALCULATIONS FOR EXISTING BOND ISSUES
	6,000	6,000	6,000	ACTUARIAL STUDIES FOR OPEB
	10,000	10,000	10,000	AUDITING OF AD VALOREM TAXES PER AGREEMENT WITH IREDELL COUNTY
	55,000	55,000	55,000	AUDITING OF FINANCIAL STATEMENTS
<b>Total 5100</b>	<b>\$76,000</b>	<b>\$76,000</b>	<b>\$76,000</b>	
5115 MED LAB SV	300	300	300	PRE-EMPLOYMENT PHYSICALS FOR NEW HIRES
<b>Total 5115</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5120 PRINT SVC	800	800	800	PRINTING - CAFR - COVERS AND TABS
	2,000	2,000	2,000	MISCELLANEOUS PRINTING FOR DEPARTMENT
<b>Total 5120</b>	<b>\$2,800</b>	<b>\$2,800</b>	<b>\$2,800</b>	
5125 BANK SVC	40,000	40,000	40,000	MONTHLY BANKING CHARGES
<b>Total 5125</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5145 OTR SVCS	400	400	400	PREPARATION, COMPLETION, SUBMITTAL OF MOORESVILLE TR-PEG FORM
	600	600	600	CINTAS DOCUMENT MANAGEMENT BIN SERVICES
	2,200	2,200	2,200	BOND PROCEEDS TRUSTEE FEES
	3,000	3,000	3,000	IREDELL COUNTY TAX COLLECTION/GROSS RECEIPTS
	90,000	90,000	90,000	STATE DMV FEES
	510,000	510,000	510,000	IREDELL COUNTY TAX COLLECTIONS/ASSESSING SERVICES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>	<b>FINANCE</b>			
<b>Total 5145</b>	<b>\$606,200</b>	<b>\$606,200</b>	<b>\$606,200</b>	
5205 DUE SUBS	50	50	50	INSTITUTE OF MANAGMENT ACCOUNTANTS
	100	100	100	CAGPO
	100	100	100	WAREHOUSE CATALOG
	110	110	110	NCLGBA
	144	144	144	TEAM WORK
	150	150	150	NCLGFOA
	180	180	180	STATE BOARD OF CPA EXAMINERS
	400	400	400	GFOA BUDGET AWARD APPLICATION FEE
	540	540	540	NCACPA DUES
	600	600	600	GFOA CAFR AWARD APPLICATION FEE
<b>Total 5205</b>	<b>\$2,374</b>	<b>\$2,374</b>	<b>\$2,374</b>	
5210 VEH SUPPLY	300	300	300	SUPPLIES FOR WAREHOUSE VEHICLE
	600	600	600	FUEL FOR WAREHOUSE VEHICLE
	1,200	1,200	1,200	PROPANE FOR FORKLIFT
<b>Total 5210</b>	<b>\$2,100</b>	<b>\$2,100</b>	<b>\$2,100</b>	
5215 OFF SUPPLY	15,000	15,000	15,000	SUPPLIES FOR FINANCE DEPARTMENT STAFF
<b>Total 5215</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5225 SAF SUPPLY	750	750	750	PPE AND REPLACEMENT SAFETY SUPPLIES FOR WAREHOUSE AND MAIN FLOOR OF TOWN HALL
<b>Total 5225</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5230 UNIFORMS	150	150	150	STEEL TOE BOOTS FOR WAREHOUSE TECHNICIAN
<b>Total 5230</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5240 BOOK SUPP	500	500	500	MISCELLANEOUS REFERENCE MATERIALS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>	<b>FINANCE</b>			
<b>Total 5240</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5270 OTR SUPPLY	1,000	1,000	1,000	PICK TICKETS FROM WAREHOUSE
<b>Total 5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5300 TRAIN TRAN	2,000	2,000	2,000	CUSTOMER SERVICE TRAINING
	2,200	2,200	2,200	AWWA TRAINING FOR 2 EMPLOYEES
	2,500	2,500	2,500	TRAINING FOR REMAINING EMPLOYEES
	3,000	3,000	3,000	CERTIFIED BUDGET OFFICER - BUDGET CONFERENCE AND PERFORMANCE MEASURES TRAINING
	4,000	4,000	4,000	PURCHASING CLASSES FOR PURCHASING OFFICER CERTIFICATION
	5,000	5,000	5,000	TWO STAFF MEMBERS TO ATTEND MUNIS TRAINING
	7,500	7,500	7,500	CPE FOR 2 CERTIFIED PUBLIC ACCOUNTANTS
<b>Total 5300</b>	<b>\$26,200</b>	<b>\$26,200</b>	<b>\$26,200</b>	
5305 UTILITIES	100,000	100,000	100,000	UTILITIES FOR TOWN HALL AND COMMUNICATION SERVICES FOR CUSTOMER SERVICE DESKS
<b>Total 5305</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	
5310 R&M BLD/ST	4,500	4,500	4,500	RELOCATION OF SHELVING IN THE WAREHOUSE TO OPTIMIZE SPACE AND ADDRESS SAFETY ISSUES
<b>Total 5310</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5315 R&M VEH	2,500	2,500	2,500	VEHICLE REPAIR FOR WAREHOUSE VEHICLE
<b>Total 5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5320 R&M EQUIP	1,500	1,500	1,500	MAINTENANCE FOR POSTAGE METER, FOLDER/SEALER, PRINTER, ETC.
	2,200	2,200	2,200	MAINTENANCE CONTRACT FOR FORKLIFT

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10103000</b>	<b>FINANCE</b>			
<b>Total 5320</b>	<b>\$3,700</b>	<b>\$3,700</b>	<b>\$3,700</b>	
5325 ADVERTISE	1,000	1,000	1,000	REQUIRED ADVERTISING FOR PUBLICATION OF BUDGET AND ANY FINANCING PUBLIC HEARING
<b>Total 5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330 POSTAGE	12,000	12,000	12,000	POSTAGE FOR POSTAGE METER AT TOWN HALL AND ANY OVERNIGHT MAILINGS FOR DEPARTMENT
<b>Total 5330</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5410 RENT EQUIP	9,000	9,000	9,000	MANAGED PRINT AND COPIER SERVICES
<b>Total 5410</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>	
<b>Total 10103000</b>	<b>\$2,145,547</b>	<b>\$2,095,033</b>	<b>\$2,095,033</b>	

## HUMAN RESOURCES

The Human Resources Departments oversees and coordinates the compensation and benefits program, recruitment, selection, and screening of applicants, employee relations, organizational development and learning, performance management, wellness, and Town volunteers.

### BUDGET BRIEF

The approved budget for the Human Resources Department reflects a 14.62% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to a reduction in unemployment compensation expenses.

### FY 2016-2017 HUMAN RESOURCES BUDGET HIGHLIGHTS

- Wellness Program
- Volunteer Program
- Staff Professional Development
- Classification Plan Study

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Human Resources	\$ 491,479	\$ 477,235	\$ 878,926	\$ 751,883	\$ 750,443	\$ 750,443

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Director of Human Resources	1	1	1	1
Human Resources Generalist	1	1	1	1
Human Resources Specialist	1	1	1	1
Administrative Specialist	1	1	1	1
<b>Total Human Resources</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>	<b>HUMAN RESOURCES</b>			
5000 S&W - FT	3,250	3,250	3,250	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
	257,757	257,757	257,757	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$261,007</b>	<b>\$261,007</b>	<b>\$261,007</b>	
5025 FICA	19,718	19,718	19,718	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$19,718</b>	<b>\$19,718</b>	<b>\$19,718</b>	
5030 GRP INSURE	240	240	240	HRA ADMIN
	808	808	808	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
	38,880	37,440	37,440	GROUP INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$39,928</b>	<b>\$38,488</b>	<b>\$38,488</b>	
5035 RETIRE	18,687	18,687	18,687	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$18,687</b>	<b>\$18,687</b>	<b>\$18,687</b>	
5040 401(K)	12,888	12,888	12,888	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$12,888</b>	<b>\$12,888</b>	<b>\$12,888</b>	
5045 FIT & WELL	480	480	480	FITNESS AND WELLNESS PROGRAM
	5,000	5,000	5,000	HEALTH & SAFETY FAIR MATERIALS
	6,000	6,000	6,000	WELLNESS INCENTIVES
	10,000	10,000	10,000	SCREENING AND LUNCH & LEARNS
	62,000	62,000	62,000	CONTRACT FOR WELLNESS NURSE
<b>Total 5045</b>	<b>\$83,480</b>	<b>\$83,480</b>	<b>\$83,480</b>	
5060 UNEMPLOY	20,000	20,000	20,000	UNEMPLOYMENT COMPENSATION
<b>Total 5060</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5115 MED LAB SV	150	150	150	NTA ANNUAL PROGRAM FEE

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>	<b>HUMAN RESOURCES</b>			
<b>Total 5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5120 PRINT SVC	1,000	1,000	1,000	VOLUNTEER RECRUITMENT MATERIALS
	1,500	1,500	1,500	EMPLOYEE RECRUITMENT MATERIALS
<b>Total 5120</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5135 INS OFF SV	2,000	2,000	2,000	MANAGING MILLENNIALS IN THE WORKPLACE FOR SUPERVISORS - 8 HOURS - P. BAUER
	2,800	2,800	2,800	EEO & THE LAW FOR MANAGERS AND SUPERVISORS - TEA - 4 HOURS
	2,800	2,800	2,800	MANAGING B PLAYERS: INCREASING ENGAGEMENT AND PRODUCTIVITY FROM YOUR AVERAGE EMPLOYEE - 4 HOURS - TEA
	2,800	2,800	2,800	PROFESSIONAL PRESENTATION SKILLS - 8 HOURS - C. FARRELL. 10 STUDENTS MAX
	2,800	2,800	2,800	TIME AND LIFE MANAGEMENT IN A HIGH TECH WORLD FOR ALL STAFF - 4 HOURS - C. FARRELL
	4,200	4,200	4,200	CONDUCTING PERFORMANCE APPRAISALS FOR MANAGERS AND SUPERVISORS - TEA - 4 HOURS
	5,600	5,600	5,600	DYNAMIC LISTENING SKILLS FOR ALL STAFF - TEA - 4 HOURS
	6,000	6,000	6,000	COACHING SKILLS FOR MANAGERS AND SUPERVISORS - TEA - 2 (4 HOURS)
	7,200	7,200	7,200	QUARTERLY COACHING FOR 6 SUCCESSION PLANNING CANDIDATES - TT & NG
	8,000	8,000	8,000	DELIVERING EXCELLENT CUSTOMER SERVICE FOR ALL STAFF - TEA
	10,000	10,000	10,000	ASSISTANCE WITH INDIVIDUALIZED PROFESSIONAL DEVELOPMENT PLANS - DRIVING SUCCESSION PLANNING DOWN INTO THE ORGANIZATION - STRATEGIC RESOURCE CONNECTION - P. BAUER
	15,000	15,000	15,000	THE ESSENTIALS OF PROJECT MANAGEMENT - TANDEN LLC

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>	<b>HUMAN RESOURCES</b>			
<b>Total 5135</b>	<b>\$69,200</b>	<b>\$69,200</b>	<b>\$69,200</b>	
5145 OTR SVCS	1,000	1,000	1,000	COBRA ADMINISTRATION - TEA
	1,000	1,000	1,000	SNACKS WITH SANTA EVENT FOR TOWN EMPLOYEES
	1,200	1,200	1,200	BIB CONTRACT - GUARDIAN SERVICES FOR EMPLOYEES AND VOLUNTEERS
	7,000	7,000	7,000	BIB CONTRACT - CRIMINAL BACKGROUND SERVICES FOR EMPLOYEES AND VOLUNTEERS
	8,000	8,000	8,000	FLEXIBLE SPENDING ACCOUNT ADMINISTRATION - TEA
	9,500	9,500	9,500	CCOG CONTRACT - DRUG & ALCOHOL TESTING
	12,000	12,000	12,000	YEAR 1 OF 4 YEAR PAY & CLASSIFICATION PLAN STUDY - PUBLIC SAFETY
	35,000	35,000	35,000	WELLS FARGO CONTRACT - BENEFIT CONSULTING
<b>Total 5145</b>	<b>\$74,700</b>	<b>\$74,700</b>	<b>\$74,700</b>	
5205 DUE SUBS	50	50	50	OMPO DUES
	150	150	150	LKN - SHRM DUES
	150	150	150	NC-IPMA
	150	150	150	USA-IPMA
	190	190	190	USA-SHRM DUES
	2,450	2,450	2,450	THE EMPLOYERS ASSOCIATION DUES
<b>Total 5205</b>	<b>\$3,140</b>	<b>\$3,140</b>	<b>\$3,140</b>	
5215 OFF SUPPLY	500	500	500	3'W CURVED TRADE SHOW DISPLAY WITH CUSTOM GRAPHICS - FOR JOB FAIRS
	500	500	500	RECRUITMENT GIVEAWAYS
	5,000	5,000	5,000	NORMAL OFFICE SUPPLIES
	6,000	6,000	6,000	EMPLOYEE RECOGNITION; CHIRSTMAS GIFTS, GIFT CARDS, MILESTONE CARDS
<b>Total 5215</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>	
5235 PART SUPP	1,000	1,000	1,000	GENERAL VOLUNTEER PROGRAM AND MATERIALS

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10104000</b>	<b>HUMAN RESOURCES</b>				
5235	PART SUPP	22,200	22,200	22,200	30 PROFESSIONAL DEVELOPMENT OFFERINGS - MATERIALS RANGE FROM \$25 PER PERSON TO \$50 PER PERSON DEPENDING ON THE CLASS. 740 MAXIMUM PARTICIPANTS TOTAL.
<b>Total 5235</b>	<b>\$23,200</b>	<b>\$23,200</b>	<b>\$23,200</b>		
5275	REIM EXP	50,000	50,000	50,000	TUITION ASSISTANCE - RAISE MAXIMUM FROM \$3,000 PER YEAR TO \$4,000 PER YEAR. TWO YEAR PAYBACK PROVISION IN EFFECT.
<b>Total 5275</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>		
5300	TRAIN TRAN	60	60	60	IMMIGRATION COMPLIANCE I-9 FORMS TRAINING - TEA (PH)
		275	275	275	EMPLOYEE DEVELOPMENT & TRAINING - A PRACTICAL APPROACH - TEA (CM)
		300	300	300	RECRUITMENT, SELECTION AND HIRING - A PRACTICAL APPROACH TRAINING - TEA (PH)
		450	450	450	EMPLOYEE RELATIONS - A PRACTICAL APPROACH - TEA - (CM)
		2,000	2,000	2,000	CONTINUING EDUCATION FOR PHR CERTIFICATION
		2,500	2,500	2,500	HR CERTIFICATE SERIES - TEA - CM
		3,000	3,000	3,000	VOLUNTEER APPRECIATION EVENT
		3,500	3,500	3,500	MEALS, SNACKS AND DRINKS FOR PROFESSIONAL DEVELOPMENT SESSIONS
		4,500	4,500	4,500	1 EMPLOYEE TO ATTEND LEAD
		5,500	5,500	5,500	1 EMPLOYEE TO ATTEND UNC MUNICIPAL ADMINISTRATION CLASS
		7,000	7,000	7,000	MUNIS CONFERENCE FOR 2 EMPLOYEES
		11,000	11,000	11,000	EMPLOYEE APPRECIATION EVENT
		15,000	15,000	15,000	ADDITIONAL EMPLOYEE APPRECIATION EVENTS
<b>Total 5300</b>	<b>\$55,085</b>	<b>\$55,085</b>	<b>\$55,085</b>		
5325	ADVERTISE	3,000	3,000	3,000	INCREASED RECRUITMENT THROUGH INDEED.COM OR SIMILAR MEDIUM

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10104000</b>	<b>HUMAN RESOURCES</b>			
<b>Total 5325</b>	<u>\$3,000</u>	<u>\$3,000</u>	<u>\$3,000</u>	
5330 POSTAGE	200	200	200	POSTAGE
<b>Total 5330</b>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>	
5410 RENT EQUIP	3,000	3,000	3,000	COPIER
<b>Total 5410</b>	<u>\$3,000</u>	<u>\$3,000</u>	<u>\$3,000</u>	
<b>Total 10104000</b>	<b>\$751,883</b>	<b>\$750,443</b>	<b>\$750,443</b>	

## RISK MANAGEMENT

The Risk Management Departments provides insurance, claim safety, loss control and public ADA services for the Town. The department also provides services to both Town employees and citizens.

### BUDGET BRIEF

The approved budget for the Risk Management Department reflects a 4.69% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the new safety and risk programing and initiatives.

### FY 2016-2017 RISK MANAGEMENT BUDGET HIGHLIGHTS

- Risk and Safety Support Initiative
- Confined Spaces Program
- Consultative/Support Services

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Risk Management	\$ 699,399	\$ 758,622	\$ 1,295,574	\$ 1,382,470	\$ 1,356,390	\$ 1,356,390

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Risk and Safety Manager	1	1	1	1
Safety Coordinator	1	1	1	1
Risk Management Specialist	1	1	1	1
<b>Total Risk Management</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5000 S&W - FT	1,000	1,000	1,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	160,323	160,323	160,323	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$161,323</b>	<b>\$161,323</b>	<b>\$161,323</b>	
5015 OT	2,000	2,000	2,000	POTENTIAL OVERTIME FOR 2 EMPLOYEES
<b>Total 5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025 FICA	153	153	153	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	12,265	12,265	12,265	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$12,418</b>	<b>\$12,418</b>	<b>\$12,418</b>	
5030 GRP INSURE	180	180	180	HRA ADMIN
	505	505	505	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	29,160	28,080	28,080	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$29,845</b>	<b>\$28,765</b>	<b>\$28,765</b>	
5035 RETIRE	145	145	145	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
	11,623	11,623	11,623	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$11,768</b>	<b>\$11,768</b>	<b>\$11,768</b>	
5040 401(K)	100	100	100	OVERTIME RETIREMENTFOR NON-EXEMPT EMPLOYEES
	8,016	8,016	8,016	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$8,116</b>	<b>\$8,116</b>	<b>\$8,116</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5055 WORK COMP	400,000	400,000	400,000	WORKERS' COMPENSATION (SELF INSURED):  MONEY FROM THIS FUND WOULD BE USED TO PAY FOR ANY SELF-INSURED WORKERS' COMPENSATION EXPENSES.
<b>Total 5055</b>	<b>\$400,000</b>	<b>\$400,000</b>	<b>\$400,000</b>	
5120 PRINT SVC	2,000	2,000	2,000	WILL BE USED FOR BUSINESS CARDS, PRINTING VARIOUS HAZARDOUS WORK PERMITS, AND FOR THE ANNUAL HEALTH & SAFETY FAIR FLYERS/HANDOUTS
<b>Total 5120</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5145 OTR SVCS	7,500	7,500	7,500	SAFETY INCENTIVES, AWARDS, & OUTREACH:  FUNDS IN THIS SECTION WILL SUPPORT UTILYZING ENVIRONMENTAL CONSULTATIVE SERVICES TO IDENTIFY AND PROPERLY MITIGATE TOWN BUILDINGS FOR MOLD, ASBESTOS, AND LEAD BASED PAINTS. ADDITIONAL CONSULTATIVE SERVICES ARE ANTICIPATED FOR RISK MANAGEMENT FOR POLICY AND PROCEDURAL DEVELOPMENT OF CLAIMS HANDLING AND CONTROL
	10,000	10,000	10,000	TOWN'S ANNUAL HEALTH & SAFETY FAIR:  THIS WILL FUND THE TOWN'S ANNUAL HEALTH & SAFETY FAIR FOR UP TO 500 EMPLOYEES. THE HEALTH & SAFETY FAIR HAS MET WITH GREAT SUCCESS, IMPROVEMENTS, AND FEEDBACK. IT OFFERS VENDORS, INFORMATION, AND TRAINING TO IMPROVE PERSONAL HEALTH AND OCCUPATIONAL SAFETY, AS WELL AS HELPS TO REDUCE RISK EXPOSURES.

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5145 OTR SVCS	15,000	15,000	15,000	<p>CONFINED SPACES PROGRAM:</p> <p>FUNDING WILL PROVIDE EMPLOYEES THE NECESSARY TRAINING, SKILLS, AND EQUIPMENT NEEDED TO MEET REGULATORY COMPLIANCE AND BEST SAFETY PRACTICES WHILE CONDUCTING CONFINED SPACE ENTRIES FOR MAINTENANCE OF PUBLIC UTILITIES.</p>
	20,000	20,000	20,000	<p>CONSULTATIVE/SUPPORT SERVICES:</p> <p>FUNDS IN THIS SECTION WILL SUPPORT UTILYZING ENVIRONMENTAL CONSULTATIVE SERVICES TO IDENTIFY AND PROPERLY MITIGATE TOWN BUILDINGS FOR MOLD, ASBESTOS, AND LEAD BASED PAINTS. ADDITIONAL CONSULTATIVE SERVICES ARE ANTICIPATED FOR RISK MANAGEMENT FOR POLICY AND PROCEDURAL DEVELOPMENT OF CLAIMS HANDLING AND CONTROL.</p>
	20,000	20,000	20,000	<p>ELECTRICAL SAFETY PROGRAM IMPLEMENTATION:</p> <p>FUNDING WILL PROVIDE EMPLOYEES WITH THE TRAINING, EQUIPMENT, AND SKILLS NECESSARY TO CONDUCT JOB TASKS AND MEET REGULATORY COMPLIANCE AND BEST SAFETY PRACTICES.</p>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5145 OTR SVCS	45,000	20,000	20,000	RISK & SAFETY SUPPORT INITIATIVE:  FUNDS FOR THE "RISK & SAFETY SUPPORT INITIATIVE" WILL ADDRESS OUR CURRENT INABILITY TO ADEQUATELY ADDRESS PROGRAM GAPS IDENTIFIED IN AREAS OF TRAINING, EQUIPMENT, AND PROCESSES. PROPER DEVELOPMENT AND IMPLEMENTATION OF CRUCIAL RISK & SAFETY PROGRAMS OFTEN REQUIRES INITIAL PURCHASE OF NEW OR UPDATED EQUIPMENT, ADDITIONAL TRAINING FROM EXTERNAL SOURCES, OR ENGINEERING NEW MACHINERY OR PROCESSES INTO EXISTING ONES IN ORDER TO MEET REGULATORY REQUIREMENTS OR BEST PRACTICES ADOPTED BY TOWN POLICY. ONCE IMPROVEMENTS IN THESE AREAS ARE IDENTIFIED IT IS OFTEN DIFFICULT TO FIND ADEQUATE FUNDING IN EXISTING BUDGETS TO ADDRESS THE NEED. CONTINGENCY FUNDING WITHIN RISK MANAGEMENT, INSTEAD OF SPONTANEOUS REALLOCATION OF VARIOUS DEPARTMENTAL FUNDS, WILL EXPEDITE THE IMPLEMENTATION OF VARIOUS PROGRAMS WE ARE IMPLEMENTING IN THE NEAR FUTURE (CONFINED SPACES, LOTO, RESPIRATORY SAFETY, ELECTRICAL SAFETY, ERGONOMICS, AND INDUSTRIAL HYGIENE), HELP TO ENSURE REGULATORY COMPLIANCE, AND HELP DRIVE SAFETY PROGRAMS THROUGHOUT TOWN. - MANAGER REDUCTION
<b>Total 5145</b>	<b>\$117,500</b>	<b>\$92,500</b>	<b>\$92,500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5205 DUE SUBS	3,500	3,500	3,500	FOR MEMBERSHIP FEES IN VARIOUS PROFESSIONAL GROUPS INCLUDING PRIMA, NC PRIMA, NATIONAL SAFETY COUNCIL, NATIONAL ASSOCIATION OF SAFETY PROFESSIONALS, JJ KELLER, ETC. THESE ORGANIZATIONS AND PUBLICATIONS PROMOTE PROFESSIONAL DEVELOPMENT AND ENABLE RISK MANAGEMENT STAFF TO STAY CURRENT IN LEGAL UPDATES AND BENCHMARKING IN A VARIETY OF INDUSTRIES.
<b>Total 5205</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5210 VEH SUPPLY	500	500	500	ANNUAL FUEL COSTS ASSOCIATED WITH 1 VEHICLE
<b>Total 5210</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5215 OFF SUPPLY	3,000	3,000	3,000	NORMAL OFFICE SUPPLIES (INCL. COMPUTER/ELECTRONIC) FOR 3 EMPLOYEES
<b>Total 5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5225 SAF SUPPLY	7,000	7,000	7,000	SAFETY SUPPLIES FOR RISK & SAFETY:  WILL PROVIDE RISK & SAFETY STAFF WITH PERSONAL PROTECTIVE GEAR NEEDED TO CONDUCT TASK OBSERVATIONS, INSPECTIONS, AND AUDITS SAFELY. IT WILL ALSO PROVIDE RISK MANAGEMENT WITH INDUSTRIAL HYGIENE EQUIPMENT (GAS MONITOR AND HEAT STRESS MONITORING SYSTEMS), LOTO SUPPLIES, INFARED TEMPERATURE EQUIPMENT, AND ELECTRICAL TESTING EQUIPMENT.
<b>Total 5225</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10105000</b>	<b>RISK MANAGEMENT</b>				
5240	BOOK SUPP	1,500	1,500	1,500	FOR VARIOUS REGULATORY STANDARDS (OSHA, NFPA, EPA, DOT, NCIC), BENCHMARKING/BEST PRACTICES PUBLICATIONS (ANSI, ASSE), AND FOR PROFESSIONAL REFERENCES/MATERIALS (CHEMICALS, RISK MGMT, OCCUPATIONAL SAFETY, INSURANCE, WC, ECT).
<b>Total 5240</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>		
5245	AV SUPPLY	3,000	3,000	3,000	'AV SUPPLY' WILL BE USED TO INCREASE AND UPDATE THE TOWN'S EXISTING TRAINING LIBRARY. CHOSEN TRAINING WILL INCLUDE VARIOUS RISK & SAFETY TOPICS THAT SUPPORT DEVELOPING OR EXISTING PROGRAMS OR ENHANCE DEPARTMENT SPECIFIC TRAINING FOR HEAVY EQUIPMENT OPERATIONS, LABORATORY SAFETY, AND PROCESS SAFETY MANAGEMENT.
<b>Total 5245</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>		
5270	OTR SUPPLY	1,000	1,000	1,000	OTHER MISC. SUPPLIES/MATERIALS FOR RISK MANAGEMENT OPERATIONS
<b>Total 5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>		
5300	TRAIN TRAN	1,000	1,000	1,000	COACHING & PROFESSIONAL DEVELOPMENT SERVICES:
		1,250	1,250	1,250	COACHING & DEVELOPMENT OF SAFETY COORDINATOR TO OBTAIN A 'PEP' AND QUARTERLY COAHING SESSIONS.
					NATIONAL NORTH CAROLINA PRIMA CONFERENCE:
					ANNUAL RISK MANAGEMENT CONFERENCE FOR NETWORKING, TRAINING, AND LEGAL UPDATES IN THE FIELD.

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5300 TRAIN TRAN	3,750	3,750	3,750	SPECIALIZED TRAINING AND CERTIFICATIONS:  THIS WILL ALLOW RISK & SAFETY STAFF TO ATTEND VARIOUS SPECIALIZED TRAINING CONDUCTED BY THE NATIONAL SAFETY COUNCIL, PRIMA, OR EXTERNAL VENDORS. ANTICIPATING WORKING TOWARDS ASC/MESH DEVELOPMENT, PUBLIC SECTOR MESH CERTIFICATIONS, AND OSHA TRAINER CERTIFICATIONS.
	5,000	5,000	5,000	NATIONAL SAFETY COUNCIL, ANNUAL NATIONAL SAFETY CONGRESS: ANAHEIM, CA  NATIONAL SAFETY CONGRESS PRESENTS VARIOUS SAFETY TRAINING SESSIONS, LEGAL UPDATES, PROFESSIONAL PRESENTATIONS, KEYNOTE SPEAKERS, AND PROVIDES AN EXPO SHOW FOR BENCHMARKING, NETWORKING, AND INSIGHTS INTO NEW EQUIPMENT AND PROCESSES.
<b>Total 5300</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5305 UTILITIES	3,300	3,300	3,300	CELL PHONE STIPENDS FOR 3 STAFF MEMBERS:  ALL RISK & SAFETY STAFF ARE REQUIRED TO RECEIVE CALLS AND PROVIDE ASSISTANCE TO DEPARTMENTS. CELL PHONE USE IS IMPORTANT FOR CASE MANAGEMENT AND ADEQUATE/ONGOING SUPPORT.
<b>Total 5305</b>	<b>\$3,300</b>	<b>\$3,300</b>	<b>\$3,300</b>	
5315 R&M VEH	1,500	1,500	1,500	INCLUDES ALL RELATED VEHICLE MAINTENANCE EXPENSES FOR 1 TOWN VEHICLE.
<b>Total 5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10105000</b>	<b>RISK MANAGEMENT</b>			
5330 POSTAGE	200	200	200	POSTAGE AND FREIGHT
<b>Total 5330</b>	<u>\$200</u>	<u>\$200</u>	<u>\$200</u>	
5410 RENT EQUIP	2,000	2,000	2,000	FUNDS THE PRINTING SERVICES RENTAL AND WILL ADDRESS UNEXPECTED NEEDS FOR RENTAL EQUIPMENT FOR RISK MANAGEMENT OR SAFETY SERVICES.
<b>Total 5410</b>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	
5420 INS BOND	600,000	600,000	600,000	FUNDS ADEQUATE INSURANCE AND BONDING FOR TOWN'S PROPERTY & CASUALTY
<b>Total 5420</b>	<u>\$600,000</u>	<u>\$600,000</u>	<u>\$600,000</u>	
<b>Total 10105000</b>	<b>\$1,382,470</b>	<b>\$1,356,390</b>	<b>\$1,356,390</b>	

## INFORMATION TECHNOLOGY

The Information Technology Department provides technical and professional technology support to Town staff. Information Technology maintains the Town's computer network and infrastructure. The Information Technology Department also oversees the Town's telephone networks, cell phones, and computer software.

### BUDGET BRIEF

The approved budget for the Information Technology Department reflects a 12.62% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the remaining Town-wide network upgrades, software license renewals

### FY 2016-2017 INFORMATION TECHNOLOGY BUDGET HIGHLIGHTS

- Phase 2 of Network Upgrades
- Police Department Laptop Replacements
- Portable A/V Carts at Recreation Centers
- A/V Maintenance at Charles Mack Citizen Center, Town Hall, Library, and Police Department

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Information Technology	\$ 2,021,502	\$ 2,576,925	\$ 2,801,377	\$ 3,205,380	\$ 3,155,040	\$ 3,155,040

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
IT Director	1	1	1	1
Systems Administrator	1	1	1	1
Network Administrator	1	1	1	1
Help Desk Specialist	1	1	1	1
GIS Administrator	1	1	1	1
IT Technician	2	2	2	2
<b>Total Information Technology</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>INFORMATION TECHNOLOGY</b>			
5000 S&W - FT	3,750	3,750	3,750	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
	447,572	447,572	447,572	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$451,322</b>	<b>\$451,322</b>	<b>\$451,322</b>	
5015 OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025 FICA	383	383	383	OVERTIME FICA FOR NON-EXEMPT EMPLOYEES
	34,239	34,239	34,239	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$34,622</b>	<b>\$34,622</b>	<b>\$34,622</b>	
5030 GRP INSURE	420	420	420	HRA ADMIN
	1,407	1,407	1,407	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
	68,040	71,000	71,000	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$69,867</b>	<b>\$72,827</b>	<b>\$72,827</b>	
5035 RETIRE	363	363	363	OVERTIME RETIREMENT FOR NON-EXEMPT EMPLOYEES
	32,449	32,449	32,449	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$32,812</b>	<b>\$32,812</b>	<b>\$32,812</b>	
5040 401(K)	250	250	250	OVERTIME 401K FOR NON-EXEMPT EMPLOYEES
	22,379	22,379	22,379	401K FOR 7 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$22,629</b>	<b>\$22,629</b>	<b>\$22,629</b>	
5045 FIT & WELL	240	240	240	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10120000</b>	<b>INFORMATION TECHNOLOGY</b>				
5145	OTR SVCS	8,000	8,000	8,000	FIRE - TELEPRESENCE EVALUATION
		15,000	15,000	15,000	IT - STRATEGIC PLAN DEVELOPMENT
		15,000	15,000	15,000	IT ASSESSMENT
<b>Total 5145</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$38,000</b>		
5150	SOFT LICEN	250	250	250	TOWN HALL - LOBBY MUSIC
		5,000	5,000	5,000	FINANCE - EXECUTIME MOBILE ADD-ON
		5,500	5,500	5,500	FINANCE - EXECUTIME 750 UPGRADE LICENSE
		7,500	7,500	7,500	IT - VIRTUAL DESKTOP LICENSES
		10,000	10,000	10,000	FIRE - LICENSES FOR SECURITY CAMERA REPLACEMENT AT ALL FOUR STATIONS
		35,000	35,000	35,000	FIRE - FIRE INSPECTIONS WITH LASERFICHE
		52,000	52,000	52,000	POLICE - SOFTWARE LICENSES FOR ADDITIONAL STAFF
<b>Total 5150</b>	<b>\$115,250</b>	<b>\$115,250</b>	<b>\$115,250</b>		
5205	DUE SUBS	600	600	600	GO TO MEETING SUBSCRIPTION
		950	950	950	MUNICODE
		3,600	3,600	3,600	GIS - WEB HOSTING
		25,000	25,000	25,000	FOURWINDS DIGITAL SIGNAGE SUBSCRIPTION
<b>Total 5205</b>	<b>\$30,150</b>	<b>\$30,150</b>	<b>\$30,150</b>		
5210	VEH SUPPLY	2,000	2,000	2,000	VEHICLE MAINTENANCE FOR DEPARTMENT VEHICLES
<b>Total 5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5215	OFF SUPPLY	3,000	3,000	3,000	OFFICE AND PLOTTER SUPPLIES
<b>Total 5215</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>		
5235	PART SUPP	500	500	500	SUPPLIES FOR IT TRAINING CLASSES
<b>Total 5235</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>INFORMATION TECHNOLOGY</b>			
5265 NON CAP EQ	0	1,200	1,200	TALBERT - TWO IPADS - ONE FOR FULL TIME EMPLOYEE AND ONE FOR TALBERT CONCESSION STAND - MOVED FROM TALBERT
	1,000	1,000	1,000	LIBRARY - DESKTOP FOR CIRCULATION STAFF
	1,500	1,500	1,500	ENGINEERING - 2 IPADS
	1,500	1,500	1,500	RECREATION - IPAD FOR ATHLETICS MANAGERS
	1,500	1,500	1,500	POLICE - IT EQUIPMENT FOR ASST COMM SUPERVISOR
	1,500	1,500	1,500	POLICE - IT EQUIPMENT FOR EVIDENCE TECHNICIAN
	2,250	2,250	2,250	B&G - 3 IPADS
	2,500	2,500	2,500	FIRE - REQUESTED POSITION ASSISTANT FIRE CHIEF OF LOGISTICS LAPTOP
	2,500	2,500	2,500	RECREATION - TELEVISION FOR TALBERT REC
	3,000	0	0	LIBRARY - LAPTOPS FOR STAFF PROFESSIONAL DEVELOPMENT - MANAGER REDUCTION - PURCHASED FY 16
	3,000	3,000	3,000	LEGAL - NEW LAPTOP, IPAD, CELL PHONE FOR REQUESTED ASSISSTANT TOWN ATTORNEY POSITION
	3,200	3,200	3,200	LIBRARY - LAPTOP FOR ASSISTANT DIRECTOR AND YOUNG ADULT LIBRARIAN
	3,500	0	0	LIBRARY - MOBILE CIRCULATION EQUIPMENT - MANAGER REDUCTION - PURCHASED FY 16
	5,000	5,000	5,000	PLANNING - LAPTOPS FOR PLANNING AND ECONOMIC DEVELOPMENT DIRECTOR
	8,000	8,000	8,000	POLICE - CID INTERVIEW ROOM CAMERA REPLACEMENTS
	10,000	0	0	FLEET - LAPTOPS FOR HEAVY AND LIGHT DUTY - MANAGER REDUCTION - PURCHASED FY 16
	20,000	15,000	15,000	POLICE - LAPTOPS FOR NEW OFFICERS
	20,000	20,000	20,000	PC REPLACEMENTS
	25,000	25,000	25,000	POLICE - RSA SECUREID (CJIS ADVANCED AUTHENTICATION REQUIREMENT)
	25,000	25,000	25,000	FIRE - SECURITY CAMERA REPLACEMENTS
	27,000	27,000	27,000	FINANCE - TIME CLOCKS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>INFORMATION TECHNOLOGY</b>			
5265	NON CAP EQ	30,000	30,000	RECREATION - PORTABLE A/V CARTS AT RECREATION CENTERS
		85,000	85,000	POLICE - REPLACE OUTDATED LAPTOPS
<b>Total 5265</b>	<b>\$281,950</b>	<b>\$261,650</b>	<b>\$261,650</b>	
5270	OTR SUPPLY	7,000	7,000	MISCELLANEOUS DATA CABLING
<b>Total 5270</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5300	TRAIN TRAN	45,000	45,000	EMPLOYEE TRAINING AND CERTIFICATIONS
<b>Total 5300</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5305	UTILITIES	3,000	3,000	4G IPAD / MIFI SERVICE FOR STAFF
		8,200	8,200	CELL PHONE STIPEND FOR STAFF
		8,500	8,500	POLICE - ITS SERVICE CHARGES
		33,000	33,000	TELEPHONE - PRI AND ANALOG SERVICE
		57,600	57,600	INTERNET FOR TOWN
<b>Total 5305</b>	<b>\$110,300</b>	<b>\$110,300</b>	<b>\$110,300</b>	
5315	R&M VEH	1,500	1,500	DEPARTMENT VEHICLE MAINTENANCE
<b>Total 5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	2,000	2,000	GIS EQUIPMENT MAINTENANCE
		5,000	5,000	LIBRARY - BOOK SCANNER MAINTENANCE
		30,000	30,000	TELEPRESENCE MAINTENANCE
		42,500	42,500	UPS MAINTENANCE
		50,000	50,000	ARRAY STORAGE MAINTENANCE
		50,000	50,000	DESKTOP AND SERVER WARRANTY RENEWALS
		65,000	65,000	A/V MAINTENANCE CMCC/TH/LIB/POLICE
		91,667	91,667	COMPELLENT MAINTENANCE - 3 YEAR
		120,471	120,471	BARRACUDA MAINTENANCE - 3 YEARS
		150,000	150,000	CISCO SMARTNET RENEWAL

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10120000</b>	<b>INFORMATION TECHNOLOGY</b>			
<b>Total 5320</b>	<b>\$606,638</b>	<b>\$606,638</b>	<b>\$606,638</b>	
5321 M SOFTWARE	0	21,000	21,000	POLICE/FIRE - COMMUNICATIONS RECORDER SOFTWARE
	1,000	1,000	1,000	LIBRARY - LIBRARY ELF SUBSCRIPTION
	1,500	1,500	1,500	GOLF - RESERVATION SOFTWARE
	2,500	2,500	2,500	PIO - CREATIVE CLOUD
	3,000	3,000	3,000	IT - INFORMACAST
	3,000	3,000	3,000	IT - TRACK IT HELPDESK
	3,500	3,500	3,500	GOLF - TORO IRRIGATION
	4,000	4,000	4,000	CMCC - EVENT MANAGEMENT SYSTEM
	4,000	4,000	4,000	FINANCE - CALL CENTER SOFTWARE
	4,000	4,000	4,000	IT - CALL RECORDING MAINTENANCE
	4,500	4,500	4,500	FINANCE - CEMETERY MANAGEMENT
	5,000	5,000	5,000	CLERK - FTR GOLD
	5,000	5,000	5,000	IT - WEB/ APP SUPPORT
	5,000	5,000	5,000	POLICE - STANCIL
	6,000	6,000	6,000	PIO - WEBSITE HOSTING
	7,200	7,200	7,200	PLANNING - CITIZEN SERVE
	8,000	8,000	8,000	POLICE - DISPATCH RECORDING
	9,000	9,000	9,000	IT - BIBLIOTHECA
	9,000	9,000	9,000	POLICE - POWER DMS
	12,000	12,000	12,000	FIRE - FIRE PROGRAMS
	12,000	12,000	12,000	FLEET - MANAGER PLUS
	12,000	12,000	12,000	IT - SOLARWINDS
	12,000	12,000	12,000	IT - SYMANTEC
	12,000	12,000	12,000	LIBRARY - ENVISIONWARE
	14,000	14,000	14,000	POLICE - ITS
	15,000	15,000	15,000	IT - VDI MAINTENANCE
	15,000	15,000	15,000	POLICE - CRIME ANALYSIS
	20,000	20,000	20,000	FINANCE - EXECUTIME MAINTENANCE
	20,000	20,000	20,000	RISK MANAGEMENT - INTELEX
	25,000	25,000	25,000	LASERFICHE
	40,000	40,000	40,000	IT - ARC GIS
	40,000	40,000	40,000	IT - BARRACUDA CLOUD BACKUP
	45,000	45,000	45,000	POLICE - CAD / NCIC / DCI
	50,000	50,000	50,000	LIBRARY - SIRSI DYNIX
	100,000	100,000	100,000	FINANCE - MUNIS

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10120000</b>	<b>INFORMATION TECHNOLOGY</b>				
5321	M SOFTWARE	131,000	131,000	131,000	POLICE - OSSI SOFTWARE
		150,000	150,000	150,000	IT - MICROSOFT LICENSING
<b>Total 5321</b>	<b>\$810,200</b>	<b>\$831,200</b>	<b>\$831,200</b>		
5330	POSTAGE	1,000	1,000	1,000	POSTAGE
<b>Total 5330</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>		
5410	RENT EQUIP	400	400	400	SYSTEL COPIER AND PRINTER CHARGES
<b>Total 5410</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>		
5505	IT EQUIP	14,000	0	0	LIBRARY - MICROFILM
		40,000	0	0	SCANNER - MANAGER REMOVED
		450,000	450,000	450,000	RECREATION - SELMA BURKE
					EXPANSION CAMERAS AND
					NETWORK - MANAGER NOT
					RECOMMENDED
					NETWORK UPGRADES
<b>Total 5505</b>	<b>\$504,000</b>	<b>\$450,000</b>	<b>\$450,000</b>		
5510	IT SOFT	32,000	32,000	32,000	IT - KACE SOFTWARE
<b>Total 5510</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>		
<b>Total 10120000</b>	<b>\$3,205,380</b>	<b>\$3,155,040</b>	<b>\$3,155,040</b>		

## PLANNING & COMMUNITY DEVELOPMENT

The Planning & Community Development Department guides orderly growth and development within the Town of Mooresville. The Planning & Community Development Department handles the long and short term planning for transportation, land use, zoning, code enforcement, community development, annexation, and land development. Prior to FY 2016-2017, the Planning & Community Development Department was combined with the Engineering Department to form Development Services.

### BUDGET BRIEF

The Planning & Community Development Department was combined with Engineering to form Development Services, and doesn't have a comparable FY 2015-2016 approved budget.

### FY 2016-2017 PLANNING & COMMUNITY DEVELOPMENT DEPARTMENT BUDGET HIGHLIGHTS

- Codification of Zoning Ordinances

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Planning & Community Development	\$ -	\$ -	\$ -	\$ 840,055	\$ 852,295	\$ 852,295

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Planning/Community Development Dir.	1	1	1	1
Neighborhood Development Director	1	1	1	1
Senior Planner	2	2	2	2
Planner	1	1	1	1
Code Enforcement Officer	1	1	1	1
Land Development Specialist	1	1	1	1
Administrative Specialist	1	1	1	1
<b>Total Planning &amp; Community Development</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10140000</b>	<b>PLANNING</b>			
5000 S&W - FT	5,000	5,000	5,000	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
	499,573	499,573	499,573	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$504,573</b>	<b>\$504,573</b>	<b>\$504,573</b>	
5010 S&W - TEMP	11,400	11,400	11,400	PLANNING BOARD COMPENSATION
<b>Total 5010</b>	<b>\$11,400</b>	<b>\$11,400</b>	<b>\$11,400</b>	
5015 OT	5,000	5,000	5,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5025 FICA	383	383	383	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	872	872	872	PLANNING BOARD FICA
	38,217	38,217	38,217	FICA FOR 8 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$39,472</b>	<b>\$39,472</b>	<b>\$39,472</b>	
5030 GRP INSURE	480	480	480	HRA ADMIN
	1,569	1,569	1,569	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
	77,760	80,000	80,000	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$79,809</b>	<b>\$82,049</b>	<b>\$82,049</b>	
5035 RETIRE	363	363	363	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	36,219	36,219	36,219	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$36,582</b>	<b>\$36,582</b>	<b>\$36,582</b>	
5040 401(K)	250	250	250	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	24,979	24,979	24,979	401k FOR 8 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$25,229</b>	<b>\$25,229</b>	<b>\$25,229</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10140000</b>	<b>PLANNING</b>				
5045	FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>		
5115	MED LAB SV	250	250	250	NEW HIRES AND RANDOM DRUG TESTING
<b>Total 5115</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>		
5120	PRINT SVC	0	10,000	10,000	CODIFICATION OF ZONING ORDINANCE
		1,000	1,000	1,000	OUTSOURCED PRINTING AND SCANNING
<b>Total 5120</b>	<b>\$1,000</b>	<b>\$11,000</b>	<b>\$11,000</b>		
5145	OTR SVCS	5,000	5,000	5,000	CONTRACTED SERVICES FOR REWRITE OF ARCHITECHURAL CHAPTER OF ZONING ORDINANCE
		5,000	5,000	5,000	EPC BUDGET
		5,000	5,000	5,000	EPC SOLAR INITIATIVE
		10,000	10,000	10,000	BEAUTIFICATION COMMITTEE BUDGET
		10,000	10,000	10,000	CODE ENFORCEMENT NUISANCE MITIGATION-TALL GRASS
		10,000	10,000	10,000	GRANT MATCH ARCHITECTURAL SURVEY 60/40
		10,000	10,000	10,000	HISTORIC INVENTORY FUNDING
		10,000	10,000	10,000	HISTORIC PRESERVATION GUIDELINES GRANT 60/40
		10,000	10,000	10,000	MISC OUTSIDE CONSULTING SERVICES
		20,000	20,000	20,000	MINIMUM HOUSING DEMO
<b>Total 5145</b>	<b>\$95,000</b>	<b>\$95,000</b>	<b>\$95,000</b>		
5205	DUE SUBS	1,000	1,000	1,000	PLANNING DIRECTOR DUES
		3,500	3,500	3,500	PROFESSIONAL ORGANIZATION DUES (APA NCAZO ASLA ETC)
		4,000	4,000	4,000	IREDELL COUNTY MUNIS PERMITTING DUES
<b>Total 5205</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>		
5210	VEH SUPPLY	2,000	2,000	2,000	FUEL FOR DEPARTMENT VEHICLES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10140000</b>	<b>PLANNING</b>			
<b>Total 5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5215 OFF SUPPLY	2,500	2,500	2,500	GENERAL OFFICE SUPPLIES
<b>Total 5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5300 TRAIN TRAN	3,500	3,500	3,500	PLANNING DIRECTOR TRAINING
	4,000	4,000	4,000	CONTINUING EDUCATION CLASSES, OFF SITE MEETING EXPENCES
<b>Total 5300</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
5305 UTILITIES	3,500	3,500	3,500	CELL PHONE AND IPAD CHARGES
<b>Total 5305</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5315 R&M VEH	1,000	1,000	1,000	DEPARTMENT VEHICLES MAINTENANCE OR REPAIR
<b>Total 5315</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5325 ADVERTISE	8,000	8,000	8,000	REQUIRED ADVERTISEMENT FOR PLANNING BOARD AND TOWN BOARD
<b>Total 5325</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5330 POSTAGE	3,000	3,000	3,000	EVERYDAY POSTAGE AND TARGETED MAILINGS
<b>Total 5330</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5410 RENT EQUIP	1,000	1,000	1,000	MANAGED PRINT SERVICE CHARGES
	4,500	4,500	4,500	SYSTEL COPIER CHARGES
<b>Total 5410</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
<b>Total 10140000</b>	<b>\$840,055</b>	<b>\$852,295</b>	<b>\$852,295</b>	

**ECONOMIC DEVELOPMENT**

The Economic Development Department is the location of economic development funding approved by the Board of Commissioners consisting of economic development grants and incentives. The department is not a physical department compared to other departments. Most of the work performed within this department is handled by the Finance and Legal Departments. Also, the Town funds a portion of the Mooresville South Iredell Economic Development Corporation through the Economic Development Department.

**BUDGET BRIEF**

The approved budget for the Economic Development reflects a 5.40% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to the reduction in economic incentives and grants. As businesses meet their economic targets, the Town reduces their overall incentives and grants.

**FY 2016-2017 ECONOMIC DEVELOPMENT BUDGET HIGHLIGHTS**

**DEPARTMENTAL BUDGET SUMMARY**

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Economic Development	\$ 2,281,289	\$ 1,845,825	\$ 2,313,262	\$ 2,188,241	\$ 2,188,241	\$ 2,188,241

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1040000</b>	<b>ECONOMIC DEVELOPMENT</b>			
5615 MSIEDC	150,000	150,000	150,000	MSIEDC REQUEST
<b>Total 5615</b>	<b>\$150,000</b>	<b>\$150,000</b>	<b>\$150,000</b>	
5665 INCENTIVE	2,038,241	2,038,241	2,038,241	ECONOMIC DEVELOPMENT INCENTIVES
<b>Total 5665</b>	<b>\$2,038,241</b>	<b>\$2,038,241</b>	<b>\$2,038,241</b>	
<b>Total 1040000</b>	<b>\$2,188,241</b>	<b>\$2,188,241</b>	<b>\$2,188,241</b>	

## POLICE

The Police Department is committed to enhancing the quality of life in Mooresville in a professional manner. The Police Department works cooperatively with the community within the framework of the law to preserve peace, reduce fear, and to provide a safe living and working environment.

### BUDGET BRIEF

The approved budget for the Police Department reflects a 13.02% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due because of several requested positions including two patrol officers, an Assistant Communications Supervisor, and Evidence Custodian. The budget also includes two patrol vehicles for the requested patrol officers and seven replacement patrol vehicles. Also, during FY 2015-2016, the Police Department added four additional patrol officer positions.

### FY 2016-2017 POLICE BUDGET HIGHLIGHTS

- New K-9
- 9 Patrol Vehicles
- Portable and Mobile Radios

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Police	\$ 7,652,405	\$ 8,485,448	\$ 8,562,731	\$ 10,833,862	\$ 9,677,853	\$ 9,677,853

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Police Chief	1	1	1	1
Police Major	3	3	3	3
Police Captain	5	5	5	5
Police Detective	11	11	11	11
Police Sergeant	8	8	8	8
Police Officer III	1	1	1	1
Police Officer II	4	4	4	4
Police Officer I	48	50	50	50
Administrative Services Supervisor	1	1	1	1
Telecommunicator Supervisor	1	1	1	1
Crime Analyst	1	1	1	1
Asst Telecommunicator Supervisor	0	1	1	1
Telecommunicator	10	10	10	10
Evidence Custodian	1	2	2	2
Police Records Clerk	2	2	2	2
Police Accreditation Manager	1	1	1	1
Buildings & Grounds Technician I	1	1	1	1
Public Safety Officer	3	3	3	3
<b>Total Police</b>	<b>102</b>	<b>106</b>	<b>106</b>	<b>106</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>	<b>POLICE ADMINISTRATION</b>			
5000 S&W - FT	40,027	0	0	REQUESTED POSITION - RECORDS CLERK - COMPENSATION - MANAGER NOT RECOMMENDED
	40,027	40,027	40,027	REQUESTED POSITION - EVIDENCE CUSTODIAN - COMPENSATION
	42,016	42,016	42,016	REQUESTED POSITION - ASST COMMUNICATIONS SUPERVISOR - COMPENSATION
	64,000	64,000	64,000	LONGEVITY
	132,562	44,354	44,354	REQUESTED POSITION - POLICE OFFICE I (4) - COMPENSATION - MANAGER REDUCTION - 2 POLICE OFFICER I
	5,229,013	5,248,557	5,248,557	COMPENSATION FOR 102 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$5,547,645</b>	<b>\$5,438,954</b>	<b>\$5,438,954</b>	
5010 S&W - TEMP	84,000	84,000	84,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$84,000</b>	<b>\$84,000</b>	<b>\$84,000</b>	
5015 OT	200,000	200,000	200,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>	
5025 FICA	3,062	0	0	REQUESTED POSITION - RECORDS CLERK - FICA - MANAGER NOT RECOMMENDED
	3,062	3,062	3,062	REQUESTED POSITION - EVIDENCE CUSTODIAN - FICA
	3,214	3,214	3,214	REQUESTED POSITION - ASST COMMUNICATIONS SUPERVISOR - FICA
	6,426	6,426	6,426	FICA FOR PART-TIME EMPLOYEES
	7,609	7,609	7,609	FICA FOR SEPARATION ALLOWANCE
	10,141	3,394	3,394	REQUESTED POSITION - POLICE OFFICE I (4) - FICA - MANAGER REDUCTION - 2 POLICE OFFICER I
	15,300	15,300	15,300	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	400,020	401,515	401,515	FICA FOR 102 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>	<b>POLICE ADMINISTRATION</b>			
<b>Total 5025</b>	<b>\$448,834</b>	<b>\$440,520</b>	<b>\$440,520</b>	
5030 GRP INSURE	128	0	0	REQUESTED POSITION - RECORDS CLERK - LIFE INSURANCE - MANAGER NOT RECOMMENDED
	128	128	128	REQUESTED POSITION - EVIDENCE CUSTODIAN - LIFE INSURANCE
	134	134	134	REQUESTED POSITION - ASST COMMUNICATIONS SUPERVISOR - LIFE INSURANCE
	421	144	144	REQUESTED POSITION - POLICE OFFICE I (4) - LIFE INSURANCE - MANAGER REDUCTION - 2 POLICE OFFICER I
	6,120	6,120	6,120	HRA ADMIN
	9,720	0	0	REQUESTED POSITION - RECORDS CLERK - HEALTH INSURANCE - MANAGER NOT
	9,720	15,600	15,600	REQUESTED POSITION - ASST COMMUNICATIONS SUPERVISOR - HEALTH INSURANCE
	9,720	15,600	15,600	REQUESTED POSITION - EVIDENCE CUSTODIAN - HEALTH INSURANCE
	16,489	16,545	16,545	LIFE INSURANCE FOR 102 FULL-TIME EMPLOYEES
	38,880	15,600	15,600	REQUESTED POSITION - POLICE OFFICE I (4) - HEALTH INSURANCE - MANAGER REDUCTION - 2 POLICE OFFICER I
	991,440	954,720	954,720	HEALTH INSURANCE FOR 102 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$1,082,900</b>	<b>\$1,024,591</b>	<b>\$1,024,591</b>	
5035 RETIRE	2,902	0	0	REQUESTED POSITION - RECORDS CLERK - RETIREMENT - MANAGER NOT RECOMMENDED
	2,902	2,902	2,902	REQUESTED POSITION - EVIDENCE CUSTODIAN - RETIREMENT
	3,046	3,046	3,046	REQUESTED POSITION - ASST COMMUNICATIONS SUPERVISOR - RETIREMENT
	9,611	3,216	3,216	REQUESTED POSITION - POLICE OFFICE I (4) - RETIREMENT - MANAGER REDUCTION - 2 POLICE OFFICER I
	14,500	14,500	14,500	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	410,838	412,402	412,402	RETIREMENT FOR 102 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1020000</b>	<b>POLICE ADMINISTRATION</b>			
<b>Total 5035</b>	<b>\$443,799</b>	<b>\$436,066</b>	<b>\$436,066</b>	
5040 401(K)	2,001	0	0	REQUESTED POSITION - RECORDS CLERK - 401K - MANAGER NOT RECOMMENDED
	2,001	2,001	2,001	REQUESTED POSITION - EVIDENCE CUSTODIAN - 401K
	2,101	2,101	2,101	REQUESTED POSITION - ASST COMMUNICATIONS SUPERVISOR - 401K
	6,628	2,218	2,218	REQUESTED POSITION - POLICE OFFICE I (4) - 401K - MANAGER REDUCTION - 2 POLICE OFFICER I
	10,000	10,000	10,000	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	261,451	262,428	262,428	401K FOR 102 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$284,182</b>	<b>\$278,748</b>	<b>\$278,748</b>	
5045 FIT & WELL	2,880	2,880	2,880	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$2,880</b>	<b>\$2,880</b>	<b>\$2,880</b>	
5050 SEP ALLOW	99,460	99,460	99,460	SEPARATION ALLOWANCE
<b>Total 5050</b>	<b>\$99,460</b>	<b>\$99,460</b>	<b>\$99,460</b>	
5115 MED LAB SV	4,000	4,000	4,000	HEPATITIS B VACCINATIONS, TITER TESTS, AND RANDOM DRUG TESTING
	5,000	5,000	5,000	VETERINARIAN SERVICES FOR THREE (3) K-9'S
	8,000	8,000	8,000	PHYSICAL AND PSYCHOLOGICAL EXAMINATIONS FOR POLICE APPLICANTS
	22,380	22,380	22,380	PRIVATE LAB SERVICES FOR DNA, DRUG AND DWI BLOOD CASES
<b>Total 5115</b>	<b>\$39,380</b>	<b>\$39,380</b>	<b>\$39,380</b>	
5120 PRINT SVC	4,000	4,000	4,000	BUSINESS CARDS AND PRINTED FORMS
<b>Total 5120</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1020000</b>	<b>POLICE ADMINISTRATION</b>				
5145	OTR SVCS	1,000	1,000	1,000	TRANSLATION SERVICES
		5,000	5,000	5,000	EMPLOYEE COACHING
		20,000	20,000	20,000	TEMP AGENCY STAFFING
		100,000	0	0	STATION 2 LEASE AGREEMENT - MANAGER REDUCTION
<b>Total 5145</b>	<b>\$126,000</b>	<b>\$26,000</b>	<b>\$26,000</b>		
5200	JAN SUPPLY	6,000	6,000	6,000	JANITORIAL SUPPLIES
<b>Total 5200</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>		
5205	DUE SUBS	2,200	2,200	2,200	LEXIS NEXIS SUBSCRIPTION
		4,065	4,065	4,065	CALEA ANNUAL CONTINUATION FEE
		6,200	6,200	6,200	LEADS ON-LINE SUBSCRIPTION
		6,775	6,775	6,775	DUES TO PROFESSIONAL ORGANIZATIONS AND CIVIC CLUBS; SUBSCRIPTIONS AND PUBLICATIONS
<b>Total 5205</b>	<b>\$19,240</b>	<b>\$19,240</b>	<b>\$19,240</b>		
5210	VEH SUPPLY	200,000	200,000	200,000	FUEL FOR VEHICLE FLEET
<b>Total 5210</b>	<b>\$200,000</b>	<b>\$200,000</b>	<b>\$200,000</b>		
5215	OFF SUPPLY	18,000	18,000	18,000	OFFICE SUPPLIES AND INK CARTRIDGES FOR IN-CAR PRINTERS
<b>Total 5215</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>		
5217	SAF EXP	20,000	20,000	20,000	STATE ASSET FORFEITURE FUND EXPENDITURES
<b>Total 5217</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>		
5218	FED FORT	30,000	30,000	30,000	FEDERAL ASSET FORFEITURE FUND EXPENDITURES
<b>Total 5218</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
5225	SAF SUPPLY	5,500	5,500	5,500	FIRST AID SUPPLIES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>	<b>POLICE ADMINISTRATION</b>			
<b>Total 5225</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5230 UNIFORMS	1,500	1,500	1,500	EXPLORER UNIFORMS
	10,200	10,200	10,200	BULLETPROOF VESTS
	11,600	11,600	11,600	CLOTHING ALLOWANCE
	11,875	11,875	11,875	POLICE BADGES
	12,450	12,450	12,450	SRT ENTRY VESTS
	39,000	39,000	39,000	UNIFORMS AND LEATHER GEAR
<b>Total 5230</b>	<b>\$86,625</b>	<b>\$86,625</b>	<b>\$86,625</b>	
5235 PART SUPP	7,000	7,000	7,000	DARE WORKBOOKS AND GRADUATION SUPPLIES
<b>Total 5235</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5260 INVEST SUP	25,000	25,000	25,000	FUNDS TO SUPPORT CRIMINAL DRUG INVESTIGATIONS
<b>Total 5260</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5265 NON CAP EQ	200	200	200	TWO-WAY RADIOS FOR EXPLORERS
	650	650	650	FLAMMABLE SAFETY CABINET
	1,200	1,200	1,200	STAINLESS STEEL WORKBENCH FOR EVIDENCE
	1,500	1,500	1,500	ROLLING LADDER FOR EVIDENCE
	3,320	3,320	3,320	GLOCK 22 HANDGUNS FOR NEW HIRES
	3,500	3,500	3,500	QUALITY ASSURANCE PROGRAM FOR COMMUNICATIONS
	3,800	3,800	3,800	SHOTGUNS FOR PATROL
	4,000	4,000	4,000	IN-CAR PRINTERS
	5,000	5,000	5,000	FURNITURE
	11,500	11,500	11,500	EVIDENCE DRYING CABINET
	11,600	11,600	11,600	RIFLES FOR PATROL
	96,000	96,000	96,000	PORTABLE RADIOS
	123,450	123,450	123,450	MOBILE RADIOS
<b>Total 5265</b>	<b>\$265,720</b>	<b>\$265,720</b>	<b>\$265,720</b>	
5270 OTR SUPPLY	3,000	3,000	3,000	FIRING RANGE SUPPLIES
	5,000	5,000	5,000	EMPLOYEE RECOGNITION EXPENDITURES

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10200000</b>	<b>POLICE ADMINISTRATION</b>				
5270	OTR SUPPLY	7,000	7,000	7,000	CRIME PREVENTION TOOLS AND GIVEAWAYS
		7,000	7,000	7,000	TASER CARTRIDGES, BATTERY PACKS AND OTHER ACCESSORIES
		10,000	10,000	10,000	PISTOL, RIFLE, AND SHOTGUN AMMUNITION
		28,000	28,000	28,000	MISCELLANEOUS EXPENSES
<b>Total 5270</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>		
5300	TRAIN TRAN	65,000	65,000	65,000	TRAVEL AND TRAINING EXPENSES FOR SCHOOLS AND CONFERENCES
<b>Total 5300</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>		
5305	UTILITIES	110,000	110,000	110,000	BUILDING UTILITIES, CELL PHONES, AND IPADS
<b>Total 5305</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>		
5310	R&M BLD/ST	50,000	50,000	50,000	BUILDING MAINTENANCE COSTS
<b>Total 5310</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>		
5315	R&M VEH	100,500	100,500	100,500	MAINTENANCE AND REPAIRS TO VEHICLE FLEET
<b>Total 5315</b>	<b>\$100,500</b>	<b>\$100,500</b>	<b>\$100,500</b>		
5320	R&M EQUIP	5,500	5,500	5,500	MORPHOTRAK MAINTENANCE CONTRACT
		6,000	6,000	6,000	MISCELLANEOUS EQUIPMENT REPAIRS
		13,875	13,875	13,875	RADAR REPAIRS, MAINTENANCE, AND WARRANTY COVERAGE
		25,000	25,000	25,000	IN-CAR CAMERA REPAIRS
<b>Total 5320</b>	<b>\$50,375</b>	<b>\$50,375</b>	<b>\$50,375</b>		
5325	ADVERTISE	3,000	3,000	3,000	DIRECTORY, UNCLAIMED BICYCLE, AND RECRUITING ADVERTISEMENTS
<b>Total 5325</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>		
5330	POSTAGE	2,500	2,500	2,500	POSTAGE FOR MAILINGS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10200000</b>	<b>POLICE ADMINISTRATION</b>			
<b>Total 5330</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5410 RENT EQUIP	10,000	10,000	10,000	SYSTEL COPIERS
<b>Total 5410</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5500 FURN EQUIP	400,000	0	0	STATION 2 UPFIT COSTS - MANAGER REDUCTION
<b>Total 5500</b>	<b>\$400,000</b>	<b>\$0</b>	<b>\$0</b>	
5520 VEHICLES	0	0	0	NEW VEHICLE FOR DOMESTIC VIOLENCE OFFICER
	199,464	99,732	99,732	NEW PATROL VEHICLES FOR REQUESTED POLICE OFFICER I POSITIONS - MANAGER REDUCTION - 2 POLICE OFFICER I
	648,258	349,062	349,062	7 REPLACEMENT PATROL VEHICLES - MANAGER REDUCTION
<b>Total 5520</b>	<b>\$847,722</b>	<b>\$448,794</b>	<b>\$448,794</b>	
5525 OTR EQUIP	0	20,000	20,000	NEW K-9 - MANAGER ADDITION
	88,600	0	0	FIREARMS SIMULATOR - MANAGER NOT RECOMMENDED
<b>Total 5525</b>	<b>\$88,600</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>Total 10200000</b>	<b>\$10,833,862</b>	<b>\$9,677,853</b>	<b>\$9,677,853</b>	

## FIRE

The Fire Department is a full-time staffed fire-rescue organization. The Fire Department is committed to reduce the loss of life and property within the Mooresville community and surrounding area. The Fire Department is divided in fire suppression, fire education, fire inspection, haz-mat, and rescue response. The Fire Department has five stations strategically located throughout the Town of Mooresville.

### BUDGET BRIEF

The approved budget for the Fire Department reflects an 11.25% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to a fire engine, an Assistant Chief of Logistics position, and the operating cost of the new communication system.

### FY 2016-2017 FIRE BUDGET HIGHLIGHTS

- Assistant Chief of Logistics
- Replacement Fire Engine
- Urban Search & Research Equipment

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Fire	\$ 7,360,926	\$ 8,713,501	\$ 8,407,584	\$ 9,805,577	\$ 9,353,561	\$ 9,353,561

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Fire Chief	1	1	1	1
Deputy Fire Chief - Operations	1	1	1	1
Assistant Fire Chief - Training/Safety	1	1	1	1
Assistant Chief of Logistics	-	1	1	1
Fire Marshall	1	1	1	1
Fire Battalion Chief	3	3	3	3
Fire Captain	19	19	19	19
Fire Engineer	19	19	19	19
Senior Firefighter	19	19	19	19
Firefighter	24	24	24	24
Assistant Fire Marshall	3	3	3	3
Administrative Assistant	1	1	1	1
Office Assistant	1	1	1	1
<b>Total Fire</b>	<b>93</b>	<b>94</b>	<b>94</b>	<b>94</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5000 S&W - FT	71,683	71,683	71,683	REQUESTED POSITION - ASST CHIEF OF LOGISTICS - COMPENSATION
	73,750	73,750	73,750	LONGEVITY FOR 93 FULL-TIME EMPLOYEES
	4,552,056	4,625,306	4,625,306	COMPENSATION FOR 93 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$4,697,489</b>	<b>\$4,770,739</b>	<b>\$4,770,739</b>	
5010 S&W - TEMP	50,000	50,000	50,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5015 OT	186,000	186,000	186,000	OVERTIME COMPENSATION
<b>Total 5015</b>	<b>\$186,000</b>	<b>\$186,000</b>	<b>\$186,000</b>	
5025 FICA	3,825	3,825	3,825	FICA FOR PART-TIME EMPLOYEES
	5,484	5,484	5,484	REQUESTED POSITION - ASST CHIEF OF LOGISTICS - FICA
	14,229	14,229	14,229	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	348,232	353,836	353,836	FICA FOR 93 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$371,770</b>	<b>\$377,374</b>	<b>\$377,374</b>	
5030 GRP INSURE	225	225	225	REQUESTED POSITION - ASST CHIEF OF LOGISTICS - LIFE INSURANCE
	5,580	5,580	5,580	HRA ADMIN
	9,720	15,600	15,600	REQUESTED POSITION - ASST CHIEF OF LOGISTICS - HEALTH INSURANCE
	14,340	14,577	14,577	LIFE INSURANCE FOR 93 FULL-TIME EMPLOYEES
	903,960	916,000	916,000	HEALTH INSURANCE FOR 93 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$933,825</b>	<b>\$951,982</b>	<b>\$951,982</b>	
5035 RETIRE	5,197	5,197	5,197	REQUESTED POSITION - ASST CHIEF OF LOGISTICS - RETIREMENT
	13,485	13,485	13,485	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	330,024	335,335	335,335	RETIREMENT FOR 93 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
<b>Total 5035</b>	<b>\$348,706</b>	<b>\$354,017</b>	<b>\$354,017</b>	
5040 401(K)	3,584	3,584	3,584	REQUESTED POSITION - ASST CHIEF OF LOGISTICS - 401K
	9,300	9,300	9,300	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	227,603	231,265	231,265	401k FOR 93 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$240,487</b>	<b>\$244,149</b>	<b>\$244,149</b>	
5045 FIT & WELL	7,200	7,200	7,200	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$7,200</b>	<b>\$7,200</b>	<b>\$7,200</b>	
5115 MED LAB SV	1,700	1,700	1,700	PIEDMONT HEALTH
	2,000	2,000	2,000	MEDICAL ASSESSMENTS
	30,300	30,300	30,300	IREDELL HEALTH PHYSICALS
<b>Total 5115</b>	<b>\$34,000</b>	<b>\$34,000</b>	<b>\$34,000</b>	
5120 PRINT SVC	2,000	2,000	2,000	BUSINESS CARDS, BROCHURES, FMO COPIES
<b>Total 5120</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5135 INS OFF SV	7,500	7,500	7,500	OUTSIDE INSTRUCTORS
<b>Total 5135</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
5145 OTR SVCS	900	900	900	FMO TESTING
	924	924	924	SAGE QUARTERLY STATION 2
	924	924	924	SAGE QUARTERLY STATION 3
	924	924	924	SAGE QUARTERLY STATION 5
	1,500	1,500	1,500	IP MONITORING
	2,100	2,100	2,100	BENFIELD-WASTE REMOVAL FTC
	4,000	4,000	4,000	AWARDS FOR YEARS OF SERVICE
	10,000	10,000	10,000	ASSESSMENT CENTER/PROMOTIONAL TESTING
	29,172	29,172	29,172	LINKER COMM-RADIO SYSTEM MGT
	38,570	38,570	38,570	CAD, AVL
	235,000	235,000	235,000	CHARLOTTE RADIO FEE & MAINTENANCE

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
<b>Total 5145</b>	<b>\$324,014</b>	<b>\$324,014</b>	<b>\$324,014</b>	
5200 JAN SUPPLY	10,000	10,000	10,000	JANITORIAL SUPPLY FOR STATIONS & ADMIN
<b>Total 5200</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5205 DUE SUBS	15	15	15	WESTERN FIRE LIFE SAFETY EDUC ASSOC
	50	50	50	NC ASSOC OF HAZMAT
	60	60	60	NCFMA
	75	75	75	NCIAAI
	120	120	120	WNCAFF
	125	125	125	ICC
	130	130	130	PIEDMONT COUNCIL BOY SCOUTS
	136	136	136	INTERNATIONAL ASSOC FIRE ENGINEER
	149	149	149	EDM PUBLISHING - FMO UPDATES
	150	150	150	INNOVATIVE SOLUTIONS CPR INSTRUCTOR CERTIFICATION
	200	200	200	APPLE APPLICATIONS FOR IPADS ON TRUCKS
	225	225	225	FIRE STATS DATA SYSTEM FEE
	250	250	250	IAFC/FLS
	300	300	300	ADASHI COMPUTER HAZMAT MAT MONITOR
	300	300	300	FMO FIRE SOFTWARE
	300	300	300	IAAI
	500	500	500	DUES & SUBSCRIPTIONS
	500	500	500	NAFI
	500	500	500	NCAFC
	750	750	750	LASERFICHE LICENSING
	980	980	980	CROSS LAKE PARK STATION 2
	1,000	1,000	1,000	EXCHANGE CLUB
	1,000	1,000	1,000	IAFC
	1,000	1,000	1,000	NCDOI
	1,000	1,000	1,000	NFPA
	1,000	1,000	1,000	ROTARY
	1,300	1,300	1,300	MAGAZINE SUBSCRIPTIONS
	1,550	1,550	1,550	NC ASSOC OF RESCUE & EMS
	2,000	2,000	2,000	IREDELL COUNTY FIREMENS ASSOCIATION
	6,000	6,000	6,000	EWERS TECH FIRE PROG INCIDENT REPORT
	6,420	6,420	6,420	NCSFA

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10221000</b>	<b>FIRE SUPPRESSION</b>				
5205	DUE SUBS	13,600	13,600	13,600	FIREMENS RESCUE SQUAD PENSION
<b>Total 5205</b>	<b>\$41,685</b>	<b>\$41,685</b>	<b>\$41,685</b>		
5210	VEH SUPPLY	65,000	65,000	65,000	FUEL FOR FIRE APPARATUS
<b>Total 5210</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>		
5215	OFF SUPPLY	5,500	5,500	5,500	PENS, PAPER, BATTERIES, NOTEBOOKS & OTHER SUPPLIES FOR 5 STATIONS AND ADMIN
<b>Total 5215</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>		
5225	SAF SUPPLY	4,000	4,000	4,000	EARPLUGS, SAFETY GLASSES, SALINE FOR EYE WASH STATION & OTHER SAFETY SUPPLIES
<b>Total 5225</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>		
5230	UNIFORMS	250	250	250	UNIFORMS FOR EXPLORERS
		4,000	4,000	4,000	CLASS A UNIFORMS
		4,000	4,000	4,000	PT UNIFORMS
		5,000	5,000	5,000	HONOR GUARD
		10,000	10,000	10,000	PPE TRAINING GEAR FOR INSTRUCTORS AT FTC
		20,000	20,000	20,000	PPE RESCUE GEAR FOR SPECIALTY RESCUE
		48,000	48,000	48,000	PPE REPLACEMENT (20 SETS) THAT HAS REACHED 10 YEAR LIFE EXPECTANCY
		80,000	80,000	80,000	DUTY UNIFORMS
<b>Total 5230</b>	<b>\$171,250</b>	<b>\$171,250</b>	<b>\$171,250</b>		
5235	PART SUPP	2,000	2,000	2,000	CAMP BLAZE - FIRE SAFETY
		2,000	2,000	2,000	CITIZENS FIRE ACADEMY
		2,000	2,000	2,000	NATIONAL FALLEN FF MEMORIAL 9/11 5K RUN
		15,000	15,000	15,000	FIRE EDUC MATERIAL FOR FIRE PREVENTION WEEK, STATION TOUR & PUBLIC APPEARANCES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
<b>Total 5235</b>	<b>\$21,000</b>	<b>\$21,000</b>	<b>\$21,000</b>	
5240 BOOK SUPP	1,000	1,000	1,000	BOOKS, MANUALS FOR FMO, CON ED
<b>Total 5240</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5245 AV SUPPLY	5,000	5,000	5,000	COMPUTERS, TVS, AUDIO VIDEO EQUIP
<b>Total 5245</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5255 MED LAB	35,000	35,000	35,000	BANDAGES, EPI PENS, NECK BRACES, AED BATTERIES & OTHER MED EMERGENCY EQUIP
<b>Total 5255</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5265 NON CAP EQ	0	0	20,000	REPLACEMENT FURNITURE FOR STATIONS - MOVED FROM CAPITALIZED LINE ITEM
	1,000	1,000	1,000	CPR MANIKINS
	1,200	1,200	1,200	BIKE TEAM
	1,300	1,300	1,300	CPR PROGRAM SUPPLIES
	3,000	3,000	3,000	CHAINSAWS
	3,000	3,000	3,000	FMO SUPPLIES & EQUIPMENT
	3,000	3,000	3,000	FOAM FOR FIREFIGHTING ACTIVITIES
	5,000	5,000	5,000	GUAGES FOR CHECKING HYDRANT FLOW
	5,000	5,000	5,000	HANDTOOLS FOR FIRE RELATED ACTIVITIES
	5,000	5,000	5,000	HOSE & MISC ADAPTERS
	8,000	8,000	8,000	LIGHTS FOR EMERGENCIES
	20,000	20,000	20,000	REPLACEMENT FIRE HOSE
	20,000	20,000	20,000	URBAN SEARCH & RESCUE EQUIP
	30,000	30,000	30,000	RESCUE EQUIPMENT
	32,700	32,700	32,700	REPLACEMENT RADIOS
	44,000	44,000	44,000	HAZMAT SUPPLIES FOR HAZMAT INCIDENTS
<b>Total 5265</b>	<b>\$182,200</b>	<b>\$182,200</b>	<b>\$202,200</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10221000</b>	<b>FIRE SUPPRESSION</b>				
5270	OTR SUPPLY	30,000	30,000	30,000	PARADE REFRESHMENTS & OTHER MISC SUPPLIES FOR 5 STATIONS & ADMIN
<b>Total 5270</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
5300	TRAIN TRAN	150	150	150	NC ASSOC OF FIRE CHIEFS
		250	250	250	FIRE MARSHAL MEETING
		500	500	500	CONTINUING EDUCATION
		500	500	500	EXPLORERS TRAINING PROGRAM
		500	500	500	NAFI
		500	500	500	NCFE
		1,500	1,500	1,500	FMO TESTING
		1,500	1,500	1,500	NC STATE FIREMENS ASSOC
		1,600	1,600	1,600	INTERNATIONAL ASSOC OF FIRE CHIEFS
		2,000	2,000	2,000	FIRE PREVENTION SCHOOL
		2,500	2,500	2,500	IAAI
		2,500	2,500	2,500	INTERNATIONAL CODE COUNCIL CON ED
		3,000	3,000	3,000	CONFINED SPACE TRAINING
		3,000	3,000	3,000	FTN INDIANAPOLIS
		3,000	3,000	3,000	MID WINTER CHIEFS CONFERENCE
		3,000	3,000	3,000	NATIONAL FIRE ACADEMY
		3,000	3,000	3,000	NC BREATHING EQUIP SCHOOL
		3,000	3,000	3,000	NC HIGH ANGLE SCHOOL ADVANCE TRAINING
		3,000	3,000	3,000	STRUCTURAL COLLAPSE TRAINING
		3,000	3,000	3,000	SWIFT WATER RESCUE TRAINING
		3,000	3,000	3,000	TECHNICAL RESCUE TRAINING
		4,000	4,000	4,000	FIRE TRAINING CENTER PROPS
		4,000	4,000	4,000	NC INSTRUCTORS CONFERENCE
		4,000	4,000	4,000	OSHA RECERTIFICATION
		5,000	5,000	5,000	DELIVERY AGENCY
		5,000	5,000	5,000	EM TRAINING
		5,000	5,000	5,000	FIRE RESCUE INTERNATIONAL
		8,000	8,000	8,000	BURN SUPPLIES FOR LIVE BURN
		8,000	8,000	8,000	FIRE DEPT INSTRUCTOR CONFERENCE
		15,000	15,000	15,000	HAZMAT TRAINING
<b>Total 5300</b>	<b>\$99,000</b>	<b>\$99,000</b>	<b>\$99,000</b>		
5305	UTILITIES	180	180	180	ACTIVE 911 REPONDING PROGRAM FOR APPARATUS USE ON IPADS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5305 UTILITIES	500	500	500	WIRELESS PUKS FOR USAR & HAZMAT
	800	800	800	IPADS FOR APPARATUS
	1,080	1,080	1,080	FIRE MARSHAL PHONES
	3,000	3,000	3,000	DUKE ENERGY FOR FTC
	9,000	9,000	9,000	PHONE STIPEND FOR FIRE ADMIN
	9,200	9,200	9,200	HALF OF UTILITIES FOR SHEPHERDS FIRE-RECUE
	17,500	17,500	17,500	VERIZON
	100,000	100,000	100,000	UTILITIES FOR EXISTING FIRE STATIONS
<b>Total 5305</b>	<b>\$141,260</b>	<b>\$141,260</b>	<b>\$141,260</b>	
5310 R&M BLD/ST	10,000	10,000	10,000	DOOR CALL SYSTEM
	10,000	10,000	10,000	ROOF REPAIRS
	20,000	20,000	20,000	CARPET/TILE
	25,000	25,000	25,000	PAVING PARKING AREA FOR FTC & S1
	40,000	40,000	40,000	REPAIRS AS NEEDED FOR STATIONS
<b>Total 5310</b>	<b>\$105,000</b>	<b>\$105,000</b>	<b>\$105,000</b>	
5315 R&M VEH	8,000	8,000	8,000	ROUTINE R&M FOR ADMIN VEHICLES
	15,000	15,000	15,000	BRAKES FOR APPARATUS
	19,000	19,000	19,000	WHEELS & TIRES FOR APPARATUS
	20,000	20,000	20,000	MISC REPAIRS AS NEEDED
	30,000	30,000	30,000	FIRE APPARATUS SERVICE
<b>Total 5315</b>	<b>\$92,000</b>	<b>\$92,000</b>	<b>\$92,000</b>	
5320 R&M EQUIP	1,000	1,000	1,000	R&M FOR FIRE EDUCATION TRAILER
	1,500	1,500	1,500	PLYMOVENT EXHAUST REMOVAL SYSTEM FOR STATIONS
	2,000	2,000	2,000	REPAIRS
	3,000	3,000	3,000	INSPECTIONS FOR MISC EQUIPMENT
	3,000	3,000	3,000	LADDER TESTING FOR CERTIFICATION
	3,000	3,000	3,000	LIGHT BARS ON EMERGENCY VEHICLES
	3,000	3,000	3,000	REPAIRS & MAINTENACE FOR MOWERS
	4,000	4,000	4,000	BATTERIES FOR FLASHLIGHTS, RADIOS, AIR PACKS & OTHER EQUIPMENT

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5320 R&M EQUIP	4,000	4,000	4,000	REPAIR & MAINTENANCE FOR AIR TRAILERS
	5,000	5,000	5,000	HAZMAT EQUIP REPAIRS & MAINTENANCE
	5,000	5,000	5,000	MISC REPAIR & MAINTENANCE SCBA MASK
	5,000	5,000	5,000	R&M FOR EQUIP AT FIRE TRAINING CENTER
	5,000	5,000	5,000	REPAIRS & TESTING FOR GENERATORS
	5,000	5,000	5,000	REPAIRS TO CHAINSAWS & OTHER HAND TOOLS
	6,000	6,000	6,000	R & M RADIOS
	7,000	7,000	7,000	OTHER MISC REPAIRS AS NEEDED
	10,000	10,000	10,000	PPE REPAIRS & MAINTENANCE
	15,000	15,000	15,000	REPAIR & MAINTENANCE OF FIRE NOZZLES
	16,000	16,000	16,000	SCBA REPAIRS & MAINTENANCE
	20,000	20,000	20,000	PUMP MAINTENANCE & REPAIRS
	26,104	26,104	26,104	FLOW TESTING FOR AIR CYLINDERS
<b>Total 5320</b>	<b>\$149,604</b>	<b>\$149,604</b>	<b>\$149,604</b>	
5330 POSTAGE	2,000	2,000	2,000	POSTAGE & SHIPPING
<b>Total 5330</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5410 RENT EQUIP	2,800	2,800	2,800	MISC RENTAL EQUIP AS NEEDED
	4,000	4,000	4,000	COPIERS
<b>Total 5410</b>	<b>\$6,800</b>	<b>\$6,800</b>	<b>\$6,800</b>	
5500 FURN EQUIP	20,000	20,000	0	REPLACEMENT FURNITURE FOR STATIONS - MOVED TO NON CAPITALIZED EQUIPMENT
<b>Total 5500</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$0</b>	
5520 VEHICLES	1,274,000	637,000	637,000	2 REPLACEMENT FIRE ENGINES - MANAGER REDUCTION TO 1 FIRE ENGINE
<b>Total 5520</b>	<b>\$1,274,000</b>	<b>\$637,000</b>	<b>\$637,000</b>	
5525 OTR EQUIP	0	24,000	24,000	THERMAL IMAGING CAMERAS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10221000</b>	<b>FIRE SUPPRESSION</b>			
5525	OTR EQUIP	0	27,000	USAR LOGISTIC TENT
		0	28,000	E-DRAULICS TOOL SET
<b>Total 5525</b>	<b>\$0</b>	<b>\$79,000</b>	<b>\$79,000</b>	
5700	DEBT PRIN	97,409	97,409	2003 COPS REFINANCED 2012 FIRE STATION 3 PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$97,409</b>	<b>\$97,409</b>	<b>\$97,409</b>	
2202				
5705	DEBT INT	43,878	43,878	2003 COPS REFINANCED 2012 FIRE STATION 3 INTEREST PAYMENT
<b>Total 5705</b>	<b>\$43,878</b>	<b>\$43,878</b>	<b>\$43,878</b>	
<b>Total 10221000</b>	<b>\$9,805,577</b>	<b>\$9,353,561</b>	<b>\$9,353,561</b>	

## PUBLIC SERVICES ADMINISTRATION

The Public Services Administration Department consists of the administrative staff that oversees the Town’s Public Services. Public Services include Development Services, Public Works, and Public Utilities.

### BUDGET BRIEF

The approved budget for the Public Services Administration Department budget reflects a 6.69% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to reclassifying a position from Public Services Administration to the Engineering Department.

### FY 2016-2017 PUBLIC SERVICES ADMINISTRATION BUDGET HIGHLIGHTS

- Public Operations Center Principle and Interest Debt Service Payments

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Public Services Administration	\$ 611,009	\$ 1,576,012	\$ 1,611,625	\$ 1,498,022	\$ 1,503,862	\$ 1,503,862

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Deputy Town Manager	1	1	1	1
Public Works Director	1	1	1	1
Administrative Specialist	1	1	1	1
<b>Total Public Services Administration</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10300000</b>	<b>PUBLIC SERVICE ADMIN</b>			
5000 S&W - FT	1,750	1,750	1,750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	267,244	267,244	267,244	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$268,994</b>	<b>\$268,994</b>	<b>\$268,994</b>	
5025 FICA	20,444	20,444	20,444	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$20,444</b>	<b>\$20,444</b>	<b>\$20,444</b>	
5030 GRP INSURE	180	180	180	HRA ADMIN
	839	839	839	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	29,160	35,000	35,000	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$30,179</b>	<b>\$36,019</b>	<b>\$36,019</b>	
5035 RETIRE	19,375	19,375	19,375	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$19,375</b>	<b>\$19,375</b>	<b>\$19,375</b>	
5040 401(K)	13,362	13,362	13,362	401k FOR 3 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$13,362</b>	<b>\$13,362</b>	<b>\$13,362</b>	
5045 FIT & WELL	480	480	480	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5105 AR/ENG SVC	3,500	3,500	3,500	ENGINEERING SERVICES
<b>Total 5105</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5110 LEGAL SVCS	500	500	500	MISC LEGAL SERVICES
<b>Total 5110</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5115 MED LAB SV	225	225	225	LAB TESTING

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10300000</b>	<b>PUBLIC SERVICE ADMIN</b>			
<b>Total 5115</b>	<u>\$225</u>	<u>\$225</u>	<u>\$225</u>	
5120 PRINT SVC	125	125	125	PRINTING SERVICES
<b>Total 5120</b>	<u>\$125</u>	<u>\$125</u>	<u>\$125</u>	
5145 OTR SVCS	150	150	150	AETNA
	750	750	750	CARPET QUOTE
	1,200	1,200	1,200	ARROW EXTERMINATING
	7,500	7,500	7,500	TEMP AGENCY STAFFING
<b>Total 5145</b>	<u>\$9,600</u>	<u>\$9,600</u>	<u>\$9,600</u>	
5200 JAN SUPPLY	1,000	1,000	1,000	CARPET RENTALS
	2,500	2,500	2,500	FLOOR SUPPLIES
<b>Total 5200</b>	<u>\$3,500</u>	<u>\$3,500</u>	<u>\$3,500</u>	
5205 DUE SUBS	180	180	180	APWA
	180	180	180	AWWA
	225	225	225	NC BOARD EX
	300	300	300	NCCCMA
	300	300	300	PENC
<b>Total 5205</b>	<u>\$1,185</u>	<u>\$1,185</u>	<u>\$1,185</u>	
5215 OFF SUPPLY	7,000	7,000	7,000	OFFICE SUPPLIES
<b>Total 5215</b>	<u>\$7,000</u>	<u>\$7,000</u>	<u>\$7,000</u>	
5225 SAF SUPPLY	500	500	500	AED SHOCK PADS
	1,500	1,500	1,500	FIRST AID SUPPLIES
<b>Total 5225</b>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	
5270 OTR SUPPLY	300	300	300	MISC SUPPLIES
<b>Total 5270</b>	<u>\$300</u>	<u>\$300</u>	<u>\$300</u>	
5300 TRAIN TRAN	4,000	4,000	4,000	TRAINING EMPLOYEE RECOGNITION

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10300000</b>	<b>PUBLIC SERVICE ADMIN</b>			
<b>Total 5300</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5305 UTILITIES	3,500	3,500	3,500	IPADS
	4,800	4,800	4,800	WINDSTREAM
	13,000	13,000	13,000	PSNC
	54,000	54,000	54,000	DUKE ENERGY
<b>Total 5305</b>	<b>\$75,300</b>	<b>\$75,300</b>	<b>\$75,300</b>	
5310 R&M BLD/ST	200	200	200	FIRE EXT
	325	325	325	ICE MACHINE PM
	865	865	865	NFPA INSPECTION
	1,250	1,250	1,250	PLUMBING
	1,250	1,250	1,250	POWER
	1,500	1,500	1,500	MULCH
	3,200	3,200	3,200	MISC PURCHASE CARD EXPENSES
	4,400	4,400	4,400	FIRE - SIMPLEX GRINNELL
	5,000	5,000	5,000	GARAGE DOORS AND MAINTENANCE
	5,100	5,100	5,100	GATE REPAIRS
	9,500	9,500	9,500	SAGE SECURITY
	9,800	9,800	9,800	HVAC
<b>Total 5310</b>	<b>\$42,390</b>	<b>\$42,390</b>	<b>\$42,390</b>	
5320 R&M EQUIP	300	300	300	SAGE SECURITY
<b>Total 5320</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5325 ADVERTISE	125	125	125	ADVERTISING
<b>Total 5325</b>	<b>\$125</b>	<b>\$125</b>	<b>\$125</b>	
5330 POSTAGE	150	150	150	POSTAGE
<b>Total 5330</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5410 RENT EQUIP	4,800	4,800	4,800	SYSTEL AND MANAGED PRINT SERVICES
<b>Total 5410</b>	<b>\$4,800</b>	<b>\$4,800</b>	<b>\$4,800</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10300000</b>	<b>PUBLIC SERVICE ADMIN</b>			
5700 DEBT PRIN	631,900	631,900	631,900	INSTALLMENT 2010 PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$631,900</b>	<b>\$631,900</b>	<b>\$631,900</b>	
5705 DEBT INT	358,288	358,288	358,288	INSTALLMENT 2010 INTEREST PAYMENT
<b>Total 5705</b>	<b>\$358,288</b>	<b>\$358,288</b>	<b>\$358,288</b>	
<b>Total 10300000</b>	<b>\$1,498,022</b>	<b>\$1,503,862</b>	<b>\$1,503,862</b>	

## ENGINEERING

The Engineering Department supports town departments with design and implementation of capital improvement projects including sidewalks, paving projects, water and sewer lines, and Town facilities. Prior to FY 2016-2017, the Engineering Department was combined with the Planning & Community Development Department to form Development Services.

### BUDGET BRIEF

The Engineering Department was combined with the Planning & Community Development Department to form Development Services, and doesn't have a comparable FY 2015-2016 approved budget.

### FY 2016-2017 ENGINEERING DEPARTMENT BUDGET HIGHLIGHTS

- GIS Map Training

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Engineering	\$ -	\$ -	\$ -	\$ 1,001,685	\$ 975,465	\$ 975,465

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Engineering Director	1	1	1	1
Senior Civil Engineer	1	1	1	1
Transportation Engineer	1	1	1	1
Civil Engineer	1	1	1	1
Construction Inspector	3	3	3	3
<b>Total Engineering</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10301000</b>	<b>DEVELOPMENT SERVICES</b>			
5000 S&W - FT	3,500	3,500	3,500	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
	466,229	466,913	466,913	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$469,729</b>	<b>\$470,413</b>	<b>\$470,413</b>	
5015 OT	4,000	4,000	4,000	OVERTIME FOR INSPECTORS
<b>Total 5015</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5025 FICA	306	306	306	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	35,667	35,719	35,719	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$35,973</b>	<b>\$36,025</b>	<b>\$36,025</b>	
5030 GRP INSURE	420	420	420	HRA ADMIN
	1,470	1,470	1,470	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
	68,040	76,000	76,000	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$69,930</b>	<b>\$77,890</b>	<b>\$77,890</b>	
5035 RETIRE	290	290	290	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	33,802	33,851	33,851	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$34,092</b>	<b>\$34,141</b>	<b>\$34,141</b>	
5040 401(K)	200	200	200	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	23,311	23,346	23,346	401k FOR 7 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$23,511</b>	<b>\$23,546</b>	<b>\$23,546</b>	
5105 AR/ENG SVC	6,000	6,000	6,000	ANNUAL GIS PROFESSIONAL SERVICES
<b>Total 5105</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10301000</b>	<b>DEVELOPMENT SERVICES</b>				
5115	MED LAB SV	100	100	100	NEW HIRE DRUG TESTING
<b>Total 5115</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>		
5125	BANK SVC	1,000	1,000	1,000	CREDIT CARD FEES
<b>Total 5125</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>		
5140	REAL EST	600	600	600	IREDELL COUNTY RECORDING FEES
<b>Total 5140</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>		
5145	OTR SVCS	3,000	3,000	3,000	TEMP AGENCY FUNDING (SUMMER INTERN)
		65,000	65,000	65,000	SCADA DEVELOPER PASS THRU BASED ON 5 NEW PUMP STATIONS PROJECTED FOR FY17
		200,000	200,000	200,000	TIA DEVELOPER PASS THROUGH
<b>Total 5145</b>	<b>\$268,000</b>	<b>\$268,000</b>	<b>\$268,000</b>		
5205	DUE SUBS	1,750	1,750	1,750	AUTOCAD LICENSES
		2,000	2,000	2,000	PROFESSIONAL ORGANIZATION DUES (AWWA, APWA, PE LICENSE, ETC)
		28,000	28,000	28,000	CRTPO DUES
<b>Total 5205</b>	<b>\$31,750</b>	<b>\$31,750</b>	<b>\$31,750</b>		
5210	VEH SUPPLY	5,000	5,000	5,000	FUEL FOR VEHICLES
<b>Total 5210</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5215	OFF SUPPLY	1,000	1,000	1,000	OFFICE SUPPLIES NOT COVERED UNDER PUBLIC SERVICES
<b>Total 5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>		
5225	SAF SUPPLY	500	500	500	INSPECTOR/ENGINEER SAFETY BOOTS AND EQUIPMENT
<b>Total 5225</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10301000</b>	<b>DEVELOPMENT SERVICES</b>			
5300 TRAIN TRAN	2,000	2,000	2,000	GIS TRAINING HIGHLAND MAPPING
	3,500	3,500	3,500	OTHER CONTINUING ED AND CERTIFICATION
				CLASSES FOR PE'S AND INSPECTORS, OFF-SITE MEETING EXPENSES
<b>Total 5300</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5305 UTILITIES	7,000	7,000	7,000	CELL PHONE MIFI AND IPAD CHARGES
<b>Total 5305</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5315 R&M VEH	2,000	2,000	2,000	DEPT VEHICLES MAINTENANCE OR REPAIR
<b>Total 5315</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5320 R&M EQUIP	500	500	500	REPAIR AND MAINTENANCE OF GPS UNITS
<b>Total 5320</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330 POSTAGE	500	500	500	REGULAR POSTAGE
<b>Total 5330</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5520 VEHICLES	35,000	0	0	4WD EXTENDED CAB PICKUP TRUCK FOR LAND DEVELOPMENT INSPECTOR - VEHICLE SWAP WITH ANOTHER DEPARTMENT
<b>Total 5520</b>	<b>\$35,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total 10301000</b>	<b>\$1,001,685</b>	<b>\$975,465</b>	<b>\$975,465</b>	

## STREETS

The Streets Department is responsible for Town maintained streets and sidewalks. The Streets Department is also responsible for the Town's Powell Bill Program (see Powell Bill Fund). The Streets Department has three components, concrete, asphalt, and street signs.

### BUDGET BRIEF

The approved budget for the Streets Department reflects a 5.12% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the Traffic Task Force and large capital equipment.

### FY 2016-2017 STREETS BUDGET HIGHLIGHTS

- Mid-Sized Roller
- Single Axle Dump Truck
- Add dual left turn at Rolling Hills & Brawley School Rd
- Add single Timber & NC 115

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Streets	\$ 2,175,542	\$ 2,475,046	\$ 3,440,299	\$ 3,499,089	\$ 3,616,356	\$ 3,616,356

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Street Maintenance Supervisor	2	2	2	2
Street Maintenance Crew Leader	2	2	2	2
Street Maintenance Tech II	5	5	5	5
Street Maintenance Tech I	3	3	3	3
Lead Traffic Control Tech	1	1	1	1
Traffic Control Tech	2	2	2	2
Street Equipment Operator	6	6	6	6
<b>Total Streets</b>	<b>21</b>	<b>21</b>	<b>21</b>	<b>21</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10302000</b>	<b>STREETS</b>			
5000 S&W - FT	13,000	13,000	13,000	LONGEVITY FOR 21 FULL-TIME EMPLOYEES
	799,627	802,021	802,021	COMPENSATION FOR 21 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$812,627</b>	<b>\$815,021</b>	<b>\$815,021</b>	
5015 OT	14,500	14,500	14,500	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$14,500</b>	<b>\$14,500</b>	<b>\$14,500</b>	
5025 FICA	1,109	1,109	1,109	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	61,171	61,355	61,355	FICA FOR 21 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$62,280</b>	<b>\$62,464</b>	<b>\$62,464</b>	
5030 GRP INSURE	1,260	1,260	1,260	HRA ADMIN
	2,527	2,537	2,537	LIFE INSURANCE FOR 21 FULL-TIME EMPLOYEES
	204,120	196,560	196,560	HEALTH INSURANCE FOR 21 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$207,907</b>	<b>\$200,357</b>	<b>\$200,357</b>	
5035 RETIRE	1,051	1,051	1,051	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	57,973	58,147	58,147	RETIREMENT FOR 21 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$59,024</b>	<b>\$59,198</b>	<b>\$59,198</b>	
5040 401(K)	725	725	725	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	39,981	40,101	40,101	401K FOR 21 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$40,706</b>	<b>\$40,826</b>	<b>\$40,826</b>	
5045 FIT & WELL	720	720	720	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$720</b>	<b>\$720</b>	<b>\$720</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10302000</b>	<b>STREETS</b>				
5115	MED LAB SV	1,200	1,200	1,200	PRE-EMPLOYMENT TESTING AND RANDOM TESTING
<b>Total 5115</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>		
5145	OTR SVCS	500	500	500	MISC CONTRACTED SERVICES
		2,500	2,500	2,500	IWORQ
		28,000	28,000	28,000	TEMP EMPLOYMENT
<b>Total 5145</b>	<b>\$31,000</b>	<b>\$31,000</b>	<b>\$31,000</b>		
5205	DUE SUBS	100	100	100	TRAFFIC SUBSCRIPTIONS
		200	200	200	ISMA DUES
		500	500	500	TWO APWA MEMBERSHIPS
<b>Total 5205</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>		
5210	VEH SUPPLY	70,000	70,000	70,000	GASOLINE, DIESEL FUEL
<b>Total 5210</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>		
5225	SAF SUPPLY	1,200	1,200	1,200	VESTS, GLOVES, HARD HATS AND HARNESSSES
		4,200	4,200	4,200	SAFETY BOOTS FOR THE DEPARTMENT
		5,000	5,000	5,000	CONES, BARIRCADES AND WORK ZONE SIGNS
<b>Total 5225</b>	<b>\$10,400</b>	<b>\$10,400</b>	<b>\$10,400</b>		
5230	UNIFORMS	8,400	8,400	8,400	UNIFORMS, HATS AND COVERALLS
<b>Total 5230</b>	<b>\$8,400</b>	<b>\$8,400</b>	<b>\$8,400</b>		
5250	ST SUPPLY	21,000	21,000	21,000	REPLACE OVERHEAD STREET SIGNS ON HIGHWAY 150
		23,000	23,000	23,000	SUPPLIES FOR STREET NAME SIGNS
<b>Total 5250</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$44,000</b>		
5265	NON CAP EQ	7,000	7,000	7,000	RADIO REPAIR, PURCHASE

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10302000</b>	<b>STREETS</b>				
5265	NON CAP EQ	8,500	8,500	8,500	SHOVELS, SAWS, SAW BLADES, HAND TOOLS, WEED EATERS, BLOWERS, DRILLS AND DIAGNOSTIC TOOLS.
<b>Total 5265</b>	<b>\$15,500</b>	<b>\$15,500</b>	<b>\$15,500</b>		
5270	OTR SUPPLY	2,000	2,000	2,000	MISC WEARHOUSE PURCHASES
<b>Total 5270</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5300	TRAIN TRAN	500	500	500	CDL REIMBURSEMENT
		1,000	1,000	1,000	COACHING
		1,000	1,000	1,000	NCSU ITRE TRAIING
		1,000	1,000	1,000	TEAM BUILDING
		1,500	1,500	1,500	APWA CONFERENCE
		1,500	1,500	1,500	ISMA TRAINING AND APWA TRAINING
		1,500	1,500	1,500	PRINCIPLES OF MANAGEMENT
<b>Total 5300</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>		
5305	UTILITIES	400	400	400	IPAD DATA
		750	750	750	UTILITIES FOR 422 MOORE AVENUE
		1,200	1,200	1,200	ON CALL PHONE AND DATA FOR IPAD
		1,900	1,900	1,900	PHONE STIPENDS
		2,400	2,400	2,400	NEW LIGHTS ON BROAD STREET
		18,000	18,000	18,000	ENERGY UNITED STREET LIGHTS
		371,500	371,500	371,500	DUKE ENERGY STREET LIGHTS, ADDITIONAL LIGHTS IN NEW SUBDIVISIONS
<b>Total 5305</b>	<b>\$396,150</b>	<b>\$396,150</b>	<b>\$396,150</b>		
5310	R&M BLD/ST	0	0	0	PAVING PROGRAM (OFFSET BY VEHICLE TAX) - MANAGER NOT RECOMMENDED
		15,000	15,000	15,000	SUPPLIES FOR NON POWELL PROJECTS
<b>Total 5310</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
5315	R&M VEH	40,000	40,000	40,000	REPAIR OF TANDEM, SMALL DUMP TRUCKS, BUCKET TRUCKS AND PICK UPS.

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10302000</b>	<b>STREETS</b>			
<b>Total 5315</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5320 R&M EQUIP	2,000	2,000	2,000	REPAIR AND CALIBRATION OF TESTING EQUIPMENT
	23,000	23,000	23,000	REPAIRS FOR BACKHOES, LOADERS, GRADERS AND ROLLERS
<b>Total 5320</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5410 RENT EQUIP	1,500	1,500	1,500	LEASE OF MISCELLANEOUS EQUIPMENT
<b>Total 5410</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5520 VEHICLES	0	0	0	ONE TON DUMP - MANAGER NOT RECOMMENDED
	0	50,000	50,000	MID SIZED ROLLER
	0	90,000	90,000	SINGLE AXLE DUMP TRUCK
<b>Total 5520</b>	<b>\$0</b>	<b>\$140,000</b>	<b>\$140,000</b>	
5550 OTR IMPROV	40,000	40,000	40,000	NEW LIGHTS ON BROAD STREET TRAFFIC TASKFORCE - ADD DUAL LEFT TURN AT ROLLING HILLS AND BRAWLEY SCHOOL ROAD TRAFFIC TASKFORCE - SIGNAL TIMBER & 115
	50,000	50,000	50,000	
	90,000	90,000	90,000	
<b>Total 5550</b>	<b>\$180,000</b>	<b>\$180,000</b>	<b>\$180,000</b>	
5700 DEBT PRIN	150,000	150,000	150,000	GOB 2009 PRINCIPAL PAYMENT
	250,000	250,000	250,000	GOB 2007 PRINCIPAL PAYMENT
	500,000	500,000	500,000	GOB 2015 PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$900,000</b>	<b>\$900,000</b>	<b>\$900,000</b>	
5705 DEBT INT	78,000	74,291	74,291	GOB 2009 INTEREST PAYMENT
	127,500	113,154	113,154	GOB 2007 INTEREST PAYMENT
	346,875	346,875	346,875	GOB 2015 INTEREST PAYMENT
<b>Total 5705</b>	<b>\$552,375</b>	<b>\$534,320</b>	<b>\$534,320</b>	
<b>Total 10302000</b>	<b>\$3,499,089</b>	<b>\$3,616,356</b>	<b>\$3,616,356</b>	

## SANITATION

The Sanitation Department is responsible for residential garbage and recycling. The Sanitation Department collects household waste, yard waste, leaf waste, and recycling. The Town participates in single stream recycling.

### BUDGET BRIEF

The approved budget for the Sanitation Department reflects a 26.01% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the purchase of a rubber tire loader, leaf machine, two pick-up trucks and two new Sanitation Drivers.

### FY 2016-2017 SANITATION BUDGET HIGHLIGHTS

- Two Sanitation Truck Driver Positions
- Rubber Tire Loader
- Leaf Machine

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Sanitation	\$ 1,908,412	\$ 1,964,748	\$ 1,734,493	\$ 2,177,620	\$ 2,185,599	\$ 2,185,599

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Sanitation Superintendent	1	1	1	1
Sanitation Supervisor	2	2	2	2
Sanitation Crew Leader	2	2	2	2
Sanitation Truck Driver	6	8	8	8
Sanitation Equipment Operator	7	7	7	7
Sanitation Technician	4	4	4	4
<b>Total Sanitation</b>	<b>22</b>	<b>24</b>	<b>24</b>	<b>24</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>	<b>SANITATION</b>			
5000 S&W - FT	8,250	8,250	8,250	LONGEVITY FOR 22 FULL-TIME EMPLOYEES
	69,220	69,220	69,220	REQUESTED POSITION - 2 SANITATION DRIVERS - COMPENSATION
	767,939	772,979	772,979	COMPENSATION FOR 22 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$845,409</b>	<b>\$850,449</b>	<b>\$850,449</b>	
5015 OT	20,000	20,000	20,000	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5025 FICA	1,530	1,530	1,530	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	5,296	5,296	5,296	REQUESTED POSITION - 2 SANITATION DRIVERS - FICA
	58,747	59,133	59,133	FICA FOR 22 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$65,573</b>	<b>\$65,959</b>	<b>\$65,959</b>	
5030 GRP INSURE	218	218	218	REQUESTED POSITION - 2 SANITATION DRIVERS - LIFE INSURANCE
	1,320	1,320	1,320	HRA ADMIN
	2,427	2,443	2,443	LIFE INSURANCE FOR 22 FULL-TIME EMPLOYEES
	19,440	31,200	31,200	REQUESTED POSITION - 2 SANITATION DRIVERS - HEALTH INSURANCE
	213,840	204,000	204,000	HEALTH INSURANCE FOR 22 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$237,245</b>	<b>\$239,181</b>	<b>\$239,181</b>	
5035 RETIRE	1,450	1,450	1,450	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	5,018	5,018	5,018	REQUESTED POSITION - 2 SANITATION DRIVERS - RETIREMENT
	55,676	56,041	56,041	RETIREMENT FOR 22 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$62,144</b>	<b>\$62,509</b>	<b>\$62,509</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>	<b>SANITATION</b>			
5040 401(K)	1,000	1,000	1,000	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	3,462	3,462	3,462	REQUESTED POSITION - 2
	38,397	38,649	38,649	SANITATION DRIVERS - 401K 401K FOR 22 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$42,859</b>	<b>\$43,111</b>	<b>\$43,111</b>	
5045 FIT & WELL	240	240	240	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115 MED LAB SV	2,000	2,000	2,000	PRE-EMPLOYMENT AND RANDOM TESTNG
<b>Total 5115</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5120 PRINT SVC	250	250	250	DELAY IN SERVICE SIGNS AND REPLACEMENT
	750	750	750	BROCHURES
	1,000	1,000	1,000	HANGTAGS FOR RECYCLING/GARBAGE
	1,000	1,000	1,000	VEHICLE WRAPS
	2,000	2,000	2,000	CALENDARS
<b>Total 5120</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5145 OTR SVCS	2,400	2,400	2,400	MOBILE 311
	6,000	6,000	6,000	FLEETMATICS
	32,600	32,600	32,600	TEMPORARY STAFF SERVICES
<b>Total 5145</b>	<b>\$41,000</b>	<b>\$41,000</b>	<b>\$41,000</b>	
5205 DUE SUBS	300	300	300	APWA AND SWANA MEMBERSHIPS
<b>Total 5205</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5210 VEH SUPPLY	160,000	160,000	160,000	GASOLINE AND DIESEL FUEL
<b>Total 5210</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$160,000</b>	
5225 SAF SUPPLY	2,350	2,350	2,350	SAFETY VESTS, GLOVES AND SAFETY GLASSES

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10303000</b>	<b>SANITATION</b>				
5225	SAF SUPPLY	4,400	4,400	4,400	STEEL TOED BOOTS
<b>Total 5225</b>	<b>\$6,750</b>	<b>\$6,750</b>	<b>\$6,750</b>		
5230	UNIFORMS	8,500	8,500	8,500	UNIFORMS
<b>Total 5230</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>		
5265	NON CAP EQ	1,000	1,000	1,000	CARDBOARD SPECIAL EVENT CANS
		1,500	1,500	1,500	REPAIR OF 800 MHZ RADIOS
		3,000	3,000	3,000	PURCHASE OF NEW 800 MHZ RADIOS
		3,500	3,500	3,500	SHOVELS. RAKES AND PITCHFORKS
		6,000	6,000	6,000	RADIOS FOR CREW LEADERS
<b>Total 5265</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
5270	OTR SUPPLY	10,000	10,000	10,000	REPLACEMET LIDS
		100,000	100,000	100,000	NEW CANS
<b>Total 5270</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>		
5300	TRAIN TRAN	1,000	1,000	1,000	ROAD E-O
		1,000	1,000	1,000	TEAM BUILDING
		2,000	2,000	2,000	APWA STATE CONFERENCE
		2,000	2,000	2,000	SAWANA
<b>Total 5300</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>		
5305	UTILITIES	2,000	2,000	2,000	MOBILE PHONES AND DATA
		3,500	3,500	3,500	PHONE STIPENDS
<b>Total 5305</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>		
5315	R&M VEH	110,000	110,000	110,000	SIDELoader, REARLOADER, LEAF TRUCK AND PICKUP REPAIR
<b>Total 5315</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>		
5320	R&M EQUIP	15,000	15,000	15,000	LEAF MACHINE REPAIRS
<b>Total 5320</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10303000</b>	<b>SANITATION</b>			
5370 TIP FEES	500	500	500	MISC TIPPING FEES, DIAL A TRUCK
	15,000	15,000	15,000	STREET SWEEPINGS
<b>Total 5370</b>	<b>\$15,500</b>	<b>\$15,500</b>	<b>\$15,500</b>	
5520 VEHICLES	3,600	3,600	3,600	TAGS FOR NEW TRUCKS
	50,000	50,000	50,000	2 PICKUP FOR CREWLEADERS (OFFSET BY CAPITAL RESERVE FUND)
	150,000	150,000	150,000	RUBBER TIRES LOADER (OFFSET BY CAPITAL RESERVE FUND)
	200,000	200,000	200,000	LEAF MACHINE (OFFSET BY CAPITAL RESERVE FUND)
<b>Total 5520</b>	<b>\$403,600</b>	<b>\$403,600</b>	<b>\$403,600</b>	
<b>Total 10303000</b>	<b>\$2,177,620</b>	<b>\$2,185,599</b>	<b>\$2,185,599</b>	

## FLEET MAINTENANCE

The Fleet Maintenance Department is responsible for the care and maintenance of all Town rolling stock. The Fleet Maintenance Department also assists departments in purchasing their vehicles and equipment. Fleet Maintenance also has a partnership with NAPA auto parts to deliver efficient services to Town departments.

### BUDGET BRIEF

The approved budget for the Fleet Maintenance Department reflects a 15.45% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to an additional NAPA parts contracted employee and the purchase of a new road call vehicle.

### FY 2016-2017 FLEET BUDGET HIGHLIGHTS

- NAPA Contract Employee
- Road Call Truck

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Fleet Maintenance	\$ 695,180	\$ 723,867	\$ 747,493	\$ 871,625	\$ 862,965	\$ 862,965

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Fleet Superintendent	1	1	1	1
Mechanic Supervisor	1	1	1	1
Mechanic I	3	3	3	3
Automotive Mechanic	2	2	2	2
Fleet Customer Service Advisor	1	1	1	1
<b>Total Fleet</b>	<b>8</b>	<b>8</b>	<b>8</b>	<b>8</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10304000</b>	<b>FLEET MAINTENANCE</b>			
5000 S&W - FT	4,750	4,750	4,750	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
	371,894	371,894	371,894	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$376,644</b>	<b>\$376,644</b>	<b>\$376,644</b>	
5015 OT	15,000	15,000	15,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5025 FICA	1,148	1,148	1,148	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	28,450	28,450	28,450	FICA FOR 8 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$29,598</b>	<b>\$29,598</b>	<b>\$29,598</b>	
5030 GRP INSURE	480	480	480	HRA ADMIN
	1,173	1,173	1,173	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
	77,760	79,000	79,000	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$79,413</b>	<b>\$80,653</b>	<b>\$80,653</b>	
5035 RETIRE	1,088	1,088	1,088	OVERTIME RETIRMENT FOR NON EXEMPT EMPLOYEES
	26,962	26,962	26,962	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$28,050</b>	<b>\$28,050</b>	<b>\$28,050</b>	
5040 401(K)	750	750	750	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	18,595	18,595	18,595	401K FOR 8 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$19,345</b>	<b>\$19,345</b>	<b>\$19,345</b>	
5115 MED LAB SV	375	375	375	PRE-EMPLOYMENT AND RANDOM TESTING
<b>Total 5115</b>	<b>\$375</b>	<b>\$375</b>	<b>\$375</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10304000</b>	<b>FLEET MAINTENANCE</b>			
5145	OTR SVCS	32,400	32,400	ADDITIONAL NAPA EMPLOYEE
		110,000	110,000	NAPA CONTRACT (PS OPS CENTER)
<b>Total 5145</b>	<b>\$142,400</b>	<b>\$142,400</b>	<b>\$142,400</b>	
5200	JAN SUPPLY	900	900	CLEANING SUPPLIES
		2,100	2,100	SHOP TOWELS AND MATS
<b>Total 5200</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5205	DUE SUBS	100	100	FIREMENS ASSOCIATION
		500	500	APWA
		700	700	FORDS IDS HELM
		800	800	DODGE
		2,000	2,000	ALLDATA
		2,000	2,000	J-PRO & MITCHELL
		2,000	2,000	MODIUS SCANNER
		2,000	2,000	PRO-LINK
<b>Total 5205</b>	<b>\$10,100</b>	<b>\$10,100</b>	<b>\$10,100</b>	
5210	VEH SUPPLY	1,000	1,000	WELDING SUPPLIES
		1,500	1,500	NC INSPECTION E-STICKERS
		6,000	6,000	TRANSPORTER TAG RENEWAL
				GASOLINE
<b>Total 5210</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	
5225	SAF SUPPLY	1,500	1,500	WELDING COATS, GLOVES AND GLASSS
		1,600	1,600	STEEL TOED BOOTS
		2,750	2,750	FIRE EXTINGUSIHERS AND FIRST AID KITS
<b>Total 5225</b>	<b>\$5,850</b>	<b>\$5,850</b>	<b>\$5,850</b>	
5230	UNIFORMS	3,500	3,500	UNIFORMS, COVERALLS AND HATS
<b>Total 5230</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5265	NON CAP EQ	1,500	1,500	800 MHZ RADIO REPAIRS

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10304000</b>	<b>FLEET MAINTENANCE</b>				
5265	NON CAP EQ	1,900	1,900	1,900	CONCRETE CLEANING MACHINE TO KEEP SHOP CLEAN AFTER VEHICLE LIQUID SPILLS AND LEAKS
		4,100	0	0	LOAD TESTER - MANAGER REDUCTION - PURCHASED FY 16
		5,800	0	0	TIG WELDER - MANAGER REDUCTION - PURCHASED FY 16
		10,500	10,500	10,500	HAND TOOLS, JACKS, AIRGUNS AND OTHER SMALL EQUIPMENT FOR ALL EMPLOYEES
		10,800	10,800	10,800	TOOLS FOR THE NEW TRUCK
<b>Total 5265</b>	<b>\$34,600</b>	<b>\$24,700</b>	<b>\$24,700</b>		
5300	TRAIN TRAN	500	500	500	ASE RECERTIFCATION
		500	500	500	NC INSPECTION RECERTIFICATION
		1,500	1,500	1,500	APWA CONFERENCE
		2,000	2,000	2,000	MOBILE HYDRAULICS TRAINING
		2,000	2,000	2,000	PROPANE INSTRUCTION TRAINING
		4,000	4,000	4,000	EVT
<b>Total 5300</b>	<b>\$10,500</b>	<b>\$10,500</b>	<b>\$10,500</b>		
5305	UTILITIES	2,500	2,500	2,500	TOWN PHONES
<b>Total 5305</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>		
5315	R&M VEH	3,500	3,500	3,500	MAINTENANCE AND REPAIR FOR THREE TRUCKS
<b>Total 5315</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>		
5320	R&M EQUIP	300	300	300	ICE MACHINE MAINTENANCE
		400	400	400	AC MACHINE SERVICE
		500	500	500	CALIBRATION OF TESTING EQUIPMENT
		500	500	500	VACUUM REPAIR AND MAINTENANCE
		500	500	500	WASTE OIL PUMP MAINTENANCE
		600	600	600	BRAKE MAINTENANCE
		750	750	750	USED OIL FILTER DISPOSAL
		1,000	1,000	1,000	2 - NC INSP MACHINE REPAIRS
		1,000	1,000	1,000	AIR COMPRESSOR MAINTENANCE & REPAIR
		1,200	1,200	1,200	ALL LIFT INSPECTIONS
		1,500	1,500	1,500	CRANE INSPECTIONS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10304000</b>	<b>FLEET MAINTENANCE</b>			
5320 R&M EQUIP	2,500	2,500	2,500	REPAIRS FOR TWO PRESSURE WASHERS
	4,500	4,500	4,500	HOTSY PRESSURE WASHER MACHINE
<b>Total 5320</b>	<b>\$15,250</b>	<b>\$15,250</b>	<b>\$15,250</b>	
5410 RENT EQUIP	200	200	200	MANAGED PRINT SERVICES CHARGES
	600	600	600	SYSTEL COPIER CHARGES
	1,000	1,000	1,000	RENTAL OF MISCELLANEOUS EQUIPMENT
<b>Total 5410</b>	<b>\$1,800</b>	<b>\$1,800</b>	<b>\$1,800</b>	
5520 VEHICLES	1,500	1,500	1,500	ROAD CALL TRUCK LIGHTS
	2,200	2,200	2,200	VEHICLE TAG
	78,000	78,000	78,000	ROAD CALL TRUCK
<b>Total 5520</b>	<b>\$81,700</b>	<b>\$81,700</b>	<b>\$81,700</b>	
<b>Total 10304000</b>	<b>\$871,625</b>	<b>\$862,965</b>	<b>\$862,965</b>	

## BUILDINGS AND GROUNDS MAINTENANCE

The Building and Grounds Department is responsible for care and maintenance of all Town parks and Town building facilities. Buildings and Grounds also handles all mowing and cemetery contracts. Since 2014, the Buildings and Grounds Department is housed under Recreation and Cultural Services.

### BUDGET BRIEF

The approved budget for the Buildings and Grounds Maintenance reflects a 12.45% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the Buildings and Grounds Maintenance Department adding a Buildings Supervisor during FY 2015-2016, the request of two additional pick-up trucks, a dump truck, a replacement skid steer, two zero turn mowers, and 4X4 mid duty cart.

### FY 2016-2017 BUILDINGS AND GROUNDS MAINTENANCE BUDGET HIGHLIGHTS

- Building Maintenance Program
- Two Pick-up Trucks
- Dump Truck
- Two Zero Turn Mowers

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Buildings and Grounds	\$ 1,549,195	\$ 1,739,803	\$ 2,146,087	\$ 2,460,560	\$ 2,413,360	\$ 2,413,360

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Building & Grounds Superintendent	1	1	1	1
Buildings & Grounds Supervisor	3	3	3	3
Building Maintenance Supervisor	1	1	1	1
Building & Ground Crew Leader	1	1	1	1
Building & Ground Technician III	2	2	2	2
Building & Ground Technician II	9	9	9	9
Building & Ground Mechanic	1	1	1	1
Building & Ground Specialist	2	2	2	2
<b>Total Buildings and Grounds</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>BUILDINGS AND GROUNDS</b>			
5000 S&W - FT	9,000	9,000	9,000	LONGEVITY FOR 12 FULL-TIME EMPLOYEES
	515,490	515,490	515,490	COMPENSATION FOR 12 FULL-TIME EMPLOYEES
3302 5000 S&W - FT	6,250	6,250	6,250	LONGEVITY FOR 8 FULL-TIME EMPLOYEES
	316,717	316,717	316,717	COMPENSATION FOR 8 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$847,457</b>	<b>\$847,457</b>	<b>\$847,457</b>	
5015 OT	29,000	29,000	29,000	OVERTIME FOR ALL B&G COVERING GREENS WEEKEND MOWING PARKS PREPARING FIELDS ON WEEKENDS
<b>Total 5015</b>	<b>\$29,000</b>	<b>\$29,000</b>	<b>\$29,000</b>	
5025 FICA	2,219	2,219	2,219	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	39,435	39,435	39,435	FICA FOR 12 FULL-TIME EMPLOYEES
3302 5025 FICA	24,229	24,229	24,229	FICA FOR 12 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$65,883</b>	<b>\$65,883</b>	<b>\$65,883</b>	
5030 GRP INSURE	720	720	720	HRA ADMIN
	1,629	1,629	1,629	LIFE INSURANCE FOR 12 FULL-TIME EMPLOYEES
	116,640	112,320	112,320	HEALTH INSURANCE FOR 12 FULL-TIME EMPLOYEES
3302 5030 GRP INSURE	480	480	480	HRA ADMIN
	998	998	998	LIFE INSURANCE FOR 8 FULL-TIME EMPLOYEES
	77,760	74,880	74,880	HEALTH INSURANCE FOR 8 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$198,227</b>	<b>\$191,027</b>	<b>\$191,027</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10305000</b>	<b>BUILDINGS AND GROUNDS</b>				
5035	RETIRE	2,103	2,103	2,103	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
		37,373	37,373	37,373	RETIREMENT FOR 12 FULL-TIME EMPLOYEES
3302					
5035	RETIRE	22,962	22,962	22,962	RETIREMENT FOR 8 FULL-TIME EMPLOYEES
<b>Total 5035</b>		<b>\$62,438</b>	<b>\$62,438</b>	<b>\$62,438</b>	
5040	401(K)	1,450	1,450	1,450	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
		25,774	25,774	25,774	401K FOR 12 FULL-TIME EMPLOYEES
3302					
5040	401(K)	15,836	15,836	15,836	401K FOR 8 FULL-TIME EMPLOYEES
<b>Total 5040</b>		<b>\$43,060</b>	<b>\$43,060</b>	<b>\$43,060</b>	
5115	MED LAB SV	750	750	750	PRE EMPLOYMENT DRUG TESTING
<b>Total 5115</b>		<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5145	OTR SVCS	8,000	8,000	8,000	TREE REMOVAL SERVICES
		42,000	42,000	42,000	OPEN AND CLOSING GRAVES CONTRACT
		77,000	77,000	77,000	CEMETERY MOWING CONTRACT
		97,047	97,047	97,047	MOWING CONTRACT FOR EXIT 35
		148,500	148,500	148,500	MOWING CONTRACT FOR INTERSTATES AND TOWN PROPERTY
		165,000	165,000	165,000	TEMP AGENCY CONTRACT
<b>Total 5145</b>		<b>\$537,547</b>	<b>\$537,547</b>	<b>\$537,547</b>	
3301					
5200	JAN SUPPLY	10,500	10,500	10,500	JANITORAL SUPPLIES FOR PARK/GOLF RESTROOMS
3302					
5200	JAN SUPPLY	1,000	1,000	1,000	CLEANING SUPPLIES FOR CEMETERIES
		3,500	3,500	3,500	RESTROOM SUPPLIES FOR MAINTENANCE SHOP
<b>Total 5200</b>		<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10305000</b>	<b>BUILDINGS AND GROUNDS</b>				
5205	DUE SUBS	200	200	200	TURF EQUIPMENT TECHNICIANS ASSOC DUES
		300	300	300	APWA DUES
		300	300	300	TURF GRASS COUNCIL DUES
		400	400	400	GOLF SUPERINTENDENT DUES
<b>Total 5205</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>		
5210	VEH SUPPLY	29,000	29,000	29,000	VEHICLE FUEL AND PARK EQT
3302					
5210	VEH SUPPLY	33,000	33,000	33,000	VEHICLE FUEL AND GOLF EQT FUEL
<b>Total 5210</b>	<b>\$62,000</b>	<b>\$62,000</b>	<b>\$62,000</b>		
5215	OFF SUPPLY	2,600	2,600	2,600	OFFICE SUPPLIES
<b>Total 5215</b>	<b>\$2,600</b>	<b>\$2,600</b>	<b>\$2,600</b>		
5225	SAF SUPPLY	8,000	8,000	8,000	SAFETY BOOTS, VEST, GLASSES
<b>Total 5225</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>		
5230	UNIFORMS	9,500	9,500	9,500	UNIFORM, COVERALLS, HATS
<b>Total 5230</b>	<b>\$9,500</b>	<b>\$9,500</b>	<b>\$9,500</b>		
5250	ST SUPPLY	6,000	6,000	6,000	REPLACE ENTRANCE SIGN AT GOLF COURSE
<b>Total 5250</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>		
3301					
5265	NON CAP EQ	3,200	3,200	3,200	REPLACEMENT OF WEEDEATER, SAWS ETC
3302					
5265	NON CAP EQ	4,500	4,500	4,500	STORAGE BUILDING FOR STORAGE OF GREEN TARPS 450 FT
		8,500	8,500	8,500	PURCHASE TWO USED TORO CARTS FOR G C
<b>Total 5265</b>	<b>\$16,200</b>	<b>\$16,200</b>	<b>\$16,200</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>BUILDINGS AND GROUNDS</b>			
5300 TRAIN TRAN	700	700	700	TEAM BUILDING CLASSES
	1,100	1,100	1,100	APWA CONFERENCE
	1,100	1,100	1,100	PESTICIDE CLASSES
	1,200	1,200	1,200	CAROLINA GOLF SUPER. CONFERENCE
	1,600	1,600	1,600	TURF GRASS CLASSES
<b>Total 5300</b>	<b>\$5,700</b>	<b>\$5,700</b>	<b>\$5,700</b>	
5305 UTILITIES	8,680	8,680	8,680	PHONE STIPENDS & AND NETWORK SERVICES
	11,900	11,900	11,900	BUILDING ELECTRIC
	18,500	18,500	18,500	PUMP HOUSE ELECTRIC
<b>Total 5305</b>	<b>\$39,080</b>	<b>\$39,080</b>	<b>\$39,080</b>	
3301				
5310 R&M BLD/ST	2,900	2,900	2,900	FERTILIZER FOR COMMON AREAS IN PARKS
	5,000	5,000	5,000	FERTILIZER MGSD FIELDS
	11,500	11,500	11,500	FERTILIZER AND WEED CONTROL FOR TURF FIELDS
	23,000	23,000	23,000	TOP DRESSING MAZEPPA FIELDS
	39,000	39,000	39,000	MAINTAIN AND LANDSCAPE TOWN PROPERTIES
3302				
5310 R&M BLD/ST	8,000	8,000	8,000	MSDS SAFETY UPGRADES FOR EQT
	14,000	14,000	14,000	MSDS SPRAY MASK/SUITS AND EMPLOYEE CHECK UP
	96,000	96,000	96,000	FERTILIZER / PESTICIES FOR GOLF COURSE
3303				
5310 R&M BLD/ST	2,400	2,400	2,400	GRASS AND PLANT MANAGEMENT FOR CEMETERIES
	4,000	4,000	4,000	FIRE ANT CONTROL FOR WILLOW VALLEY
<b>Total 5310</b>	<b>\$205,800</b>	<b>\$205,800</b>	<b>\$205,800</b>	
5315 R&M VEH	25,000	25,000	25,000	REPAIR OF B&G VEHICLES AND MAINTENANCE
<b>Total 5315</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5320 R&M EQUIP	18,000	18,000	18,000	REPAIR OF B& G EQT AT FLEET SERVICES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>BUILDINGS AND GROUNDS</b>			
3301 5320	R&M EQUIP 10,000	10,000	10,000	REPAIR OF PARK EQT AT B&G SHOP
3302 5320	R&M EQUIP 18,000	18,000	18,000	REPAIR TO GOLF EQUIP AT B&G SHOP
<b>Total 5320</b>	<b>\$46,000</b>	<b>\$46,000</b>	<b>\$46,000</b>	
5400	RENT PROP 0	0	0	
<b>Total 5400</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	
3301 5410	RENT EQUIP 750	750	750	EQT RENTAL
3302 5410	RENT EQUIP 1,600	1,600	1,600	EQT RENTAL
3303 5410	RENT EQUIP 250	250	250	EQT RENTAL
<b>Total 5410</b>	<b>\$2,600</b>	<b>\$2,600</b>	<b>\$2,600</b>	
5520	VEHICLES 24,809	24,809	24,809	F 150 PICK UP TRUCK REPLACES TRUCK #6023 (TRUCK LOST TRANSMISSION)
	25,809	25,809	25,809	F 150 PICK UP TRUCK REPLACES #6107 (RECYCLED TRUCK FROM WATER SEWER; RECOMMENDED BY FLEET)
	51,000	51,000	51,000	REPLACE 2000 DUMP TRUCK (RECOMMENDED BY FLEET)
<b>Total 5520</b>	<b>\$101,618</b>	<b>\$101,618</b>	<b>\$101,618</b>	
5525	OTR EQUIP 9,200	9,200	9,200	REPLACE 28 YEAR OLD BATTERY POWERED DUMP TRAILER WITH A NEW HYD DUMP TRAILER
	10,000	10,000	10,000	4X4 MID DUTY CART
	51,000	51,000	51,000	REPLACE 19 YEAR OLD SKID STEER (RECOMMENDED BY FLEET)
3301 5525	OTR EQUIP 19,700	19,700	19,700	REPLACE TWO Z TURN MOWERS (RECOMMENDED BY FLEET)

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10305000</b>	<b>BUILDINGS AND GROUNDS</b>			
<b>Total 5525</b>	<b>\$89,900</b>	<b>\$89,900</b>	<b>\$89,900</b>	
5545 BLDG IMPR	40,000	0	0	ADD ON TO THE COVERED STORAGE BUILDING THAT WILL HOUSE THE GOLF CARTS. THIS WILL ALSO PROVIDE AN AREA TO PARK VEHICLES OUT OF VIEW ON THE ENTRANCE TO THE COURSE. - MANAGER NOT RECOMMENDED
<b>Total 5545</b>	<b>\$40,000</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total 10305000</b>	<b>\$2,460,560</b>	<b>\$2,413,360</b>	<b>\$2,413,360</b>	

## RECREATION ADMINISTRATION

The Recreation Administration Department consists of the administrative staff for Cultural and Recreation Services. Their main function is to oversee the operations and personnel of Cultural and Recreation services.

### BUDGET BRIEF

The approved budget for Recreation Administration reflects an 11.79% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to placement of the golf course renovation debt in the Golf Operations budget.

### FY 2016-2017 RECREATION ADMINISTRATION BUDGET HIGHLIGHTS

- Ford F150 Pick-up Truck
- Concert Series

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Recreation Administration	\$ 2,123,579	\$ 3,135,146	\$ 4,093,754	\$ 4,761,593	\$ 3,611,196	\$ 3,611,196

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Director of Cultural & Recreation Services	1	1	1	1
Parks & Recreation Manager	1	1	1	1
Recreation Program Supervisor	1	1	1	1
Special Events & Marketing Coordinator	1	1	1	1
Office Assistant	2	2	2	2
<b>Total Recreation Administration</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
5000 S&W - FT	3,000	3,000	3,000	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
	332,474	332,474	332,474	COMPENSATION FOR 6 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$335,474</b>	<b>\$335,474</b>	<b>\$335,474</b>	
5010 S&W - TEMP	1,500	1,500	1,500	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5015 OT	2,500	2,500	2,500	OVERTIME COMPENSATION FOR NON EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5025 FICA	115	115	115	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	1,500	1,500	1,500	FICA FOR PART-TIME EMPLOYEES
	25,434	25,434	25,434	FICA FOR 6 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$27,049</b>	<b>\$27,049</b>	<b>\$27,049</b>	
5030 GRP INSURE	360	360	360	HRA ADMIN
	1,045	1,045	1,045	LIFE INSURANCE FOR 6 FULL-TIME EMPLOYEES
	58,320	56,160	56,160	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$59,725</b>	<b>\$57,565</b>	<b>\$57,565</b>	
5035 RETIRE	109	109	109	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	24,104	24,104	24,104	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$24,213</b>	<b>\$24,213</b>	<b>\$24,213</b>	
5040 401(K)	75	75	75	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	16,624	16,624	16,624	401K FOR 6 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
<b>Total 5040</b>	<b>\$16,699</b>	<b>\$16,699</b>	<b>\$16,699</b>	
5045 FIT & WELL	480	480	480	FITNESS AND WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5105 AR/ENG SVC	20,000	0	0	BUDGETED ITEMS FOR PLANNING RENDERINGS, PARK FACILITY AND PROJECT DESIGN - MANAGER NOT RECOMMENDED
	263,000	0	0	DYE CREEK GREENWAY DESIGN - MANAGER MOVED TO PROJECT ORDINANCE
<b>Total 5105</b>	<b>\$283,000</b>	<b>\$0</b>	<b>\$0</b>	
5115 MED LAB SV	225	225	225	PRE-EMPLOYMENT AND RANDOM TESTING
<b>Total 5115</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>	
5120 PRINT SVC	360	360	360	BUSINESS CARDS AS NEEDED
	3,000	3,000	3,000	RECREATION NEWS PRINTING; SIX TIMES PER YEAR
	5,000	5,000	5,000	SPECIALTY PRINTING FOR FESTIVALS, EVENTS, PROGRAMS, ETC.
	8,000	8,000	8,000	RECREATION CONNECTION MAGAZINE-DEPT BROCHURE; REVISIONS, DESIGN, PRINT
<b>Total 5120</b>	<b>\$16,360</b>	<b>\$16,360</b>	<b>\$16,360</b>	
5125 BANK SVC	2,000	2,000	2,000	BANK CHARGES FOR USE OF SQUARE FOR CONCESSION STANDS-VENDING SALES
	20,000	20,000	20,000	BANK CHARGES FOR USE OF REC1 SOFTWARE
<b>Total 5125</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	
5145 OTR SVCS	2,000	2,000	2,000	MOVIES IN THE PARK
	2,300	2,300	2,300	ASCAP LICENSE-ANNUAL RENEWAL
	3,000	3,000	3,000	PHOTOGRAPHY FOR DEPT MARKETING-WEBSITE

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
5145 OTR SVCS	3,000	3,000	3,000	SANI-CAN FOR SERVICING SPECIAL EVENTS, CONCERTS, EASTER FESTIVAL, VETERANS DAY ETC.
	5,000	5,000	5,000	VETERANS DAY EVENT
	6,500	6,500	6,500	ANNUAL EASTER FESTIVAL
	6,500	6,500	6,500	HOCKENHEIM VISIT FOR SISTER CITIES
	8,000	17,000	17,000	FOOT RACES, PUMPKIN RUN 10K AND OTHER SPONSORED FOOT RACES
	25,000	25,000	25,000	SPINNERS BASEBALL ANNUAL CONTRACT
	50,000	50,000	50,000	CONCERTS-INDOOR/OUTDOOR, SPECIALTY EVENTS,
<b>Total 5145</b>	<b>\$111,300</b>	<b>\$120,300</b>	<b>\$120,300</b>	
5200 JAN SUPPLY	500	500	500	DOOR MAT-CLEANING/RENTAL
	500	500	500	JANITORIAL SUPPLIES
	1,100	1,100	1,100	CARPET CLEANING SERVICES FOR ADMINISTRATIVE OFFICES
<b>Total 5200</b>	<b>\$2,100</b>	<b>\$2,100</b>	<b>\$2,100</b>	
5205 DUE SUBS	125	125	125	NC FESTIVALS AND EVENTS SUBSCRIPTION
	375	375	375	CIVIC ORGANIZATION DUES FOR THREE STAFF MEMBERS
	1,000	1,000	1,000	NATIONAL RECREATION AND PARK ASSOCIATION DUES FOR DEPARTMENT
	1,200	1,200	1,200	NC RECREATION AND PARK ASSOCIATION MEMBERSHIP FOR DEPT
<b>Total 5205</b>	<b>\$2,700</b>	<b>\$2,700</b>	<b>\$2,700</b>	
5210 VEH SUPPLY	2,000	2,000	2,000	MISCELLANEOUS REPAIRS FOR RECREATION VEHICLE FLEET
	4,000	4,000	4,000	FUEL FOR RECREATION FLEET VEHICLES
<b>Total 5210</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5215 OFF SUPPLY	4,000	4,000	4,000	PAPER, BATTERIES, POSTAGE, ENVELOPES AND OTHER ITEMS FOR RECREATION OFFICES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
<b>Total 5215</b>	<u>\$4,000</u>	<u>\$4,000</u>	<u>\$4,000</u>	
5225 SAF SUPPLY	250	250	250	FIRST AID SUPPLIES FOR DEPARTMENT AND VEHICLES
<b>Total 5225</b>	<u>\$250</u>	<u>\$250</u>	<u>\$250</u>	
5230 UNIFORMS	400	400	400	SHIRT CRESTS AND EMBROIDERY FOR STAFF
<b>Total 5230</b>	<u>\$400</u>	<u>\$400</u>	<u>\$400</u>	
5235 PART SUPP	2,500	2,500	2,500	ITEMS FOR CONCERT, MOVIE AND EVENT RAFFLES AND PRIZES
<b>Total 5235</b>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$2,500</u>	
5265 NON CAP EQ	2,500	2,500	2,500	SUPPLIES TO ASSIST WITH EAGLE SCOUT PROJECTS
<b>Total 5265</b>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$2,500</u>	
5270 OTR SUPPLY	2,500	2,500	2,500	MISCELLANEOUS SUPPLIES FOR DEPARTMENTAL USE, EVENTS AND PROGRAMS
<b>Total 5270</b>	<u>\$2,500</u>	<u>\$2,500</u>	<u>\$2,500</u>	
5300 TRAIN TRAN	1,500	1,500	1,500	LEADERSHIP TRAINING FOR DEPARTMENT
	2,000	2,000	2,000	CONTINUING EDUCATION REQUIREMENTS FOR THREE STAFF MEMBERS, CPSI, CPRP ETC.
	2,000	2,000	2,000	NCRPA CONFERENCE FOR FOUR STAFF MEMBERS
<b>Total 5300</b>	<u>\$5,500</u>	<u>\$5,500</u>	<u>\$5,500</u>	
5305 UTILITIES	1,000	1,000	1,000	IPAD DATA CHARGES
	2,300	2,300	2,300	DATA/PHONE STIPEND FOR TWO EMPLOYEES
	8,000	8,000	8,000	PSNC GAS CHARGES
	230,000	230,000	230,000	DUKE ENERGY CHARGES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
<b>Total 5305</b>	<b>\$241,300</b>	<b>\$241,300</b>	<b>\$241,300</b>	
5310 R&M BLD/ST	300	300	300	FIRE EXTINGUISHER SERVICING
	500	500	500	HVAC MAINTENANCE
	1,500	1,500	1,500	MONTHLY PEST CONTROL
	1,700	1,700	1,700	QUARTERLY SECURITY MONITORING
	1,800	1,800	1,800	WEEKLY CLEANING FEE FOR ADMINISTRATION BUILDING
	4,000	4,000	4,000	STONE, RIP RAP OR CONCRETE AS NEEDED FOR PARK AND FACILITIES
<b>Total 5310</b>	<b>\$9,800</b>	<b>\$9,800</b>	<b>\$9,800</b>	
5315 R&M VEH	5,000	5,000	5,000	REPAIRS OF EXISTING VEHICLES (7) ASSIGNED TO PARKS AND RECREATION DIVISION
<b>Total 5315</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5320 R&M EQUIP	500	500	500	REPAIRS AND REPLACEMENT OF EQUIPMENT, PARK TOOLS, OFFICE TOOLS ETC.
<b>Total 5320</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5325 ADVERTISE	1,200	1,200	1,200	SPECIAL EVENT ADVERTISING
	2,500	2,500	2,500	ANNUAL BROCHURE FOR SUMMER CAMPS
	5,000	5,000	5,000	MARKETING FOR CONCERTS, MOVIES, FESTIVALS AND EVENTS
<b>Total 5325</b>	<b>\$8,700</b>	<b>\$8,700</b>	<b>\$8,700</b>	
5330 POSTAGE	150	150	150	PO BOX RENEWAL FEE
	500	500	500	MAILING OF SPECIALTY PACKAGES/FREIGHT
	1,000	1,000	1,000	OFFICE POSTAGE NEEDS, MAILERS, FLYERS ETC.
<b>Total 5330</b>	<b>\$1,650</b>	<b>\$1,650</b>	<b>\$1,650</b>	
5410 RENT EQUIP	2,500	2,500	2,500	MANAGED PRINT SERVICES CHARGES
	2,500	2,500	2,500	SYSTEL COPIER CHARGES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10600000</b>	<b>RECREATION ADMINISTRATION</b>			
<b>Total 5410</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5520 VEHICLES	30,000	30,000	30,000	REPLACEMENT FORD F150
<b>Total 5520</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5550 OTR IMPROV	175,000	0	0	EDGEMOOR PARK PLAYGROUND UPGRADES - MANAGER MOVED TO PROJECT ORDINANCE
	250,000	0	0	SKATE PARK - MOVE EQUIPMENT TO WAR MEMORIAL AND REPAIR EXISTING DAMAGE - MANAGER NOT RECOMMENDED
<b>Total 5550</b>	<b>\$425,000</b>	<b>\$0</b>	<b>\$0</b>	
5700 DEBT PRIN	300,385	300,385	300,385	MAZEPPA ROAD PRINCIPAL PAYMENT
	500,000	265,000	265,000	GOB 2015 PRINCIPAL PAYMENT
	625,000	625,000	625,000	GOB 2007 PRINCIPAL PAYMENT
	625,000	625,000	625,000	GOB 2009 PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$2,050,385</b>	<b>\$1,815,385</b>	<b>\$1,815,385</b>	
5705 DEBT INT	64,658	64,658	64,658	MAZEPPA ROAD INTEREST PAYMENT
	318,750	282,904	282,904	GOB 2007 INTEREST PAYMENT
	325,000	309,640	309,640	GOB 2009 INTEREST PAYMENT
	346,875	183,844	183,844	GOB 2015 INTEREST PAYMENT
<b>Total 5705</b>	<b>\$1,055,283</b>	<b>\$841,046</b>	<b>\$841,046</b>	
<b>Total 10600000</b>	<b>\$4,761,593</b>	<b>\$3,611,196</b>	<b>\$3,611,196</b>	

## ATHLETIC SERVICES

The Athletic Services Department oversees the Town’s park and recreation athletic programs and events. They are responsible for Town sponsored athletic leagues, tournaments, and leisure programs. Also, Talbert Recreation center is under the control of Athletic Services.

### BUDGET BRIEF

The approved budget for the Athletic Services Department reflects a 6.93% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to the completion of several projects during FY 2015-2016.

### FY 2016-2017 ATHLETIC SERVICES BUDGET HIGHLIGHTS

- In-House Concession Services
- Last Phase of Light Controls at Presbyterian and Bellingham Parks
- Concession Windows at North Main and Presbyterian Parks

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Athletic Services	\$ 405,420	\$ 774,490	\$ 862,575	\$ 854,845	\$ 802,765	\$ 802,765

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Athletic Activities Manager	1	1	1	1
Assistant Athletic Manager	2	2	2	2
<b>Total Athletic Services</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>	<b>ATHLETIC SERVICES</b>			
5000 S&W - FT	2,000	2,000	2,000	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	133,977	133,977	133,977	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$135,977</b>	<b>\$135,977</b>	<b>\$135,977</b>	
5010 S&W - TEMP	45,000	45,000	45,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5015 OT	2,000	2,000	2,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5025 FICA	153	153	153	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	3,443	3,443	3,443	FICA FOR PART-TIME EMPLOYEES
	10,249	10,249	10,249	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$13,845</b>	<b>\$13,845</b>	<b>\$13,845</b>	
5030 GRP INSURE	180	180	180	HRA ADMIN
	421	421	421	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	29,160	28,080	28,080	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$29,761</b>	<b>\$28,681</b>	<b>\$28,681</b>	
5035 RETIRE	145	145	145	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	9,713	9,713	9,713	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$9,858</b>	<b>\$9,858</b>	<b>\$9,858</b>	
5040 401(K)	100	100	100	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	6,699	6,699	6,699	401K FOR 3 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>	<b>ATHLETIC SERVICES</b>			
<b>Total 5040</b>	<b>\$6,799</b>	<b>\$6,799</b>	<b>\$6,799</b>	
5115 MED LAB SV	225	225	225	MEDICAL LAB SERVICES
<b>Total 5115</b>	<b>\$225</b>	<b>\$225</b>	<b>\$225</b>	
5120 PRINT SVC	500	500	500	BUSINESS CARDS X4 EMPLOYEES & MISCELLANEOUS PRINTING NEEDS
<b>Total 5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5135 INS OFF SV	400	400	400	YOUTH WRESTLING MATCH OFFICIALS
	500	500	500	COACHING CLINICS FEES-2 CLINICS OFFERED EACH YEAR FOR VOLUNTEER COACHES
	8,000	8,000	8,000	INSTRUCTOR PAYMENTS FOR SOCCER SHOTS YOUTH SOCCER CLINICS
	11,000	11,000	11,000	INSTRUCTOR PAYMENTS FOR WATER AEROBICS CLASSES
	13,000	13,000	13,000	REGISTRATION FEES PAID TO MOORESVILLE YOUTH ATHLETICS FOR YOUTH FOOTBALL PROGRAM
	15,000	15,000	15,000	REGISTRATION FEES PAID TO LAKE NORMAN UNITED LACROSSE FOR REGISTRATIONS TAKEN THROUGH THE TOWN OF MOORESVILLE
	40,000	40,000	40,000	INSTRUCTOR PAYMENTS FOR TENNIS CLINICS OFFERED BY THE TOWN OF MOORESVILLES CONTRACTED TENNIS INSTRUCTORS
	80,000	80,000	80,000	PAYMENTS FOR CONTRACTED SUMMER CAMPS. TOWN COLLECTS ALL FEES AND PAYS OUT 85% TO INSTRUCTORS
	100,000	100,000	100,000	SPORTS OFFICIALS AND SCOREKEEPER FEES FOR ALL YOUTH AND ADULT ATHLETIC PROGRAMS
<b>Total 5135</b>	<b>\$267,900</b>	<b>\$267,900</b>	<b>\$267,900</b>	
5145 OTR SVCS	8,000	8,000	8,000	VOLUNTEER COACHES APPRECIATION EVENT-SPRING AND FALL EVENTS

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10601000</b>	<b>ATHLETIC SERVICES</b>				
5145	OTR SVCS	15,000	15,000	15,000	TEMP AGENCY FUNDING-POOL CONCESSIONS
		70,000	70,000	70,000	ALLEGIANCE STAFFING AGENCY EXPENCES FOR CONCESSION EMPLOYEES
<b>Total 5145</b>	<b>\$93,000</b>	<b>\$93,000</b>	<b>\$93,000</b>		
5200	JAN SUPPLY	150	150	150	HAND WASHING SOAP
		300	300	300	MOPS, BUCKETS, BROOMS ETC.
		350	350	350	OTHER CLEANING EQUIPMENT
					CLEANING SUPPLIES, BLEACHES, CHEMICALS, RAGS ETC.
<b>Total 5200</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>		
5205	DUE SUBS	1,500	1,500	1,500	PONY BASEBALL SANCTION FEES PER TEAM
<b>Total 5205</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>		
5220	PURCH RES	30,000	30,000	30,000	PURCHASE FOR RESALE FOR FALL CONCESSIONS
		35,000	35,000	35,000	PURCHASE FOR RESALE SPRING CONCESSIONS
<b>Total 5220</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$65,000</b>		
5225	SAF SUPPLY	100	100	100	FIRST AID KITS
		500	500	500	ITEMS FOR TRAFFIC CONTROL AND SAFETY AT VARIOUS SPORTING EVENTS
<b>Total 5225</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>		
5230	UNIFORMS	300	300	300	TOWN OF MOORESVILLE UNIFORMS/EMBROIDERY/CRESTS
		1,000	1,000	1,000	UNIFORMS FOR APPROX. 30 CONCESSION WORKERS
<b>Total 5230</b>	<b>\$1,300</b>	<b>\$1,300</b>	<b>\$1,300</b>		
5235	PART SUPP	1,000	1,000	1,000	MISCELLANEOUS PROGRAM SUPPLIES

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10601000</b>	<b>ATHLETIC SERVICES</b>				
5235	PART SUPP	8,000	8,000	8,000	AWARDS FOR YOUTH AND ADULT ATHLETIC LEAGUES AND PROGRAMS
		19,500	19,500	19,500	SPORTING GOODS FOR YOUTH AND ADULT ATHLETIC LEAGUES AND PROGRAMS
		24,000	24,000	24,000	UNIFORMS FOR YOUTH ATHLETIC LEAGUES
<b>Total 5235</b>	<b>\$52,500</b>	<b>\$52,500</b>	<b>\$52,500</b>		
5250	ST SUPPLY	800	800	800	SIGNS, SANDWICH BOARDS, MATERIALS ETC. FOR ATHLETIC VENUES AND FACILITIES
<b>Total 5250</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>		
5265	NON CAP EQ	800	800	800	SOCCER GOAL PORTABLE ANCHOR BAGS
		2,000	2,000	2,000	MISCELLANEOUS CONCESSION EQUIPEMENT
		6,000	6,000	6,000	PORTABLE PITCHING MOUNDS FOR BASEBALL FIELDS
<b>Total 5265</b>	<b>\$8,800</b>	<b>\$8,800</b>	<b>\$8,800</b>		
5270	OTR SUPPLY	5,000	5,000	5,000	MISCELLANEOUS CONCESSION SUPPLIES TO INCLUDE NAPKINS, CUPS, DISPENSERS, GARBAGE CANS ETC.
<b>Total 5270</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5300	TRAIN TRAN	1,500	1,500	1,500	SERVE SAFE TRAINING FOR 10 CONCESSION EMPLOYEES
		2,400	2,400	2,400	NCRPA ANNUAL CONFERENCE FOR UP TO 3 STAFF
<b>Total 5300</b>	<b>\$3,900</b>	<b>\$3,900</b>	<b>\$3,900</b>		
5305	UTILITIES	1,080	1,080	1,080	EMPLOYEE MONTHLY PHONE STIPEND
		1,200	1,200	1,200	CELL PHONE MONTHLY CHARGES FOR 2 EMPLOYEES
<b>Total 5305</b>	<b>\$2,280</b>	<b>\$2,280</b>	<b>\$2,280</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>	<b>ATHLETIC SERVICES</b>			
5310 R&M BLD/ST	15,000	15,000	15,000	BALL FIELD AND TENNIS COURT LIGHT REPAIRS AND MAINTENANCE
<b>Total 5310</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5315 R&M VEH	500	500	500	GENERAL VEHICLE MAINTENANCE AND REPAIR
<b>Total 5315</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5320 R&M EQUIP	1,500	1,500	1,500	CONCESSION EQUIPMENT MAINTENANCE AND SERVICE
	3,000	3,000	3,000	PARK AND PLAYGROUND EQUIPMENT MAINTENANCE AND REPAIRS
<b>Total 5320</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
5325 ADVERTISE	1,500	1,500	1,500	GENERAL ADVERTISING NEEDS (SIGNS, POSTERS, BANNERS, AND MENUS ETC.)
<b>Total 5325</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5410 RENT EQUIP	6,000	6,000	6,000	PORT-O-JONS FOR PARKS
	9,000	9,000	9,000	DUMPSTERS FOR PARKS
<b>Total 5410</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5550 OTR IMPROV	6,000	0	0	CONCESSION WINDOW FOR NORTH MAIN PARK TO INCREASE SECURITY - COMPLETED FY 16
	6,000	0	0	CONCESSION WINDOW FOR PRESBYTERIAN ROAD PARK TO INCREASE SECURITY - COMPLETED FY 16
	10,000	10,000	10,000	AUTOMATED BALL FIELD LIGHT CONTROL SYSTEM FOR PRESBYTERIAN ROAD PARK. CURRENTLY, ALL PARKS HAVE THIS SYSTEM EXCEPT FOR PRESBYTERIAN ROAD PARK AND THE SOCCER FIELD AT BELLINGHAM PARK

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10601000</b>	<b>ATHLETIC SERVICES</b>			
5550 OTR IMPROV	10,000	10,000	10,000	AUTOMATED BALL FIELD LIGHT CONTROL UNIT FOR THE SOCCER FIELD AT BELLINGHAM PARK. CURRENTLY, ALL PARKS HAVE THIS AUTOMATED SYSTEM INSTALLED EXCEPT BELLINGHAM SOCCER AND PRESBYTERIAN ROAD PARK
	39,000	0	0	SHELTER FOR ACADEMY STREET PARK - MANAGER NOT RECOMMENDED
<b>Total 5550</b>	<b>\$71,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
<b>Total 10601000</b>	<b>\$854,845</b>	<b>\$802,765</b>	<b>\$802,765</b>	

## CHARLES MACK CITIZEN CENTER

The Charles Mack Citizen Center is the Town’s civic center and houses the South Iredell Senior Center. Users rent space for trade shows, regional meetings, weddings, and other special events.

### BUDGET BRIEF

The approved budget for the Charles Mack Citizen Center reflects a 23.38% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to a restroom renovation project, roof repairs, and the replacement of lights with new LED lighting.

### FY 2016-2017 CHARLES MACK CITIZEN CENTER BUDGET HIGHLIGHTS

- Restroom Renovation
- Roof Repairs
- Lightbulb Energy Efficiency (Installing LED lighting)

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Charles Mack Citizen Center	\$ 753,909	\$ 1,023,841	\$ 1,168,884	\$ 1,444,694	\$ 1,442,174	\$ 1,442,174

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Citizen Center Director	1	1	1	1
Facility Maintenance Crew Leader	2	2	2	2
Facility Rental Coordinator	1	1	1	1
Facility Maintenance Worker I	2.5	2.5	2.5	2.5
Office Assistant	1	1	1	1
<b>Total Charles Mack Citizen Center</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>	<b>7.5</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>	<b>MACK CENTER</b>			
5000 S&W - FT	3,250	3,250	3,250	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
	288,659	288,659	288,659	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$291,909</b>	<b>\$291,909</b>	<b>\$291,909</b>	
5010 S&W - TEMP	50,000	50,000	50,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5025 FICA	3,825	3,825	3,825	PART-TIME COMPENSATION
	4,590	4,590	4,590	FICA FOR PART-TIME EMPLOYEES
	22,082	22,082	22,082	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$30,497</b>	<b>\$30,497</b>	<b>\$30,497</b>	
5030 GRP INSURE	420	420	420	HRA ADMIN
	911	911	911	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
	68,040	65,520	65,520	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$69,371</b>	<b>\$66,851</b>	<b>\$66,851</b>	
5035 RETIRE	20,928	20,928	20,928	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$20,928</b>	<b>\$20,928</b>	<b>\$20,928</b>	
5040 401(K)	14,433	14,433	14,433	401K FOR 7 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$14,433</b>	<b>\$14,433</b>	<b>\$14,433</b>	
5120 PRINT SVC	2,500	2,500	2,500	PRINTING PROGRAMS FOR PROGRAMS, EVENTS, AND MARKETING
<b>Total 5120</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5125 BANK SVC	8,000	8,000	8,000	BANKING SERVICES- CREDIT CARD PROCESSING FEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>	<b>MACK CENTER</b>			
<b>Total 5125</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5145 OTR SVCS	350	350	350	POOL OPERATING PERMIT
	400	400	400	ANNUAL CLOCK MAINTEANCE
	500	500	500	ELEVATOR INSPECTIONS
	800	800	800	CHILDREN'S HOLIDAY PARTY
	1,100	1,100	1,100	MONTHLY LANDSCAPING
	4,000	4,000	4,000	ANNUAL CHRISTMAS DECOR SERVICES AND MATERIALS
	125,000	125,000	125,000	TEMP AGENCY
<b>Total 5145</b>	<b>\$132,150</b>	<b>\$132,150</b>	<b>\$132,150</b>	
5200 JAN SUPPLY	4,800	4,800	4,800	INDOOR POOL JANITORIAL
	5,000	5,000	5,000	CMCC JANITORIAL
	19,000	19,000	19,000	SENIOR CENTER JANITORIAL
<b>Total 5200</b>	<b>\$28,800</b>	<b>\$28,800</b>	<b>\$28,800</b>	
5205 DUE SUBS	102	102	102	BUFFER
	120	120	120	CANVA
	120	120	120	HOOTSUITE
	120	120	120	MAILCHIMP
	1,200	1,200	1,200	YELP
	2,000	2,000	2,000	MAILING, SCHEDULING SOFTWARE
	2,588	2,588	2,588	SOCIAL TABLES SOFTWARE
<b>Total 5205</b>	<b>\$6,250</b>	<b>\$6,250</b>	<b>\$6,250</b>	
5215 OFF SUPPLY	14,000	14,000	14,000	INCLUDES LINENS ADOBE
<b>Total 5215</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5225 SAF SUPPLY	1,000	1,000	1,000	VARIOUS SAFETY SUPPLIES
<b>Total 5225</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5230 UNIFORMS	3,000	3,000	3,000	UNIFORMS FOR EMPLOYEES
<b>Total 5230</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602621</b>	<b>MACK CENTER</b>				
5235	PART SUPP	500	500	500	SUPPLIES FOR VARIOUS GROUPS
<b>Total 5235</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>		
5265	NON CAP EQ	0	2,000	2,000	CENTER FURNITURE REPLACEMENT AS NEEDED - MOVED FROM 5500
		8,000	8,000	8,000	FOUR WINDS INTERACTIVE
<b>Total 5265</b>	<b>\$8,000</b>	<b>\$10,000</b>	<b>\$10,000</b>		
5270	OTR SUPPLY	5,000	5,000	5,000	SUPPLIES AS NEEDED FOR EVENTS
<b>Total 5270</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5300	TRAIN TRAN	7,000	7,000	7,000	TRAVEL FOR CONFERENCES AND CONVENTIONS
<b>Total 5300</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>		
5305	UTILITIES	82,000	82,000	82,000	DUKE UTILITIES, CELL PHONES, IPADS
<b>Total 5305</b>	<b>\$82,000</b>	<b>\$82,000</b>	<b>\$82,000</b>		
5310	R&M BLD/ST	650	650	650	ELEVATOR CAB PADS
		2,200	2,200	2,200	INDOOR LIGHTING FOR CORRIDOR
		3,500	3,500	3,500	LED LIGHTING IN HALLWAY
		3,500	3,500	3,500	OUTSIDE LIGHTING
		4,000	4,000	4,000	IN HOUSE RENOVATION OF POOL
		6,500	6,500	6,500	LOCKER ROOMS
		125,000	125,000	125,000	POOL RESURFACING
					PEST CONTROL, ASG, FOUR WINDS, ELECTRICIANS
<b>Total 5310</b>	<b>\$145,350</b>	<b>\$145,350</b>	<b>\$145,350</b>		
5320	R&M EQUIP	2,000	2,000	2,000	REPAIR OF CENTER EQUIPMENT
<b>Total 5320</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602621</b>	<b>MACK CENTER</b>				
5325	ADVERTISE	35,000	35,000	35,000	CAROLINA BRIDE WEDDING WIRE THE KNOT EVENT WIRE LAKE NORMAN WOMAN IREDELL LIVING TRIBUNE OTHER
<b>Total 5325</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>		
5375	OTR OBLIG	30,000	30,000	30,000	MOORESVILLE COMMUNITY CHILDRENS THEATRE
<b>Total 5375</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
5410	RENT EQUIP	6,200	6,200	6,200	PRINT SERVICES SYSTEL CO2 DUMPSTERS
<b>Total 5410</b>	<b>\$6,200</b>	<b>\$6,200</b>	<b>\$6,200</b>		
5500	FURN EQUIP	2,000	0	0	CENTER FURNITURE REPLACEMENT AS NEEDED - MOVED TO 5265
		10,500	10,500	10,500	MONITOR PC'S FOR DIGITAL SIGNAGE
<b>Total 5500</b>	<b>\$12,500</b>	<b>\$10,500</b>	<b>\$10,500</b>		
5525	OTR EQUIP	10,000	10,000	10,000	MEDIA AND AV FOR BANQUET ROOMS
<b>Total 5525</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>		
5545	BLDG IMPR	11,500	11,500	11,500	UPDATED CHANDELIERS PLUS LABOR
		15,000	15,000	15,000	LED LIGHTING IN MCP
		16,500	16,500	16,500	LED LIGHTING IN MBL
		17,500	17,500	17,500	LED LIGHTING IN AUDITORIUM
		107,985	107,985	107,985	BATHROOM RENOVATIONS
		125,000	125,000	125,000	ROOF REPAIRS - GARLAND
<b>Total 5545</b>	<b>\$293,485</b>	<b>\$293,485</b>	<b>\$293,485</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602621</b>	<b>MACK CENTER</b>			
5700 DEBT PRIN	91,608	91,608	91,608	2003 COPS REFINANCED 2012 CMCC RENOVATIONS PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$91,608</b>	<b>\$91,608</b>	<b>\$91,608</b>	
5705 DEBT INT	43,213	43,213	43,213	2003 COPS REFINANCED 2012 CMCC RENOVATIONS INTEREST PAYMENT
<b>Total 5705</b>	<b>\$43,213</b>	<b>\$43,213</b>	<b>\$43,213</b>	
<b>Total 10602621</b>	<b>\$1,444,694</b>	<b>\$1,442,174</b>	<b>\$1,442,174</b>	

## WINNIE HOOPER CENTER

The Winnie Hooper Center is one of the Town’s four strategically located recreation centers. The Winnie Hooper Center offers various programs and services including summer camps, after school activities, and senior programs.

### BUDGET BRIEF

The approved budget for the Winnie Hooper Center reflects a 4.84% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to increased salary and benefit compensation.

### FY 2016-2017 WINNIE HOOPER CENTER BUDGET HIGHLIGHTS

- Program supplies, snacks, games, and activities for on and off site programming

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Winnie Hooper Center	\$ 158,634	\$ 178,185	\$ 204,516	\$ 211,558	\$ 214,418	\$ 214,418

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Recreation Supervisor	1	1	1	1
Recreation Assistant	1	1	1	1
<b>Total Winnie Hooper Center</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602622</b>	<b>HOOPER CENTER</b>			
5000 S&W - FT	2,500	2,500	2,500	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
	94,653	94,653	94,653	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$97,153</b>	<b>\$97,153</b>	<b>\$97,153</b>	
5015 OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025 FICA	77	77	77	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	7,241	7,241	7,241	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$7,318</b>	<b>\$7,318</b>	<b>\$7,318</b>	
5030 GRP INSURE	120	120	120	HRA ADMIN
	300	300	300	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
	19,440	22,300	22,300	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$19,860</b>	<b>\$22,720</b>	<b>\$22,720</b>	
5035 RETIRE	67	67	67	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	6,862	6,862	6,862	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$6,929</b>	<b>\$6,929</b>	<b>\$6,929</b>	
5040 401(K)	50	50	50	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	4,733	4,733	4,733	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$4,783</b>	<b>\$4,783</b>	<b>\$4,783</b>	
5115 MED LAB SV	700	700	700	PRE-EMPLOYMENT SCREENING FOR INTERMITTENT STAFFING
<b>Total 5115</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602622</b>	<b>HOOPER CENTER</b>				
5120	PRINT SVC	750	750	750	PRINTING RELATED TO PROGRAMS, EVENTS, AND ACTIVITIES
<b>Total 5120</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>		
5145	OTR SVCS	500	500	500	FIRE EXTINGUISHER SERVICE
		2,500	2,500	2,500	EXPENSES RELATED TO SCOPE OF SERVICE FOR FACILITY AND STAFF
		40,000	40,000	40,000	TEMP AGENCY FUNDING
<b>Total 5145</b>	<b>\$43,000</b>	<b>\$43,000</b>	<b>\$43,000</b>		
5200	JAN SUPPLY	1,500	1,500	1,500	CLEANING SUPPLIES FOR FACILITY
		3,500	3,500	3,500	CARPET/FLOOR MAT RENTAL AND CLEANING
<b>Total 5200</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5205	DUE SUBS	300	300	300	PERIODICALS AND PUBLICATIONS SUBSCRIPTIONS
<b>Total 5205</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>		
5215	OFF SUPPLY	2,000	2,000	2,000	DAY TO DAY OPERATIONAL NECESSITIES
<b>Total 5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5225	SAF SUPPLY	600	600	600	FIRST AID SAFTEY SUPPLIES FOR FACILITY
<b>Total 5225</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>		
5230	UNIFORMS	300	300	300	STAFF CLOTHING FOR FULL TIME STAFF
		500	500	500	STAFF SHIRTS FOR PART TIME/INTERMITTENT STAFF
<b>Total 5230</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>		
5235	PART SUPP	7,500	7,500	7,500	PROGRAM SUPPLIES, SNACKS, GAMES, ACTIVITIES, FOR PROGRAMS ONSITE AND OFFSITE

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602622</b>	<b>HOOPER CENTER</b>			
<b>Total 5235</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$7,500</b>	
5265 NON CAP EQ	1,750	1,750	1,750	PURCHASE, REPAIR, REPLACE NEEDED ITEMS
<b>Total 5265</b>	<b>\$1,750</b>	<b>\$1,750</b>	<b>\$1,750</b>	
5270 OTR SUPPLY	500	500	500	MISCELLANEOUS CHARGES, FEES, DUES, OR EXPENSES
<b>Total 5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300 TRAIN TRAN	250	250	250	TRAINING FOR PART TIME/INTERMITTENT STAFF
	1,000	1,000	1,000	PROFESSIONAL DEVELOPMENT FOR FULL TIME STAFF
<b>Total 5300</b>	<b>\$1,250</b>	<b>\$1,250</b>	<b>\$1,250</b>	
5305 UTILITIES	4,000	4,000	4,000	ELECTRICITY, GAS, AND ASSOCIATED FACILITY UTILITIES
<b>Total 5305</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5310 R&M BLD/ST	650	650	650	ANNUAL HVAC PERFORMANCE MAINTENANCE
	1,500	1,500	1,500	REPLACEMENT REPAIRS INTERIOR AND EXTERIOR OF BUILDING
	3,000	3,000	3,000	FACILITY CLEANING CONTRACT
<b>Total 5310</b>	<b>\$5,150</b>	<b>\$5,150</b>	<b>\$5,150</b>	
5410 RENT EQUIP	250	250	250	MANAGED PRINT SERVICE
	365	365	365	SYSTEL COPIER RENTAL
	600	600	600	SUMMER CAMP FEST
<b>Total 5410</b>	<b>\$1,215</b>	<b>\$1,215</b>	<b>\$1,215</b>	
<b>Total 10602622</b>	<b>\$211,558</b>	<b>\$214,418</b>	<b>\$214,418</b>	

## WAR MEMORIAL CENTER

The War Memorial Center is located right outside of Downtown Mooresville. The War Memorial Center offers summer youth programs, outdoor pool and tennis facilities, and access to Liberty Park.

### BUDGET BRIEF

The approved budget for the War Memorial Center reflects an 11.36% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to an increase in temp agency funding for expanded programs and services.

### FY 2016-2017 WAR MEMORIAL CENTER BUDGET HIGHLIGHTS

- Lead and Asbestos Removal
- Expanded Programming

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
War Memorial Center	\$ 291,126	\$ 386,273	\$ 395,214	\$ 440,887	\$ 440,102	\$ 440,102

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Recreation Supervisor	1	1	1	1
Recreation Assistant	1	1	1	1
Facility Maintenance Worker I	0.5	0.5	0.5	0.5
<b>Total War Memorial Center</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>	<b>2.5</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602623</b>	<b>WAR MEMORIAL</b>			
5000 S&W - FT	4,000	4,000	4,000	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
	102,021	102,021	102,021	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$106,021</b>	<b>\$106,021</b>	<b>\$106,021</b>	
5005 S&W - PT	14,773	14,762	14,762	COMPENSATION FOR 1 PART-TIME EMPLOYEE
<b>Total 5005</b>	<b>\$14,773</b>	<b>\$14,762</b>	<b>\$14,762</b>	
5010 S&W - TEMP	10,000	10,000	10,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5015 OT	1,000	1,000	1,000	OVERTIME COMPENSATION FOR NON-EXPEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025 FICA	77	77	77	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	765	765	765	FICA FOR PART-TIME EMPLOYEES
	1,103	1,129	1,129	FICA FOR 1 PART-TIME EMPLOYEE
	7,805	7,805	7,805	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$9,750</b>	<b>\$9,776</b>	<b>\$9,776</b>	
5030 GRP INSURE	47	47	47	LIFE INSURANCE FOR 1 PART-TIME EMPLOYEE
	321	321	321	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
	9,720	9,360	9,360	HEALTH INSURANCE FOR 1 PART-TIME EMPLOYEE
	19,440	19,000	19,000	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$29,528</b>	<b>\$28,728</b>	<b>\$28,728</b>	
5035 RETIRE	67	67	67	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602623</b>	<b>WAR MEMORIAL</b>				
5035	RETIRE	1,071	1,071	1,071	RETIREMENT FOR 1 PART-TIME EMPLOYEE
		7,397	7,397	7,397	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$8,535</b>	<b>\$8,535</b>	<b>\$8,535</b>		
5040	401(K)	50	50	50	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
		739	739	739	401K FOR 1 PART-TIME EMPLOYEE
		5,101	5,101	5,101	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$5,890</b>	<b>\$5,890</b>	<b>\$5,890</b>		
5045	FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>		
5115	MED LAB SV	3,000	3,000	3,000	PRE EMPLOYMENT SCREENING FOR PART TIME, INTERMITTENT STAFF
<b>Total 5115</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>		
5120	PRINT SVC	750	750	750	PRINTING SERVICES NOT COVERED THROUGH MANAGED PRINTING CONTRACT
<b>Total 5120</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>		
5135	INS OFF SV	12,000	12,000	12,000	CONTRACTED INSTRUCTORS EXPENSES
<b>Total 5135</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>		
5145	OTR SVCS	167,000	167,000	167,000	TEMP AGENCY FUNDING
<b>Total 5145</b>	<b>\$167,000</b>	<b>\$167,000</b>	<b>\$167,000</b>		
5200	JAN SUPPLY	7,000	7,000	7,000	CLEANING SUPPLIES
<b>Total 5200</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>		
5205	DUE SUBS	300	300	300	PERIODICALS AND PUBLICATIONS FOR PROGRAMS AND EVENTS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602623</b>	<b>WAR MEMORIAL</b>			
<b>Total 5205</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5210 VEH SUPPLY	1,500	1,500	1,500	VEHICLE SUPPLIES
<b>Total 5210</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5215 OFF SUPPLY	2,000	2,000	2,000	SUPPLIES FOR DAY TO DAY OPERATIONS
<b>Total 5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5225 SAF SUPPLY	500	500	500	FIRST AID SUPPLIES FOR FACILITY AND GYMNASIUM
<b>Total 5225</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5230 UNIFORMS	300	300	300	STAFF SHIRTS FOR FULL TIME STAFF
	500	500	500	STAFF SHIRTS FOR PART TIME AND INTERMITTENT STAFF
<b>Total 5230</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5235 PART SUPP	10,000	10,000	10,000	SUPPLIES FOR FACILITY PROGRAMS YOUTH, ADULT, SENIOR YEAR ROUND AND SUMMER
<b>Total 5235</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5265 NON CAP EQ	900	900	900	BLINDS FOR WINDOWS IN FACILITY
	900	900	900	FLOOR BUFFER
	3,500	3,500	3,500	REPLACEMENT OFFICE FURNITURE
<b>Total 5265</b>	<b>\$5,300</b>	<b>\$5,300</b>	<b>\$5,300</b>	
5270 OTR SUPPLY	500	500	500	MISCELLANEOUS SUPPLIES
<b>Total 5270</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5300 TRAIN TRAN	500	500	500	TRAINING FOR PART TIME INTERMITTENT STAFF
	1,000	1,000	1,000	PROFESSIONAL DEVELOPMENT FOR FULL TIME STAFF

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602623</b>	<b>WAR MEMORIAL</b>			
<b>Total 5300</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5305 UTILITIES	18,000	18,000	18,000	ELECTRICITY, GAS, AND ASSOCIATED FACILITY UTILITIES
<b>Total 5305</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5310 R&M BLD/ST	3,000	3,000	3,000	MISCELLANEOUS FACILITY MAINTENANCE
	5,000	5,000	5,000	EXTERMINATOR, SECURITY, FIRE EXTINGUISHERS SERVICE FEES
<b>Total 5310</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5320 R&M EQUIP	1,500	1,500	1,500	UNEXPECTED REPAIR FOR EQUIPMENT
<b>Total 5320</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5325 ADVERTISE	2,500	2,500	2,500	PROGRAM AND SPECIAL EVENT ADVERTISING
<b>Total 5325</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5410 RENT EQUIP	1,000	1,000	1,000	MANAGED PRINT SERVICE CHARGES
	1,000	1,000	1,000	SUMMER CAMP FEST
	1,000	1,000	1,000	SYSTEL COPIER CHARGES
<b>Total 5410</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5545 BLDG IMPR	10,000	10,000	10,000	LEAD AND ASBESTOS REMOVAL AND ABATEMENT RECREATION CENTER
<b>Total 5545</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
<b>Total 10602623</b>	<b>\$440,887</b>	<b>\$440,102</b>	<b>\$440,102</b>	

## TALBERT CENTER

The Talbert Center is the Town’s main athletic and tournament center. The offices of Athletic Services are located within the Talbert Center.

### BUDGET BRIEF

The approved budget for the Talbert Center reflects a 25.87% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to the budget of contract instructors and camps.

### FY 2016-2017 TALBERT CENTER BUDGET HIGHLIGHTS

- Storage Room Upgrades
- New Hallway and Lobby Flooring
- 2 New Sets of Volleyball Standards
- Replace and Install New HVAC

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Talbert Center	\$ 222,370	\$ 214,553	\$ 532,936	\$ 411,279	\$ 395,059	\$ 395,059

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Recreation Supervisor	1	1	1	1
Recreation Assistant	1	1	1	1
<b>Total Talbert Center</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602624</b>	<b>TALBERT CENTER</b>			
5000 S&W - FT	750	750	750	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
	73,764	73,764	73,764	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$74,514</b>	<b>\$74,514</b>	<b>\$74,514</b>	
5010 S&W - TEMP	15,000	15,000	15,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5015 OT	1,000	1,000	1,000	OVERTIME FOR TWO EMPLOYEES
<b>Total 5015</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5025 FICA	77	77	77	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	1,148	1,148	1,148	FICA FOR PART-TIME EMPLOYEES
	5,643	5,643	5,643	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$6,868</b>	<b>\$6,868</b>	<b>\$6,868</b>	
5030 GRP INSURE	120	120	120	HRA ADMIN
	234	234	234	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
	19,440	18,720	18,720	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$19,794</b>	<b>\$19,074</b>	<b>\$19,074</b>	
5035 RETIRE	67	67	67	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	5,348	5,348	5,348	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$5,415</b>	<b>\$5,415</b>	<b>\$5,415</b>	
5040 401(K)	50	50	50	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	3,688	3,688	3,688	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$3,738</b>	<b>\$3,738</b>	<b>\$3,738</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602624</b>	<b>TALBERT CENTER</b>				
5045	FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>		
5120	PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total 5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>		
5135	INS OFF SV	640	640	640	MOVIE CAMP - CONTRACTED INSTRUCTOR PAYMENT. TOWN PAYS OUT 85% AND RETAINS 15%.
		2,000	2,000	2,000	GYMNASTICS - CONTRACTED INSTRUCTOR PAYMENTS. TOWN PAYS OUT 85% AND RETAINS 15%.
		2,500	2,500	2,500	BOLLYCARDI CONTRACTED INSTRUCTOR PAYMENT. TOWN PAYS INSTRUCTOR 85% AND RETAINS 15%
		3,060	3,060	3,060	SEEDS OF WISOM WRITING CAMPS - CONTRACTED INSTRUCTOR PAYMENTS. TOWN PAYS OUT 85% AND RETAINS 15%
		5,000	5,000	5,000	MISCELLANEOUS NEW PROGRAMMING - CONTRACTED INSTRUCTOR PAYMENTS WHERE THE TOWN WILL PAY OUT 85% AND RETAIN 15%.
		8,300	8,300	8,300	LEGO CAMP - CONTRACTED INSTRUCTOR PAYMENT. TOWN PAYS 85% AND RETAINS 15%
		8,500	8,500	8,500	SPEED TRAINING - CONTRACTED INSTRUCTOR PAYMENTS. TOWN PAYS OUT 85% AND RETAINS 15%.
		11,050	11,050	11,050	BHARATANATYAM CULTURAL DANCE - CONTRACTED INSTRUCTOR PAYMENTS. TOWN PAYS OUT 85% AND RETAINS 15%.
		11,500	11,500	11,500	SHOWCASE ATHLETIC EVENTS AND CAMPS - CONTRACTED INSTRUCTOR PAYMENTS. TOWN PAYS OUT 85% AND RETAINS 15%.
		13,500	13,500	13,500	RAY KRYSSING MARTIAL ARTS - CONTRACTED INSTRUCTOR PAYMENTS. TOWN PAYS INSTRUCTOR 85% AND RETAINS 15%
<b>Total 5135</b>	<b>\$66,050</b>	<b>\$66,050</b>	<b>\$66,050</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602624</b>	<b>TALBERT CENTER</b>				
5145	OTR SVCS	1,500	1,500	1,500	PEST CONTROL FOR BUILDING AND SURROUNDING AREAS
		13,000	13,000	13,000	FACILITY MONITOR HIRED THROUGH ALLEGIANCE TO WORK 20 HOURS PER WEEK SUPERVISING BUILDING ACTIVITIES
		13,000	13,000	13,000	MAINTENANCE ATTENDANT HIRED THROUGH ALLEGIANCE TO WORK 20 HOURS PER WEEK IN THE EVENINGS
		13,000	13,000	13,000	OFFICE ASSISTANT HIRED THROUGH ALLEGIANCE STAFFING AGENCY TO WORK 20 HOURS PER WEEK
<b>Total 5145</b>	<b>\$40,500</b>	<b>\$40,500</b>	<b>\$40,500</b>		
5200	JAN SUPPLY	300	300	300	HAND SOAP FOR AUTOMATIC SOAP DISPENSERS
		700	700	700	BROOMS, MOPS, RAGS AND OTHER MISCELLANEOUS CLEANING EQUIPMENT
		800	800	800	TRASH BAGS IN VARIOUS SIZES
		1,000	1,000	1,000	DOOR MATS MAINTENANCE SERVICE
		1,100	1,100	1,100	MISCELLANEOUS CLEANING CHEMICALS AND SUPPLIES
		1,100	1,100	1,100	TOILET PAPER FOR THE 3 RESTROOMS / 8 STALLS
<b>Total 5200</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5205	DUE SUBS	50	0	0	YOUTH COUNCIL YEARLY DUES - MOVED TO BOARD OF COMMISSIONER BUDGET
		240	240	240	DAILY BURN WEB BASED FITNESS CLASSES
		350	350	350	CERTIFIED PARKS AND RECREATION PROFESSIONAL CERTIFICATION FOR ONE FULL TIME EMPLOYEE
<b>Total 5205</b>	<b>\$640</b>	<b>\$590</b>	<b>\$590</b>		
5210	VEH SUPPLY	2,000	2,000	2,000	CAMPER SHELL FOR FORD F-150 TRUCK
<b>Total 5210</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602624</b>	<b>TALBERT CENTER</b>				
5215	OFF SUPPLY	2,500	2,500	2,500	GENERAL OFFICE SUPPLIES
<b>Total 5215</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>		
5225	SAF SUPPLY	300	300	300	SAFETY CONES FOR BUILDING USE AND TO CONTROL PARKING
		900	900	900	FIRST AID KIT MAINTENANCE AND RESTOCKING
<b>Total 5225</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>		
5230	UNIFORMS	750	0	0	YOUTH COUNCIL SHIRTS
		750	750	750	EMPLOYEE UNIFORM ITEMS FOR TWO FULL TIME EMPLOYEES AND 5 PART TIME EMPLOYEES
<b>Total 5230</b>	<b>\$1,500</b>	<b>\$750</b>	<b>\$750</b>		
5235	PART SUPP	1,300	1,300	1,300	TWO VOLLEYBALL JUDGES STANDS WITH APPROVED PADDING
		1,500	1,500	1,500	NON PROGRAM SUPPLIES TO INCLUDE NEW TABLES, CHAIRS AND LINENS
		2,000	0	0	YOUTH COUNCIL SERVICE PROJECTS
		5,000	5,000	5,000	PROGRAM GARDEN SUPPLIES AND MAINTENANCE
		5,000	5,000	5,000	SPORTING GOODS TO INCLUDE BASKETBALLS, VOLLEYBALL, PICKLE BALL NETS AND SUPPLIES AND OTHER MISCELLANEOUS NEEDS
		6,000	6,000	6,000	TWO NEW SETS OF VOLLEYBALL STANDARDS TO INCLUDE FULL NET SYSTEM AND PADDING
<b>Total 5235</b>	<b>\$20,800</b>	<b>\$18,800</b>	<b>\$18,800</b>		
5265	NON CAP EQ	300	300	300	CORDLESS DRILL, BATTERIES AND CHARGER
		400	400	400	BACKPACK BLOWER
		1,500	1,500	1,500	TILLER FOR PROGRAM GARDEN
		3,500	3,500	3,500	FILE CABINETS, BOOK SHELVES, CORK BOARDS, WHITE BOARDS AND OTHER MISCELLANEOUS OFFICE FURNITURE ITEMS
		4,000	4,000	4,000	WEIGHTS AND OTHER RESISTANCE TRAINING SUPPLIES

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602624</b>	<b>TALBERT CENTER</b>				
5265	NON CAP EQ	10,000	10,000	10,000	WRESTLING MAT
<b>Total 5265</b>	<b>\$19,700</b>	<b>\$19,700</b>	<b>\$19,700</b>		
5270	OTR SUPPLY	4,000	4,000	4,000	MISCELLANEOUS FACILITY AESTHETICS
<b>Total 5270</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>		
5300	TRAIN TRAN	1,500	0	0	YOUTH COUNCIL YEARLY CONFERENCE FEES - MOVED TO BOARD OF COMMISSIONER BUDGET
		1,600	1,600	1,600	NORTH CAROLINA RECREATION AND PARKS ASSOCIATION YEARLY CONFERENCE FOR TWO FULL TIME EMPLOYEES
		2,000	2,000	2,000	CONTINUING EDUCATION CLASSES FOR TWO FULL TIME EMPLOYEES
<b>Total 5300</b>	<b>\$5,100</b>	<b>\$3,600</b>	<b>\$3,600</b>		
5305	UTILITIES	1,200	0	0	TWO IPADS - ONE FOR FULL TIME EMPLOYEE AND ONE FOR TALBERT CONCESSION STAND - MOVED TO IT DEPARTMENT
		1,440	1,440	1,440	IPAD DATA FEES FOR TWO IPADS
		1,500	1,500	1,500	PSNC ENERGY
		1,680	1,680	1,680	WINDSTREAM FIRE ALARM MONITORING FEES
<b>Total 5305</b>	<b>\$5,820</b>	<b>\$4,620</b>	<b>\$4,620</b>		
5310	R&M BLD/ST	1,000	1,000	1,000	FIRE EXTINGUISHER SERVICES
		1,700	1,700	1,700	WINDSTREAM FEES FOR FIRE ALARM MONITORING
		6,000	6,000	6,000	UPGRADE NARROW SINGLE DOOR TO DOUBLE DOORS BETWEEN THE GYMNASIUM AND STORAGE ROOM
		11,000	11,000	11,000	NEW TILE FLOORING IN THE LOBBY AND HALLWAYS
		18,000	18,000	18,000	METAL FACADE TO BE ADDED TO BACK "FLAG" WALL TO ADD NECESSARY PROTECTION. WALL IS FREQUENTLY DAMAGED BY BASKETBALL AND IS CONSTANTLY BEING PATCHED

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602624</b>	<b>TALBERT CENTER</b>			
5310 R&M BLD/ST	25,000	25,000	25,000	REPAIR OF EXISTING METAL FACADE ALONG THE GYNMASIUM WALLS TO INCLUDE EXTENDING THE COVERAGE TO ADD NECESSARY PROTECTION AND REPAIRING THE INSULATION
<b>Total 5310</b>	<b>\$62,700</b>	<b>\$62,700</b>	<b>\$62,700</b>	
5320 R&M EQUIP	3,000	3,000	3,000	MISCELLANEOUS REPAIRS TO DROP DOWN CURTAIN SYSTEM AND BASKETBALL GOALS
<b>Total 5320</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5325 ADVERTISE	1,500	1,500	1,500	MARKETING FOR TALBERT SPECIAL EVENTS AND PROGRAMS
<b>Total 5325</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5410 RENT EQUIP	1,100	1,100	1,100	DUMPSTER RENTAL
	2,000	2,000	2,000	SYSTEL COPY MACHINE MAINTENANCE AND TONER
<b>Total 5410</b>	<b>\$3,100</b>	<b>\$3,100</b>	<b>\$3,100</b>	
5550 OTR IMPROV	9,500	9,500	9,500	INSTALLATION OF ONE ADDITIONAL ROW OF LED LIGHTS IN THE GYMNASIUM. CURRENTLY, ONE COURT IS DARKER THAN THE OTHER DUE TO THE LIGHTING LAYOUT
	30,000	20,000	20,000	HVAC UNIT REPLACEMENT FOR THOSE THAT SERVICE OFFICES, LOBBY AND RESTROOMS - COMPLETED 2 HVAC IN
<b>Total 5550</b>	<b>\$39,500</b>	<b>\$29,500</b>	<b>\$29,500</b>	
<b>Total 10602624</b>	<b>\$411,279</b>	<b>\$395,059</b>	<b>\$395,059</b>	

## SELMA BURKE CENTER

The Selma Burke Center is the Town’s main youth education center. Plans are in place to renovate and remodel the Selma Burke Center during FY 2016-2017.

### BUDGET BRIEF

The approved budget for the Selma Burke Center reflects a 38.50% increase from the approved FY 2015-2016 General Fund. The increase is primarily due to nonprofit program partnerships.

### FY 2016-2017 SELMA BURKE CENTER BUDGET HIGHLIGHTS

- Contracted Instructor Expenses
- Program Supplies for Special Events

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Selma Burke Center	\$ 136,277	\$ 242,938	\$ 251,788	\$ 369,813	\$ 348,733	\$ 348,733

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
After School/Summer Administra	1	1	1	1
Recreation Assistant	1	1	1	1
Facility Maintenance Worker I	1	1	1	1
<b>Total Selma Burke</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602625</b>	<b>SELMA BURKE COMMUNITY CENTER</b>			
5000 S&W - FT	750	750	750	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	112,731	112,731	112,731	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$113,481</b>	<b>\$113,481</b>	<b>\$113,481</b>	
5015 OT	1,500	1,500	1,500	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5025 FICA	115	115	115	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	8,624	8,624	8,624	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$8,739</b>	<b>\$8,739</b>	<b>\$8,739</b>	
5030 GRP INSURE	180	180	180	HRA ADMIN
	359	359	359	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	29,160	28,080	28,080	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$29,699</b>	<b>\$28,619</b>	<b>\$28,619</b>	
5035 RETIRE	109	109	109	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	8,173	8,173	8,173	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$8,282</b>	<b>\$8,282</b>	<b>\$8,282</b>	
5040 401(K)	75	75	75	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	5,637	5,637	5,637	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$5,712</b>	<b>\$5,712</b>	<b>\$5,712</b>	
5115 MED LAB SV	500	500	500	REQUIRED MEDICAL LABS FOR STAFF AT CENTER YEAR ROUND
	1,500	1,500	1,500	PRE EMPLOYMENT SCREENING FOR PART TIME AND INTERMITENT EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602625</b>	<b>SELMA BURKE COMMUNITY CENTER</b>			
<b>Total 5115</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5135	INS OFF SV 3,500	3,500	3,500	CONTRACTED INSTRUCTOR EXPENSES
<b>Total 5135</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5145	OTR SVCS 2,000	2,000	2,000	TRASH REMOVAL SERVICE
	15,500	15,500	15,500	ANNUAL SECURITY AND FIRE ALARM SERVICE MONITORING, FIRE EXTINGUISHER MONTHLY SERVICE
	95,000	75,000	75,000	TEMP AGENCY FUNDING - MANAGER REDUCTION DUE TO CENTER TRANSITION PERIOD
<b>Total 5145</b>	<b>\$112,500</b>	<b>\$92,500</b>	<b>\$92,500</b>	
5200	JAN SUPPLY 5,700	5,700	5,700	CLEANING SUPPLIES FOR FACILITY
<b>Total 5200</b>	<b>\$5,700</b>	<b>\$5,700</b>	<b>\$5,700</b>	
5205	DUE SUBS 2,400	2,400	2,400	SUBSCRIPTIONS FOR MATERIALS RELATED TO ALL PROGRAMS YOUTH, ADULT, AND SENIOR
<b>Total 5205</b>	<b>\$2,400</b>	<b>\$2,400</b>	<b>\$2,400</b>	
5210	VEH SUPPLY 5,000	5,000	5,000	VEHICLE EXPENSES, FUEL AND SERVICE
<b>Total 5210</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5215	OFF SUPPLY 3,600	3,600	3,600	DAY TO DAY OPERATIONAL NECESSITIES
<b>Total 5215</b>	<b>\$3,600</b>	<b>\$3,600</b>	<b>\$3,600</b>	
5220	PURCH RES 1,200	1,200	1,200	SUPPLIES TO OPERATE CONCESSIONS AT EVENTS OR TOURNAMENTS
<b>Total 5220</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10602625</b>	<b>SELMA BURKE COMMUNITY CENTER</b>				
5225	SAF SUPPLY	750	750	750	FIRST AID AND SAFTY SUPPLIES FOR FACILITY
<b>Total 5225</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>		
5230	UNIFORMS	1,500	1,500	1,500	STAFF SHIRTS FOR ALL STAFF FULL TIME, SEASONAL, INTERMITTENT YEAR ROUND
<b>Total 5230</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>		
5235	PART SUPP	12,000	12,000	12,000	PROGRAM SUPPLIES GENERAL AND SPECIFIC FOR ONSITE, AND OFFSITE ACTIVITIES AND SPECIAL EVENTS
<b>Total 5235</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>		
5265	NON CAP EQ	1,000 2,500	1,000 2,500	1,000 2,500	MOBILE STORAGE CABINETS REPLACEMENT TABLES AND CHAIRS
<b>Total 5265</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>		
5270	OTR SUPPLY	2,500	2,500	2,500	MISCELLANEOUS SUPPLIES FOR FACILITY AND STAFF
<b>Total 5270</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>		
5300	TRAIN TRAN	3,500	3,500	3,500	PROGRAM AND PROFESSIONAL DEVELOPMENT TRAINING FOR STAFF (CONFERENCES, CLINICS, WEBINARS)
<b>Total 5300</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>		
5305	UTILITIES	28,000	28,000	28,000	ELECTRICITY, GAS, AND ASSOCIATED UTILITIES FOR FACILITY
<b>Total 5305</b>	<b>\$28,000</b>	<b>\$28,000</b>	<b>\$28,000</b>		
5310	R&M BLD/ST	3,500 5,000	3,500 5,000	3,500 5,000	PREVENTATIVE REPAIRS AND MAINTANENCE HVAC MAINTANENECE

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10602625</b>	<b>SELMA BURKE COMMUNITY CENTER</b>			
<b>Total 5310</b>	<b>\$8,500</b>	<b>\$8,500</b>	<b>\$8,500</b>	
5320 R&M EQUIP	2,500	2,500	2,500	PREVENTITATIVE REPAIRS AND MAINTANENCE
<b>Total 5320</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5325 ADVERTISE	1,200	1,200	1,200	PRINTING AND MARKETING AND ADVERTISING FOR PROGRAMS CAMPS, SPECIAL EVENTS
<b>Total 5325</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	
5410 RENT EQUIP	600	600	600	CAMP FEST
	750	750	750	MANAGED PRINT SERVICES
	1,200	1,200	1,200	SYSTEL COPIER CHARGES
<b>Total 5410</b>	<b>\$2,550</b>	<b>\$2,550</b>	<b>\$2,550</b>	
<b>Total 10602625</b>	<b>\$369,813</b>	<b>\$348,733</b>	<b>\$348,733</b>	

## SPECIAL FACILITIES/PROGRAMS

The Special Facilities/Programs Department is associated with War Memorial Center. Special Facilities/Programs are run by the staff of the War Memorial Center, and the department's main focus is the expenses and revenues from the outdoor pool at the War Memorial.

### BUDGET BRIEF

The approved budget for the Special Facilities/Programs Department reflects a 21.29% increase from the approved FY 2015-2016 General Fund. The increase is primarily due to maintenance of the pool by replacing filters and pump.

### FY 2016-2017 SPECIAL FACILITIES/PROGRAMS BUDGET HIGHLIGHTS

- Upfit for Men's and Women's Restrooms

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Special Facilities/Programs	\$ 64,047	\$ 56,411	\$ 167,170	\$ 227,768	\$ 202,768	\$ 202,768

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10604000</b>	<b>SPECIAL FACIL/PROGRAMS</b>			
5010 S&W - TEMP	3,500	3,500	3,500	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5025 FICA	268	268	268	FICA FOR PART-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$268</b>	<b>\$268</b>	<b>\$268</b>	
5115 MED LAB SV	2,000	2,000	2,000	PRE EMPLOYMENT SCREENING FOR TEMPORARY STAFF
<b>Total 5115</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5145 OTR SVCS	25,000	0	0	LEAD ASBESTOS ABATEMENT REMOVAL - MANAGER REMOVED BECAUSE WORK WILL BE PERFORMED IN FY 16
	140,000	140,000	140,000	TEMP AGENCY FUNDING
<b>Total 5145</b>	<b>\$165,000</b>	<b>\$140,000</b>	<b>\$140,000</b>	
5200 JAN SUPPLY	6,000	6,000	6,000	CHEMICALS FOR CLEANING POOL AND CLUBHOUSE
<b>Total 5200</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5215 OFF SUPPLY	1,000	1,000	1,000	SUPPLIES FOR CUSTOMER SERVICE DESK
<b>Total 5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5220 PURCH RES	7,000	7,000	7,000	CONCESSIONS PURCHASED AND SOLD TO POOL PATRONS
<b>Total 5220</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>	
5225 SAF SUPPLY	1,500	1,500	1,500	FIRST AID SAFTY SUPPLIES FOR
<b>Total 5225</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10604000</b>	<b>SPECIAL FACIL/PROGRAMS</b>			
5230 UNIFORMS	2,000	2,000	2,000	UNIFORMS FOR GUARDS AND POOL STAFF
<b>Total 5230</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5235 PART SUPP	2,000	2,000	2,000	SUPPLIES FOR POOL PATRONS AND INDIVIDUALS TAKING LESSONS
<b>Total 5235</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5265 NON CAP EQ	5,000	5,000	5,000	POOL DECK EQUIPMENT
<b>Total 5265</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5305 UTILITIES	10,000	10,000	10,000	ELECTRICITY, GAS AND ASSOCIATED UTILITES FOR SPECIAL FACILITES
<b>Total 5305</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5310 R&M BLD/ST	4,500	4,500	4,500	REPLACE FILTER SYSTEM
	6,000	6,000	6,000	REPLACE POOL PUMP
	7,500	7,500	7,500	UPFIT MENS AND WOMANS POOL LOCKEROOMS
<b>Total 5310</b>	<b>\$18,000</b>	<b>\$18,000</b>	<b>\$18,000</b>	
5410 RENT EQUIP	4,500	4,500	4,500	C02 TANK RENTAL
<b>Total 5410</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$4,500</b>	
<b>Total 10604000</b>	<b>\$227,768</b>	<b>\$202,768</b>	<b>\$202,768</b>	

## GOLF OPERATIONS

The Golf Operation Department oversees the operations of the Mooresville Golf Course. The Mooresville Golf Course is a full service municipal course offering rounds, programs, driving range, lessons, and tournaments.

### BUDGET BRIEF

The approved budget for the Golf Operations Department reflects a 288.96% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the debt service payments for the golf course renovation and golf course clubhouse being funded in the Golf Operations budget.

### FY 2016-2017 GOLF OPERATIONS BUDGET HIGHLIGHTS

- Reopen Golf Course
- Construct New Clubhouse

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Golf Operations	\$ 468,258	\$ 286,404	\$ 385,805	\$ 590,713	\$ 1,500,624	\$ 1,500,624

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Golf Course Manager	1	1	1	1
Head PGA Professional	1	1	1	1
<b>Total Golf Operations</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>	<b>GOLF OPERATIONS</b>			
5000 S&W - FT	2,250	2,250	2,250	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
	125,686	125,686	125,686	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$127,936</b>	<b>\$127,936</b>	<b>\$127,936</b>	
5025 FICA	9,615	9,615	9,615	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$9,615</b>	<b>\$9,615</b>	<b>\$9,615</b>	
5030 GRP INSURE	120	120	120	HRA ADMIN
	396	396	396	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
	21,000	21,000	21,000	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$21,516</b>	<b>\$21,516</b>	<b>\$21,516</b>	
5035 RETIRE	9,112	9,112	9,112	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$9,112</b>	<b>\$9,112</b>	<b>\$9,112</b>	
5040 401(K)	6,284	6,284	6,284	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$6,284</b>	<b>\$6,284</b>	<b>\$6,284</b>	
5115 MED LAB SV	250	250	250	DRUG TESTING FOR NEW HIRES
<b>Total 5115</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5125 BANK SVC	15,000	15,000	15,000	CREDIT CARD SERVICES/ETS SYSTEM
<b>Total 5125</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5145 OTR SVCS	1,500	1,500	1,500	MUSIC/PA SYSTEMS
	3,500	3,500	3,500	USGA HANDICAP FEES
	22,000	22,000	22,000	ANNUAL PROPERTY MANAGEMENT AGREEMENT
	116,000	107,000	107,000	TEMP AGENCY FUNDING

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>	<b>GOLF OPERATIONS</b>			
<b>Total 5145</b>	<b>\$143,000</b>	<b>\$134,000</b>	<b>\$134,000</b>	
5200 JAN SUPPLY	6,500	6,500	6,500	SWISHER/BATHROOM-KITCHENS
<b>Total 5200</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5205 DUE SUBS	125	125	125	2017 USGA MEMBERSHIP
	150	150	150	2017 CAROLINAS GOLF ASSOC. MEMBERSHIP
	225	225	225	2017 NATIONAL GOLF FOUNDATION MEMBERSHIP
	1,000	1,000	1,000	2017 PGA GOLF MEMBERSHIP
<b>Total 5205</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5210 VEH SUPPLY	15,000	15,000	15,000	GAS FOR GOLF CARTS/RANGE PICKER
<b>Total 5210</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5215 OFF SUPPLY	500	500	500	60 BOXES OF GOLF PENCILS/ WITH LOGO
	500	500	500	OFFICE/TOURNAMENT SUPPLIES
	3,000	3,000	3,000	NEW OFFICE FURNITURE
<b>Total 5215</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5220 PURCH RES	1,000	1,000	1,000	COUNTER ITEMS/GRIPS-CLUB REPAIRS
	4,000	4,000	4,000	SHOES/BAGS/SPECIAL ORDERS
	10,000	10,000	10,000	GLOVES/SHIRTS/HATS
	12,500	12,500	12,500	GOLF BALLS
<b>Total 5220</b>	<b>\$27,500</b>	<b>\$27,500</b>	<b>\$27,500</b>	
5225 SAF SUPPLY	1,000	1,000	1,000	FIRE/OSHA INSPECTIONS
<b>Total 5225</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5230 UNIFORMS	2,000	2,000	2,000	SHIRTS/HATS/OUTERWEAR
<b>Total 5230</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10620000</b>	<b>GOLF OPERATIONS</b>			
5265	NON CAP EQ	500	500	MISC.
		1,000	1,000	VACUUM
<b>Total 5265</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5270	OTR SUPPLY	1,000	1,000	HOSES, CART TOWELS, CLUB FIXTURES
		1,450	1,450	SCORECARDS
		2,500	2,500	GOLF COURSE-FLAGS/FLAGSTICKS, WATER COOLERS
		4,000	4,000	RANGE MATS/RANGE EQUIPMENT
		5,000	5,000	RANGE BALLS, BAGS
<b>Total 5270</b>	<b>\$13,950</b>	<b>\$13,950</b>	<b>\$13,950</b>	
5300	TRAIN TRAN	300	300	PGA WINTER SEMINARS
		500	500	MEALS/MILEAGE/HOTELS
<b>Total 5300</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5305	UTILITIES	24,000	24,000	MONTHLY CHARGES FOR NEW CLUBHOUSE AND BATHROOMS/MODULAR UNIT
<b>Total 5305</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	
5315	R&M VEH	1,500	1,500	REPAIRS ON NON WARRENTY ITEMS
<b>Total 5315</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5320	R&M EQUIP	2,000	2,000	TEMP. CLUBHOUSE REPAIRS
<b>Total 5320</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5325	ADVERTISE	0	7,500	GOLF COURSE GRAND OPENING
		14,000	14,000	NEWSPAPERS/HOTELS/REC
		36,000	36,000	NEWSLETTERS MONTHLY BILLBOARDS
<b>Total 5325</b>	<b>\$50,000</b>	<b>\$57,500</b>	<b>\$57,500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10620000</b>	<b>GOLF OPERATIONS</b>				
5330	POSTAGE	250	250	250	MEMBER BILLING CHRISTMAS GIFT CARDS
<b>Total 5330</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>		
5400	RENT PROP	12,000	12,000	12,000	MONTHLY LEASE PAYMENT ON MODULAR CLUBHOUSE
<b>Total 5400</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$12,000</b>		
5410	RENT EQUIP	1,250	1,250	1,250	TRASH PICKUP SERVICES
		1,500	1,500	1,500	SYSTEL COPIER/PRINTER SERVICES
		1,750	1,750	1,750	PROPERTY TAXES FOR GOLF CARTS
		70,000	70,000	70,000	YEARLY GOLF CART LEASE WITH NEW GPS SYSTEM
<b>Total 5410</b>	<b>\$74,500</b>	<b>\$74,500</b>	<b>\$74,500</b>		
5500	FURN EQUIP	20,000	20,000	20,000	OFFICE FURNITURE FOR PRO SHOP AND GOLF STAFF
<b>Total 5500</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>		
5700	DEBT PRIN	0	235,000	235,000	GOB 2015 PRINCIPAL PAYMENT
		0	400,000	400,000	2015 INSTALLMENT GOLF CLUBHOUSE PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$0</b>	<b>\$635,000</b>	<b>\$635,000</b>		
5705	DEBT INT	0	113,380	113,380	2015 INSTALLMENT GOLF CLUBHOUSE INTEREST PAYMENT
		0	163,031	163,031	GOB 2015 INTEREST PAYMENT
<b>Total 5705</b>	<b>\$0</b>	<b>\$276,411</b>	<b>\$276,411</b>		
<b>Total 10620000</b>	<b>\$590,713</b>	<b>\$1,500,624</b>	<b>\$1,500,624</b>		

## GOLF SNACK SHOP

The Golf Snack Shop Department oversees the operations of the Mooresville Golf Course Snack Shop. The Mooresville Golf Course is scheduled to reopen during FY 2016-2017. The Mooresville Golf Course will at some point during the fiscal year turn the snack shop operations over to a 3<sup>rd</sup> party vendor.

### BUDGET BRIEF

The approved budget for the Golf Snack Shop Department reflects a 1.56% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to the increase cost of items for resale.

### FY 2016-2017 GOLF SNACK SHOP BUDGET HIGHLIGHTS

- Complete Golf Course Renovations

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Golf Snack Shop	\$ 92,321	\$ 41,702	\$ 32,025	\$ 32,525	\$ 32,525	\$ 32,525

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10621000</b>	<b>GOLF SNACK SHOP</b>			
5205 DUE SUBS	525	525	525	BEER LICENSE/RETAIL TAX STAMP
<b>Total 5205</b>	<b>\$525</b>	<b>\$525</b>	<b>\$525</b>	
5220 PURCH RES	30,000	30,000	30,000	FOOD/BEER/BEVERAGES/NABS
<b>Total 5220</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5270 OTR SUPPLY	2,000	2,000	2,000	PAPER PRODUCTS/CLEANING SUPPLIES
<b>Total 5270</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
<b>Total 10621000</b>	<b>\$32,525</b>	<b>\$32,525</b>	<b>\$32,525</b>	

## LIBRARY ADMINISTRATION

The Library Administration Department oversees the operations of the Mooresville Public Library. The Mooresville Public Library is partially funded by Iredell County, because the Library also serves the southern portion of Iredell County.

### BUDGET BRIEF

The approved budget for the Library Administration Department reflects a 28.06% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily caused by moving two positions from other Library divisions into Library Administration.

### FY 2016-2017 LIBRARY ADMINISTRATION BUDGET HIGHLIGHTS

- Unique Management
- Roof Maintenance

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Library Administration	\$ 388,627	\$ 644,116	\$ 714,535	\$ 915,027	\$ 915,027	\$ 915,027

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Library Director	1	1	1	1
Assistant Library Director	1	1	1	1
Library Head of Digital/Technology	1	1	1	1
Administrative Specialist	1	1	1	1
<b>Total Library Administration</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>			
5000 S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
	255,688	255,688	255,688	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$258,438</b>	<b>\$258,438</b>	<b>\$258,438</b>	
5025 FICA	19,560	19,560	19,560	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$19,560</b>	<b>\$19,560</b>	<b>\$19,560</b>	
5030 GRP INSURE	240	240	240	HRA ADMIN
	808	808	808	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
	38,880	38,880	38,880	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$39,928</b>	<b>\$39,928</b>	<b>\$39,928</b>	
5035 RETIRE	18,537	18,537	18,537	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$18,537</b>	<b>\$18,537</b>	<b>\$18,537</b>	
5040 401(K)	12,784	12,784	12,784	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$12,784</b>	<b>\$12,784</b>	<b>\$12,784</b>	
5045 FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115 MED LAB SV	350	350	350	LAB FOR EMPLOYEES
<b>Total 5115</b>	<b>\$350</b>	<b>\$350</b>	<b>\$350</b>	
5120 PRINT SVC	250	250	250	BUSINESS CARDS
<b>Total 5120</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5125 BANK SVC	1,500	1,500	1,500	MERCHANT FEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>			
<b>Total 5125</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5145 OTR SVCS	13,000	13,000	13,000	UNIQUE MANAGEMENT
	31,000	31,000	31,000	TEMP AGENCY FUNDING
<b>Total 5145</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$44,000</b>	
5200 JAN SUPPLY	6,400	6,400	6,400	JANITORIAL SUPPLIES FOR LIBRARY AND ART DEPOT
<b>Total 5200</b>	<b>\$6,400</b>	<b>\$6,400</b>	<b>\$6,400</b>	
5205 DUE SUBS	700	700	700	PROFESSIONAL DUES
<b>Total 5205</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	
5210 VEH SUPPLY	850	850	850	VEHICLE SUPPLIES
<b>Total 5210</b>	<b>\$850</b>	<b>\$850</b>	<b>\$850</b>	
5215 OFF SUPPLY	6,500	6,500	6,500	OFFICE SUPPLIES
<b>Total 5215</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5225 SAF SUPPLY	2,500	2,500	2,500	SAFETY SUPPLIES
<b>Total 5225</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5240 BOOK SUPP	100	100	100	BOOK AND SUPPLIES
<b>Total 5240</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5265 NON CAP EQ	3,000	3,000	3,000	MISC. OFFICE COSTS - DIGITAL LIBRARIAN
<b>Total 5265</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	
5270 OTR SUPPLY	1,000	1,000	1,000	OTHER SUPPLIES
<b>Total 5270</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>			
5300 TRAIN TRAN	1,000	1,000	1,000	DIRECTOR OF DIGITAL AND TECHNOLOGY
	1,500	1,500	1,500	DEPUTY LIBRARY DIRECTOR
	4,000	4,000	4,000	STAFF TRAINING DAY AND TRANSPORTATION
<b>Total 5300</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5305 UTILITIES	3,500	3,500	3,500	UTILITIES AT MOORESVILLE MUSEUM
	60,000	60,000	60,000	UTILITIES
<b>Total 5305</b>	<b>\$63,500</b>	<b>\$63,500</b>	<b>\$63,500</b>	
5310 R&M BLD/ST	500	500	500	ELECTRICAL REPAIR (OVERCASH)
	1,000	1,000	1,000	AUTOMATED DOOR MAINTENANCE (PIEDMONT DOOR)
	1,000	1,000	1,000	FIRE PROTECTION (PERFORMANCE FIRE)
	2,400	2,400	2,400	PLUMBING UPKEEP (THOMPSON)
	2,500	2,500	2,500	ROOFING MAINTENANCE (GARLAND CO.)
	2,730	2,730	2,730	EXTERMINATING (ARROW)
	4,000	4,000	4,000	LANDSCAPING
	4,500	4,500	4,500	OTIS ELEVATOR MAINTENANCE
	5,000	5,000	5,000	HVAC MAINTENANCE AND REPAIR (UNITED MECHANICAL)
	5,000	5,000	5,000	MISC. R & M - ARTIST GUILD DEPOT
	5,000	5,000	5,000	MISC. R & M - MUSEUM
	15,000	0	0	PAINTING (CERTA-PRO) - MANAGER REDUCTION - WORK PERFORMED IN FY 16
	21,000	21,000	21,000	ALARM SECURITY SERVICES (ASG)
	27,400	27,400	27,400	JANITORIAL (MINT CONDITION) INCLUDES ART DEPOT
	37,000	37,000	37,000	CARPET
<b>Total 5310</b>	<b>\$134,030</b>	<b>\$119,030</b>	<b>\$119,030</b>	
5315 R&M VEH	800	800	800	REPAIR AND MAINTENANCE OF VEHICLE
<b>Total 5315</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5325 ADVERTISE	1,000	1,000	1,000	ADVERTISING

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10640000</b>	<b>LIBRARY ADMINISTRATION</b>			
<b>Total 5325</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5330 POSTAGE	2,000	2,000	2,000	POSTAGE
<b>Total 5330</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5400 RENT PROP	16,000	16,000	16,000	RENTAL PROPERTY - ART DEPOT
<b>Total 5400</b>	<b>\$16,000</b>	<b>\$16,000</b>	<b>\$16,000</b>	
5410 RENT EQUIP	800	800	800	BENFIELD SANITATION
	5,000	5,000	5,000	SYSTEL MANAGED PRINT SERVICES
	18,200	18,200	18,200	SYSTEL COPIER CHARGES
<b>Total 5410</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	
5700 DEBT PRIN	183,215	183,215	183,215	2003 COPS REFINANCED 2012 LIBRARY EXPANSION PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$183,215</b>	<b>\$183,215</b>	<b>\$183,215</b>	
5705 DEBT INT	82,345	82,345	82,345	2003 COPS REFINANCED 2012 LIBRARY EXPANSION INTEREST PAYMENT
<b>Total 5705</b>	<b>\$82,345</b>	<b>\$82,345</b>	<b>\$82,345</b>	
<b>Total 10640000</b>	<b>\$930,027</b>	<b>\$915,027</b>	<b>\$915,027</b>	

## CIRCULATION SERVICES

The Circulation Services Department oversees the circulation services for the Mooresville Public Library. The Circulation Services Department also handles the front desk of the Mooresville Public Library. They are also responsible for a majority of the resources stocked in the Library.

### BUDGET BRIEF

The approved budget for the Circulation Services Department reflects a 1.87% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to salary and benefit compensation increases.

### FY 2016-2017 CIRCULATION SERVICES BUDGET HIGHLIGHTS

- DVDS and Audio Books
- Music Through Overdrive, Hoopla, and One-Click Digital

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Library Circulation Services	\$ 507,373	\$ 546,299	\$ 601,817	\$ 618,103	\$ 613,083	\$ 613,083

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Librarian Head of Circulation Services	1	1	1	1
Library Services Specialist	1	1	1	1
Library Associate	5	5	5	5
<b>Total Library Circulation Services</b>	<b>7</b>	<b>7</b>	<b>7</b>	<b>7</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10641000</b>	<b>CIRCULATION SERVICES</b>			
5000 S&W - FT	5,000	5,000	5,000	LONGEVITY FOR 7 FULL-TIME EMPLOYEES
	257,723	257,723	257,723	COMPENSATION FOR 7 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$262,723</b>	<b>\$262,723</b>	<b>\$262,723</b>	
5010 S&W - TEMP	54,000	54,000	54,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$54,000</b>	
5015 OT	700	700	700	OVERTIME EMERGENCY DESK COVERAGE
<b>Total 5015</b>	<b>\$700</b>	<b>\$700</b>	<b>\$700</b>	
5025 FICA	54	54	54	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	4,131	4,131	4,131	FICA FOR PART-TIME EMPLOYEES
	19,716	19,716	19,716	FICA FOR 7 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$23,901</b>	<b>\$23,901</b>	<b>\$23,901</b>	
5030 GRP INSURE	420	420	420	HRA ADMIN
	808	808	808	LIFE INSURANCE FOR 7 FULL-TIME EMPLOYEES
	68,040	65,520	65,520	HEALTH INSURANCE FOR 7 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$69,268</b>	<b>\$66,748</b>	<b>\$66,748</b>	
5035 RETIRE	51	51	51	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	18,685	18,685	18,685	RETIREMENT FOR 7 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$18,736</b>	<b>\$18,736</b>	<b>\$18,736</b>	
5040 401(K)	35	35	35	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	12,886	12,886	12,886	401K FOR 7 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10641000</b>	<b>CIRCULATION SERVICES</b>			
<b>Total 5040</b>	<b>\$12,921</b>	<b>\$12,921</b>	<b>\$12,921</b>	
5045 FIT & WELL	480	480	480	FITNESS & WELLNESS
<b>Total 5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115 MED LAB SV	750	750	750	COST WHEN HIRING NEW STAFF
<b>Total 5115</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5120 PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total 5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5205 DUE SUBS	624	624	624	NCLA MEMBERSHIPS FOR ALL FT STAFF. ALA/PLA MEMBERSHIP FOR CIRCULATION LIBRARIAN.
<b>Total 5205</b>	<b>\$624</b>	<b>\$624</b>	<b>\$624</b>	
5215 OFF SUPPLY	3,500	3,500	3,500	CURRENT LEVEL
<b>Total 5215</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5235 PART SUPP	1,200	1,200	1,200	PROMOTIONAL MATERIALS (BOOKSMARKS, POSTERS, STICKETS, ETC.)
	1,800	1,800	1,800	BOOK CLUB SUPPLIES
	2,000	2,000	2,000	ADULT SUMMER READING
<b>Total 5235</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5240 BOOK SUPP	70,000	70,000	70,000	PRINT BOOKS AND e-BOOKS
<b>Total 5240</b>	<b>\$70,000</b>	<b>\$70,000</b>	<b>\$70,000</b>	
5245 AV SUPPLY	75,000	75,000	75,000	DVDS AND AUDIO BOOKS, DIGITAL FILMS, AUDIOS, AND MUSIC THROUGH OVERDRIVE, HOOPLA AND ONE-CLICK DIGITAL

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10641000</b>	<b>CIRCULATION SERVICES</b>			
<b>Total 5245</b>	<u>\$75,000</u>	<u>\$75,000</u>	<u>\$75,000</u>	
5265 NON CAP EQ	500	500	500	CASH REGISTER REPLACEMENT
	1,800	1,800	1,800	REPLACING LIGHTING FIXTURES OVER CIRCULATION AREA
	2,500	0	0	REPLACEMENT OF PUBLIC COMPUTER CHAIRS IN CIRCULATION DUE TO WEAR AND TEAR - MANAGER REDUCTION PURCHASE IN FY 16
<b>Total 5265</b>	<u>\$4,800</u>	<u>\$2,300</u>	<u>\$2,300</u>	
5270 OTR SUPPLY	13,000	13,000	13,000	LIBRARY CARDS FOR NEW PATRONS AND REPLACEMENT, PLASTIC BAGS, CD-Rs, EARBUDS, FLASHDRIVES TO SELL TO PATRONS, BATTERIES FOR ELECTRONICS
<b>Total 5270</b>	<u>\$13,000</u>	<u>\$13,000</u>	<u>\$13,000</u>	
5300 TRAIN TRAN	2,000	2,000	2,000	TRAINING EVENTS SPONSORED BY THE STATE LIBRARY THROUGHOUT THE YEAR
<b>Total 5300</b>	<u>\$2,000</u>	<u>\$2,000</u>	<u>\$2,000</u>	
5305 UTILITIES	600	600	600	CELL PHONE STIPENDS
<b>Total 5305</b>	<u>\$600</u>	<u>\$600</u>	<u>\$600</u>	
<b>Total 10641000</b>	<b>\$618,103</b>	<b>\$613,083</b>	<b>\$613,083</b>	

## TECHNICAL SERVICES

The Technical Services Department oversees a majority of the information technology needs of the Mooresville Public Library. Technical Services also maintains library specific computer programs and services.

### BUDGET BRIEF

The approved budget for the Technical Services Department reflects a 28.84% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due the Library Head of Digital Technology moving from the Technical Services division to the Library Administration division.

### FY 2016-2017 TECHNICAL SERVICES BUDGET HIGHLIGHTS

- RFID Tags
- Security Labels for Audiobooks

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Library Technical Services	\$ 182,491	\$ 204,187	\$ 229,877	\$ 164,290	\$ 163,570	\$ 163,570

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Senior Cataloging Specialist	1	1	1	1
Catalog Specialist	1	1	1	1
<b>Total Library Technical Services</b>	<b>2</b>	<b>2</b>	<b>2</b>	<b>2</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10642000</b>	<b>TECHNICAL SERVICES</b>			
5000 S&W - FT	500	500	500	LONGEVITY FOR 2 FULL-TIME EMPLOYEES
	81,278	81,278	81,278	COMPENSATION FOR 2 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$81,778</b>	<b>\$81,778</b>	<b>\$81,778</b>	
5025 FICA	6,218	6,218	6,218	FICA FOR 2 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$6,218</b>	<b>\$6,218</b>	<b>\$6,218</b>	
5030 GRP INSURE	120	120	120	HRA ADMIN
	227	227	227	LIFE INSURANCE FOR 2 FULL-TIME EMPLOYEES
	19,440	18,720	18,720	HEALTH INSURANCE FOR 2 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$19,787</b>	<b>\$19,067</b>	<b>\$19,067</b>	
5035 RETIRE	5,893	5,893	5,893	RETIREMENT FOR 2 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$5,893</b>	<b>\$5,893</b>	<b>\$5,893</b>	
5040 401(K)	4,064	4,064	4,064	401K FOR 2 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$4,064</b>	<b>\$4,064</b>	<b>\$4,064</b>	
5115 MED LAB SV	150	150	150	NEW HIRES
<b>Total 5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5120 PRINT SVC	500	500	500	VARIOUS PRINTING NEEDS
<b>Total 5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10642000</b>	<b>TECHNICAL SERVICES</b>				
5205	DUE SUBS	22,200	22,200	22,200	EVANCED, OVERDRIVE, JANDI (LIBRARY ELF) WEBCLARITY (BOOKWHERE), BAKER AND TAYLOR (CONTENT CAFE). AN ADDITION OF OCLC. NCLA MEMBERSHIP FOR 3; ALA MEMBERSHIP FOR 1. INCREASE IS DUE TO ADDITIONAL COSTS.
<b>Total 5205</b>	<b>\$22,200</b>	<b>\$22,200</b>	<b>\$22,200</b>		
5215	OFF SUPPLY	9,000	9,000	9,000	PAPER AND SUPPLIES FOR COPIERS, FAXES AND PRINTERS.
<b>Total 5215</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>		
5270	OTR SUPPLY	9,000	9,000	9,000	RFID TAGS, BARCODE LABELS AND OTHER PROCESSING SUPPLIES. SECURITY LABELS FOR AUDIOBOOKS - NEEDED TO PREVENT THEFT.
<b>Total 5270</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>		
5300	TRAIN TRAN	500	500	500	NCLA WORKSHOPS AND SIRSI DYNIX USERS GROUP TRAINING
<b>Total 5300</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>		
5305	UTILITIES	3,200	3,200	3,200	SMART PHONE STIPEND AND MISC.
<b>Total 5305</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,200</b>		
5320	R&M EQUIP	2,000	2,000	2,000	INCIDENTAL, NOT COVERED BY WARRANTIES OR OTHER CONTRACTS
<b>Total 5320</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
<b>Total 10642000</b>	<b>\$164,290</b>	<b>\$163,570</b>	<b>\$163,570</b>		

## ADULT SERVICES

The Adult Services Department oversees the programs and services not associated with Circulation Services or Youth Services. Adult Services is also responsible for the Reference Section and the Historical Curator for the history of Mooresville.

### BUDGET BRIEF

The approved budget for the Adult Services Department reflects a 4.13% decrease from the approved FY 2015-2016 General Fund budget. The decrease is primarily due to several one-time capital purchases bought in the current fiscal year.

### FY 2016-2017 ADULT SERVICES BUDGET HIGHLIGHTS

- Special Collections Materials
- Young Adult Fiction and Non-Fiction

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Library Adult Services	\$ 392,225	\$ 366,556	\$ 471,248	\$ 456,086	\$ 451,796	\$ 451,796

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Curator of Special Collections	1	1	1	1
Library Services Specialist	1	1	1	1
Library Associate	1	1	1	1
Staff Librarian	1	1	1	1
<b>Total Library Adult Services</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10644000</b>	<b>ADULT SERVICES</b>			
5000 S&W - FT	3,750	3,750	3,750	LONGEVITY FOR 4 FULL-TIME EMPLOYEES
	170,041	170,041	170,041	COMPENSATION FOR 4 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$173,791</b>	<b>\$173,791</b>	<b>\$173,791</b>	
5010 S&W - TEMP	8,000	8,000	8,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5025 FICA	612	612	612	FICA FOR PART-TIME EMPLOYEES
	13,008	13,008	13,008	FICA FOR 4 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$13,620</b>	<b>\$13,620</b>	<b>\$13,620</b>	
5030 GRP INSURE	240	240	240	HRA ADMIN
	540	540	540	LIFE INSURANCE FOR 4 FULL-TIME EMPLOYEES
	38,880	37,440	37,440	HEALTH INSURANCE FOR 4 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$39,660</b>	<b>\$38,220</b>	<b>\$38,220</b>	
5035 RETIRE	12,328	12,328	12,328	RETIREMENT FOR 4 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$12,328</b>	<b>\$12,328</b>	<b>\$12,328</b>	
5040 401(K)	8,502	8,502	8,502	401K FOR 4 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$8,502</b>	<b>\$8,502</b>	<b>\$8,502</b>	
5045 FIT & WELL	480	480	480	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115 MED LAB SV	300	300	300	NEW HIRES
<b>Total 5115</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>10644000</b>	<b>ADULT SERVICES</b>				
5120	PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total 5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>		
5145	OTR SVCS	18,000	18,000	18,000	TEMP AGENCY FUNDING
		26,000	26,000	26,000	TEMP AGENCY FUNDING FOR LIBRARY ASSOCIATE
<b>Total 5145</b>	<b>\$44,000</b>	<b>\$44,000</b>	<b>\$44,000</b>		
5205	DUE SUBS	38,000	38,000	38,000	ADDITION OF LIBRARY AWARE AND PRINT PERIODICALS
<b>Total 5205</b>	<b>\$38,000</b>	<b>\$38,000</b>	<b>\$38,000</b>		
5215	OFF SUPPLY	2,000	2,000	2,000	OFFICE SUPPLIES FOR ADULT, REFERENCE, AND HISTORIAL SECTION
<b>Total 5215</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5235	PART SUPP	2,500	2,500	2,500	SUPPLIES FOR PROGRAM PARTICIPANTS
<b>Total 5235</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>		
5240	BOOK SUPP	66,700	66,700	66,700	BOOKS
<b>Total 5240</b>	<b>\$66,700</b>	<b>\$66,700</b>	<b>\$66,700</b>		
5245	AV SUPPLY	6,000	6,000	6,000	AUDIO VISUAL BOOKS
<b>Total 5245</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>		
5265	NON CAP EQ	2,850	0	0	THE REPLACEMENT OF 14 PUBLIC COMPUTER CHAIRS - MANAGER REDUCTION - PURCHASE IN FY 16
<b>Total 5265</b>	<b>\$2,850</b>	<b>\$0</b>	<b>\$0</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10644000</b>	<b>ADULT SERVICES</b>			
5270 OTR SUPPLY	32,000	27,000	27,000	SPECIAL COLLECTION MATERIALS - INCREASE OF PURCHASES AND COST OF SUPPLIES - MOVED MAINTENANCE TO REPAIR & MAINTENANCE
<b>Total 5270</b>	<b>\$32,000</b>	<b>\$27,000</b>	<b>\$27,000</b>	
5300 TRAIN TRAN	4,000	4,000	4,000	TRAINING SPONSORED BY STATE LIBRARY. PROFESSIONAL ALA DEVELOPMENT.
<b>Total 5300</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5320 R&M EQUIP	0	5,000	5,000	MAINTENANCE FOR SPECIAL COLLECTIONS EQUIPMENT
	1,255	1,255	1,255	REPAIR AND MAINTENANCE TO EQUIPMENT
<b>Total 5320</b>	<b>\$1,255</b>	<b>\$6,255</b>	<b>\$6,255</b>	
<b>Total 10644000</b>	<b>\$456,086</b>	<b>\$451,796</b>	<b>\$451,796</b>	

## YOUTH SERVICES

The Youth Services Department oversees the programs and services involving the programs and services for children, kids, and pre-teens.

### BUDGET BRIEF

The approved budget for the Youth Services Department reflects a 9.41% increase from the approved FY 2015-2016 General Fund budget. The increase is primarily due to an increase in patron book requests from patrons.

### FY 2016-2017 YOUTH SERVICES BUDGET HIGHLIGHTS

- Audio Visual Books

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Library Youth Services	\$ 400,860	\$ 427,989	\$ 477,984	\$ 523,700	\$ 522,970	\$ 522,970

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Staff Librarian	1	1	1	1
Library Services Specialist	2	2	2	2
Library Associate	3	4	4	4
<b>Total Library Youth Services</b>	<b>6</b>	<b>7</b>	<b>7</b>	<b>7</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10645000</b>	<b>YOUTH SERVICES</b>			
5000 S&W - FT	2,750	2,750	2,750	LONGEVITY FOR 6 FULL-TIME EMPLOYEES
	32,974	32,974	32,974	REQUESTED POSITION - LIBRARY ASSOCIATE - COMPENSATION
	217,782	217,782	217,782	COMPENSATION FOR 6 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$253,506</b>	<b>\$253,506</b>	<b>\$253,506</b>	
5010 S&W - TEMP	22,500	22,500	22,500	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$22,500</b>	<b>\$22,500</b>	<b>\$22,500</b>	
5025 FICA	1,721	1,721	1,721	FICA FOR PART-TIME EMPLOYEES
	2,522	2,522	2,522	REQUESTED POSITION - LIBRARY ASSOCIATE - FICA
	16,660	16,660	16,660	FICA FOR 6 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$20,903</b>	<b>\$20,903</b>	<b>\$20,903</b>	
5030 GRP INSURE	103	103	103	REQUESTED POSITION - LIBRARY ASSOCIATE - LIFE INSURANCE
	360	360	360	HRA ADMIN
	690	690	690	LIFE INSURANCE FOR 6 FULL-TIME EMPLOYEES
	9,720	15,600	15,600	REQUESTED POSITION - LIBRARY ASSOCIATE - HEALTH INSURANCE
	58,320	56,160	56,160	HEALTH INSURANCE FOR 6 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$69,193</b>	<b>\$72,913</b>	<b>\$72,913</b>	
5035 RETIRE	2,391	2,391	2,391	REQUESTED POSITION - LIBRARY ASSOCIATE - RETIREMENT
	15,789	15,789	15,789	RETIREMENT FOR 6 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$18,180</b>	<b>\$18,180</b>	<b>\$18,180</b>	
5040 401(K)	1,649	1,649	1,649	REQUESTED POSITION - LIBRARY ASSOCIATE - 401K
	10,889	10,889	10,889	401K FOR 6 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10645000</b>	<b>YOUTH SERVICES</b>			
<b>Total 5040</b>	<b>\$12,538</b>	<b>\$12,538</b>	<b>\$12,538</b>	
5045 FIT & WELL	480	480	480	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$480</b>	<b>\$480</b>	<b>\$480</b>	
5115 MED LAB SV	600	600	600	
<b>Total 5115</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5120 PRINT SVC	100	100	100	BUSINESS CARDS
<b>Total 5120</b>	<b>\$100</b>	<b>\$100</b>	<b>\$100</b>	
5145 OTR SVCS	1,000	1,000	1,000	
<b>Total 5145</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5205 DUE SUBS	2,000	2,000	2,000	CURRENT LEVEL
<b>Total 5205</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5215 OFF SUPPLY	750	750	750	OFFICE SUPPLIES FOR YOUTH SERVICES
<b>Total 5215</b>	<b>\$750</b>	<b>\$750</b>	<b>\$750</b>	
5235 PART SUPP	2,500	2,500	2,500	
<b>Total 5235</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5240 BOOK SUPP	72,000	72,000	72,000	ADDITIONAL REQUEST BASED ON INCREASED DEMAND AND PATRON REQUESTS
<b>Total 5240</b>	<b>\$72,000</b>	<b>\$72,000</b>	<b>\$72,000</b>	
5245 AV SUPPLY	35,000	35,000	35,000	AUDIO VISUAL BOOKS
<b>Total 5245</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>10645000</b>	<b>YOUTH SERVICES</b>			
5265 NON CAP EQ	4,450	0	0	REPLACEMENT OF 12 PUBLIC COMPUTER CHAIRS- MANAGER REDUCTION - PURCHASE IN FY 16
<b>Total 5265</b>	<b>\$4,450</b>	<b>\$0</b>	<b>\$0</b>	
5270 OTR SUPPLY	5,000	5,000	5,000	OTHER SUPPLIES FOR YOUTH SERVICES AS NEEDED
<b>Total 5270</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5300 TRAIN TRAN	2,500	2,500	2,500	TRAINING EVENTS SPONSORED BY THE STATE LIBRARY THROUGHOUT THE YEAR. PROFESSIONAL DEVELOPMENT FOR STAFF THROUGH ALA.
<b>Total 5300</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5410 RENT EQUIP	500	500	500	RENTAL OF HELIUM TANK
<b>Total 5410</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
<b>Total 10645000</b>	<b>\$523,700</b>	<b>\$522,970</b>	<b>\$522,970</b>	

# GENERAL FUND REVENUES



Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1001000</b>	<b>GENERAL REVENUES</b>				
3100	PRIOR TAX	-225,000	-125,000	-125,000	PRIOR YEAR TAXES
<b>Total 3100</b>	<b>-225,000</b>	<b>-125,000</b>	<b>-125,000</b>		
3101	CURR TAX	-34,000,000	-34,000,000	-34,000,000	CURRENT YEAR TAXES
<b>Total 3101</b>	<b>-34,000,000</b>	<b>-34,000,000</b>	<b>-34,000,000</b>		
3102	INT TAX	-139,000	-100,000	-100,000	INTEREST FROM TAXES
<b>Total 3102</b>	<b>-139,000</b>	<b>-100,000</b>	<b>-100,000</b>		
3105	P LIEU TAX	-22,000	-22,000	-22,000	PAYMENT IN LIEU OF TAXES
<b>Total 3105</b>	<b>-22,000</b>	<b>-22,000</b>	<b>-22,000</b>		
3200	ROOM TAX	-20,000	-20,000	-20,000	ROOM OCCUPANCY TAX
<b>Total 3200</b>	<b>-20,000</b>	<b>-20,000</b>	<b>-20,000</b>		
3300	SALES TAX	-8,700,000	-9,000,000	-9,000,000	LOCAL OPTION SALES TAX
<b>Total 3300</b>	<b>-8,700,000</b>	<b>-9,000,000</b>	<b>-9,000,000</b>		
3301	B&W TAX	-170,000	-170,000	-170,000	BEER AND WINE TAX
<b>Total 3301</b>	<b>-170,000</b>	<b>-170,000</b>	<b>-170,000</b>		
3302	UTIL FRAN	-4,500,000	-3,500,000	-3,500,000	UTILITIES FRANCHISE TAXES
<b>Total 3302</b>	<b>-4,500,000</b>	<b>-3,500,000</b>	<b>-3,500,000</b>		
3303	CABLE FRAN	-15,000	-15,000	-15,000	CABLE/INTERNET FRANCHISE TAX
<b>Total 3303</b>	<b>-15,000</b>	<b>-15,000</b>	<b>-15,000</b>		
3306	GROSS REC	-115,000	-115,000	-115,000	GROSS RECEIPTS
<b>Total 3306</b>	<b>-115,000</b>	<b>-115,000</b>	<b>-115,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1001000</b>	<b>GENERAL REVENUES</b>				
3307	S W TAX	-22,000	-22,000	-22,000	SOLID WASTE DISPOSAL TAX
<b>Total 3307</b>	<b>-22,000</b>	<b>-22,000</b>	<b>-22,000</b>		
3750	OPER XFER	-1,800,000	-1,800,000	-1,800,000	UTILITY FUND TRANSFER FOR SERVICES PERFORMED IN THE GENERAL FUND
		-103,000	-103,000	-150,538	OPERATION TRANSFER FROM STORMWATER FUND FOR GENERAL FUND SERVICES PERFORMED FOR STORMWATER
<b>Total 3750</b>	<b>-\$1,903,000</b>	<b>-\$1,903,000</b>	<b>-\$1,950,538</b>		
3751	APPRO RES	-5,101,215	-3,971,963	-3,906,425	APPROPRIATED FUND BALANCE
<b>Total 3751</b>	<b>-\$5,101,215</b>	<b>-\$3,971,963</b>	<b>-\$3,906,425</b>		
3805	XFER FROM	-400,000	-400,000	-400,000	TRANSFER FROM SANITATION CAPITAL RESERVE
<b>Total 3805</b>	<b>-\$400,000</b>	<b>-\$400,000</b>	<b>-\$400,000</b>		
<b>Total 1001000</b>	<b>-\$55,332,215</b>	<b>-\$53,363,963</b>	<b>-\$53,345,963</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1001100</b>	<b>GENERAL REVENUES BOC</b>			
3305 ABC	-490,000	-490,000	-490,000	ABC PROCEEDS
<b>Total 3305</b>	<b><u>-\$490,000</u></b>	<b><u>-\$490,000</u></b>	<b><u>-\$490,000</u></b>	
3703 MISC REV	-6,357,148	-6,357,148	-6,357,148	REIMBURSEMENT FROM MI CONNECTION \$3,300,000 CONTRIBUTION MI \$1,000,000 TOWN OF DAVIDSON \$1,857,148 TOWN OF MOORESVILLE
	0	-40,000	-40,000	LAKE NORMAN REGIONAL TRANSPORTATION COMMISSION REGIONAL FUNDING
<b>Total 3703</b>	<b><u>-\$6,357,148</u></b>	<b><u>-\$6,397,148</u></b>	<b><u>-\$6,397,148</u></b>	
<b>Total 1001100</b>	<b><u>-\$6,847,148</u></b>	<b><u>-\$6,887,148</u></b>	<b><u>-\$6,887,148</u></b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1001103</b>	<b>GENERAL REVENUES FINANCE</b>				
3700	INT INVEST	-50,000	-100,000	-100,000	INTEREST ON INVESTMENTS
<b>Total 3700</b>	<b>-\$50,000</b>	<b>-\$100,000</b>	<b>-\$100,000</b>		
3703	MISC REV	-150,265	-150,265	-150,265	INTEREST CREDIT 2010
		-55,000	-55,000	-55,000	CITY OF MONROE
		-15,000	-15,000	-15,000	PURCHASING CARD REBATE
<b>Total 3703</b>	<b>-\$220,265</b>	<b>-\$220,265</b>	<b>-\$220,265</b>		
3706	SALE ASSET	-35,000	-35,000	-35,000	SALE OF SURPLUS INVENTORY
<b>Total 3706</b>	<b>-\$35,000</b>	<b>-\$35,000</b>	<b>-\$35,000</b>		
<b>Total 1001103</b>	<b>-\$305,265</b>	<b>-\$355,265</b>	<b>-\$355,265</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1001200</b>	<b>GENERAL REVENUES POLICE</b>			
3703	MISC REV	-126,000	-126,000	MGSD SRO REIMBURSEMENTS
		-50,000	-50,000	PINELAKE PREP SRO REIMBURSEMENTS
<b>Total 3703</b>	<b>-\$176,000</b>	<b>-\$176,000</b>	<b>-\$176,000</b>	
<b>Total 1001200</b>	<b>-\$176,000</b>	<b>-\$176,000</b>	<b>-\$176,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1001221</b>	<b>GENERAL REVENUES FIRE</b>			
3703	MISC REV	-134,000	-134,000	SHEPERDS FIRE DEPARTMENT REIMBURSEMENT
		-67,248	-67,248	IREDELL COUNTY RESPONSE FUNDING
		-32,568	-32,568	AT&T TOWER LEASE
<b>Total 3703</b>	<b>-\$233,816</b>	<b>-\$233,816</b>	<b>-\$233,816</b>	
<b>Total 1001221</b>	<b>-\$233,816</b>	<b>-\$233,816</b>	<b>-\$233,816</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1001600</b>	<b>GENERAL REVENUES REC</b>			
3703 MISC REV	-120,000	-120,000	-120,000	CONVENTION & VISITOR BUREAU FUNDS FOR MAZEPPA RD DEBT
<b>Total 3703</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	
<b>Total 1001600</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	<b>-\$120,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1001620</b>	<b>GENERAL REVENUES GOLF</b>			
3703	MISC REV	-120,000	-120,000	BANQUENT LEASE
		-34,848	-34,848	RESTAURANT LEASE
		-33,000	-33,000	SPONSORSHIPS
		-12,006	-12,006	SNACK BAR LEASE
<b>Total 3703</b>	<b>-\$199,854</b>	<b>-\$199,854</b>	<b>-\$199,854</b>	
<b>Total 1001620</b>	<b>-\$199,854</b>	<b>-\$199,854</b>	<b>-\$199,854</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002221</b>	<b>CHGS FOR SERVICE FIRE SUPP</b>			
3431	PLAN REVW	-45,000	-45,000	FIRE PLAN REVIEW CHARGES
<b>Total 3431</b>	<b>-45,000</b>	<b>-45,000</b>	<b>-45,000</b>	
<b>Total 1002221</b>	<b>-45,000</b>	<b>-45,000</b>	<b>-45,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1002301</b>	<b>CHGS FOR SERVICE DEV SERVICES</b>				
3408	CIT & PENL	-8,000	-8,000	-8,000	CITATIONS AND PENALTIES
<b>Total 3408</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	<b>-\$8,000</b>		
3422	INSPEC FEE	-40,000	-40,000	-40,000	INSPECTION FEES
<b>Total 3422</b>	<b>-\$40,000</b>	<b>-\$40,000</b>	<b>-\$40,000</b>		
3428	PERMIT FEE	-50,000	-50,000	-50,000	PERMIT FEES
<b>Total 3428</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	<b>-\$50,000</b>		
3430	PL BD CHG	-14,000	-14,000	-14,000	PLANNING BOARD CHARGES
<b>Total 3430</b>	<b>-\$14,000</b>	<b>-\$14,000</b>	<b>-\$14,000</b>		
3431	PLAN REVW	-40,000	-40,000	-40,000	PLANS REVIEW CHARGES
<b>Total 3431</b>	<b>-\$40,000</b>	<b>-\$40,000</b>	<b>-\$40,000</b>		
3446	SITE PLAN	-2,000	-2,000	-2,000	SITE PLAN CHARGES
<b>Total 3446</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	<b>-\$2,000</b>		
3448	SUBDIVISN	-120,000	-120,000	-120,000	TIA PASS THROUGH MATCHING REVENUE
		-45,000	-45,000	-45,000	SCADA UPGRADES
		-20,000	-20,000	-20,000	SUBDIVISON CHARGES
<b>Total 3448</b>	<b>-\$185,000</b>	<b>-\$185,000</b>	<b>-\$185,000</b>		
<b>Total 1002301</b>	<b>-\$339,000</b>	<b>-\$339,000</b>	<b>-\$339,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1002302</b>	<b>CHGS FOR SERVICE STREET</b>				
3703	MISC REV	-20,000	-20,000	-20,000	STREETS MISCELLANEOUS REVENUES VEHICLE TAX REVENUE FOR PAVING/RESURFACING AND MOORESVILLE MAIN - MANAGER NOT RECOMMENDED
		0	0	0	
<b>Total 3703</b>		<u><b>-\$20,000</b></u>	<u><b>-\$20,000</b></u>	<u><b>-\$20,000</b></u>	
<b>Total</b>	<b>1002302</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002303</b>	<b>CHGS FOR SERVICE SANITATION</b>			
3460 R SOL WAST	-470,000	-470,000	-470,000	RESIDENTIAL SOLID WASTE FEES MINUS \$500,000 POSTED IN CAPITAL RESERVE FUND
<b>Total 3460</b>	<b>-470,000</b>	<b>-470,000</b>	<b>-470,000</b>	
<b>Total 1002303</b>	<b>-470,000</b>	<b>-470,000</b>	<b>-470,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002305</b>	<b>CHGS FOR SERVICE B&amp;G</b>			
3406 GRAVE CHG	-75,000	-75,000	-75,000	CEMETERY GRAVE CHARGES
<b>Total 3406</b>	<b>-\$75,000</b>	<b>-\$75,000</b>	<b>-\$75,000</b>	
3407 MARKER CHG	-2,000	-2,000	-2,000	CEMETERY MARKER FEES
<b>Total 3407</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	<b>-\$2,000</b>	
<b>Total 1002305</b>	<b>-\$77,000</b>	<b>-\$77,000</b>	<b>-\$77,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002600</b>	<b>CHGS FOR SERVICE REC ADMIN</b>			
3442	RENT FIELD	-7,000	-7,000	COURT/GYM RENTAL FEES
<b>Total 3442</b>	<b>-\$7,000</b>	<b>-\$7,000</b>	<b>-\$7,000</b>	
<b>Total 1002600</b>	<b>-\$7,000</b>	<b>-\$7,000</b>	<b>-\$7,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1002601</b>	<b>CHGS FOR SERVICE REC ATH</b>				
3401	YTH/ADULT	-125,000	-125,000	-125,000	FEEES PAID TO PLAY RECREATIONAL SPORTS
<b>Total 3401</b>	<b>-\$125,000</b>	<b>-\$125,000</b>	<b>-\$125,000</b>		
3402	CONTRACTED	-80,000	-80,000	-80,000	TOWN'S PORTION OF CONTRACTED SPORTS AND CAMPS
<b>Total 3402</b>	<b>-\$80,000</b>	<b>-\$80,000</b>	<b>-\$80,000</b>		
3411	CONCESSNS	-105,000	-105,000	-105,000	CONCESSION REVENUE
<b>Total 3411</b>	<b>-\$105,000</b>	<b>-\$105,000</b>	<b>-\$105,000</b>		
3442	RENT FIELD	-90,000	-90,000	-90,000	TOURNAMENT REVENUE AND RENTAL FROM PRACTICES
<b>Total 3442</b>	<b>-\$90,000</b>	<b>-\$90,000</b>	<b>-\$90,000</b>		
<b>Total 1002601</b>	<b>-\$400,000</b>	<b>-\$400,000</b>	<b>-\$400,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1002602</b>	<b>CHGS FOR SERVICE REC CENTER</b>				
3401	YTH/ADULT	-100,000	-100,000	-100,000	YOUTH AND ADULT PROGRAMMING PROVIDED BY CENTER STAFF INCLUDING AFTERSCHOOL AND SUMMER
<b>Total 3401</b>	<b>-\$100,000</b>	<b>-\$100,000</b>	<b>-\$100,000</b>		
3402	CONTRACTED	-60,000	-60,000	-60,000	TOWN'S SHARE OF CONTRACTED SERVICES IN CENTERS
<b>Total 3402</b>	<b>-\$60,000</b>	<b>-\$60,000</b>	<b>-\$60,000</b>		
3439	RENT CC	-375,000	-375,000	-375,000	CHARLES MACK CITIZEN CENTER REVENUE
<b>Total 3439</b>	<b>-\$375,000</b>	<b>-\$375,000</b>	<b>-\$375,000</b>		
3440	RENT HOOP	-3,000	-3,000	-3,000	FACILITY RENTAL REVENUE AT WINNIE HOOPER
<b>Total 3440</b>	<b>-\$3,000</b>	<b>-\$3,000</b>	<b>-\$3,000</b>		
3441	RENT HOUS	-3,700	-3,700	-3,700	MONTHLY PAYMENTS
<b>Total 3441</b>	<b>-\$3,700</b>	<b>-\$3,700</b>	<b>-\$3,700</b>		
3443	RENT WMEM	-25,000	-25,000	-25,000	RENTAL REVENUE AT WAR MEMORIAL
<b>Total 3443</b>	<b>-\$25,000</b>	<b>-\$25,000</b>	<b>-\$25,000</b>		
3462	RENT-TALBT	-50,000	-50,000	-50,000	FACILITY RENTAL AT TALBERT CENTER
<b>Total 3462</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	<b>-\$50,000</b>		
3463	RENT SELMA	-12,000	-12,000	-12,000	FACILITY RENTAL REVENUE AT SELMA BURKE
<b>Total 3463</b>	<b>-\$12,000</b>	<b>-\$12,000</b>	<b>-\$12,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1002602</b>	<b>CHGS FOR SERVICE REC CENTER</b>				
3470	CULT EVENT	-30,000	-30,000	-30,000	REVENUE FROM CRAFT SHOWS, EXHIBITIONS, AND CHILDRENS THEATER
<b>Total 3470</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>		
<b>Total 1002602</b>	<b>-\$658,700</b>	<b>-\$658,700</b>	<b>-\$658,700</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002604</b>	<b>CHGS FOR SERVICE REC SPECIAL</b>			
3400	POOL FEE	-30,000	-30,000	POOL REVENUES
<b>Total 3400</b>	<u><b>-\$30,000</b></u>	<u><b>-\$30,000</b></u>	<u><b>-\$30,000</b></u>	
3411	CONCESSNS	-8,000	-8,000	POOL CONESSIONS
<b>Total 3411</b>	<u><b>-\$8,000</b></u>	<u><b>-\$8,000</b></u>	<u><b>-\$8,000</b></u>	
<b>Total</b>	<b>1002604</b>	<b>-\$38,000</b>	<b>-\$38,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002620</b>	<b>CHGS FOR SERVICE GOLF OPER</b>			
3405	CART FEE	-320,566	-320,566	CART RENTAL
<b>Total 3405</b>	<b>-\$320,566</b>	<b>-\$320,566</b>	<b>-\$320,566</b>	
3409	CLUB RENT	-3,000	-3,000	CLUB RENTAL REVENUE
<b>Total 3409</b>	<b>-\$3,000</b>	<b>-\$3,000</b>	<b>-\$3,000</b>	
3416	DRIVING RG	-56,000	-56,000	DRIVING RANGE REVENUE
<b>Total 3416</b>	<b>-\$56,000</b>	<b>-\$56,000</b>	<b>-\$56,000</b>	
3419	GOLF ASSOC	-5,000	-5,000	GOLF ASSOCIATION MEMBERSHIPS
<b>Total 3419</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
3420	GOLF MEM	-35,000	-35,000	GOLF MEMBERSHIP REVENUE
<b>Total 3420</b>	<b>-\$35,000</b>	<b>-\$35,000</b>	<b>-\$35,000</b>	
3421	GREENS FEE	-600,000	-600,000	GREENS FEES REVENUE
<b>Total 3421</b>	<b>-\$600,000</b>	<b>-\$600,000</b>	<b>-\$600,000</b>	
3424	LESSON FEE	-8,000	-8,000	GOLF LESSONS REVENUES
<b>Total 3424</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	<b>-\$8,000</b>	
3433	PRO SHOP	-46,150	-46,150	PRO SHOP CHARGES REVENUES
<b>Total 3433</b>	<b>-\$46,150</b>	<b>-\$46,150</b>	<b>-\$46,150</b>	
3437	PULL CART	-1,000	-1,000	PULL CART RENTAL FEES REVENUES
<b>Total 3437</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	<b>-\$1,000</b>	
<b>Total 1002620</b>	<b>-\$1,074,716</b>	<b>-\$1,074,716</b>	<b>-\$1,074,716</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1002621</b>	<b>CHGS FOR SERVICE GOLF SNACK</b>			
3411	CONCESSNS	-15,000	-15,000	CONCESSION LEASE PAYMENTS
<b>Total 3411</b>	<b>-15,000</b>	<b>-15,000</b>	<b>-15,000</b>	
<b>Total 1002621</b>	<b>-15,000</b>	<b>-15,000</b>	<b>-15,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1002641</b>	<b>CHGS FOR SERVICE LIB CIRC</b>				
3414	LATE FEE	-55,000	-55,000	-55,000	LATE FEE REVENUES
<b>Total 3414</b>	<b>-55,000</b>	<b>-55,000</b>	<b>-55,000</b>		
3429	COPY FEE	-16,000	-16,000	-16,000	COPY AND PRINTING REVENUES AT LIBRARY
<b>Total 3429</b>	<b>-16,000</b>	<b>-16,000</b>	<b>-16,000</b>		
3447	SP PROG FE	-2,000	-2,000	-2,000	ITEM RENTAL REVENUES
<b>Total 3447</b>	<b>-2,000</b>	<b>-2,000</b>	<b>-2,000</b>		
3458	LOST-DAMAG	-5,000	-5,000	-5,000	DAMAGED ITEMS FEES
<b>Total 3458</b>	<b>-5,000</b>	<b>-5,000</b>	<b>-5,000</b>		
<b>Total 1002641</b>	<b>-\$78,000</b>	<b>-\$78,000</b>	<b>-\$78,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1004140</b>	<b>GF OPER GRANTS PLAN</b>			
3215	GRANT OTR	0	-6,000	GRANT MATCH ARCHITECTURAL SURVEY
		0	-6,000	HISTORIC PRESERVATION GUIDELINES GRANT MATCH
<b>Total 3215</b>	<b>\$0</b>	<b>-\$12,000</b>	<b>-\$12,000</b>	
<b>Total 1004140</b>	<b>\$0</b>	<b>-\$12,000</b>	<b>-\$12,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1004200</b>	<b>GF OPER GRANTS POLICE ADMIN</b>				
3210 ABC LAW	-60,000	-60,000	-60,000	ABC PROCEEDS	
<b>Total 3210</b>	<b>-60,000</b>	<b>-60,000</b>	<b>-60,000</b>		
<b>Total 1004200</b>	<b>-60,000</b>	<b>-60,000</b>	<b>-60,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1004201</b>	<b>GF OPER GRANTS POLICE PATROL</b>				
3304	DIST COURT	-25,000	-25,000	DISTRICT COURT FEES	
<b>Total 3304</b>	<b>-25,000</b>	<b>-25,000</b>	<b>-25,000</b>		
<b>Total 1004201</b>	<b>-\$25,000</b>	<b>-\$25,000</b>	<b>-\$25,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1004202</b>	<b>GF OPER GRANTS POLICE INVEST</b>			
3206	FED ASSET	-30,000	-30,000	FEDERAL ASSET FOREFEITURES
<b>Total 3206</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	<b>-\$30,000</b>	
3207	ST ASSET	-20,000	-20,000	STATE ASSET FORFEITURES
<b>Total 3207</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	<b>-\$20,000</b>	
<b>Total 1004202</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	<b>-\$50,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>1004600</b>	<b>GF OPER GRANTS REC ADMIN</b>			
3201 ABC REC	-350,000	-350,000	-350,000	ABC PROCEEDS RECREATION
<b>Total 3201</b>	<b>-350,000</b>	<b>-350,000</b>	<b>-350,000</b>	
<b>Total 1004600</b>	<b>-350,000</b>	<b>-350,000</b>	<b>-350,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>1004640</b>	<b>GF OPER GRANTS LIBRARY ADMIN</b>				
3204	GRANT ST	-22,000	-22,000	LIBRARY STATE FUNDING	
<b>Total 3204</b>	<b>-\$22,000</b>	<b>-\$22,000</b>	<b>-\$22,000</b>		
3205	GRANT CO	-1,287,275	-1,287,275	IREDELL COUNTY LIBRARY FUNDING	
<b>Total 3205</b>	<b>-\$1,287,275</b>	<b>-\$1,287,275</b>	<b>-\$1,287,275</b>		
<b>Total 1004640</b>	<b>-\$1,309,275</b>	<b>-\$1,309,275</b>	<b>-\$1,309,275</b>		

# UTILITY FUND SUMMARY



## UTILITY FUND – BUDGET SUMMARY

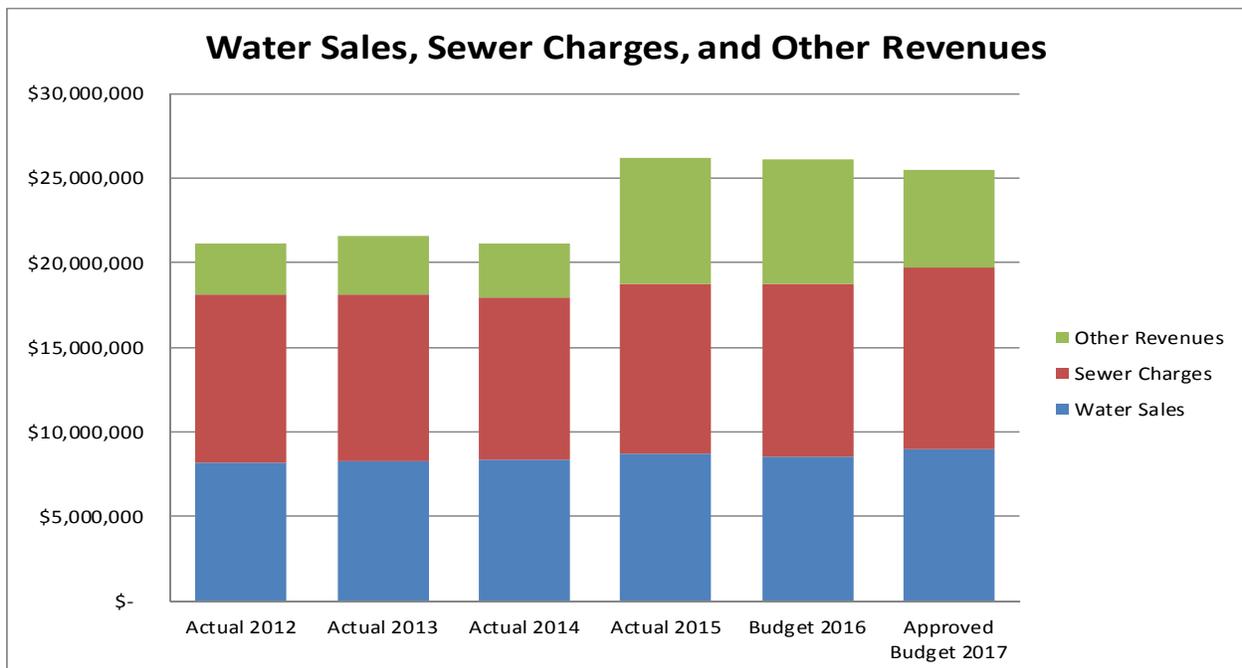
The Utilities Fund is used to account for the Town’s water and sewer operations. As a proprietary fund the Utility Fund distinguishes operating revenues and expenses from non-operating items. Operating revenues and expenses result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Town’s Utility Fund are charges to customers for sales and services. The Town also recognizes as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the water and sewer system. Operating expenses for the Utility Fund includes the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as non-operating revenues and expenses.

The following charts display a history of operating revenues and expenses.

	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2016-2017 Approved Budget
Revenues	\$ 21,903,590	\$ 21,614,435	\$ 21,139,861	\$ 22,689,647	\$ 26,140,148	\$ 25,503,782
Expenses	\$ 16,745,687	\$ 19,120,853	\$ 18,398,019	\$ 23,765,939	\$ 26,140,148	\$ 25,503,782
Change in Net Position	\$ 7,958,329	\$ 7,592,463	\$ 5,028,459	\$ 4,369,305	\$ -	\$ -

### Water and Sewer Revenues

Actual water and sewer fees and charges can be found in the Fee Schedule section of the FY 2016-2017 Approved Budget. The Town uses an independent rate consultant to perform a study of budgeted expenses to determine appropriate rates and fees for the upcoming fiscal year. The rate study consists of analyzing departmental requested budget expenses to identify the net revenue requirements from user rate revenues. The results of the Wildan Financial rate study determined no changes in the existing rates. The rates from FY 2015-2016 were sufficient to meet the needs of FY 2016-2017 budgeted expenses.



## UTILITY FUND REVENUES BY CATEGORY

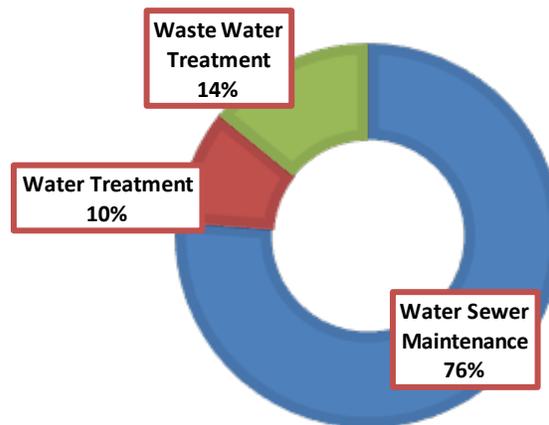
UTILITY FUND REVENUES	ACTUAL REVENUES				APPROVED	RECOMMENDED	APPROVED
	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	
Water Sales	\$ 8,207,729	\$ 8,294,388	\$ 8,377,444	\$ 8,708,418	\$ 8,530,657	\$ 9,012,401	\$ 9,012,401
Sewer Charges	\$ 9,921,912	\$ 9,821,039	\$ 9,551,930	\$ 10,017,718	\$ 10,182,152	\$ 10,729,375	\$ 10,729,375
Water & Sewer Taps	\$ 78,428	\$ 97,887	\$ 76,767	\$ 96,475	\$ 75,000	\$ 76,050	\$ 76,050
Penalties	\$ 53,140	\$ 2,125	\$ 58,200	\$ 163,595	\$ 46,000	\$ 46,000	\$ 46,000
Fees	\$ 695,401	\$ 792,502	\$ 608,775	\$ 703,744	\$ 590,000	\$ 590,000	\$ 590,000
Miscellaneous	\$ 501,928	\$ 798,359	\$ 962,637	\$ 785,804	\$ 900,000	\$ 912,560	\$ 912,560
Availability Fees & Charges	\$ 1,176,890	\$ 1,237,390	\$ 1,063,722	\$ 1,563,745	\$ 950,000	\$ 1,750,000	\$ 1,750,000
System Development Fess	\$ 521,933	\$ 553,610	\$ 435,542	\$ 646,827	\$ 750,000	\$ 750,000	\$ 750,000
Interest on Investments	\$ 23,681	\$ 17,135	\$ 4,844	\$ 3,321	\$ 5,000	\$ 5,000	\$ 5,000
Appropriated Earnings	\$ -		\$ -	\$ -	\$ 4,111,339	\$ 1,632,396	\$ 1,632,396
Transfers from Other Fund	\$ 722,548		\$ -	\$ -	\$ -	\$ -	\$ -
<b>TOTAL REVENUES</b>	<b>\$21,903,590</b>	<b>\$21,614,435</b>	<b>\$21,139,861</b>	<b>\$22,689,647</b>	<b>\$26,140,148</b>	<b>\$ 25,503,782</b>	<b>\$25,503,782</b>

### WATER AND SEWER EXPENSES

The Town of Mooresville divides the Utility Fund into three functional areas. Services and programs are broken down into Water Sewer Maintenance, Water Treatment, and Wastewater Treatment.

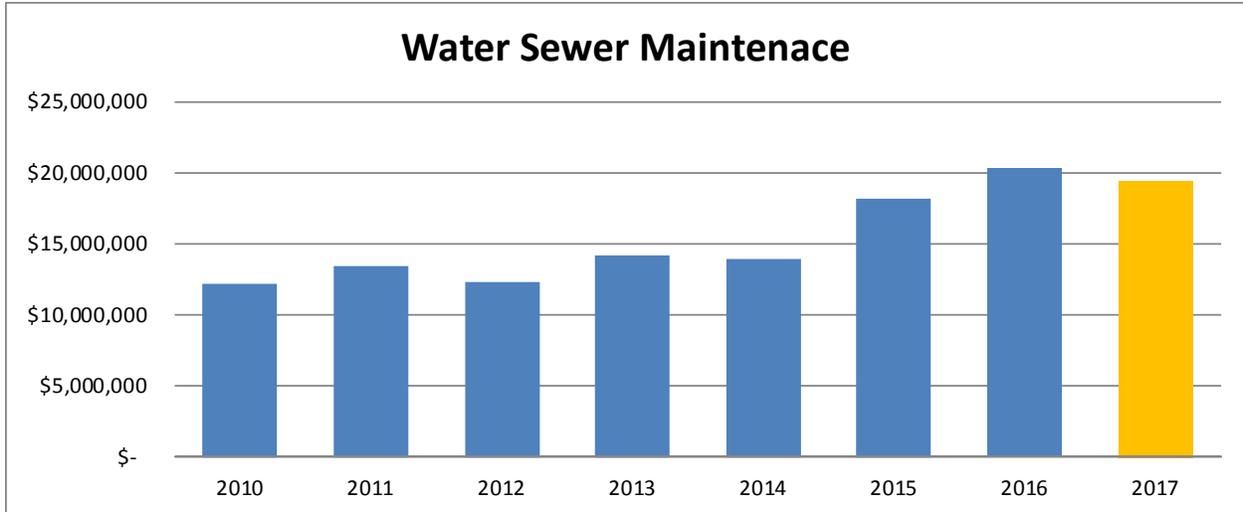
- Water Sewer Maintenance (\$19,436,879)
- Water Treatment (\$2,445,018)
- Wastewater Treatment (\$3,621,885)

### UTILITY FUND FUNCTIONAL AREAS



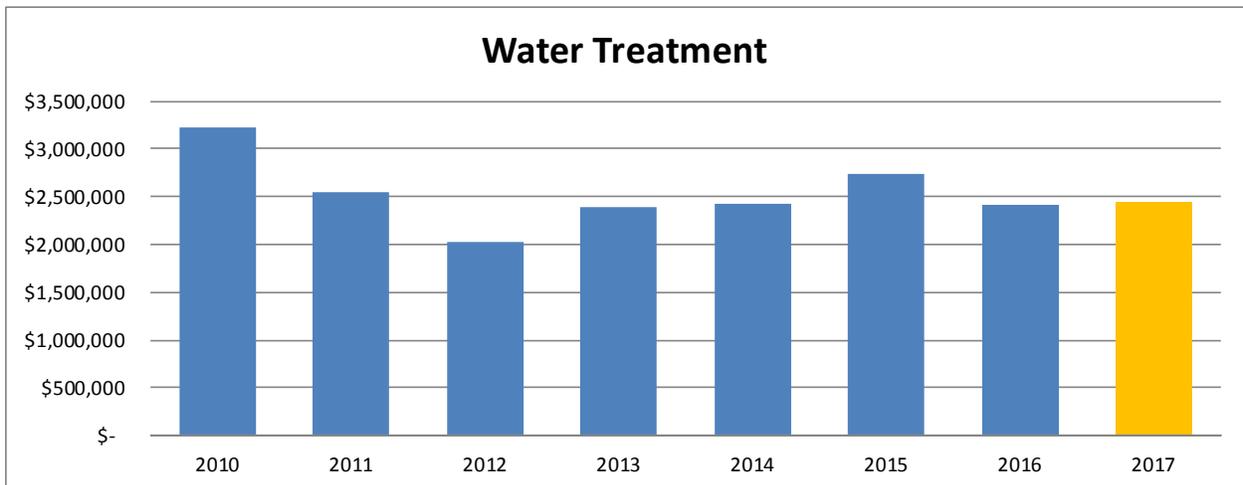
#### Water Sewer Maintenance

Included in the Water Sewer Maintenance functional area are the departments for Water Sewer Administration, Meter Reading, Line Maintenance, and Pump Maintenance.



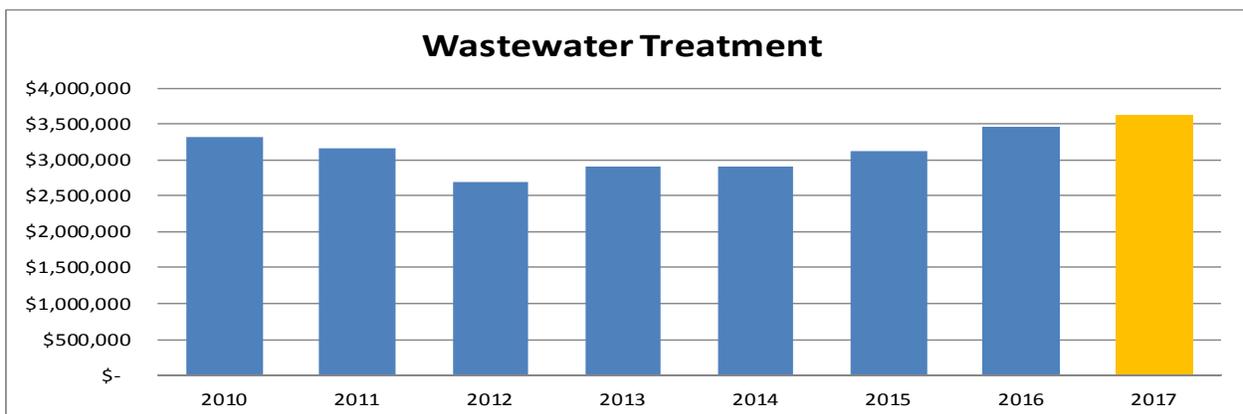
Water Treatment

Included in the Water Treatment functional area are the departments for Water Treatment Administration, Water Treatment Plant 1, and Water Treatment Plant 2.



Wastewater Treatment

Included in the Wastewater Treatment functional area is the department of Wastewater Treatment.



## UTILITY FUND EXPENDITURES BY DEPARTMENT

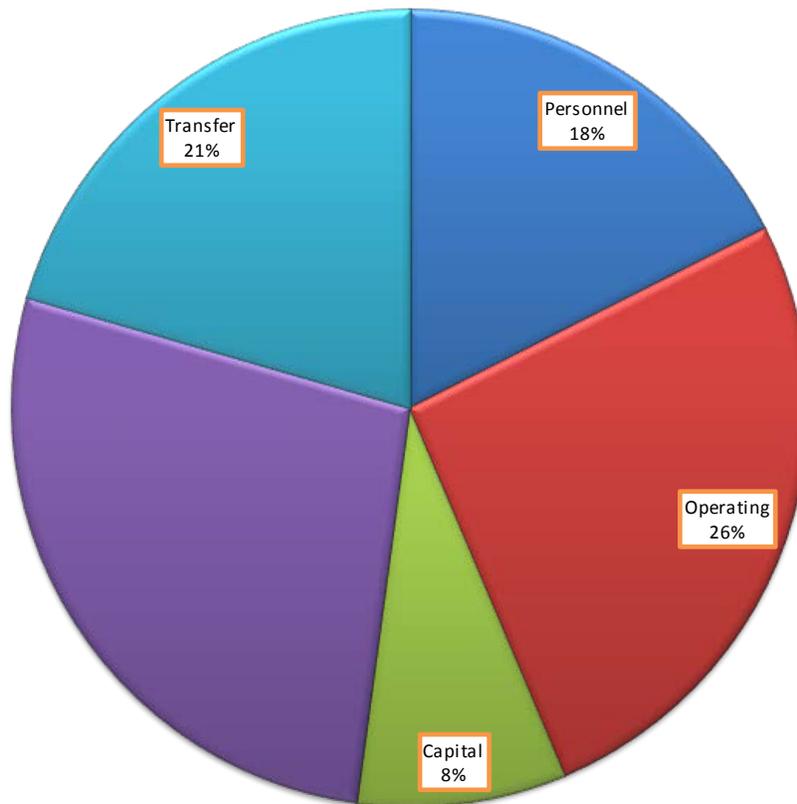
	ACTUAL			REQUESTED	RECOMMENDED	APPROVED
	2012-13	2013-14	2014-2015	2016-2017		
<b>Water Sewer Maintenance</b>						
Water Sewer Administration	\$ 12,380,488	\$ 11,206,580	\$ 11,046,190	\$ 11,013,121	\$ 13,674,121	\$ 13,674,121
Meter Reading	\$ 492,743	\$ 517,702	\$ 521,351	\$ 976,333	\$ 974,533	\$ 974,533
Line Maintenance	\$ 2,603,749	\$ 2,747,506	\$ 3,189,947	\$ 3,669,055	\$ 3,661,855	\$ 3,661,855
Pump Maintenance	\$ 603,277	\$ 589,401	\$ 544,349	\$ 1,119,490	\$ 1,126,370	\$ 1,126,370
<b>Total Water Sewer Maintenance</b>	<b>\$ 16,080,257</b>	<b>\$ 15,061,189</b>	<b>\$ 15,301,837</b>	<b>\$ 16,777,999</b>	<b>\$ 19,436,879</b>	<b>\$ 19,436,879</b>
<b>Water Treatment</b>						
Water Treatment Administration	\$ 846,909	\$ 966,221	\$ 962,258	\$ 1,011,813	\$ 1,015,453	\$ 1,015,453
Water Treatment I	\$ 1,512,155	\$ 1,571,085	\$ 1,783,480	\$ 2,080,450	\$ 760,450	\$ 760,450
Water Treatment II	\$ 386,949	\$ 456,486	\$ 654,490	\$ 1,989,115	\$ 669,115	\$ 669,115
<b>Total Water Treatment</b>	<b>\$ 2,746,013</b>	<b>\$ 2,993,792</b>	<b>\$ 3,400,228</b>	<b>\$ 5,081,378</b>	<b>\$ 2,445,018</b>	<b>\$ 2,445,018</b>
<b>Wastewater Treatment</b>						
Wastewater Treatment	\$ 3,575,144	\$ 4,136,609	\$ 4,221,144	\$ 3,621,360	\$ 3,621,885	\$ 3,621,885
<b>Total Wastewater Treatment</b>	<b>\$ 3,575,144</b>	<b>\$ 4,136,609</b>	<b>\$ 4,221,144</b>	<b>\$ 3,621,360</b>	<b>\$ 3,621,885</b>	<b>\$ 3,621,885</b>
<b>TOTAL UTILITY FUND</b>	<b>\$ 22,401,414</b>	<b>\$ 22,191,590</b>	<b>\$ 22,923,209</b>	<b>\$ 25,480,737</b>	<b>\$ 25,503,782</b>	<b>\$ 25,503,782</b>

## UTILITY FUND CHANGE IN EXPENDITURES BY DEPARTMENT

	APPROVED	REQUESTED	RECOMMENDED	APPROVED	\$ Change	% Change
	2015-2016		2016-2017			
<b>Water Sewer Maintenance</b>						
Water Sewer Maintenance	\$ 15,488,865	\$ 11,013,121	\$ 13,674,121	\$ 13,674,121	\$ (1,814,744)	-11.72%
Meter Reading	\$ 553,190	\$ 976,333	\$ 974,533	\$ 974,533	\$ 421,343	76.17%
Line Maintenance	\$ 3,559,749	\$ 3,669,055	\$ 3,661,855	\$ 3,661,855	\$ 102,106	2.87%
Pump Maintenance	\$ 681,743	\$ 1,119,490	\$ 1,126,370	\$ 1,126,370	\$ 444,627	65.22%
<b>Total Water Sewer Maintenance</b>	<b>\$ 20,283,547</b>	<b>\$ 16,777,999</b>	<b>\$ 19,436,879</b>	<b>\$ 19,436,879</b>	<b>\$ (846,668)</b>	<b>-4.17%</b>
<b>Water Treatment</b>						
Water Treatment Administration	\$ 972,643	\$ 1,011,813	\$ 1,015,453	\$ 1,015,453	\$ 42,810	4.40%
Water Treatment I	\$ 754,974	\$ 2,080,450	\$ 760,450	\$ 760,450	\$ 5,476	0.73%
Water Treatment II	\$ 679,712	\$ 1,989,115	\$ 669,115	\$ 669,115	\$ (10,597)	-1.56%
<b>Total Water Treatment</b>	<b>\$ 2,407,329</b>	<b>\$ 5,081,378</b>	<b>\$ 2,445,018</b>	<b>\$ 2,445,018</b>	<b>\$ 37,689</b>	<b>1.57%</b>
<b>Wastewater Treatment</b>						
Wastewater Treatment	\$ 3,449,272	\$ 3,621,360	\$ 3,621,885	\$ 3,621,885	\$ 172,613	5.00%
<b>Total Wastewater Treatment</b>	<b>\$ 3,449,272</b>	<b>\$ 3,621,360</b>	<b>\$ 3,621,885</b>	<b>\$ 3,621,885</b>	<b>\$ 172,613</b>	<b>5.00%</b>
<b>TOTAL UTILITY FUND</b>	<b>\$ 26,140,148</b>	<b>\$ 25,480,737</b>	<b>\$ 25,503,782</b>	<b>\$ 25,503,782</b>	<b>\$ (636,366)</b>	<b>-2.43%</b>

## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

	Personnel	Operating	Capital	Debt Services	Transfer	Total
Water Sewer Maintenance	\$ 2,177,300	\$ 3,546,026	\$ 1,505,000	\$ 6,973,553	\$ 5,235,000	\$ 19,436,879
Water Treatment	\$ 1,010,953	\$ 1,322,065	\$ 112,000	\$ -	\$ -	\$ 2,445,018
Wastewater Treatment	\$ 1,282,930	\$ 1,796,455	\$ 542,500	\$ -	\$ -	\$ 3,621,885
<b>TOTAL EXPENDITURES</b>	<b>\$ 4,471,183</b>	<b>\$ 6,664,546</b>	<b>\$ 2,159,500</b>	<b>\$ 6,973,553</b>	<b>\$ 5,235,000</b>	<b>\$ 25,503,782</b>



### UTILITY FUND OUTSTANDING LONG TERM DEBT

Project	Original Date	Maturity Date	June 30, 2015 Balance	FY 2015-2016 Principal	FY 2015-2016 Interest	FY 2016-2017 Principal	FY 2016-2017 Interest	FY 2018-2033 Debt Service
Installment Purchase - W&S Extension & Elevated Tank	12/13/1999	10/15/2019	\$ 425,000	\$ 85,000	\$ 23,545	\$ 85,000	\$ 18,836	\$ 283,254.00
Revenue Bonds - 2010	4/29/2010	5/1/2035	\$ 21,855,000	\$ 805,000	\$ 1,263,118	\$ 835,000	\$ 1,230,918	\$ 35,244,343
Revenue Bonds - 2012	3/20/2012	5/1/2029	\$ 40,215,000	\$ 2,745,000	\$ 1,622,050	\$ 2,560,000	\$ 1,512,250	\$ 48,796,050
State Revolving Loan	7/15/2011	5/1/2031	\$ 9,571,818	\$ 510,054	\$ 212,495	\$ 521,377	\$ 201,172	\$ 10,738,908
<b>TOTALS</b>			<b>\$ 72,066,818</b>	<b>\$ 4,145,054</b>	<b>\$ 3,121,208</b>	<b>\$ 4,001,377</b>	<b>\$ 2,963,176</b>	<b>\$ 95,062,555</b>

### CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000)

DEPARTMENT/Division	ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
WATER SEWER MAINTENANCE	42" Sewer Line Extension	\$795,000	\$795,000	\$795,000
	In-House Waterline Replacement	\$100,000	\$100,000	\$100,000
	Contracted Waterline Replacement	\$500,000	\$500,000	\$500,000
	<b>DEPARTMENT TOTAL</b>	<b>\$1,395,000</b>	<b>\$1,395,000</b>	<b>\$1,395,000</b>
METER READING	Replacement Pick-up Truck	\$30,000	\$30,000	\$30,000
	<b>DEPARTMENT TOTAL</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>
LINE MAINTENANCE	Replace Pick-up Truck	\$30,000	\$30,000	\$30,000
	Tandem Dump Truck	\$140,000	\$140,000	\$140,000
	Sewer Camera Truck	\$270,000	\$270,000	\$270,000
	Replacement Mini Excavator	\$55,000	\$55,000	\$55,000
	<b>DEPARTMENT TOTAL</b>	<b>\$495,000</b>	<b>\$495,000</b>	<b>\$495,000</b>
PUMP MAINTENANCE	Pick-up Truck for Crew Leader	\$30,000	\$30,000	\$30,000
	Generator for Panasonic Lift Station	\$100,000	\$100,000	\$100,000
	South Iredell Pump Station Automatic Bar Screen	\$250,000	\$250,000	\$250,000
	<b>DEPARTMENT TOTAL</b>	<b>\$380,000</b>	<b>\$380,000</b>	<b>\$380,000</b>
WATER TREATMENT	Replacement Chevrolet Blazer	\$32,000	\$32,000	\$32,000
	Conversion of Old Chlorine Room into Liquid Phosphate Storage Room	\$10,000	\$10,000	\$10,000
	Gate, Fencing & Connector Between Facilities	\$30,000	\$30,000	\$30,000
	Upgrade Outside Lighting	\$40,000	\$40,000	\$40,000
	Raw Water Line Phase 1	\$2,640,000	\$2,640,000	\$2,640,000
	<b>DEPARTMENT TOTAL</b>	<b>\$2,752,000</b>	<b>\$2,752,000</b>	<b>\$2,752,000</b>
WASTE WATER TREATMENT	Replacement Pick-up Truck	\$30,000	\$30,000	\$30,000
	Loader for Sludge Pad	\$132,500	\$132,500	\$132,500
	Mechanical Lift/EQ Basin Steps	\$100,000	\$100,000	\$100,000
	Shelter for Drying Bed	\$160,000	\$160,000	\$160,000
	Lab Upgrades/Rehab	\$120,000	\$120,000	\$120,000
	<b>DEPARTMENT TOTAL</b>	<b>\$542,500</b>	<b>\$542,500</b>	<b>\$542,500</b>
<b>TOTAL UTILITY FUND CAPITAL OUTLAY</b>		<b>\$5,594,500</b>	<b>\$5,594,500</b>	<b>\$5,594,500</b>

### AUTHORIZED FUNDED POSITIONS WITH BENEFITS

Departments	Funded Benefited Positions						Authorized	Requested	Recommended	Approved
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016				
Water Sewer Administration	3	3	3	2	3	3	3	3	3	3
Meter Reading	3	3	3	4	5	5	5	5	5	5
Line Maintenance	19	19	19	19	19	20	20	20	20	20
Pump Maintenance	4	4	4	4	3	3	3	4	4	4
Water Treatment	12	11	12	12	13	13	13	13	13	13
Wastewater Treatment	18	18	18	18	19	19	19	19	19	19
<b>Utility Fund Total</b>	<b>59</b>	<b>58</b>	<b>59</b>	<b>59</b>	<b>62</b>	<b>63</b>	<b>63</b>	<b>64</b>	<b>64</b>	<b>64</b>

# UTILITY FUND EXPENSES



## WATER SEWER ADMINISTRATION

The Water Sewer Administration Department consists of the administrative positions for the Utility Fund and Water Sewer Maintenance.

### BUDGET BRIEF

The approved budget for the Water Sewer Administration budget reflects an 11.72% decrease from the approved FY 2015-2016 Utility Fund budget. The decrease is primarily due to the reduction in the amount of capital funds being transferred to project ordinance funds.

### FY 2016-2017 WATER SEWER ADMINISTRATION BUDGET HIGHLIGHTS

- Design for 42” Sewer Line Extension
- Land for 42” Sewer Line Extension
- In-House and Contracted Waterline Replacement Project
- Phase 1 of Raw Waterline to Both Water Treatment Plants

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Water Sewer Administration	\$ 11,206,580	\$ 11,046,190	\$ 15,488,865	\$ 11,013,121	\$ 13,674,121	\$ 13,674,121

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Public Utilities Director	1	1	1	1
Water Sewer Field Supervisor	2	2	2	2
<b>Total Water Sewer Administration</b>	<b>3</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30700000</b>	<b>WSM ADMINISTRATION</b>			
5000 S&W - FT	2,250	2,250	2,250	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	189,348	189,348	189,348	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$191,598</b>	<b>\$191,598</b>	<b>\$191,598</b>	
5015 OT	8,250	8,250	8,250	OVERTIME FOR ADMIN
<b>Total 5015</b>	<b>\$8,250</b>	<b>\$8,250</b>	<b>\$8,250</b>	
5025 FICA	631	631	631	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	14,485	14,485	14,485	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$15,116</b>	<b>\$15,116</b>	<b>\$15,116</b>	
5030 GRP INSURE	180	180	180	HRA ADMIN
	596	596	596	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	31,000	32,000	32,000	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$31,776</b>	<b>\$32,776</b>	<b>\$32,776</b>	
5035 RETIRE	598	598	598	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	13,728	13,728	13,728	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$14,326</b>	<b>\$14,326</b>	<b>\$14,326</b>	
5040 401(K)	413	413	413	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	9,467	9,467	9,467	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$9,880</b>	<b>\$9,880</b>	<b>\$9,880</b>	
5045 FIT & WELL	720	720	720	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$720</b>	<b>\$720</b>	<b>\$720</b>	
5105 AR/ENG SVC	5,000	5,000	5,000	CONSULTANT FEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30700000</b>	<b>WSM ADMINISTRATION</b>			
	295,000	0	0	DESIGN FOR 42 INCH SEWER LINE EXTENSION - MOVED TO 30700000-5900
<b>Total 5105</b>	<b>\$300,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5115 MED LAB SV	150	150	150	RANDOM DRUG TESTS
<b>Total 5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5120 PRINT SVC	25,000	25,000	25,000	PRINTING COST FOR MONTHLY UTILITY BILLS
<b>Total 5120</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5125 BANK SVC	2,400	2,400	2,400	ADDITIONAL LOCK BOX FEES PER EILEEN
	127,400	127,400	127,400	MERCHANT FEES \$84,000 AMERICAN EXPRESS MERCHANT FEES \$4,800 BANK FEES \$38,400
<b>Total 5125</b>	<b>\$129,800</b>	<b>\$129,800</b>	<b>\$129,800</b>	
5145 OTR SVCS	0	20,000	20,000	SYSTEM/AVAILABILITY DEVELOPMENT & TIER TAP FEE STUDY
	0	25,000	25,000	WATER/SEWER RATE STUDY
	37,000	12,000	12,000	ARBITRAGE REBATE SERVICES
<b>Total 5145</b>	<b>\$37,000</b>	<b>\$57,000</b>	<b>\$57,000</b>	
5205 DUE SUBS	15,252	15,252	15,252	RENEWALS FOR STATE CERTIFICATIONS, SYSTEM PERMIT DUES, CDL RENEWALS, AWWA
<b>Total 5205</b>	<b>\$15,252</b>	<b>\$15,252</b>	<b>\$15,252</b>	
5215 OFF SUPPLY	1,000	1,000	1,000	PAPER, INK, JOURNALS
<b>Total 5215</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5225 SAF SUPPLY	5,500	5,500	5,500	STEEL TOE BOOTS FOR WHOLE STAFF

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30700000</b>	<b>WSM ADMINISTRATION</b>			
<b>Total 5225</b>	<b>\$5,500</b>	<b>\$5,500</b>	<b>\$5,500</b>	
5230 UNIFORMS	15,000	15,000	15,000	CLOTHING FOR W/S STAFF INCLUDING COLD WEATHER GEAR AND RAN GEAR ALONG WITH FR RATED CLOTHING
<b>Total 5230</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5265 NON CAP EQ	1,500	1,500	1,500	MISC. EQUIPMENT FOR STAFF
<b>Total 5265</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	
5300 TRAIN TRAN	1,200 13,800	1,200 13,800	1,200 13,800	WEF TEC NATIONAL CONFERENCE STATE CERTIFICATION SCHOOLS, LODGING, AND MEALS FOR STAFF
<b>Total 5300</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5305 UTILITIES	246,000	246,000	246,000	UTILITY BILLS FOR LIFT STATIONS AND OTHER FACILITITES WITHIN W/S MAINTENANCE
<b>Total 5305</b>	<b>\$246,000</b>	<b>\$246,000</b>	<b>\$246,000</b>	
5310 R&M BLD/ST	2,000	2,000	2,000	BUILDING MAINTENANCE TO AREAS IN OPERATION CENTER
<b>Total 5310</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5315 R&M VEH	2,000	2,000	2,000	MAINTENANCE TO ADMIN VEHICLES
<b>Total 5315</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5325 ADVERTISE	500	500	500	JOB ADVERTISEMENTS AND PUBLIC NOTICES FOR SSO IN LOCAL MEDIA OUTLETS
<b>Total 5325</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330 POSTAGE	68,000	68,000	68,000	POSTAGE FOR UTILITY BILLS
<b>Total 5330</b>	<b>\$68,000</b>	<b>\$68,000</b>	<b>\$68,000</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>30700000</b>	<b>WSM ADMINISTRATION</b>				
5410	RENT EQUIP	4,200	4,200	4,200	COPIERS AND RENTED EQUIPMENT (ADDING A COLOR PRINTER TO METER SHOP)
<b>Total 5410</b>	<b>\$4,200</b>	<b>\$4,200</b>	<b>\$4,200</b>		
5540	LAND	500,000	0	0	LAND FOR 42 INCH SEWER LINE EXTENSION - MOVED TO 30700000-5900
<b>Total 5540</b>	<b>\$500,000</b>	<b>\$0</b>	<b>\$0</b>		
5550	OTR IMPROV	100,000	100,000	100,000	IN HOUSE WATERLINE REPLACEMENT
		500,000	500,000	500,000	CONTRACTED OUT WATERLINE REPLACEMENT
<b>Total 5550</b>	<b>\$600,000</b>	<b>\$600,000</b>	<b>\$600,000</b>		
5700	DEBT PRIN	85,000	85,000	85,000	W & S ELEVATED TANK PRINCIPAL PAYMENT
		521,377	521,377	521,377	STATE REVOLVING LOAN PRINCIPAL PAYMENT
		835,000	835,000	835,000	REVENUE BONDS - SERIES 2010 PRINCIPAL PAYMENT
		2,560,000	2,560,000	2,560,000	REVENUE BONDS - SERIES 2012 PRINCIPAL PAYMENT
<b>Total 5700</b>	<b>\$4,001,377</b>	<b>\$4,001,377</b>	<b>\$4,001,377</b>		
5705	DEBT INT	18,836	18,836	18,836	W & S EXTENSION & ELEVATED TANK INTEREST PAYMENT
		201,172	201,172	201,172	STATE REVOLVING LOAN INTEREST PAYMENT
		1,230,918	1,230,918	1,230,918	REVENUE BONDS - SERIES 2010 INTEREST PAYMENT
		1,512,250	1,512,250	1,512,250	REVENUE BONDS - SERIES 2012 INTEREST PAYMENT
<b>Total 5705</b>	<b>\$2,963,176</b>	<b>\$2,963,176</b>	<b>\$2,963,176</b>		
5720	SVC CHGS	9,000	9,000	9,000	FINANCIAL SERVICES CHARGES
<b>Total 5720</b>	<b>\$9,000</b>	<b>\$9,000</b>	<b>\$9,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30700000</b>	<b>WSM ADMINISTRATION</b>			
5900 XFER TO	0	795,000	795,000	DESIGN AND LAND FOR 42" SEWER LINE EXTENSION (\$295,000 & \$500,000)
	0	2,640,000	2,640,000	PHASE 1 OF RAW WATER LINE TO BOTH PLANTS TRANSFER TO PROJECT ORDINANCE
	1,800,000	1,800,000	1,800,000	OPERATING TRANSFERS FOR GENERAL FUND PERSONNEL AND PROGRAMS OPERATING IN THE UTILITY FUND
<b>Total 5900</b>	<b>\$1,800,000</b>	<b>\$5,235,000</b>	<b>\$5,235,000</b>	
<b>Total 30700000</b>	<b>\$11,013,121</b>	<b>\$13,674,121</b>	<b>\$13,674,121</b>	

## METER READING

The Meter Reading Department oversees the Town’s network of water and sewer meters. Meter Reading is responsible for the collection of monthly utility reads and service contacts and disconnect.

### BUDGET BRIEF

The approved budget for the Meter Reading budget reflects a 76.17%% increase from the approved FY 2015-2016 Utility Fund budget. The increase is primarily due to the ERT change out and meter upgrade program.

### FY 2016-2017 METER READING BUDGET HIGHLIGHTS

- ERT and Manual Read Meter Change-outs
- ITRON Upgrades for Meter Reading Equipment
- Replacement Pick-up Truck

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Meter Reading	\$ 517,702	\$ 521,351	\$ 553,190	\$ 976,333	\$ 974,533	\$ 974,533

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Lead Water Meter Specialist Backflow/Cross Connection Coor	1	1	1	1
Water Meter Specialist I	3	3	3	3
<b>Total Meter Reading</b>	<b>5</b>	<b>5</b>	<b>5</b>	<b>5</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30701000</b>	<b>METER READING</b>			
5000 S&W - FT	2,500	2,500	2,500	LONGEVITY FOR 5 FULL-TIME EMPLOYEES
	190,970	190,970	190,970	COMPENSATION FOR 5 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$193,470</b>	<b>\$193,470</b>	<b>\$193,470</b>	
5015 OT	4,000	4,000	4,000	OVERTIME FOR METER READERS
<b>Total 5015</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>	
5025 FICA	306	306	306	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	14,609	14,609	14,609	FICA FOR 5 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$14,915</b>	<b>\$14,915</b>	<b>\$14,915</b>	
5030 GRP INSURE	300	300	300	HRA ADMIN
	602	602	602	LIFE INSURANCE FOR 5 FULL-TIME EMPLOYEES
	48,600	46,800	46,800	HEALTH INSURANCE FOR 5 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$49,502</b>	<b>\$47,702</b>	<b>\$47,702</b>	
5035 RETIRE	290	290	290	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	13,845	13,845	13,845	RETIREMENT FOR 5 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$14,135</b>	<b>\$14,135</b>	<b>\$14,135</b>	
5040 401(K)	200	200	200	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	9,548	9,548	9,548	401K FOR 5 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$9,748</b>	<b>\$9,748</b>	<b>\$9,748</b>	
5115 MED LAB SV	200	200	200	RANDOM DRUG TESTS
<b>Total 5115</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30701000</b>	<b>METER READING</b>			
5120 PRINT SVC	400	400	400	DOOR KNOCKERS AND INFORMATIONAL FLYERS FOR CUSTOMERS
<b>Total 5120</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5210 VEH SUPPLY	75,000	75,000	75,000	FUEL FOR ENTIRE DEPARTMENT
<b>Total 5210</b>	<b>\$75,000</b>	<b>\$75,000</b>	<b>\$75,000</b>	
5265 NON CAP EQ	558,363	558,363	558,363	ERT CHANGEOUTS AND METER UPGRADES
<b>Total 5265</b>	<b>\$558,363</b>	<b>\$558,363</b>	<b>\$558,363</b>	
5315 R&M VEH	3,600	3,600	3,600	REPAIR AND MAINTENANCE TO METER READER VEHICLES
<b>Total 5315</b>	<b>\$3,600</b>	<b>\$3,600</b>	<b>\$3,600</b>	
5320 R&M EQUIP	10,000	10,000	10,000	ITRON UPGRADES FOR METER READING
	12,000	12,000	12,000	SWITCH FROM MVRS TO FCS
<b>Total 5320</b>	<b>\$22,000</b>	<b>\$22,000</b>	<b>\$22,000</b>	
5330 POSTAGE	1,000	1,000	1,000	SHIPPING FOR ERT'S OR OTHER ITEMS
<b>Total 5330</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5520 VEHICLES	30,000	30,000	30,000	REPLACE TRUCK 7105
<b>Total 5520</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
<b>Total 30701000</b>	<b>\$976,333</b>	<b>\$974,533</b>	<b>\$974,533</b>	

## LINE MAINTENANCE

The Line Maintenance Department oversees the Town’s network of water and sewer lines.

### BUDGET BRIEF

The approved budget for the Line Maintenance budget reflects a 2.87%% increase from the approved FY 2015-2016 Utility Fund budget. The increase is primarily due to salary and benefit increases.

### FY 2016-2017 LINE MAINTENANCE BUDGET HIGHLIGHTS

- I & I Projects
- Sewer Camera Truck
- Replacement Mini Excavator

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Line Maintenance	\$ 2,747,506	\$ 3,189,947	\$ 3,559,749	\$ 3,669,055	\$ 3,661,855	\$ 3,661,855

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Line Maintenance Crew Leader	4	4	4	4
Line Maintenance Mechanic II	5	5	5	5
Line Maintenance Mechanic I	7	7	7	7
Camera Technician	1	1	1	1
Utility Locator	2	2	2	2
Utility Electrician	1	1	1	1
<b>Total Line Maintenance</b>	<b>20</b>	<b>20</b>	<b>20</b>	<b>20</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30702000</b>	<b>LINE MAINTENANCE</b>			
5000 S&W - FT	18,000	18,000	18,000	LONGEVITY FOR 20 FULL-TIME EMPLOYEES
	888,743	888,743	888,743	COMPENSATION FOR 20 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$906,743</b>	<b>\$906,743</b>	<b>\$906,743</b>	
5015 OT	48,000	48,000	48,000	OVERTIME FOR LINE MAINTENANCE STAFF
<b>Total 5015</b>	<b>\$48,000</b>	<b>\$48,000</b>	<b>\$48,000</b>	
5025 FICA	3,672	3,672	3,672	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	67,989	67,989	67,989	FICA FOR 20 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$71,661</b>	<b>\$71,661</b>	<b>\$71,661</b>	
5030 GRP INSURE	2,802	2,802	2,802	LIFE INSURANCE FOR 20 FULL-TIME EMPLOYEES
	194,400	187,200	187,200	HEALTH INSURANCE FOR 20 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$197,202</b>	<b>\$190,002</b>	<b>\$190,002</b>	
5035 RETIRE	3,480	3,480	3,480	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	64,434	64,434	64,434	RETIREMENT FOR 20 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$67,914</b>	<b>\$67,914</b>	<b>\$67,914</b>	
5040 401(K)	2,400	2,400	2,400	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	44,437	44,437	44,437	401K FOR 20 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$46,837</b>	<b>\$46,837</b>	<b>\$46,837</b>	
5045 FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5115 MED LAB SV	1,300	1,300	1,300	RANDOM DRUG TESTS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30702000</b>	<b>LINE MAINTENANCE</b>			
<b>Total 5115</b>	<u>\$1,300</u>	<u>\$1,300</u>	<u>\$1,300</u>	
5145 OTR SVCS	27,500	27,500	27,500	FUND TO COVER EMERGENCY REPAIRS TO WATER AND SEWER LINES
	27,500	27,500	27,500	LARGE DIAMETER SEWER LINE CLEANING/ROOT CONTROL
	285,000	285,000	285,000	UTILITY CUT PAVING THAT IS CONTRACTED OUT
<b>Total 5145</b>	<u>\$340,000</u>	<u>\$340,000</u>	<u>\$340,000</u>	
5200 JAN SUPPLY	100	100	100	JANITORIAL SUPPLIES
<b>Total 5200</b>	<u>\$100</u>	<u>\$100</u>	<u>\$100</u>	
5225 SAF SUPPLY	12,894	12,894	12,894	SAFETY SUPPLIES-CONES, SIGNS, AND PPE
<b>Total 5225</b>	<u>\$12,894</u>	<u>\$12,894</u>	<u>\$12,894</u>	
5265 NON CAP EQ	20,000	20,000	20,000	MISC. EQUIPMENT- SAWS, ROOT BITS, TAPPING MACHINES
<b>Total 5265</b>	<u>\$20,000</u>	<u>\$20,000</u>	<u>\$20,000</u>	
5270 OTR SUPPLY	307,584	307,584	307,584	INVENTORY ITEMS: PIPE FITTINGS, HYDRANTS, METERS AND MATERIAL NEEDED FOR LINE MAINTENANCE STAFF
<b>Total 5270</b>	<u>\$307,584</u>	<u>\$307,584</u>	<u>\$307,584</u>	
5300 TRAIN TRAN	1,500	1,500	1,500	STATE CERTIFICATION SCHOOLS, LODGING, AND MEALS FOR W/S STAFF
<b>Total 5300</b>	<u>\$1,500</u>	<u>\$1,500</u>	<u>\$1,500</u>	
5305 UTILITIES	4,580	4,580	4,580	PHONE STIPEND FOR CREW LEADERS AND PEOPLE OVER 2 MAN CREWS (ADDING TWO METER READERS)

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30702000</b>	<b>LINE MAINTENANCE</b>			
<b>Total 5305</b>	<b>\$4,580</b>	<b>\$4,580</b>	<b>\$4,580</b>	
5310 R&M BLD/ST	55,000	55,000	55,000	STONE FOR UTILITY CUTS
<b>Total 5310</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$55,000</b>	
5315 R&M VEH	35,000	35,000	35,000	REPAIR AND MAINTENANCE TO LINE MAINTENANCE VEHICLES
<b>Total 5315</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5320 R&M EQUIP	50,000	50,000	50,000	REPAIR AND MAINTENANCE TO LINE MAINTENANCE EQUIPMENT
<b>Total 5320</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5330 POSTAGE	1,000	1,000	1,000	FREIGHT
<b>Total 5330</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5375 OTR OBLIG	1,000,000	1,000,000	1,000,000	I & I PROJECTS
<b>Total 5375</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>	
5410 RENT EQUIP	6,500	6,500	6,500	EQUIPMENT RENTALS FOR LINE MAINTENANCE
<b>Total 5410</b>	<b>\$6,500</b>	<b>\$6,500</b>	<b>\$6,500</b>	
5520 VEHICLES	30,000	30,000	30,000	REPLACE TRUCK 7134
	140,000	140,000	140,000	TANDEM DUMP TRUCK
	270,000	270,000	270,000	SEWER CAMERA
<b>Total 5520</b>	<b>\$440,000</b>	<b>\$440,000</b>	<b>\$440,000</b>	
5525 OTR EQUIP	55,000	55,000	55,000	REPLACEMENT MINI EXCAVATOR FOR 7429
<b>Total 5525</b>	<b>\$55,000</b>	<b>\$55,000</b>	<b>\$55,000</b>	
<b>Total 30702000</b>	<b>\$3,669,055</b>	<b>\$3,661,855</b>	<b>\$3,661,855</b>	

## PUMP MAINTENANCE

The Pump Maintenance Department is responsible for the Town’s sewer pumps and lift stations.

### BUDGET BRIEF

The approved budget for the Pump Maintenance budget reflects a 65.22%% increase from the approved FY 2015-2016 Utility Fund budget. The increase is primarily due to the request of a Pump Station Crew Leader, a pick-up truck for the Crew Leader position, a generator for the Panasonic Lift Station, and South Iredell Pump Station Automatic Bar Screen.

### FY 2016-2017 PUMP MAINTENANCE BUDGET HIGHLIGHTS

- Pump Station Crew Leader Position
- Panasonic Station Generator
- Bar Screen at South Iredell Pump Station

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Pump Maintenance	\$ 589,401	\$ 544,349	\$ 681,743	\$ 1,119,490	\$ 1,126,370	\$ 1,126,370

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Senior Pump Maintenance Pump Maintenance	1	1	1	1
Mechanic	1	1	1	1
Pump Station Crew Leader	0	1	1	1
<b>Total Pump Maintenance</b>	<b>2</b>	<b>3</b>	<b>3</b>	<b>3</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30703000</b>	<b>PUMP MAINTENANCE</b>			
5000 S&W - FT	3,500	3,500	3,500	LONGEVITY FOR 3 FULL-TIME EMPLOYEES
	44,104	44,104	44,104	REQUESTED POSITION - PUMP MAINTENANCE CREW LEADER - COMPENSATION
	143,867	143,867	143,867	COMPENSATION FOR 3 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$191,471</b>	<b>\$191,471</b>	<b>\$191,471</b>	
5015 OT	6,000	6,000	6,000	OVERTIME FOR PUMP MECHANICS
<b>Total 5015</b>	<b>\$6,000</b>	<b>\$6,000</b>	<b>\$6,000</b>	
5025 FICA	459	459	459	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	3,374	3,374	3,374	REQUESTED POSITION - PUMP MAINTENANCE CREW LEADER - FICA
	11,006	11,006	11,006	FICA FOR 3 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$14,839</b>	<b>\$14,839</b>	<b>\$14,839</b>	
5030 GRP INSURE	140	140	140	REQUESTED POSITION - PUMP MAINTENANCE CREW LEADER - LIFE INSURANCE
	456	456	456	LIFE INSURANCE FOR 3 FULL-TIME EMPLOYEES
	9,720	15,600	15,600	REQUESTED POSITION - PUMP MAINTENANCE CREW LEADER - HEALTH INSURANCE
	36,000	37,000	37,000	HEALTH INSURANCE FOR 3 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$46,316</b>	<b>\$53,196</b>	<b>\$53,196</b>	
5035 RETIRE	435	435	435	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	3,198	3,198	3,198	REQUESTED POSITION - PUMP MAINTENANCE CREW LEADER - RETIREMENT
	10,430	10,430	10,430	RETIREMENT FOR 3 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$14,063</b>	<b>\$14,063</b>	<b>\$14,063</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30703000</b>	<b>PUMP MAINTENANCE</b>			
5040 401(K)	300	300	300	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	2,205	2,205	2,205	REQUESTED POSITION - PUMP MAINTENANCE CREW LEADER - 401K
	7,193	7,193	7,193	401K FOR 3 FULL-TIME EMPLOYEES
<b>Total 5040</b>	<b>\$9,698</b>	<b>\$9,698</b>	<b>\$9,698</b>	
5115 MED LAB SV	150	150	150	RANDOM DRUG TESTS
<b>Total 5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>	
5145 OTR SVCS	1,000	1,000	1,000	BENFIELD SANITATION
	13,000	13,000	13,000	TEGG SERVICES
	25,000	25,000	25,000	EMERGENCY REPAIRS TO GENERATORS AT LIFT STATIONS
	29,000	29,000	29,000	FOR MOWING AT LIFT STATIONS
	115,000	115,000	115,000	ODOR CONTROL FOR LIFT STATIONS
<b>Total 5145</b>	<b>\$183,000</b>	<b>\$183,000</b>	<b>\$183,000</b>	
5205 DUE SUBS	400	400	400	ELECTRICIAN LICENSE RENEWAL AND CDL
<b>Total 5205</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>	
5215 OFF SUPPLY	250	250	250	OFFICE SUPPLIES FOR LIFT STATION RECORD KEEPING
<b>Total 5215</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	
5225 SAF SUPPLY	5,000	5,000	5,000	SPECIALTY PPE FOR PUMP CREW/FALL PROTECTION AT LIFT STATIONS
<b>Total 5225</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>	
5265 NON CAP EQ	1,200	1,200	1,200	TOOLS FOR PUMPS
<b>Total 5265</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>30703000</b>	<b>PUMP MAINTENANCE</b>				
5270	OTR SUPPLY	26,000	26,000	26,000	TOOLS, FITTINGS, AND OTHER MATERIAL NEEDED FOR LIFT STATION
<b>Total 5270</b>	<b>\$26,000</b>	<b>\$26,000</b>	<b>\$26,000</b>		
5305	UTILITIES	1,103	1,103	1,103	PHONE STIPENDS
<b>Total 5305</b>	<b>\$1,103</b>	<b>\$1,103</b>	<b>\$1,103</b>		
5310	R&M BLD/ST	60,000	60,000	60,000	UPGRADES TO EXISTING PUMP STATIONS
<b>Total 5310</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>		
5315	R&M VEH	15,000	15,000	15,000	REPAIR AND MAINTENANCE TO PUMP STAFF VEHICLES
<b>Total 5315</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
5320	R&M EQUIP	160,000	160,000	160,000	REPAIR AND MAINTENANCE TO PUMPS, CHECK VALVES, SCADA, GENERATOR MAINTENANCE AND CONTROL PANELS
<b>Total 5320</b>	<b>\$160,000</b>	<b>\$160,000</b>	<b>\$160,000</b>		
5410	RENT EQUIP	5,000	5,000	5,000	BYPASS RENTALS AT LIFT STATIONS
<b>Total 5410</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5520	VEHICLES	30,000	30,000	30,000	ADDING A TRUCK FOR PUMP CREW LEADER
<b>Total 5520</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>		
5550	OTR IMPROV	100,000	100,000	100,000	GENERATOR FOR PANASONIC LIFT STATION
		250,000	250,000	250,000	SOUTH IREDELL PUMP STATION AUTOMATIC BAR SCREEN
<b>Total 5550</b>	<b>\$350,000</b>	<b>\$350,000</b>	<b>\$350,000</b>		
<b>Total 30703000</b>	<b>\$1,119,490</b>	<b>\$1,126,370</b>	<b>\$1,126,370</b>		

## WATER TREATMENT

The Water Treatment Department is responsible for the Town’s two water treatment plants.

### BUDGET BRIEF

The approved budget for the Water Treatment department reflects a 1.57 increase from the approved FY 2015-2016 Utility Fund budget. The increase is primarily due to salary and benefit increases.

### FY 2015-2016 WATER TREATMENT BUDGET HIGHLIGHTS

- Raw Water Line to Both Water Treatment Plant
- Rehab of Sedimentation Basin
- Rehab of Flocculator and Rapid Mixer
- Conversion of Old Chlorine Room into Liquid Phosphate Storage and Pump Room

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Water Treatment	\$ 2,993,792	\$ 15,301,837	\$ 2,407,329	\$ 5,081,378	\$ 2,445,018	\$ 2,445,018

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
WTP Manager	1	1	1	1
Lead WTP Operator	1	1	1	1
Treatment Plant Operator IV	5	5	5	5
Treatment Plant Operator II	3	3	3	3
Environmental Analyst	1	1	1	1
Treatment Plant Operator I	1	1	1	1
Plant Technician	1	1	1	1
<b>Total Water Treatment</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800000</b>	<b>WATER TREATMENT ADMINISTRATION</b>			
5000 S&W - FT	8,500	8,500	8,500	LONGEVITY FOR 13 FULL-TIME EMPLOYEES
	614,953	614,953	614,953	COMPENSATION FOR 13 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$623,453</b>	<b>\$623,453</b>	<b>\$623,453</b>	
5010 S&W - TEMP	35,000	35,000	35,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$35,000</b>	<b>\$35,000</b>	<b>\$35,000</b>	
5015 OT	78,000	78,000	78,000	OVERTIME PAY FOR NON EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$78,000</b>	<b>\$78,000</b>	<b>\$78,000</b>	
5025 FICA	2,678	2,678	2,678	FICA FOR PART-TIME EMPLOYEES
	5,967	5,967	5,967	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	47,044	47,044	47,044	FICA FOR 13 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$55,689</b>	<b>\$55,689</b>	<b>\$55,689</b>	
5030 GRP INSURE	780	780	780	HRA ADMIN
	1,944	1,944	1,944	LIFE INSURANCE FOR 13 FULL-TIME EMPLOYEES
	126,360	130,000	130,000	HEALTH INSURANCE FOR 13 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$129,084</b>	<b>\$132,724</b>	<b>\$132,724</b>	
5035 RETIRE	5,655	5,655	5,655	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	44,584	44,584	44,584	RETIREMENT FOR 13 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$50,239</b>	<b>\$50,239</b>	<b>\$50,239</b>	
5040 401(K)	3,900	3,900	3,900	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	30,748	30,748	30,748	401K FOR 13 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800000</b>	<b>WATER TREATMENT ADMINISTRATION</b>			
<b>Total 5040</b>	<u>\$34,648</u>	<u>\$34,648</u>	<u>\$34,648</u>	
5045 FIT & WELL	1,200	1,200	1,200	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<u>\$1,200</u>	<u>\$1,200</u>	<u>\$1,200</u>	
5305 UTILITIES	4,500	4,500	4,500	COMMUNICATION CHARGES
<b>Total 5305</b>	<u>\$4,500</u>	<u>\$4,500</u>	<u>\$4,500</u>	
<b>Total 30800000</b>	<b>\$1,011,813</b>	<b>\$1,015,453</b>	<b>\$1,015,453</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800801</b>	<b>WATER TREATMENT</b>			
5105 AR/ENG SVC	15,000	15,000	15,000	TECHNICAL ENGINEERING SERVICES
<b>Total 5105</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5115 MED LAB SV	20,000	20,000	20,000	EXTERNAL LAB SERVICES FOR WATER QUALITY TESTING, SUPPLIES, AND LABORATORY SERVICE CONTRACTS
<b>Total 5115</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5120 PRINT SVC	500	500	500	PRINTING AND DELIVERY COSTS FOR CCR DISTRIBUTION TO WATER UTILITY CUSTOMERS
<b>Total 5120</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5145 OTR SVCS	1,500	1,500	1,500	IWORQ ASSET MANAGEMENT DATABASE
	3,500	3,500	3,500	FUEL CLEANING AND CONDITIONING
	4,500	4,500	4,500	CALIBRATION SERVICES
	7,500	7,500	7,500	SWITCHGEAR MAINTENANCE CONTRACTS
	12,000	12,000	12,000	GENERATOR MAINTENANCE CONTRACTS
	15,000	15,000	15,000	MISCELLANEOUS MAINTENANCE SERVICES, SCADA SERVICES, INSTRUMENTATION
	25,000	25,000	25,000	CONTRACT FOR MOWING FACILITIES
	60,000	60,000	60,000	ELEVATED TANK MAINTENANCE, CLEARWELL #1 AND CLEARWELL #2 MAINTENANCE
<b>Total 5145</b>	<b>\$129,000</b>	<b>\$129,000</b>	<b>\$129,000</b>	
5200 JAN SUPPLY	1,500	1,500	1,500	CLEANING AND JANITORIAL SUPPLIES FOR DAY TO DAY OPERATION
<b>Total 5200</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>30800801</b>	<b>WATER TREATMENT</b>				
5205	DUE SUBS	3,500	3,500	3,500	CERTIFICATION AND PERMIT RENEWAL FEES FOR PLANTS AND STAFF
<b>Total 5205</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>		
5210	VEH SUPPLY	4,000	4,000	4,000	FUELS AND OTHER AUTO SUPPLIES FOR MAINTAINING FLEET VEHICLES ASSIGNED TO THE WTPS
<b>Total 5210</b>	<b>\$4,000</b>	<b>\$4,000</b>	<b>\$4,000</b>		
5215	OFF SUPPLY	1,200	1,200	1,200	OFFICE SUPPLIES USED IN DAY TO DAY OPERATIONS
<b>Total 5215</b>	<b>\$1,200</b>	<b>\$1,200</b>	<b>\$1,200</b>		
5225	SAF SUPPLY	2,000	2,000	2,000	PPE AND OTHER SAFETY SUPPLIES REQUIRED BY OSHA
<b>Total 5225</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5230	UNIFORMS	3,500	3,500	3,500	UNIFORMS AND SAFETY BOOT ALLOWANCE
<b>Total 5230</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>		
5270	OTR SUPPLY	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
		100,000	100,000	100,000	CHEMICALS AND OTHER SUPPLIES USED IN DAY TO DAY OPERATIONS
<b>Total 5270</b>	<b>\$110,000</b>	<b>\$110,000</b>	<b>\$110,000</b>		
5300	TRAIN TRAN	2,200	2,200	2,200	TRAVEL AND TRAINING OPPORTUNITIES FOR CEU'S AND REQUIRED OPERATOR CERTIFICATIONS, AND ADDITIONAL EDUCATIONAL WORKSHOPS
<b>Total 5300</b>	<b>\$2,200</b>	<b>\$2,200</b>	<b>\$2,200</b>		
5305	UTILITIES	165,000	165,000	165,000	ENERGY COSTS FOR PLANTS, RAW WATER PUMP STATION AND WATER TANKS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800801</b>	<b>WATER TREATMENT</b>			
<b>Total 5305</b>	<b>\$165,000</b>	<b>\$165,000</b>	<b>\$165,000</b>	
5310 R&M BLD/ST	0	5,000	5,000	CONTINUATION OF INTERIOR LIGHTING REPLACEMENT WITH LED FIXTURES - MOVED FROM DIFFERENT LINE ITEM
	0	7,500	7,500	INSTALLATION OF BULK TANK AND CONTAINMENT TO SWITCH TO LIQUID PHOSPHATE - MOVED FROM DIFFERENT LINE ITEM
	0	75,000	75,000	REHAB OF SEDIMENTATION BASIN #1 - MOVED FROM DIFFERENT LINE ITEM
	0	90,000	90,000	REHAB OF FLOCULATOR AND RAPID MIXER PLANT #1 - MOVED FROM DIFFERENT LINE ITEM
	20,000	20,000	20,000	ROUTINE AND EMERGENCY REPAIRS OF FACILITIES AND DRIVES
<b>Total 5310</b>	<b>\$20,000</b>	<b>\$197,500</b>	<b>\$197,500</b>	
5315 R&M VEH	2,500	2,500	2,500	ROUTINE MAINTENANCE AND REPAIRS OF PLANT VEHICLES
<b>Total 5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5320 R&M EQUIP	30,000	30,000	30,000	MISCELLANEOUS REPAIRS
<b>Total 5320</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5410 RENT EQUIP	1,050	1,050	1,050	RENTAL OF COPIES AND COPIER
<b>Total 5410</b>	<b>\$1,050</b>	<b>\$1,050</b>	<b>\$1,050</b>	
5520 VEHICLES	32,000	32,000	32,000	REPLACEMENT VEHICLE FOR 1999 CHEVROLET BLAZER
<b>Total 5520</b>	<b>\$32,000</b>	<b>\$32,000</b>	<b>\$32,000</b>	
5550 OTR IMPROV	5,000	0	0	CONTINUATION OF INTERIOR LIGHTING REPLACEMENT WITH LED FIXTURES - MANAGER REDUCTION - MOVED TO DIFFERENT

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800801</b>	<b>WATER TREATMENT</b>			
5550 OTR IMPROV	7,500	0	0	INSTALLATION OF BULK TANK AND CONTAINMENT TO SWITCH TO LIQUID PHOSPHATE - MANAGER REDUCTION - MOVED TO DIFFERENT LINE ITEM
	10,000	10,000	10,000	CONVERSION OF OLD CHLORINE ROOM INTO LIQUID PHOSPHATE STORAGE AND PUMP ROOM
	30,000	30,000	30,000	GATE, FENCING AND CONNECTOR BETWEEN FACILITIES
	75,000	0	0	REHAB OF SEDIMENTATION BASIN #1 - MANAGER REDUCTION - MOVED TO DIFFERENT LINE ITEM
	90,000	0	0	REHAB OF FLOCULATOR AND RAPID MIXER PLANT #1 - MANAGER REDUCTION - MOVED TO DIFFERENT LINE ITEM
	1,320,000	0	0	PHASE 1 OF RAW WATER LINE CONSTRUCTION - MOVED TO PROJECT ORDINANCE
<b>Total 5550</b>	<b>\$1,537,500</b>	<b>\$40,000</b>	<b>\$40,000</b>	
<b>Total 30800801</b>	<b>\$2,080,450</b>	<b>\$760,450</b>	<b>\$760,450</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800802</b>	<b>WATER TREATMENT II</b>			
5105 AR/ENG SVC	15,000	15,000	15,000	TECHNICAL ENGINEERING SERVICES
<b>Total 5105</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5115 MED LAB SV	20,000	20,000	20,000	EXTERNAL LAB SERVICES FOR WATER QUALITY TESTING, SERVICES AND SERVICE AGREEMENTS
<b>Total 5115</b>	<b>\$20,000</b>	<b>\$20,000</b>	<b>\$20,000</b>	
5145 OTR SVCS	1,500	1,500	1,500	IWORQ ASSET MANAGEMENT DATABASE
	3,500	3,500	3,500	FUEL CLEANING AND CONDITIONING
	4,500	4,500	4,500	CALIBRATION SERVICES
	4,500	4,500	4,500	TOC ANALYZER MAINTENANCE CONTRACT
	7,500	7,500	7,500	SWITCHGEAR MAINTENANCE
	12,000	12,000	12,000	GENERATOR MAINTENANCE CONTRACTS
	15,000	15,000	15,000	MISCELLANEOUS MAINTENANCE SERVICES, SCADA SERVICES
	25,000	25,000	25,000	CONTRACT FOR MOWING FACILITIES
	50,000	50,000	50,000	SLUDGE REMOVAL (CONTINUATION OF REGULAR REMOVAL)
	70,000	70,000	70,000	ELEVATED TANK MAINTENANCE
<b>Total 5145</b>	<b>\$193,500</b>	<b>\$193,500</b>	<b>\$193,500</b>	
5200 JAN SUPPLY	1,000	1,000	1,000	CLEANING AND JANITORIAL SUPPLIES FOR DAY TO DAY MAINTENANCE
<b>Total 5200</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	
5205 DUE SUBS	3,500	3,500	3,500	CERTIFICATION AND PERMIT RENEWAL FEES FOR PLANTS AND STAFF
<b>Total 5205</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5215 OFF SUPPLY	800	800	800	OFFICE SUPPLIES USED IN DAY TO DAY OPERATIONS

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800802</b>	<b>WATER TREATMENT II</b>			
<b>Total 5215</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5225 SAF SUPPLY	2,000	2,000	2,000	PPE AND OTHER SAFETY SUPPLIES REQUIRED BY OSHA
<b>Total 5225</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>	
5230 UNIFORMS	3,500	3,500	3,500	UNIFORM AND SAFETY BOOT ALLOWANCE
<b>Total 5230</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5265 NON CAP EQ	15,000	15,000	15,000	4X4 JOHN DEERE GATOR OR LIKE VEHICLE FOR ON-SITE MAINTENANCE
<b>Total 5265</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5270 OTR SUPPLY	5,000	5,000	5,000	FUNDS TO BUILD THIRD ROUND OF SAMPLING STATIONS
	10,000	10,000	10,000	DIESEL FUEL FOR GENERATORS
	105,000	105,000	105,000	CHEMICALS AND SUPPLIES USED IN DAY TO DAY OPERATIONS
<b>Total 5270</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	
5300 TRAIN TRAN	2,500	2,500	2,500	TRAVEL AND TRAINING OPPORTUNITIES FOR CEU'S AND REQUIRED OPERATOR CERTIFICATION AND ADDITIONAL EDUCATIONAL WORKSHOPS
<b>Total 5300</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5305 UTILITIES	175,000	175,000	175,000	ENERGY COSTS FOR PLANTS, RAW WATER PUMP STATION AND WATER TANKS
<b>Total 5305</b>	<b>\$175,000</b>	<b>\$175,000</b>	<b>\$175,000</b>	
5310 R&M BLD/ST	0	7,500	7,500	INSTALLATION OF BULK TANK AND CONTAINMENT TO SWITCH TO LIQUID PHOSPHATE - MOVED FROM DIFFERENT LINE ITEM

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30800802</b>	<b>WATER TREATMENT II</b>			
5310 R&M BLD/ST	20,000	20,000	20,000	ROUTINE AND EMERGENCY MAINTENANCE OF FACILITIES AND DRIVES
<b>Total 5310</b>	<b>\$20,000</b>	<b>\$27,500</b>	<b>\$27,500</b>	
5315 R&M VEH	3,500	3,500	3,500	ROUTINE MAINTENANCE AND REPAIR OF PLANT VEHICLES
<b>Total 5315</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5320 R&M EQUIP	15,000	15,000	15,000	MAKE REPAIRS TO 400 HP HIGH SERVICE PUMP
	30,000	30,000	30,000	MISCELLANEOUS REPAIRS
<b>Total 5320</b>	<b>\$45,000</b>	<b>\$45,000</b>	<b>\$45,000</b>	
5410 RENT EQUIP	1,315	1,315	1,315	RENTAL OF COPIER AND COPY CHARGES
<b>Total 5410</b>	<b>\$1,315</b>	<b>\$1,315</b>	<b>\$1,315</b>	
5525 OTR EQUIP	40,000	40,000	40,000	UPGRADE OUTSIDE LIGHTING
<b>Total 5525</b>	<b>\$40,000</b>	<b>\$40,000</b>	<b>\$40,000</b>	
5550 OTR IMPROV	7,500	0	0	INSTALLATION OF BULK TANK AND CONTAINMENT TO SWITCH TO LIQUID PHOSPHATE - MANAGER REDUCTION - MOVED TO DIFFERENT LINE ITEM
	1,320,000	0	0	PHASE 1 OF RAW WATER LINE - MANAGER REDUCTION - MOVED TO A PROJEC ORDINANCE
<b>Total 5550</b>	<b>\$1,327,500</b>	<b>\$0</b>	<b>\$0</b>	
<b>Total 30800802</b>	<b>\$1,989,115</b>	<b>\$669,115</b>	<b>\$669,115</b>	

## WASTEWATER TREATMENT

The Wastewater Treatment Department is responsible for the Town’s wastewater treatment plant and sewer system.

### BUDGET BRIEF

The approved budget for the Wastewater Treatment department reflects a 5.00% increase from the approved FY 2015-2016 Utility Fund budget. The increase is primarily due to lab upgrades, shelter for drying bed, loader for sludge pad, and mechanical lift for the EQ basin.

### FY 2016-2017 WASTEWATER TREATMENT BUDGET HIGHLIGHTS

- Lab Upgrades/Shelter For Drying Beds
- Loader for Sludge Pads

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Wastewater Treatment	\$ 4,136,609	\$ 4,221,144	\$ 3,449,272	\$ 3,621,360	\$ 3,621,885	\$ 3,621,885

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
WWTP Manager	1	1	1	1
Environment Compliance Supervisor	1	1	1	1
Environment Compliance Officer	1	1	1	1
WWTP Operation Maintenance Coordinator	1	1	1	1
Biosolids Coordinator	1	1	1	1
WWTP Operator IV	2	2	2	2
WWTP Operator III	2	2	2	2
FOG Compliance Officer	2	2	2	2
Environmental Analyst	2	2	2	2
WWTP Operator II	1	1	1	1
WWTP Operator I	4	4	4	4
Plant Technician	1	1	1	1
<b>Total Waste Water Treatment</b>	<b>19</b>	<b>19</b>	<b>19</b>	<b>19</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30900000</b>	<b>WASTEWATER TREATMENT</b>			
5000 S&W - FT	10,500	10,500	10,500	LONGEVITY FOR 19 FULL-TIME EMPLOYEES
	837,974	836,179	836,179	COMPENSATION FOR 19 FULL-TIME EMPLOYEES
<b>Total 5000</b>	<b>\$848,474</b>	<b>\$846,679</b>	<b>\$846,679</b>	
5010 S&W - TEMP	25,000	25,000	25,000	COMPENSATION FOR PART-TIME EMPLOYEES
<b>Total 5010</b>	<b>\$25,000</b>	<b>\$25,000</b>	<b>\$25,000</b>	
5015 OT	43,000	43,000	43,000	OVERTIME COMPENSATION FOR NON-EXEMPT EMPLOYEES
<b>Total 5015</b>	<b>\$43,000</b>	<b>\$43,000</b>	<b>\$43,000</b>	
5025 FICA	1,913	1,913	1,913	FICA FOR PART-TIME EMPLOYEES
	3,290	3,290	3,290	OVERTIME FICA FOR NON EXEMPT EMPLOYEES
	64,105	64,105	64,105	FICA FOR 19 FULL-TIME EMPLOYEES
<b>Total 5025</b>	<b>\$69,308</b>	<b>\$69,308</b>	<b>\$69,308</b>	
5030 GRP INSURE	1,140	1,140	1,140	HRA ADMIN
	2,643	2,643	2,643	LIFE INSURANCE FOR 19 FULL-TIME EMPLOYEES
	184,680	187,000	187,000	HEALTH INSURANCE FOR 19 FULL-TIME EMPLOYEES
<b>Total 5030</b>	<b>\$188,463</b>	<b>\$190,783</b>	<b>\$190,783</b>	
5035 RETIRE	3,118	3,118	3,118	OVERTIME RETIREMENT FOR NON EXEMPT EMPLOYEES
	60,753	60,753	60,753	RETIREMENT FOR 19 FULL-TIME EMPLOYEES
<b>Total 5035</b>	<b>\$63,871</b>	<b>\$63,871</b>	<b>\$63,871</b>	
5040 401(K)	2,150	2,150	2,150	OVERTIME 401K FOR NON EXEMPT EMPLOYEES
	41,899	41,899	41,899	401K FOR 19 FULL-TIME EMPLOYEES

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30900000</b>	<b>WASTEWATER TREATMENT</b>			
<b>Total 5040</b>	<b>\$44,049</b>	<b>\$44,049</b>	<b>\$44,049</b>	
5045 FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>	
5105 AR/ENG SVC	1,000	1,000	1,000	ENVIRONMENTAL ASSESMENT FOR MONO SAMPLING WELLS AND ADDITIONALSERVICES RELATED TO STATE REQUIRED CLEAN UP.
	10,000	10,000	10,000	ENVIRONMENTAL ASSESMENT FOR MONO SAMPLING WELLS AND ADDITIONAL SERVICES RELATED TO STATE REQUIRED CLEAN UP.
<b>Total 5105</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$11,000</b>	
5110 LEGAL SVCS	500	500	500	LEGAL FEES TP SUPPORT THE SEWER USE ORDINANCE.
<b>Total 5110</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5115 MED LAB SV	31,000	31,000	31,000	CONTRACTED LAB ANALYTICAL SERVICE.
<b>Total 5115</b>	<b>\$31,000</b>	<b>\$31,000</b>	<b>\$31,000</b>	
5120 PRINT SVC	1,600	1,600	1,600	FOG EDUCATIONAL ITEMS FOR TOUR GROUPS. SCHOOL KIDS, CITIZENS ACADEMY.
<b>Total 5120</b>	<b>\$1,600</b>	<b>\$1,600</b>	<b>\$1,600</b>	
5145 OTR SVCS	41,500	41,500	41,500	SERVICE CONTRACTS - SANATATION LABORATORY DEIONIZED WATER, METER CALABRATION, AND OTHER EQUIPMENT.
<b>Total 5145</b>	<b>\$41,500</b>	<b>\$41,500</b>	<b>\$41,500</b>	
5200 JAN SUPPLY	6,600	6,600	6,600	SUPPLIES TO CLEAN AND MAINTAIN ADMIN. STORAGE AREAS, BATHROOM /LOCKER AND EQUIPMENT BUILDING.

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30900000</b>	<b>WASTEWATER TREATMENT</b>			
<b>Total 5200</b>	<b>\$6,600</b>	<b>\$6,600</b>	<b>\$6,600</b>	
5205 DUE SUBS	24,000	24,000	24,000	DUES AND FEES FOR ALL STATE PERMITS. YADKIN/PEE DEE RIVER BASIN ASSC. MEMBERSHIP AND ALL EMPLOYEE CERTIFICATION RENEWALS.
<b>Total 5205</b>	<b>\$24,000</b>	<b>\$24,000</b>	<b>\$24,000</b>	
5210 VEH SUPPLY	15,000	15,000	15,000	TIRES, BELTS, FLUIDS AND OTHER CONSUMABLES FOR VEHICLES, MOWER AND CARTS.
<b>Total 5210</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>	
5215 OFF SUPPLY	3,500	3,500	3,500	BINDER, PAPER, PENCIL/PEN, AND PRINTER SUPPLIES.
<b>Total 5215</b>	<b>\$3,500</b>	<b>\$3,500</b>	<b>\$3,500</b>	
5225 SAF SUPPLY	8,200	8,200	8,200	FIRST AID, GLOVES, GLASSES/FACE SHIELDS AND OTHER PPE.
<b>Total 5225</b>	<b>\$8,200</b>	<b>\$8,200</b>	<b>\$8,200</b>	
5230 UNIFORMS	10,000	10,000	10,000	UNIFORMS FOR 19 STAFF MEMBERS.
<b>Total 5230</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	
5240 BOOK SUPP	300	300	300	STD EDITION LAB (LATEST VERISON). RESEARCH MANUALS.
<b>Total 5240</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5255 MED LAB	20,800	20,800	20,800	CHEMICALS, REAGENTS, GLASSWEAR AND STDS BLIND & KNOW FOR QA/QC
<b>Total 5255</b>	<b>\$20,800</b>	<b>\$20,800</b>	<b>\$20,800</b>	
5265 NON CAP EQ	0	2,500	2,500	OFFICE ACCESSORIES
	0	4,500	4,500	MAINTENANCE FOR SOFTWARE AND A NEW LAPTOP

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>30900000</b>	<b>WASTEWATER TREATMENT</b>				
5265	NON CAP EQ	3,000	3,000	3,000	WWTP - PLANT SUPERVISOR LAPTOP
		7,900	7,900	7,900	PH METER WWTP- COMPUTER EQUIPMENT LDO DISSOLVED OXYGEN METER.
<b>Total 5265</b>	<b>\$10,900</b>	<b>\$17,900</b>	<b>\$17,900</b>		
5270	OTR SUPPLY	320,000	320,000	320,000	CHEMICALS REQUIRED FOR WWTP TREATMENT- CAUSTIC SODA ASH / BICARB = pH CONTROL, POLYMER = SOILDS FLOCCULATION AND DEWATERING.
<b>Total 5270</b>	<b>\$320,000</b>	<b>\$320,000</b>	<b>\$320,000</b>		
5300	TRAIN TRAN	16,755	16,755	16,755	MICROSOFT DATABASE MANAGEMENT PATH ELEMENT PROFILE COACHING NC PT CORSORTIUM CONFERENCE AND SCHOOL/EXAM/MEETING. NCAWWA BIOLOGICAL WW OPERATOR SCHOOL.
<b>Total 5300</b>	<b>\$16,755</b>	<b>\$16,755</b>	<b>\$16,755</b>		
5305	UTILITIES	724,000	724,000	724,000	NATURAL GAS FOR DRYER & POWER.
<b>Total 5305</b>	<b>\$724,000</b>	<b>\$724,000</b>	<b>\$724,000</b>		
5310	R&M BLD/ST	60,000	60,000	60,000	PERIMETER SURVEY/SECURITY FENCING
<b>Total 5310</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>		
5315	R&M VEH	7,000	7,000	7,000	REPAIR & MAINTENANCE OF VEHICLES, (3) LAWN MOWERS AND OTHER EQUIPMENT SUCH AS LOADER AND EXCAVATOR.
<b>Total 5315</b>	<b>\$7,000</b>	<b>\$7,000</b>	<b>\$7,000</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30900000</b>	<b>WASTEWATER TREATMENT</b>			
5320 R&M EQUIP	288,000	288,000	288,000	\$8,000 PLATES (10) AND BLADES (10) REPLACEMENT HUBER DRYER. \$28,000 DIGESTER PUMP REPLACEMENT. \$32,000 REPAIR AND MAINT OF BELT PRESS/ HUBER DRYER. \$50,000 AERATION BASIN RENEWAL (2) BANKS OF UV BULBS - \$56,000. \$114,000 REPAIR & MAINTENANCE OF EQUIPMENT
<b>Total 5320</b>	<b>\$288,000</b>	<b>\$288,000</b>	<b>\$288,000</b>	
5321 M SOFTWARE	3,000 5,000	3,000 5,000	3,000 5,000	WWTP - SOFTWARE MAINTENANCE MAINTENANCE FOR NEW SOFTWARE.
<b>Total 5321</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>	
5325 ADVERTISE	200	200	200	ADVERTISEMENT FOR INDUSTRIES THAT ARE SNC.
<b>Total 5325</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	
5330 POSTAGE	800	800	800	POSTAGE FOR STATE REPORTING.
<b>Total 5330</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5375 OTR OBLIG	800	800	800	ANY NOV'S THAT WE MAY GET.
<b>Total 5375</b>	<b>\$800</b>	<b>\$800</b>	<b>\$800</b>	
5400 RENT PROP	165,000	165,000	165,000	HAULING AND DISPOSAL FEES - WASTE & ACTIVATED SLUDGE.
<b>Total 5400</b>	<b>\$165,000</b>	<b>\$165,000</b>	<b>\$165,000</b>	
5410 RENT EQUIP	14,000	14,000	14,000	SYSTEL COPIER MANAGED PRINT SERVICE OTHER EQUIPMENT.
<b>Total 5410</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	
5500 FURN EQUIP	2,500	0	0	OFFICE ACCESSORIES - MOVED TO NON CAPITALIZED EQUIPMENT

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>30900000</b>	<b>WASTEWATER TREATMENT</b>			
<b>Total 5500</b>	<b>\$2,500</b>	<b>\$0</b>	<b>\$0</b>	
5505 IT EQUIP	4,500	0	0	MAINTENANCE FOR SOFTWARE AND A NEW LAPTOP - MOVED TO NON CAPITALIZED EQUIPMENT
<b>Total 5505</b>	<b>\$4,500</b>	<b>\$0</b>	<b>\$0</b>	
5520 VEHICLES	30,000	30,000	30,000	REPLACE VEHICLE # 9158.
<b>Total 5520</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$30,000</b>	
5525 OTR EQUIP	132,500	132,500	132,500	LOADER FOR THE SLUDGE PAD.
<b>Total 5525</b>	<b>\$132,500</b>	<b>\$132,500</b>	<b>\$132,500</b>	
5545 BLDG IMPR	100,000	100,000	100,000	MECHANICAL LIFT/EQ BASIN STEPS
	160,000	160,000	160,000	SHELTER FOR DRYING BED
<b>Total 5545</b>	<b>\$260,000</b>	<b>\$260,000</b>	<b>\$260,000</b>	
5550 OTR IMPROV	120,000	120,000	120,000	LAB UPGRADE/REHAB
<b>Total 5550</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$120,000</b>	
<b>Total 30900000</b>	<b>\$3,621,360</b>	<b>\$3,621,885</b>	<b>\$3,621,885</b>	

# UTILITY FUND REVENUES



Department	Department Request	Manager Recommend	Board Approved	Detail
<b>3001000</b>	<b>GENERAL REVENUES</b>			
3700 INT INVEST	-5,000	-5,000	-5,000	INVESTMENT INTEREST
<b>Total 3700</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	<b>-\$5,000</b>	
3703 MISC REV	-912,560	-912,560	-912,560	MISCELLANEOUS REVENUE
<b>Total 3703</b>	<b>-\$912,560</b>	<b>-\$912,560</b>	<b>-\$912,560</b>	
3752 APPRO RE	-3,297,513	-1,632,396	-1,632,396	APPROPRIATED RETAINED EARNINGS
<b>Total 3752</b>	<b>-\$3,297,513</b>	<b>-\$1,632,396</b>	<b>-\$1,632,396</b>	
<b>Total 3001000</b>	<b>-\$4,215,073</b>	<b>-\$2,549,956</b>	<b>-\$2,549,956</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>3002700</b>	<b>CHGS FOR SERVICE UTIL ADMIN</b>				
3403	AVAIL FEE	-950,000	-1,750,000	-1,750,000	AVAILABILITY FEES
<b>Total 3403</b>	<b>-\$950,000</b>	<b>-\$1,750,000</b>	<b>-\$1,750,000</b>		
3414	LATE FEE	-46,000	-46,000	-46,000	PENALTIES
<b>Total 3414</b>	<b>-\$46,000</b>	<b>-\$46,000</b>	<b>-\$46,000</b>		
3438	PROCESS FE	-90,000	-90,000	-90,000	PROCESSING FEES
<b>Total 3438</b>	<b>-\$90,000</b>	<b>-\$90,000</b>	<b>-\$90,000</b>		
3449	SYS DEV	-750,000	-750,000	-750,000	SYSTEM DEVELOPMENT FEES
<b>Total 3449</b>	<b>-\$750,000</b>	<b>-\$750,000</b>	<b>-\$750,000</b>		
3450	TAP CONNCT	-76,050	-76,050	-76,050	TAPS AND CONNECTIONS
<b>Total 3450</b>	<b>-\$76,050</b>	<b>-\$76,050</b>	<b>-\$76,050</b>		
<b>Total 3002700</b>	<b>-\$1,912,050</b>	<b>-\$2,712,050</b>	<b>-\$2,712,050</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>3002800</b>	<b>CHGS FOR SERVICE WATER TREAT</b>			
3451 WATER	-8,589,014	-9,012,401	-9,012,401	WATER REVENUES
<b>Total 3451</b>	<b>-8,589,014</b>	<b>-9,012,401</b>	<b>-9,012,401</b>	
<b>Total 3002800</b>	<b>-\$8,589,014</b>	<b>-\$9,012,401</b>	<b>-\$9,012,401</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>3002900</b>	<b>CHGS FOR SERVICE WASTEWATER</b>			
3428 PERMIT FEE	-500,000	-500,000	-500,000	PERMIT FEES
<b>Total 3428</b>	<b><u>-\$500,000</u></b>	<b><u>-\$500,000</u></b>	<b><u>-\$500,000</u></b>	
3444 SEWER	-10,264,600	-10,729,375	-10,729,375	SEWER REVENUES
<b>Total 3444</b>	<b><u>-\$10,264,600</u></b>	<b><u>-\$10,729,375</u></b>	<b><u>-\$10,729,375</u></b>	
<b>Total 3002900</b>	<b><u>-\$10,764,600</u></b>	<b><u>-\$11,229,375</u></b>	<b><u>-\$11,229,375</u></b>	

# STORMWATER FUND SUMMARY



## STORMWATER FUND – BUDGET SUMMARY

The Stormwater Fund is used to account for the Town’s stormwater operations. Stormwater revenues are generated on a fee basis calculated by the amount of impervious surface on a property. Revenue generated by the Stormwater Fund covers such items as the cost of permit compliance, capital improvements, and increased street sweeping.

The following charts display a history of operating revenues and expenses.

	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2016-2017 Approved Budget
Revenues	\$ -	\$ -	\$ -	\$ 1,067,589	\$ 1,222,784	\$ 1,179,920
Expenses	\$ -	\$ -	\$ -	\$ 137,546	\$ 1,222,784	\$ 1,179,920
Change in Fund Balance	\$ -	\$ -	\$ -	\$ 930,043	\$ -	\$ -

### Stormwater Revenues

Stormwater fees can be found in the Fee Schedule section of the FY 2016-2017 Approved Budget. Before approving the Stormwater Utility, the Town Board of Commissioners’ used an independent rate consultant to perform a rate study to determine the most equitable rate. The study recommended setting a rate that would collect a suitable amount of revenue needed to cover projected expenses over a five year period without having to adjust rates. The rate was set at \$3.40 per Equivalent Residential Unit (ERU). All residential properties are charged the flat \$3.40 and commercial properties are charged based on their number of calculated ERU. FY 2016-2017 will mark year three of a five year set Stormwater rate of \$3.40/ERU.

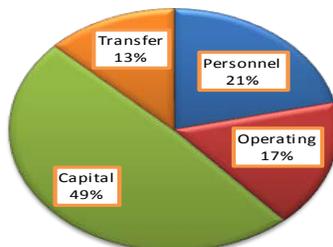
### Stormwater Expenses

Currently, Stormwater is not broken into functional areas like the General and Utilities Funds. However, the Stormwater Fund does contain the same category areas of personnel, operating, capital, economic, debt service, and transfer.

## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

### STORMWATER FUND EXPENDITURES BY CATEGORY

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
Stormwater	\$ 252,732	\$ 199,650	\$ 577,000			\$ 150,538	\$ 1,179,920
<b>TOTAL EXPENDITURES</b>	\$ 252,732	\$ 199,650	\$ 577,000			\$ 150,538	\$ 1,179,920



## STORMWATER FUND EXPENDITURES BY BUDGETS

	ACTUAL			APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2012-13	2013-14	2014-2015	2015-2016	2016-2017		
Stormwater	\$ -	\$ -	\$ -	\$ 1,222,784	\$ 1,115,102	\$ 1,132,382	\$ 1,179,920
<b>TOTAL STORMWATER</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,222,784</b>	<b>\$ 1,115,102</b>	<b>\$ 1,132,382</b>	<b>\$ 1,179,920</b>

### Stormwater Capital

Approved Stormwater Fund capital outlay consist of a F350 Dump Truck for the approved Stormwater crew, a trailer to haul a mini excavator, Town Hall BMP project and a street project at Church and Stewart Street. The Town Hall BMP and Church/Stewart Street projects are part of the Stormwater Five Year Capital Improvement Plan.

## CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000)

DEPARTMENT/Division	ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
STORMWATER	F350 Dump Truck	\$65,000	\$65,000	\$65,000
	Tilt Trailer	\$12,000	\$12,000	\$12,000
	Town Hall BMP, Church/Stewart Project	\$500,000	\$500,000	\$500,000
	<b>DEPARTMENT TOTAL</b>	<b>\$577,000</b>	<b>\$577,000</b>	<b>\$577,000</b>
<b>TOTAL STORMWATER FUND CAPITAL OUTLAY</b>		<b>\$577,000</b>	<b>\$577,000</b>	<b>\$577,000</b>

## AUTHORIZED FUNDED POSITIONS WITH BENEFIT

Departments	Funded Benefited Positions						Authorized	Requested	Recommended	Approved
	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017			
Stormwater	0	0	0	0	1	1	1	4	4	4
<b>Stormwater Fund Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>4</b>

# STORMWATER FUND EXPENSES



## STORMWATER

The Stormwater Department is responsible for the Town’s stormwater system and network. This is the Town’s newest department. The Stormwater Department is taking over the responsibility of stormwater maintenance from the other operating funds.

### BUDGET BRIEF

The approved budget for the Stormwater Department reflects a 3.51% decrease from the approved FY 2015-2016 Stormwater Fund budget. The decrease is primarily due to slight reduction in overall expenses.

### FY 2016-2017 STORMWATER BUDGET HIGHLIGHTS

- Stormwater Crew
- Town Hall BMP Project
- Church & Stewart Street Project

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Stormwater	\$ -	\$ -	\$ 1,222,784	\$ 1,115,102	\$ 1,132,382	\$ 1,179,920

Full-Time Position Breakdown	2016 Approved Budget	2017 Department Request	2017 Manager Recommended	2017 Board Approved
Stormwater Program				
Specialist	1	1	1	1
Stormwater Maintenance				
Tech II	0	1	1	1
Stormwater Equipment				
Operator	0	1	1	1
Stormwater Crew Leader	0	1	1	1
<b>Total Stormwater</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>4</b>

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>	<b>STORM WATER</b>			
5000 S&W - FT	250	250	250	LONGEVITY FOR 1 FULL-TIME EMPLOYEE
	34,610	34,610	34,610	REQUESTED POSITIONS - STORMWATER MAINTENANCE TECH
	36,329	36,329	36,329	REQUESTED POSITIONS - STORMWATER EQUIPMENT
	40,027	40,027	40,027	REQUESTED POSITIONS - STORMWATER CREW LEADER - COMPENSATION
	52,090	52,090	52,090	COMPENSATION FOR 1 FULL-TIME EMPLOYEE
<b>Total 5000</b>	<b>\$163,306</b>	<b>\$163,306</b>	<b>\$163,306</b>	
5025 FICA	2,648	2,648	2,648	REQUESTED POSITIONS - STORMWATER MAINTENANCE TECH II - FICA
	2,779	2,779	2,779	REQUESTED POSITIONS - STORMWATER EQUIPMENT OPERATOR - FICA
	3,062	3,062	3,062	REQUESTED POSITIONS - STORMWATER CREW
	3,985	3,985	3,985	FICA FOR 1 FULL-TIME EMPLOYEE
<b>Total 5025</b>	<b>\$12,474</b>	<b>\$12,474</b>	<b>\$12,474</b>	
5030 GRP INSURE	60	60	60	HRA ADMIN
	109	109	109	REQUESTED POSITIONS - STORMWATER MAINTENANCE TECH II - LIFE
	115	115	115	REQUESTED POSITIONS - STORMWATER EQUIPMENT OPERATOR - LIFE
	128	128	128	REQUESTED POSITIONS - STORMWATER CREW LEADER - LIFE INSURANCE
	165	165	165	LIFE INSURANCE FOR 1 FULL-TIME EMPLOYEE
	9,720	9,360	9,360	HEALTH INSURANCE FOR 1 FULL-TIME EMPLOYEE
	9,720	15,600	15,600	REQUESTED POSITIONS - STORMWATER CREW LEADER - HEALTH INSURANCE
	9,720	15,600	15,600	REQUESTED POSITIONS - STORMWATER EQUIPMENT OPERATOR - HEALTH

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>31990000</b>	<b>STORM WATER</b>				
5030	GRP INSURE	9,720	15,600	15,600	REQUESTED POSITIONS - STORMWATER MAINTENANCE TECH II - HEALTH
<b>Total 5030</b>	<b>\$39,457</b>	<b>\$56,737</b>	<b>\$56,737</b>		
5035	RETIRE	2,509	2,509	2,509	REQUESTED POSITIONS - STORMWATER MAINTENANCE TECH II - RETIREMENT
		2,634	2,634	2,634	REQUESTED POSITIONS - STORMWATER EQUIPMENT
		2,902	2,902	2,902	REQUESTED POSITIONS - STORMWATER CREW LEADER - RETIREMENT
		3,777	3,777	3,777	RETIREMENT FOR 1 FULL-TIME EMPLOYEE
<b>Total 5035</b>	<b>\$11,822</b>	<b>\$11,822</b>	<b>\$11,822</b>		
5040	401(K)	1,731	1,731	1,731	REQUESTED POSITIONS - STORMWATER MAINTENANCE TECH II - 401K
		1,816	1,816	1,816	REQUESTED POSITIONS - STORMWATER EQUIPMENT OPERATOR - 401k
		2,001	2,001	2,001	REQUESTED POSITIONS - STORMWATER CREW
		2,605	2,605	2,605	401K FOR 1 FULL-TIME EMPLOYEE
<b>Total 5040</b>	<b>\$8,153</b>	<b>\$8,153</b>	<b>\$8,153</b>		
5045	FIT & WELL	240	240	240	FITNESS & WELLNESS PROGRAM
<b>Total 5045</b>	<b>\$240</b>	<b>\$240</b>	<b>\$240</b>		
5105	AR/ENG SVC	100,000	100,000	100,000	DESIGN OF 1 CIP IDENTIFIED PER MASTER PLAN
<b>Total 5105</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>		
5115	MED LAB SV	150	150	150	PRE EMPLOYMENT FOR 3 REQUESTED POSITIONS
<b>Total 5115</b>	<b>\$150</b>	<b>\$150</b>	<b>\$150</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>31990000</b>	<b>STORM WATER</b>				
5120	PRINT SVC	400	400	400	EDUCATIONAL OR ENFORCEMENT MATERIALS
<b>Total 5120</b>	<b>\$400</b>	<b>\$400</b>	<b>\$400</b>		
5140	REAL EST	15,000	15,000	15,000	SURVEYS FOR STORM EASEMENTS ON PRIVATE PROPERTY
<b>Total 5140</b>	<b>\$15,000</b>	<b>\$15,000</b>	<b>\$15,000</b>		
5145	OTR SVCS	10,000	10,000	10,000	TOWN OWNED BMP MAINTENANCE
<b>Total 5145</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>		
5205	DUE SUBS	3,200	3,200	3,200	STORMWATER PARTERSHIP AND PHASE II ANNUAL PERMIT FEE
<b>Total 5205</b>	<b>\$3,200</b>	<b>\$3,200</b>	<b>\$3,200</b>		
5210	VEH SUPPLY	8,000	8,000	8,000	FUEL FOR REQUESTED VEHICLE AND FIELD EQUIPMENT
<b>Total 5210</b>	<b>\$8,000</b>	<b>\$8,000</b>	<b>\$8,000</b>		
5225	SAF SUPPLY	2,000	2,000	2,000	PPE, TRAFFIC CONTROL, ETC FOR REQUESTED POSITIONS
<b>Total 5225</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5265	NON CAP EQ	5,000	5,000	5,000	MISC HAND TOOLS, SAW, ETC FOR REQUESTED POSITIONS
<b>Total 5265</b>	<b>\$5,000</b>	<b>\$5,000</b>	<b>\$5,000</b>		
5300	TRAIN TRAN	2,000	2,000	2,000	CONTINUING ED FOR STORMWATER SPECIALIST, SKILLED LABOR TRAINING AS NECESSARY FOR REQUESTED POSITIONS
<b>Total 5300</b>	<b>\$2,000</b>	<b>\$2,000</b>	<b>\$2,000</b>		
5305	UTILITIES	600	600	600	CELL PHONE - REQUESTED CREW LEADER

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>	<b>STORM WATER</b>			
<b>Total 5305</b>	<b>\$600</b>	<b>\$600</b>	<b>\$600</b>	
5315 R&M VEH	2,500	2,500	2,500	MAINTENANCE FOR REQUESTED VEHICLE
<b>Total 5315</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>	
5325 ADVERTISE	500	500	500	REQUIRED ADVERTISING
<b>Total 5325</b>	<b>\$500</b>	<b>\$500</b>	<b>\$500</b>	
5330 POSTAGE	300	300	300	POSTAGE
<b>Total 5330</b>	<b>\$300</b>	<b>\$300</b>	<b>\$300</b>	
5350 DRAIN STOR	50,000	50,000	50,000	MATERIALS FOR IN-HOUSE REPAIRS BY REQUESTED POSITIONS
<b>Total 5350</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	
5520 VEHICLES	0	0	12,000	TILT TRAILER FOR MINI EXCAVATOR FOR REQUESTED POSITIONS - MOVED FROM OTHER EQUIPMENT
	65,000	65,000	65,000	F350 DUMP TRUCK WITH HITCH FOR REQUESTED POSITIONS
<b>Total 5520</b>	<b>\$65,000</b>	<b>\$65,000</b>	<b>\$77,000</b>	
5525 OTR EQUIP	12,000	12,000	0	TILT TRAILER FOR MINI EXCAVATOR FOR REQUESTED POSITIONS - MOVED TO MOTOR VEHICLES
<b>Total 5525</b>	<b>\$12,000</b>	<b>\$12,000</b>	<b>\$0</b>	
5550 OTR IMPROV	500,000	500,000	500,000	TOWN HALL BMP PROJECT, CHURCH & STEWART STREET PROJECTS
<b>Total 5550</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	
5900 XFER TO	103,000	103,000	150,538	TRANSFER TO GENERAL FUND FOR SERVICES PERFORMED FOR THE STORMWATER FUND

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>31990000</b>	<b>STORM WATER</b>			
Total 5900	<u>\$103,000</u>	<u>\$103,000</u>	<u>\$150,538</u>	
<b>Total 31990000</b>	<b>\$1,115,102</b>	<b>\$1,132,382</b>	<b>\$1,179,920</b>	

# STORMWATER FUND REVENUES



Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>3102990</b>	<b>CHGS FOR SERVICE STORM WATER</b>				
3490	STRM FEE	-1,115,102	-1,132,382	-1,179,920	STORMWATER REVENUE
<b>Total 3490</b>	<b>-\$1,115,102</b>	<b>-\$1,132,382</b>	<b>-\$1,179,920</b>		
<b>Total 3102990</b>	<b>-\$1,115,102</b>	<b>-\$1,132,382</b>	<b>-\$1,179,920</b>		

# COMMUNITY DEVELOPMENT FUND



**COMMUNITY  
DEVELOPMENT FUND  
EXPENSES**



## COMMUNITY DEVELOPMENT

The Community Development Fund is associated with community development projects and initiatives approved and funded through federal HOME program guidelines. This funding can only be used towards HOME projects; such as land acquisition, renovation, and new construction to benefit low-to-moderate income households as defined by federal guidelines.

### BUDGET BRIEF

The Approved Budget for the Community Development Fund reflects a 7.85% increase from the approved FY 2015-2016 Community Development Fund budget. The increase is primarily due to increase housing projects.

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Community Development	\$ 293,460	\$ 172,641	\$ 524,766	\$ 565,973	\$ 565,973	\$ 565,973

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>40500000</b>	<b>HOME</b>			
5550 OTR IMPROV	514,973	514,973	514,973	OTHER STRUCTURES & IMPROVEMENTS
<b>Total 5550</b>	<b>\$514,973</b>	<b>\$514,973</b>	<b>\$514,973</b>	
<b>Total 40500000</b>	<b>\$514,973</b>	<b>\$514,973</b>	<b>\$514,973</b>	

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>40510000</b>	<b>CDBG</b>			
5145 OTR SVCS	51,000	51,000	51,000	OUR HOME HABITAT FOR HUMANITY AGREEMENT (YEAR 2 OF 3)
<b>Total 5145</b>	<b>\$51,000</b>	<b>\$51,000</b>	<b>\$51,000</b>	
<b>Total 40510000</b>	<b>\$51,000</b>	<b>\$51,000</b>	<b>\$51,000</b>	

**COMMUNITY  
DEVELOPMENT FUND  
REVENUES**



Department	Department Request	Manager Recommend	Board Approved	Detail
<b>4001500</b>	<b>GENERAL REVENUES CD HOME</b>			
3211 HOME CONSR	-495,615	-495,615	-495,615	HOME CONSORTIUM FUNDS
<b>Total 3211</b>	<b>-\$495,615</b>	<b>-\$495,615</b>	<b>-\$495,615</b>	
3750 OPER XFER	-19,358	-19,358	-19,358	GENERAL FUND TRANSFER
<b>Total 3750</b>	<b>-\$19,358</b>	<b>-\$19,358</b>	<b>-\$19,358</b>	
3751 APPRO RES	-51,000	-51,000	-51,000	APPROPRIATED RESERVE
<b>Total 3751</b>	<b>-\$51,000</b>	<b>-\$51,000</b>	<b>-\$51,000</b>	
<b>Total 4001500</b>	<b>-\$565,973</b>	<b>-\$565,973</b>	<b>-\$565,973</b>	

# POWELL BILL FUND SUMMARY



## POWELL BILL FUND – BUDGET SUMMARY

The Powell Bill Fund houses state allocated funds for town maintained streets. The Town qualifies for state aid based on North Carolina General Statute 136-41.1 through 136-41.4. Funds are disbursed on or before October 1<sup>st</sup> and January 1<sup>st</sup> of each fiscal year. Powell Bill funds shall be expended primarily for the purposes of resurfacing streets within the corporate limits, but may also be used for maintaining, repairing, constructing, reconstructing or widening of any street or public thoroughfare within the Town limits or for planning, construction, and maintenance of bikeways, greenways or sidewalks.

The following charts display a history of operating revenues and expenses.

	FY 2011-2012 Actual	FY 2012-2013 Actual	FY 2013-2014 Actual	FY 2014-2015 Actual	FY 2015-2016 Budget	FY 2016-2017 Approved Budget
Revenues	\$ 1,479,097	\$ 910,216	\$ 923,560	\$ 942,554	\$ 1,527,500	\$ 960,000
Expenses	\$ 1,514,416	\$ 882,359	\$ 1,191,487	\$ 1,465,332	\$ 1,527,500	\$ 960,000
Change in Fund Balance	\$ (35,319)	\$ 27,857	\$ (267,927)	\$ (522,778)	\$ -	\$ -

### Powell Bill Revenues

Powell Bill revenues are calculated using a formula of distributing 75% of the allocation to eligible municipalities based on their population. The remaining 25% is allocated based on the number of town-maintained street system miles. The total Powell Bill revenue budget from the state allocation is \$960,000.

### Powell Bill Expenses

The Powell Bill is not broken into functional areas like the General and Utilities Funds, and the Powell Bill does not contain personnel expenses. Starting this fiscal year, the Powell Bill fund will primarily focus on street resurfacing and paving. The Powell Bill Fund will not be used to purchase large capital equipment or vehicles. The Powell Bill Fund will follow the Powell Bill Capital Improvement Plan and implement a paving program to improve the condition of Town-maintained streets.

## EXPENDITURES BY FUNCTIONAL AREA AND CATEGORY

### POWELL BILL FUND EXPENDITURES BY CATEGORY

	Personnel	Operating	Capital	Economic	Debt Services	Transfer	Total
Powell Bill		\$ 245,000	\$ 715,000				\$ 960,000
<b>TOTAL EXPENDITURES</b>		\$ 245,000	\$ 715,000				\$ 960,000



## POWELL BILL FUND EXPENDITURES BY BUDGETS

	ACTUAL			APPROVED	REQUESTED	RECOMMENDED	APPROVED
	2012-13	2013-14	2014-2015	2015-2016	2016-2017		
Powell Bill	\$ 882,359	\$ 1,191,487	\$ 1,465,332	\$ 1,527,500	\$ 1,885,500	\$ 960,000	\$ 960,000
<b>TOTAL POWELL BILL</b>	<b>\$ 882,359</b>	<b>\$ 1,191,487</b>	<b>\$ 1,465,332</b>	<b>\$ 1,527,500</b>	<b>\$ 1,885,500</b>	<b>\$ 960,000</b>	<b>\$ 960,000</b>

### Powell Bill Capital

Approved Powell Bill Fund capital outlay consists of the installing new sidewalks and the paving program.

### CAPITAL OUTLAY BY DEPARTMENT

(Expenditures over \$5,000)

DEPARTMENT/Division	ITEM/DESCRIPTION	REQUESTED	RECOMMENDED	APPROVED
POWELL BILL	Sidewalks	\$200,000	\$200,000	\$200,000
	Paving	\$515,000	\$515,000	\$515,000
	<b>DEPARTMENT TOTAL</b>	<b>\$715,000</b>	<b>\$715,000</b>	<b>\$715,000</b>
<b>TOTAL POWELL BILL FUND CAPITAL OUTLAY</b>		<b>\$715,000</b>	<b>\$715,000</b>	<b>\$715,000</b>

# POWELL BILL FUND EXPENSES



## POWELL BILL

The Powell Bill Fund is associated with street and sidewalk operations on Town maintained roads. The revenues from the Powell Bill Fund are generated from the State’s gasoline tax and a percentage of this tax is returned to the Town through a formula based on population and municipal maintained street mileage. Powell Bill Funds can only be used for street maintenance, street construction, traffic signs, sidewalks, curbs, gutters, and other related needs.

### BUDGET BRIEF

The approved budget for the Powell Bill Fund reflects a 37.15% decrease from the approved FY 2015-2016 Powell Bill Fund budget. The decrease is primarily due to the capital purchases moved to the General Fund.

### FY 2016-2017 POWELL BILL BUDGET HIGHLIGHTS

- Sidewalks
- Paving

### DEPARTMENTAL BUDGET SUMMARY

	2014 Actual	2015 Actual	2016 Approved	2017 Dept Request	2017 MGR Recomm	2017 Approved
Powell Bill Fund	\$ 1,191,487	\$ 1,465,332	\$ 1,527,500	\$ 1,885,500	\$ 960,000	\$ 960,000

Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>50302000</b>	<b>POWELL</b>				
5340	SNOW ICE	60,000	60,000	60,000	SALT & EQUIPMENT REPAIR FOR SNOW AND ICE REMOVAL - MOVED TO STREETS DEPARTMENT
<b>Total 5340</b>	<b>\$60,000</b>	<b>\$60,000</b>	<b>\$60,000</b>		
5345	POWEL MAIN	20,000	20,000	20,000	MISC CONTRACT SERVICES
		25,000	25,000	25,000	SIDEWALK MAINTENANCE
		50,000	40,000	40,000	ROAD REPAIRS
<b>Total 5345</b>	<b>\$95,000</b>	<b>\$85,000</b>	<b>\$85,000</b>		
5360	TRAFFIC	3,000	3,000	3,000	CITY POSTS
		5,500	5,500	5,500	DUKE FOR TRAFFIC SIGNALS
		7,000	7,000	7,000	FOUR TRAFFIC CORNERS
		10,000	10,000	10,000	SOLAR FLASHERS
		15,000	15,000	15,000	ANNUAL MAINTENANCE OF RAILROAD CROSSING AND BRIDGE INSPECTIONS
		15,000	15,000	15,000	REPLACE SIGNAL LOOPS
		25,000	0	0	UPGRADE RAILROAD CROSSING AT PENSKE WAY
		25,000	19,500	19,500	SIGN MAKING SUPPLIES
		25,000	25,000	25,000	RESTRIPING AFTER PAVING AND WORN OUT LINES
<b>Total 5360</b>	<b>\$130,500</b>	<b>\$100,000</b>	<b>\$100,000</b>		
5525	OTR EQUIP	50,000	0	0	MID SIZED ROLLER - MANAGER MOVED TO STREETS DEPARTMENT
		55,000	0	0	ONE TON DUMP - MANAGER MOVED TO STREETS DEPARTMENT
		90,000	0	0	SINGLE AXLE DUMP - MANAGER MOVED TO STREETS DEPARTMENT
<b>Total 5525</b>	<b>\$195,000</b>	<b>\$0</b>	<b>\$0</b>		
5535	ROW	30,000	0	0	PURCHASE OF RIGHT OF WAY
<b>Total 5535</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>		
5545	BLDG IMPR	350,000	0	0	ANNUAL RESURFACING

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>50302000</b>	<b>POWELL</b>			
<b>Total 5545</b>	<b>\$350,000</b>	<b>\$0</b>	<b>\$0</b>	
5550 OTR IMPROV	0	515,000	515,000	PAVING PROGRAM
	200,000	200,000	200,000	INSTALL NEW SIDEWALKS
	225,000	0	0	TURN LANES STATESVILLE AND MAIN - MOVED TO BOND PROJECTS
	600,000	0	0	CONTRACTED RESURFACING MOORESVILLE BLVD, CENTER AVE CHURCH TO STATESVILLE, KNOB HILL, RACEWAY
<b>Total 5550</b>	<b>\$1,025,000</b>	<b>\$715,000</b>	<b>\$715,000</b>	
<b>Total 50302000</b>	<b>\$1,885,500</b>	<b>\$960,000</b>	<b>\$960,000</b>	

# POWELL BILL FUND REVENUES



Department	Department Request	Manager Recommend	Board Approved	Detail	
<b>5001000</b>	<b>GENERAL REVENUES</b>				
3751	APPRO RES	-935,500	0	0	APPROPRIATED FUND BALANCE
<b>Total 3751</b>	<b>-\$935,500</b>	<b>\$0</b>	<b>\$0</b>		
<b>Total 5001000</b>	<b>-\$935,500</b>	<b>\$0</b>	<b>\$0</b>		

Department	Department Request	Manager Recommend	Board Approved	Detail
<b>5004000</b>	<b>POW OPERATING GRANTS</b>			
3204 GRANT ST	-950,000	-960,000	-960,000	STATE ALLOCATION OF POWELL BILL FUNDS
<b>Total 3204</b>	<b>-\$950,000</b>	<b>-\$960,000</b>	<b>-\$960,000</b>	
<b>Total 5004000</b>	<b>-\$950,000</b>	<b>-\$960,000</b>	<b>-\$960,000</b>	

# FEE SCHEDULE



**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**TOWN CLERK FEES**

ITEM	CURRENT FEE
Town Code	\$0.10 per page
Resolution	\$0.10 per page
Bound Agenda Packet	\$35 per book
Unbound Agenda Packet	\$0.10 per page
Agenda Packet Sunshine List (if mailed)	\$10 per packet (set by state law)
Board of Commissioners' Meeting Minutes	\$0.10 per page No cost for electronic version
Black & White Copy of Town Files	\$0.05 per page
Color Copy of Town Files	\$0.10 per page
Certified Copies	\$0.10 per page
Voluntary Annexation	\$50 for 0-3 acres \$300 for 3+ acres
Newspaper Advertisement	At cost (excludes annexations)

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**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**FINANCE FEES**

ITEM	CURRENT FEE
Financial Document	\$0.10 per page No cost for electronic version
Return Check	\$25 per check

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**POLICE FEES**

ITEM	CURRENT FEE
Two-Hour Parking	\$25
Parking Fine	\$25
Parking in a Fire Lane	\$25
No Parking Zone	\$25
Parking within 20 Feet of Crosswalk at an Intersection	\$25
Double Parking	\$25
Parking Obstructing Traffic	\$25
Parking in Loading Zone	\$25
Parking in Passenger Loading Zone	\$25
Parking in Restricted Zone	\$25
Parking in Wrong Side Facing Traffic	\$25
Failure to Angle Park in an Angle Parking Zone	\$25
Parking in Entrance of Alley or Driveway	\$25
Parking More than 18" Curb	\$25
Parking Over White Lines	\$25
Parking Adjacent to Schools	\$25
Parking with Lights on During Nighttime	\$25
Parking in Town Owned Off-Street Parking Areas	\$25
Parking Within 30 feet upon the Approach of Flashing Beacon, Stop Sign, or Traffic Control Signal	\$25
Parking Between Safety Zone & the Adjacent Curb within 30 feet	\$25
Parking 20 Feet of Fire Station Entrance and 75 feet on the Opposite Side of the Street	\$25
Parking Upon any Bridge or Other Elevated Structure upon a Highway or Within a Highway Tunnel	\$25
Parking Near Hazardous or Congested Places	\$25
Parking a Truck Tractor and/or Trailer, Motor Home, Utility, Boat and/or Trailer, Camper on Residential Street	\$25
Parking Violations - Buses and Taxi Cab	\$25
Parking on Private on Private Property without Express or Implied Consent	\$25

Off Duty Officer	\$30 per hour with a minimum of three (3) hours. When four or more officers are requested or needed, a supervisor must be present at a rate of \$40 per hour (supervisor only rate, officers \$30 per hour). Paid directly to the officer.
Off Duty Officer "Holiday"	\$30 per hour with a minimum of three (3) hours. When four or more officers are requested or needed, a supervisor must be present at a rate of \$40 per hour (supervisor only rate, officers \$30 per hour). Paid directly to the officer. Holidays include: New Year's Eve, New Year's Day, and Memorial Day, Independence Day, Labor Day, Thanksgiving (including Black Friday), Christmas Eve, and Christmas Day.
House Escort Fee	See Off Duty Officer Rates
Community Outreach Speakers within Corporate Limits	No Fee
Copy of Accident/Criminal Investigation Report	No Fee
Fingerprints	\$10
Taxi Driver's License Fee	\$1
Basketball Goal on or Facing Road 10 feet	\$100
Circulars on Vehicles	\$100
Posting of Signs on Poles	\$50
Soliciting without Permit	\$50
Noise Complaint	\$100
Bicycle or Skateboard on Business Sidewalk	\$50

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**FIRE FEES**

ITEM	CURRENT FEE
Key Holder to Response	\$125
New Construction/Upfit Review	\$0.0125 per square feet (Min \$25/Max \$15,000)
Fire Detection System Plan	\$0.02 per square feet (Min \$25/Max \$15,000)
Fire Sprinkler/Standpipe Systems Plans	\$0.02 per square feet (Min \$25/Max \$15,000)
Fire Detection/Fire Suppression Plans	\$0.04 per square feet (Min \$25/Max \$15,000)
Fire Protection Hood System	\$75 per hood
Fire Protection Spray Booth	\$125 per booth
Copy of Pictures	\$25
ABC Inspection	\$50
Daycare Facility	\$35
Out of Schedule Inspection	\$35

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**PLANNING & COMMUNITY DEVELOPMENT FEES**

ITEM	CURRENT FEE
Zoning Permits Approvals (All)	\$50
Change of Use Permit	\$50
Sign Permit	\$50
Zoning Verification	\$50
Commercial Upfit Review	\$50
Minimum Mowing Fee	\$80
Annexations	\$50 for 0-3 acres; \$300 3+ acres
Concept Plan Review	\$500
Sketch Plan Review	No Fee
Minor Plat	Preliminary 5 acres or less - \$100
Major Plat	Preliminary more than 5 acres or 10 or less lots - \$100 Final record plat – paper or mylars - \$100
Variance	\$500
Appeal	\$500
Rezoning	\$1,000
Conditional Zoning (No Base District Charge)	\$500
Conditional Use Permit (Without Rezoning)	\$500
Text Amendments	\$500
Vested Rights (Without Rezoning)	\$5,000
Large Wall Maps	\$20 per copy
Certified and Bulk Mailings	At Cost

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**ENGINEERING FEES**

ITEM	CURRENT FEE
Construction Plan Review	\$130 per hour
Inspection Fees	Roadways - \$1 per linear foot; Storm Drain - \$1 per linear foot Water - \$1 per linear foot Sewer - \$1 per linear foot Minimum Fee – \$50 Stormwater Facilities - \$300
Pump Station Inspection and SCADA Fee	\$12,300
Water Permit Application	\$150
Sewer Permit Application	\$150
Certified and Bulk Mailings	At Cost
Traffic Impact Analysis (TIA)	Cost + 10%

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**SIGN FEES**

ITEM	CURRENT FEE
Decorative Posts	Single Stop and Street Name - \$550 2 Way Stop and Street Name - \$950 4 Way Stop and Street Name - \$1,450 Any Other Warning or Regulatory Signs - \$400
U-Channel Galvanized Post	Single Stop and Street Name - \$150 2 Way Stop and Street Name - \$250 4 Way Stop and Street Name - \$450 Any Other Warning or Regulatory Signs – No Fee
Street Improvement Assessments	Varies
Unusual Lights and/or Light Poles	At Cost

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**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**SOLID WASTE AND RECYCLING FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
<i>SANITATION DEPARTMENT FEES</i>	
Dial-A-Truck	\$50 + Tipping Fee – Construction Material Only
Solid Waste Fee	\$60 per year
Extra Rollout Trash Can	\$60 per can
Second Recycling Rollout	No Fee

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**CEMETERY FEES**

ITEM	CURRENT FEE
<b>CEMETERY DEPARTMENT FEES</b>	
Graves – Resident Fee	Adult - \$700 Baby Section - \$250 Cremation - \$350 Cremation Open/Close - \$275
Graves – Non-Resident Fee	Adult - \$1,400 Baby Section - \$500 Cremation - \$700 Cremation Open/Close - \$550
Openings – Resident Fee	Adult - \$600 Baby Section - \$325 Urn - \$275 Perpetual Care - \$100
Openings – Non-Resident Fee	Adult - \$1,200 Baby Section - \$650 Urn - \$550 Perpetual Care - \$100
Columbarium – Resident Fee	\$425 per Niche Open/Close - \$75 \$325 per Name
Columbarium – Non-Resident Fee	\$625 per Niche Open/Close - \$100 \$325 per Name
Markers & Foundations	Lot Corners - \$50 Supervision - \$50
Scatter Garden	\$150

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**PARK AND RECREATION FEES**

ITEM	CURRENT FEE
Youth Baseball	\$50 per person
Youth Basketball	\$50 per person
Pumpkin Run	8K - \$25 1 Mile Fun Run - \$15
Softball	Youth Girls - \$50 Adult (Spring) - \$550 per team Adult (Fall ) - \$500 per team
Wrestling	\$50
Aerobics	\$5 per person
Water Aerobics	\$4 daily rate
Athletic Field Reservation	Without Lights - \$15 per hour With Lights - \$30 per hour Field Maintenance (Dragging) - \$25 Refundable Damage/Clean Up Deposit - \$50 (single game)
Synthetic Field Reservation	Without Lights - \$30 per hour With Lights - \$45 per hour Refundable Damage/Clean Up Deposit - \$50 (single game)
Tournament (Baseball/Softball/Soccer)	\$125 per field, per day MPD Officer – See Clean Up Fee (if MRD has to clean) – Actual Payroll + 25% of Deposit Refundable Damage/Clean Up Deposit - \$50 (single game) Temporary Fence Install/Breakdown - \$50 per field
Tennis Court Reservations	\$5 – per court, per match (2 hour)
Shelter	Medium Size Shelter (Mon-Fri 2 hour minimum) - \$15 per shelter Medium Size Shelter (Sat-Sun 2 hour minimum) - \$25 per shelter Large Size Shelter (Mon-Fri 2 hour minimum) - \$20 per shelter Large Size Shelter (Sat-Sun 2 hour minimum) - \$30 per shelter

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	Non-Profits 50% Discount
Concessions	For Profit Organizations – 20% of gross sales – per day Non Profit Organizations – No Fee (staff decisions based on proof of 501C 3 status)
Easter/Egg Hunt	No Fee
Special Activity Trips	Varies per person

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**WAR MEMORIAL CENTER FEES**

ITEM	CURRENT FEE
Summer Playground at War Memorial	\$60.00 per person, per week
Summer Talons at War Memorial	\$40.00 per person, per week
Just Keep Moving at War Memorial	\$30.00 per person, per week Early Drop Off - \$10.00 per person, per week
Late Pick Up at Center	\$1.00 per minute
Special Activity Trips	Varies per person
After School Pit Stop at War Memorial	\$30.00 per person, per week
Pine Room	<u>Contracted &amp; Civil Organizations</u> 1 <sup>st</sup> 2 Hours - \$25 Additional Hour(s) - \$15 per hour 1 <sup>st</sup> 2 Hours with Meal - \$35 Additional Hour(s)with Meal - \$15 per hour  <u>Private Individual &amp; Organizations</u> 1 <sup>st</sup> 2 Hours Day Meeting (Mon-Fri) - \$40 Additional Hour(s) - \$20 per hour 1 <sup>st</sup> 2 Hours Night Meeting (Mon-Thur) with Meal - \$50 Additional Hour(s)with Meal - \$20 per hour  50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status
Blue Room	<u>Contracted &amp; Civil Organizations</u> 1 <sup>st</sup> 2 Hours - \$30 Additional Hour(s) - \$20 per hour 1 <sup>st</sup> 2 Hours with Meal - \$40 Additional Hour(s)with Meal - \$20 per hour  <u>Private Individual &amp; Organizations</u> 1 <sup>st</sup> 2 Hours Day Meeting (Mon-Fri) - \$50 Additional Hour(s) - \$20 per hour 1 <sup>st</sup> 2 Hours Night Meeting (Mon-Thur) with Meal - \$60 Additional Hour(s)with Meal - \$20 per hour

	50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status
Ballroom	<p><u>Contracted &amp; Civil Organizations</u>  1<sup>st</sup> 2 Hours - \$35  Additional Hour(s) - \$20 per hour  1<sup>st</sup> 2 Hours with Meal - \$40  Additional Hour(s)with Meal - \$20 per hour</p> <p><u>Private Individual &amp; Organizations</u>  1<sup>st</sup> 2Hours Day Meeting (Mon-Fri) - \$60  Additional Hour(s) - \$25 per hour  1<sup>st</sup> 2 Hours with Meal Night Meeting (Mon-Thur) - \$70  Additional Hour(s)with Meal - \$25 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status</p>
Multi-Purpose Room	<p><u>Contracted &amp; Civil Organizations</u>  1<sup>st</sup> 2 Hours - \$35  Additional Hour(s) - \$20 per hour  1<sup>st</sup> 2 Hours with Meal - \$40  Additional Hour(s)with Meal - \$20 per hour</p> <p><u>Private Individual &amp; Organizations</u>  1<sup>st</sup> 2Hours Day Meeting (Mon-Fri) - \$60  Additional Hour(s) - \$25 per hour  1<sup>st</sup> 2 Hours with Meal Night Meeting (Mon-Thur) - \$70  Additional Hour(s)with Meal - \$25 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status</p>
Any Room on Weekends	<p><u>Contracted &amp; Civil Organizations</u>  1<sup>st</sup> Hour - \$50  Additional Hour(s) - \$20 per hour</p> <p><u>Private Individual &amp; Organizations</u>  1<sup>st</sup> Hour - \$80  Additional Hour(s) - \$30 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status</p>
Private Individual & Organization Deposit	<p>\$50.00  Parties, Receptions, &amp; Banquets - \$100.00</p>
Kitchen	<p>1<sup>st</sup> Hour - \$40.00  Additional Hour(s) - \$20.00 per hour</p>

	50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status
Gym	Basketball - \$60 per 2 hours
Tournament	Refundable Damage Deposit - \$100 Non-Refundable Deposit - \$200 Score Clock Damage Deposit - \$50 Score Clock - \$10 per hour Concession Fee - \$100 per day Tournament Fee - \$125 per day Admission Fee - \$150 per event Non-Profit Concession Fee – 50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Statue
Swimming Pool Admission	Adult Day - \$3.00 per person Public Swim - \$3.00 per person Family Swim (Monday, Wednesday, Friday) - \$2.00 per person 2 and Older with Paying Adult – No Fee Swim Team – Summer - \$40 per person, per session
Pool Reservation	\$60 per hour (Min 2 hours/Max 3 Hours) Deposit - \$50 Lifeguard Fee \$10 per hour, per guard (Min 2 guards)
Swim Lessons	\$40.00 per person, per session
Individual or Family Passes	10 Punch Card - \$20.00 20 Punch Car - \$40.00
Badminton/Pickleball (open)	No Fee
Volleyball	Adult (Thursdays March-November) – No Fee
Walking	No Fee
Tennis Lesson	Varies per person, per month
Ballroom Dancing	\$70 per single
Round Dance	Varies
Square Dance	Varies
School's Out Fun Day	Varies
Community Yard Sale	\$10 – 9' X 19' Parking Space
Life Skill Programs	No Fee
Working Fingers Craft Show	\$30 - \$50 per booth
Senior Citizens Fellowship	No Fee

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**WINNIE HOOPER CENTER FEES**

ITEM	CURRENT FEE
<b>WINNIE HOOPER CENTER</b>	
Meeting Room	Day Meeting Only First (2) Hours - \$10 Day Meeting Only Additional Hours - \$7 per hour Day Meeting Only With a Meal First (2) Hours - \$15 Day Meeting Only With a Meal Additional Hours - \$7 per hour  Night Meeting Only First (2) Hours - \$15 Night Meeting Only Additional Hours - \$7 per hour Night Meeting Only With a Meal First (2) Hours - \$20 Night Meeting Only With a Meal Additional Hours - \$10 per hour  50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status
Ballroom	Day Meeting Only First (2) Hour - \$20 Day Meeting Only Additional Hours - \$10 per hour Day Meeting Only With a Meal First (2) Hours - \$20 Day Meeting Only With a Meal Additional Hours - \$10 per hour  Night Meeting Only First (2) Hours - \$25 Night Meeting Only Additional Hours - \$10 per hour Night Meeting Only With a Meal First (2) Hours - \$30 Night Meeting Only With a Meal Additional Hours - \$10 per hour  50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status

Kitchen	1 <sup>st</sup> (2) Hours - \$15 per hour Additional Hours - \$10 per hour
Any Room Friday, Saturday, or Sunday	1 <sup>st</sup> (2) Hours - \$40 per hour Additional Hours - \$15 per hour  50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status
Mooreville Police Officer	See Mooreville Police Officer Off Duty Rates
Roc -N – Learn Summer Camp	\$20 per week
Think Positive After School Tutorial	6-13 year old – No Fee
Basic Computer Skills	No Fee
Life Skills Programs	No Fee
Senior Citizens Fellowship	No

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**SELMA BURKE CENTER FEES**

ITEM	CURRENT FEE
Selma's World (Summer Camp)	\$55 per person, week; Early Drop-off - \$10 per person, per week
Late Pick Up at Center	\$1 per minute
Special Activity Trips	Varies per person
Selma's World Afterschool	\$35 per person, per week
Classroom Rental	<p><u>Weekday Rates</u> 8:30AM – 5:00 PM 1<sup>st</sup> 2 Hours - \$40 8:30AM – 5:00 PM Additional Hours - \$30 per hour 5:00 PM – 10:00 PM 1<sup>st</sup> 2 Hours - \$50 5:00 PM – 10:00 PM Additional Hours – \$40 per our</p> <p><u>Weekend Rate (Friday, Saturday, Sunday)</u> 1<sup>st</sup> 2 Hours - \$80 Additional Hours - \$50 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status</p>
Kitchen	<p>1<sup>st</sup> Hour - \$40.00 Additional Hours - \$20 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status</p>
Damage Deposit	<p>Meetings - \$50 per room Parties, Banquets, and Receptions - \$100 per room Tournament (refundable) - \$200</p>
Tournaments	<p>Concession - \$100 per day Gym - \$30 per hour Score Clock - \$10 per hour Score Clock Damage Deposit - \$50 Court Rental - \$125 per court, per day Gate Fee - \$125 admission fee per day</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3 Status</p>
Basketball Adult Gym Rental	<p>½ Court - \$25 per hour Full Court - \$50 per hour</p>

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Walking	No Fee
School's Out Fun Day	Varies
Life Skill Programs	No Fee
Senior Citizens Fellowship	No Fee

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**TALBERT CENTER FEES**

ITEM	CURRENT FEE
Private Court Reservations	<p>½ Court - \$20 per hour Full Court - \$30 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3</p>
Tournaments	<p>Deposit - \$200 per court, non-refundable Court - \$125 per court, per day Gate Fee - \$150 For Profit Concession – 20% of Gross Sales per event Non-Profit Concession – No Fee based on staff decision based on Proof of 501C3 status</p>
Vendor Fee	\$50
Forever Fit Room	<p><u>Contracted Instructors</u> 1<sup>st</sup> 2 Hours - \$30 Additional Hours - \$20 per hour</p> <p><u>Private Individuals</u> 1<sup>st</sup> 2 Hours - \$60 Additional Hours - \$20 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3</p>
Multi-Purpose Rental	<p><u>Contracted Instructors</u> 1<sup>st</sup> Hour - \$25 Additional Hours - \$20 per hour</p> <p><u>Private Individuals</u> 1<sup>st</sup> 2 Hours - \$50 Additional Hours - \$15 per hour</p> <p>50% Non-Profit Rate, Staff to Confirm 501 (C) 3</p>
Multi-Purpose (Birthday Packages)	<p><u>Multi-Purpose &amp; Full Court</u> 1<sup>st</sup> Hour - \$100 Additional Hours - \$50 per hour</p> <p><u>Multi-Purpose &amp; Half Court</u> 1<sup>st</sup> Hour - \$80</p>

	Additional Hours - \$50 per hour
Talbert Room	<u>Contracted Instructors</u> 1 <sup>st</sup> 2 Hours - \$40 Additional Hours - \$15 per hour  <u>Private Individuals</u> 1 <sup>st</sup> 2 Hours - \$40 Additional Hours - \$15 per hour  50% Non-Profit Rate, Staff to Confirm 501 (C) 3
Volleyball	Adult (Thursdays March-November) – No Fee
Walking	No Fee
Open Gym	No Fee

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**CHARLES MACK CITIZEN CENTER FEES**

ITEM	CURRENT FEE
The Moore Room	<u>Non Profit (per hour)</u> Weekday - \$25 Weekend - \$29  <u>Private Individual (per hour)</u> Weekday - \$30 Weekend - \$40  <u>Business (per hour)</u> Weekday - \$40 Weekend - \$47
The Burlington Room	<u>Non Profit (per hour)</u> Weekday - \$25 Weekend - \$29  <u>Private Individual (per hour)</u> Weekday - \$30 Weekend - \$40 <u>Business (per hour)</u> Weekday - \$40 Weekend - \$47
The Lowrance Room	<u>Non Profit (per hour)</u> Weekday - \$25 Weekend - \$29  <u>Private Individual (per hour)</u> Weekday - \$30 Weekend - \$40 <u>Business (per hour)</u> Weekday - \$40 Weekend - \$47
All 3 Rooms (Moore, Burlington, & Lowrance)	<u>Non Profit (per hour)</u> Weekday - \$75 Weekend - \$87  <u>Private Individual (per hour)</u> Weekday - \$90

	<p>Weekend - \$120  <u>Business (per hour)</u>                      Weekday - \$120                      Weekend - \$141</p>
Kitchen #1	<p><u>Non Profit (per hour)</u>                      Weekday - \$25                      Weekend - \$29</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$30                      Weekend - \$40</p> <p><u>Business (per hour)</u>                      Weekday - \$40                      Weekend - \$47</p>
LL Lobby #1	<p><u>Non Profit (per hour)</u>                      Weekday - \$25                      Weekend - \$29</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$30                      Weekend - \$40</p> <p><u>Business (per hour)</u>                      Weekday - \$40                      Weekend - \$47</p>
Kelly Courtyard	<p><u>Non Profit (per hour)</u>                      Weekday - \$50                      Weekend - \$54</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$55                      Weekend - \$60</p> <p><u>Business (per hour)</u>                      Weekday - \$65                      Weekend - \$72</p>
Conference #1	<p><u>Non Profit (per hour)</u>                      Weekday - \$15                      Weekend - \$15</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$15                      Weekend - \$15</p> <p><u>Business (per hour)</u>                      Weekday - \$15                      Weekend - \$15</p>
The Peddler Room	<p><u>Non Profit (per hour)</u>                      Weekday - \$35                      Weekend - \$41</p>

	<p><u>Private Individual (per hour)</u>                      Weekday - \$40                      Weekend - \$52  <u>Business (per hour)</u>                      Weekday - \$50                      Weekend - \$56</p>
The Cedars Room	<p><u>Non Profit (per hour)</u>                      Weekday - \$35                      Weekend - \$41</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$40                      Weekend - \$52  <u>Business (per hour)</u>                      Weekday - \$50                      Weekend - \$56</p>
The Merchant Room	<p><u>Non Profit (per hour)</u>                      Weekday - \$35                      Weekend - \$41</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$40                      Weekend - \$52  <u>Business (per hour)</u>                      Weekday - \$50                      Weekend - \$56</p>
All 3 Rooms (Peddler, Cedars, & Merchant)	<p><u>Non Profit (per hour)</u>                      Weekday - \$105                      Weekend - \$123</p> <p><u>Private Individual (per hour)</u>                      Weekday - \$120                      Weekend - \$156  <u>Business (per hour)</u>                      Weekday - \$150                      Weekend - \$168</p>
The Kitchen #2	<p><u>Non Profit (per hour)</u>                      Weekday - \$35                      Weekend - \$41  <u>Private Individual (per hour)</u>                      Weekday - \$40                      Weekend - \$52  <u>Business (per hour)</u>                      Weekday - \$50                      Weekend - \$56</p>
Alice's Garden	<p><u>Non Profit (per hour)</u></p>

	<p>Weekday - \$60  Weekend - \$72  <u>Private Individual (per hour)</u>  Weekday - \$60  Weekend - \$72  <u>Business (per hour)</u>  Weekday - \$75  Weekend - \$90</p>
Auditorium	<p><u>Non Profit (per hour)</u>  Weekday - \$60  Weekend - \$72    <u>Private Individual (per hour)</u>  Weekday - \$65  Weekend - \$78  <u>Business (per hour)</u>  Weekday - \$75  Weekend - \$90</p>
Skirting	\$7 per table or riser
Paper for Table	\$2 per table
Old Riser	\$10 per riser
New Riser	\$25 per riser
Dance Floor	Up to 21' X 21' - \$100 24' X 24' - \$200
Portable Sound System	\$50
Piano	\$50
Poly Floor	Length 5 feet Round Linens/Table - \$15 Length 6 feet Rectangle/table - \$10 Length 4 feet Rectangle/Table - \$12 Length 8 feet Rectangle/Table - \$18
Poly Lap	Length 5 feet Round Linens/Table - \$12 Length 6 feet Rectangle/table - \$10 Length 8 feet Rectangle/Table - \$10
Poly Chair	Covers/Chairs - \$1.50 Sashes/Chair - \$1.50
Satin	Lap Length - \$16 108" Round - \$16 120" Round - \$17 90" X 156" - \$20 Chair Cover - \$4 Runner - \$4 Overlay - \$10
Taffeta	117" Round - \$20 90" X 156" - \$25 Sash - \$2 Runner - \$4 Overlay - \$10

Damask	90" Round - \$25 120" Round - \$27 108" Round - \$25 90" X 156" - \$30 Chair Cover - \$6 Sash - \$3 Runner - \$6 Overlay - \$10
Spandex	5 feet Round - \$27 8 feet Round - \$32 Cocktail Table - \$26 Chair Cover - \$3 Chair Band - \$2
Pintuck	90" Round - \$21 108" - \$18 120" Round - \$25 Overlay - \$15 Runner - \$5
Embroidered	Overlay - \$15 Runner - \$5 Sash - \$2
Lamour	120" Round - \$25 120" Runner - \$5 Sash - \$5
Backdrop Section	\$50
SWAG	No Fee
Lights	Basic Canned Lights – No Fee Plus Lights - \$500 Chandelier (only with drapery) - \$50 Fairy Lights Table - \$75 LED Uplighting - \$25 per light
Runners/Table	\$3
Overlays/Table	\$8
Napkins	Polyester - \$0.75 per napkin Satin - \$1 per napkin
Security Deposit	Party - \$200 Meeting - \$100 Auditorium - \$500
Change of Date Fee	\$25
Early Arrival Fee before 7 AM	\$100
Projector Rental Fee	\$10 per hour
Off Duty Police Officer	See MPD Off Duty Officer Rate
Caterer Fee	Application Fee (Non-Refundable) During November Annual Enrollment Period - \$200 Off Cycle Enrollment - \$300 Annual Renewal Fee - \$100

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**LIBRARY FEES**

ITEM	CURRENT FEE
Book and Audio Late Fee	Adult & Teen - \$0.25 per day Children - \$0.15 per day Max Fine - \$10
DVD Late Fees	Adult & Teen - \$1 per day Children's - \$0.15 per day
Replacement of Lost or Stolen Library Card	\$1
Interlibrary Loan	Charge Set by Other Lending Agency – Varies Loan Not Picked Up - \$3 Per Day not Picked up - \$1 per day
Lost or Damaged Item	List Price + \$3 processing fee DVD Case – Cost of Case
Collection Agency Fee	Amount over \$25 and 50+ Days of Delinquent - \$10 Amount between \$10.-\$25 and not paid within 15 days of notification - \$3
Printing/Copy/Fax	\$0.10 per page/exposure
Room Rental	Non Profits, Grandfathered Groups and Town – No Fee
Exam Proctoring	\$20
Guest Pass for Computer Use	Adult & Teen - \$2 per hour, per day; 4 hour limit
Rental Best Seller	14 Days - \$2
Rental DVD (New Releases)	7 Days - \$2
Non-Residential (Out of County) Library Card	\$20 per year

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**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**STORMWATER FEES**

<b>ITEM</b>	<b>CURRENT FEE</b>
Single Family Residential Property	\$3.40 per month
Commercial (All Non-Signal Family)	\$3.40 per ERU; per month
Approved Individual NPDES Stormwater Permit	\$1.70 per ERU
Approved Facilities Meeting Stormwater Regulations	\$2.55 per ERU
Approved Facilities Exceeding Stormwater Regulations	\$1.70 per ERU



## Town of Mooresville Golf Course

### Player Fees

EFFECTIVE JULY 1, 2016

#### WALKING:

	<u>Weekdays</u>	<u>Weekend/Holidays-after 12 only</u>
18-Holes	\$23.00	\$33.00
9-Holes	\$15.00	\$16.00
Junior (17 & Under) 9 or 18	\$15.00	\$16.00
Senior (55 & Over) 9 or 18	\$ 15.00	\$16.00 - 9 \$21.00 - 18
LKN Junior Golf Assoc. 9 or 18	\$7.00	\$7.00
Town Employee	\$7.00	\$7.00 (cart fees not included)

#### RIDING:

	<u>Weekdays</u>	<u>Weekend/Holidays:</u>
18-Holes	\$38.00	\$47.00
Twilight/Winter Rates	\$30.00	\$40.00
9-Holes	\$20.00	\$25.00
Junior (17 & under) without Adult-18	\$30.00	\$40.00
Junior (17 & under) with Adult-9 or 18	age of child	age of child after 12 noon
Senior (55 & Over)-18	\$30.00	\$40.00/\$35.00 after 12 noon
LKN Jr with Adult 9 or 18	\$7.00	\$7.00 after 12 noon

#### CART RENTALS:

	\$18.00- 18 holes	\$10.00- 9 holes
Golf Lessons:	\$70.00 hour	\$40.00 half hour
MGA Association:	\$25.00 member	\$35.00 non-member
Driving Range:	\$2/\$5/\$7-member	\$3/\$6/\$9 non-member
Club Rental:	\$25.00- 18 holes	\$15.00- 9 holes

\*\*\*All golf rates are subject to change due to market value\*\*\*

### **GOLF MEMBERSHIP PACKAGES**

**(First year must be paid in advance/then monthly options available)**

FULL GOLF MEMBERSHIP: \$1,500.00/ \$137.50 monthly

SENIOR 55+ FULL GOLF MEMBERSHIP: \$1,200.00/ \$112.50 monthly

WEEKDAY GOLF MEMBERSHIP: \$1,000.00/ \$95.00 monthly

JUNIOR GOLF 17 AND UNDER MEMBERSHIP: \$450.00 annually after 12 noon on weekends/holidays

FAMILY/SPOUSE GOLF MEMBERSHIP: 50% of selected membership

TOWN EMPLOYEE GOLF MEMBERSHIP: \$750.00 annual payment only

- This membership would allow them to play anytime including member tournaments

MOORESVILLE RESIDENT DISCOUNT: 20% Gift Card issued for ANNUAL PAYMENT ONLY!!!!!!

### **ANNUAL CART PLANS**

**(First year must be paid in advance/then monthly options available)**

SINGLE CART PLAN: \$1,650.00/ \$150.00 monthly

FAMILY CART PLAN: \$2,400.00/ \$225.00 monthly

### **MOORESVILLE PRACTICE PLAN**

**(First 6 month paid in advance/then monthly options available)**

MEMBER PLAN: \$180.00/ \$30.00 monthly

MEMBER FAMILY PLAN: \$240.00/ \$40.00 monthly

NON-MEMBER PLAN: \$270.00/ \$45.00 monthly

NON-MEMBER FAMILY PLAN: \$330.00/ \$55.00 monthly

**TOWN OF MOORESVILLE  
FEE SCHEDULE  
EFFECTIVE JULY 1, 2016**

**WATER DEPARTMENT FEES**

ITEM	CURRENT FEE
Water Deposit for Renter-Occupied Household	\$50
Delinquent/Late Water Bill Payment	5% of Current Bill Amount
Reconnect During Normal Business Hours	\$50
Resetting Meter (After Meter has been Pulled)	\$50
Absent Meter/Meter Tampering	1 <sup>st</sup> Offense - \$200 + Cost of Tap & Meter Subsequent Offenses - \$200 + Cost of Tap & Meter
Special Meter Test Fee (No Charge for 1 <sup>st</sup> Test)	\$50
Call Back Meter Setting Fee	\$50
Illegal Water Connection	See Back Flow Prevention Ordinance)

### Water and Wastewater Pricing Schedule

Meter Size (inches)	Meter Capacity (gpm)	Equivalent Residential Units	Availability Fee			System Development			Total Combined	Customer Installed Tap Water Meter Only
			Water	Wastewater	Total	Water	Wastewater	Total		
5/8" x 3/4"	20	1.0	\$ 1,590	\$ 2,630	\$ 4,220	\$ 1,010	\$ 750	\$ 1,760	\$ 5,980	\$ 200
1"	50	2.5	\$ 3,975	\$ 6,575	\$ 10,550	\$ 2,525	\$ 1,875	\$ 4,400	\$ 14,950	\$ 325
1 1/2"	100	5.0	\$ 7,950	\$ 13,150	\$ 21,100	\$ 5,050	\$ 3,750	\$ 8,800	\$ 29,900	\$ 615
2"	160	8.0	\$12,720	\$ 21,040	\$ 33,760	\$ 8,080	\$ 6,000	\$ 14,080	\$ 47,840	By request
4"	500	25.0	\$39,750	\$ 65,750	\$105,500	\$25,250	\$ 18,750	\$ 44,000	\$149,500	By request
6"	1,000	50.0	\$39,750	\$ 65,750	\$105,500	\$25,250	\$ 18,750	\$ 44,000	\$149,500	By request
8"	1,600	80.0	\$39,750	\$ 65,750	\$105,500	\$25,250	\$ 18,750	\$ 44,000	\$149,500	By request
10"	2,300	115.0	\$39,750	\$ 65,750	\$105,500	\$25,250	\$ 18,750	\$ 44,000	\$149,500	By request

In ground irrigation pays Availability + meter as of July 1, 2009.

Revised July 1, 2016

## FEE SCHEDULE

### WATER & SEWER RATES

#### WATER RATES

Customer Class	Meter Size(Inch)	MINIMUM MONTHLY CHARGE	
		Monthly Charge	Monthly Charge
		Inside	Outside
Residential & Commercial	3/4"	\$7.11	\$14.22
Residential & Commercial	1"	\$17.78	\$35.56
Residential & Commercial	1.5"	\$35.55	\$71.10
Residential & Commercial	2"	\$56.88	\$133.76
Residential & Commercial	3"	\$113.76	\$227.52
Residential & Commercial	4"	\$177.75	\$355.50
Residential & Commercial	6"	\$355.50	\$711.00
Residential & Commercial	8"	\$568.80	\$1,137.60
Hydrant	N/A	\$40.90	\$81.80

Usage Block	Monthly Usage in Gallons	VOLUMETRIC WATER RATES	
		Rate/1,000 Gallons -Inside	Rate/1,000 Gallons -Outside
Residential – Block 1	0-5,000	\$4.14	\$8.28
Residential – Block 2	5,001-10,000	\$5.19	\$10.38
Residential – Block 3	All Over 10,000	\$6.63	\$13.26
Commercial – All Usage	0-99,999,999	\$4.87	\$9.74
Commercial – All Usage	100,000,000 and over	\$3.70	
Utility Bulk	All Flow	\$3.72	
Government Bulk	All Flow	\$3.52	

#### SEWER RATES

Customer Class	Meter Size(Inch)	MINIMUM MONTHLY CHARGE	
		Monthly Charge	Monthly Charge
		Inside	Outside
Residential, Commercial, and Metered Sewer	3/4"	\$9.39	\$18.78
Residential, Commercial, and Metered Sewer	1"	\$23.48	\$46.95
Residential, Commercial, and Metered Sewer	1.5"	\$46.95	\$93.90
Residential, Commercial, and Metered Sewer	2"	\$75.12	\$150.24
Residential, Commercial, and Metered Sewer	3"	\$150.24	\$300.48
Residential, Commercial, and Metered Sewer	4"	\$234.75	\$469.50
Residential, Commercial, and Metered Sewer	6"	\$469.50	\$939.00
Residential, Commercial, and Metered Sewer	8"	\$751.20	\$1,502.40

Usage Block	Monthly Usage in Gallons	VOLUMETRIC WATER RATES	
		Rate/1,000 Gallons -Inside	Rate/1,000 Gallons -Outside
Residential	All Flow	\$6.28	\$12.56
Commercial	All Flow	\$6.28	\$12.56
Governmental Bulk	All Flow	\$5.65	
Utility Bulk	All Flow	\$5.34	

# GLOSSARY



## GLOSSARY OF TERMS

**Account** – A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions are recorded in accounts.

**Accounts Payable** – A short term liability account reflecting amounts owed to private persons or organizations for goods and services received by the Town.

**Accounts Receivable** – An asset account reflecting amounts due from private persons or organizations for goods and services furnished by the Town.

**Accrual Basis** – The recording of the financial effects on an entity of cash transactions in the periods in which they occur rather than the periods in which the cash is received.

**Ad Valorem Taxes** – Commonly referred to as property taxes, are levied on the value of real, certain personal, and public utility property according to the property's valuation and tax rate.

**Annual Adopted Budget** – The budget approved by the Town Board of Commissioners and enacted through a budget ordinance adopted on or before June 30 of each year.

**Appropriated Fund Balance** – The amount of fund balance budgeted as revenue to offset expenses that exceed current revenue.

**Appropriation** – The amount budgeted on a yearly basis to cover projected expenditures which have been legally authorized by the Board of Commissioners.

**Assessed Valuation** – The value of real estate or personal property as determined by tax assessors and used as a basis for levying taxes.

**Asset** – A probable future economic benefit obtained or controlled by the Town as a result of past transactions or events.

**Audit** – An examination, usually by an official or private accounting firm retained by the Board that reports on the accuracy of the annual financial report.

**Authorized Positions** – Employee positions that are authorized in the adopted budget to be filled during the fiscal year.

**Bond** – A written promise to pay a specific amount of the money with interest within a specific time period, usually long-term.

**Bond Issued** – Bonds that are sold.

**Bond Rating** – A grade indicating a governmental unit's investment qualities. Generally speaking, the higher the bond rating, the more favorable the interest rate and the lower the cost of financing of capital projects funded by bonds. A high rating is indicative of the government's strong financial position.

**Budget** – A financial plan containing estimated expenditures and resources covering a fiscal year.

**Budget Amendment** – A revision of the adopted budget that, when approved by the Board, replaces the original provision. Budget amendments occur throughout the fiscal year as spending priorities shift.

**Budget Calendar** – The schedule of key dates that the Town follows in the preparation and adoption of the annual budget.

**Budget Document** – The Official written statement prepared by the Town’s staff and presented to the Board of Commissioners containing the proposed financial plan for the fiscal year.

**Budget Message** – A written overview of the proposed budget from the Town Manager to the Board of Commissioners which discusses the major budget items and the Town’s present and future financial condition.

**Budget Ordinance** – The official enactment by the Board of Commissioners establishing the legal authority for staff to obligate and expend funds.

**Budgetary Control** – The control or management of a government or enterprise in accordance with an approved budget to keep expenditures within the limitations of available appropriations and available revenues.

**CAFR** – Comprehensive Annual Financial Report. The official annual report of a government.

**Capital Budget** – A financial plan for projected capital projects containing expenditures and resources covering the duration of the project.

**Capital Improvement Program (CIP)** – A plan of proposed capital outlay to be incurred each year over a fixed number of years to meet capital needs.

**Capital Outlay** – Expenditures budgeted to purchase or add to fixed assets costing \$5,000 or more.

**Capital Project** – Major construction, acquisition, or renovation activities which add value to physical assets or significantly increase their useful life.

**Capital Project Fund** – A fund used to account for financial resources accumulated for the acquisition or construction of major capital facilities.

**Chart of Accounts** – A chart that assigns a unique number to each type of transaction and to each budgetary unit in the organization.

**Debt Service** – Payment of interest and repayment of principal on Town Debt.

**Department** – An organizational unit within the Town which is functionally unique in its delivery of services or activities.

**Encumbrance** – A financial commitment for services, contracts, or goods which have not, as yet, been delivered or performed.

**Enterprise Fund** – A fund which accounts for the operations that financed from user charges and whose operations resembles a business.

**Expenditure** – Expenditures are recorded when liabilities are incurred pursuant to authority given in an appropriation.

**Fees** – A general term used for any charge levied by the Town associated with providing a service or permitting an activity.

**Fiscal Year (FY)** – A 12 month period (July 1 – June 30) to which the annual operating budget applies and at the end of which an assessment is made of the Town’s financial condition and performance of its operations.

**Fixed Assets** – Long lived tangible assets obtained or controlled as a result of past transactions, events or circumstances.

**Fund** – A fiscal entity with resources and expenses that are segregated for the purpose of accounting for an activity(s) with common objectives.

**Fund Balance** – The excess of the assets of a fund over its liabilities.

**GAAP** – Generally accepted accounting principles. A uniform minimum standard used by state and local governments for financial recording and reporting; established by the accounting profession through the Governmental Accounting Standards Board.

**General Fund** – A fund that accounts for most of the basic government services such as culture & recreation, economic development, public works, engineering, planning, public safety, information technology, and general administration.

**General Obligations Bonds** – Bonds issued by a government entity which are backed by its full faith, credit and unlimited taxing authority.

**Grants** – A contribution or gift in cash or other assets from another government to be used for a specified purpose.

**In Lieu of Taxes** – A contribution by benefactors of Town services who are tax exempt.

**Interest** – Compensation for the use of borrowed money, generally expressed as an annual percentage of the principal amount.

**Interfund Transfer** – The movement of moneys between funds of the same governmental entity.

**Intergovernmental Revenue** – Revenue received from another government for general purposed or special intent.

**Lease** – A contract for temporary use of equipment or facilities at a negotiated price.

**Levy** – The amount of tax, service charges, and assessments imposed by a government.

**Liabilities** – Probable future sacrifices of economic benefits arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events.

**Local Government Budget and Fiscal Control Act** – General Statute of the State of North Carolina governing budgetary and fiscal affairs of local governments.

**Local Government Commissioner (LGC)** – Division of North Carolina Department of State Treasurer.

**Long Term Debt** – Debt with a maturity of more than one year after the date of issuance.

**Modified Accrual Basis** – A method for accounting for the receipt and expenditure of funds whereby revenues are recorded when they become measurable and available and expenditures are recorded when the liability is incurred.

**Non-operating Expenses** – Expenses which are not directly related to the provision of such services as debt service.

**Non-operating Revenues** – Revenues which are generated from other sources and are not directly related to service activities.

**Operating Budget** – includes all funds except those accounted for in the capital budget.

**Operating Expenses** – The cost of contractual services, materials, supplies, and other expenses not related to personnel expenses and capital projects.

**Personnel Expenses** – Cost of salaries, wages, and fringe benefits such as employer’s share of social security contributions, retirement expenses, and health and life insurance payments.

**Powell Bill Funds** – Revenue from state-shared gasoline tax which is restricted for use on maintenance of local streets and roads.

**Revenue** – A term used to represent actual or expected income to a specific fund.

**Special Assessment** – A levy on certain properties to defray part of all of the costs associated with improvements or services which will benefit those properties.

**Special Revenue Fund** – A fund used to account for the revenues from specific sources which are to be used for legally specified expenditures.

**Tax Levy** – The product when the tax rate is multiplied by assessed values.

**Tax Rate** – The amount per \$100 of property valuation that is levied for the support of government services or activities.

**Unencumbered Balance** – The amount of an appropriation that is neither expended nor encumbered. It is essentially the amount of money still available for future purchases.

**Undesignated Fund Balance** – The portion of resources, which at year end, exceeded requirements and has not been designated at some future time for a specific project or use. Money in the undesignated fund balance is not in the Budget and therefore has not been appropriated for expenditure. However, those funds are available for use if the need arises.

**Water and Wastewater Utility Fund** – A fund established to account for water and wastewater operations for services provided to Town residents.