

Section 5A: Safety Management Systems

Policy # 1:	Administrative Safety Policy
Effective Date:	12/15/16
Last Revision Date:	Original Policy

I. Purpose

The foundation of our Risk and Safety Programs rest on the Town of Mooresville's commitment to promote a safe and healthy environment for all of our employees, as well as to minimize the loss of property, processes, and services. The approaches and procedures found within all Risk and Safety policies were built from the Town's Vision:

"To be a proud workforce that empowers each employee by encouraging creativity, inspiring integrity, and promoting excellence."

We can support this vision by driving progressive risk and safety programs through collaborative efforts. Instead of simply accepting the status quo, we encourage creativity by embracing problem solving and innovative solutions in order to enhance safety and reduce risks. We empower our employees to be accountable for their own safety, to stop work they feel it to be unsafe, and openly discuss ways to improve processes. These programs can inspire integrity by offering consistency, guidance, opportunities to improve, and adequate follow through. We drive meaningful change in these areas by doing the right thing for the right reasons and by setting an example for others to follow. The Town's Risk and Safety programs are designed to promote excellence as they are centrally focused on building a culture of "Safety Through Professionalism" in all that we do, which stems from the belief that when employees are properly supported, equipped, trained, and empowered they are more effective, highly efficient, and that risk reductions and safety enhancements will become inherent in their work.

II. Scope

This policy applies to all Town of Mooresville regular full and part-time Town employees, as well as intermittent and temporary employees.

III. Legislation, Incorporations, and References

- Occupational Safety and Health Act of 1970, Section 5(a)(1), *General Duty Clause*
- 29 CFR § 1910 *General Industry Regulations*
- 29 CFR § 1926 *Construction Industry Regulations*
- N.C. General Statute § 97 *North Carolina Workers' Compensation Act*
- North Carolina State Building Code: *Fire Prevention Code- 2012, Sections 3501-3506*